

OTHS SMILEY CAMPUS GUIDANCE DEPARTMENT

Mrs. Lugge
A-B



Mrs. Dismukes
C-F



Mrs. Lickenbrock
G-K



Mrs. Kozsdiy
L-Q



Mrs. Ritzel
R-T



Mrs. Gravlin
U-Z

TODAY'S TOPICS

- Transcripts & Parchment Account
- Dual Credit
- College Search & Application Timeline
- Upcoming Guidance events for seniors
- **First → Complete a brief survey to send to your counselor**
 - **Check your OTHS email for 'Senior Fall Survey'**



OTHS TRANSCRIPTS

- OTHS uses Parchment™ to electronically and securely send your high school transcripts.
- You received an email from Mrs. Lugge on 8/19/22 with instructions on how to setup your Parchment account
- We will **not** setup your account today, but we will review commonly asked questions on the next few slides...



Select 'Sign Up' or 'Sign In'



COLLEGE TOOLS

SIGN UP

SIGN IN



O'Fallon Township High School

600 S Smiley St, O Fallon, IL 62269-2399

First time registration- select **New Learner Account**



Existing User Account

I have an existing learner or third party account with Parchment.

OR



New Learner Account

I am a student or parent in need of a Parchment learner account.

OR



New Third Party Account

I am an administrator or third party ordering on behalf of a student.

A message from O'Fallon Township High School

[+ Expand](#)

TRANSCRIPTS NO LONGER CONTAIN TEST SCORES. If you need to send test scores to a college/university, please send them through the website of the test you wish to send.

All orders are processed during normal school business hours. Transcripts are not processed on weekends.

I do not have a registration code (provided by my school)

I have a registration code

First Name

Leah

Middle Name

Lynn

Last Name

Porcher

[+ I would like to add a maiden name or variation to help match the credential I'm ordering](#)

I am a parent / legal guardian

Date of Birth

January

26

2004

Gender (Optional)

Female

Start Year

2018

Last Year Attended

2022

Highest Level of Education

12th Grade

Email

leahporcher26@gmail.com

Password (Must be at least 7 Characters)

.....

Re-type Password

.....

I am interested in being discovered by colleges, universities, and other organizations through Parchment and its partners for academic purposes, including recruitment.

[Find out more about being discovered through Parchment.](#)

No

By signing up you agree to the Parchment [terms of use](#) and [privacy policy](#).

[Already have an account?](#)

SIGN UP

Helpful tips:

- Ensure that your first and last name are spelled correctly
- You must indicate that your last year is 2023- otherwise you may be assessed a fee to send your transcript
- Use a personal email address to establish your account. **Not OTHS email.**
- Keep track of your passwords!

CHECK THE EMAIL YOU USED TO SET UP YOUR ACCOUNT TO GET THE CONFIRMATION CODE.

Nearly There.



We emailed a verification code to
othsguidance2018@gmail.com

Please enter the code below

Profile is 35% Complete | Quick Questions



[Edit Profile](#) | [Edit Profile Picture](#)
[Counselor Info](#)



You do **not** need to complete your profile.

You do **not** need to enter your GPA or other academic information or areas of interest.

Your Schools / Organizations:



O'Fallon Township High School

O'Fallon, IL

Enrollment Info

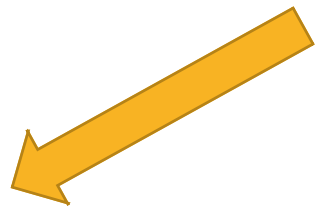
You can now get your credentials! Here is what is waiting for you at this organization.

Order Your Transcript



Order

Click the green 'Order' tab.



Your order will be sent from O'Fallon Township High School to the individual and/or organization at the destination below.

Requests for scholarship required transcripts, should be requested well in advance of posted deadlines. Please note, ACT/SAT scores are NOT included on OTHS transcripts.

For Instructions on how to order self-view please see:
The OTHS Guidance Transcript Request/Parchment webpage.

PLEASE NOTE TRANSCRIPTS PROCESSING IS NOT INSTANTEOUS.

[Show Less ^](#)

University of Missouri - St. Louis
Saint Louis, MO, US

University of Missouri - UNDERGRADUATE
- Columbia
Columbia, MO, US

University of Missouri - Kansas City
Kansas City, MO, US

University of Central Missouri
Warrensburg, MO, US

Delivery Destination

- Type the entire name of the school
 - Example:
 - **Mizzou- NO**
 - University of Missouri- YES
 - **SWIC- NO**
 - Southwestern Illinois College- YES
- Select **UNDERGRADUATE** admissions
- Verify the correct city and state to ensure you are sending it to the correct campus admissions office.
 - Example: There are 3 University of Missouri Campuses. Make sure you know which campus you are applying to!

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Show More ▾

The Common Application (First Year Applicants)

Select

common application

Search

The Common Application for Transfer
(Transfer Students ONLY)
Watertown, MA, US

The Common Application (First Year
Applicants)
Arlington, VA, US

- If you are applying to colleges using the **Common Application**, you only need to submit your transcript **ONE** time.
- The Destination would be '**Common Application (First Year Applicants)**'



If you submit your application to Common App member colleges at www.commonapp.org and your counselor accepts your invitation to submit the associated school forms online, you can request Parchment to send your transcript to the Common App to be made available to ALL Common App member colleges to which you applied or will apply online through the Common App site.

If you apply to a Common App member college through a different process (i.e. through a paper application or a different online application) or your counselor does not accept your invitation to submit the associated school forms online, you must place separate orders for each college.

* Common Application ID

The format entered is invalid. Please enter a numeric only value

Check Your Common App ID

DUAL CREDIT

- **Southwestern Illinois College**

- Tuition: No tuition- all classes are free
- 16 dual credit course offerings including Personal Finance, Welding, Yearbook, Psychology, AP Psychology & Public Speaking
- Registration occurs during your course. Must apply to obtain SWIC ID for registration purposes.
- Coordinator: Dr. Shackelford- District Office

Visit the OTHS Curriculum Guide on the OTHS website for a complete list of dual credit courses, course codes, and credit hours.

- **SLU 1818 Advanced College Credit Program**

- Tuition: \$75 per credit hour
- SLU 1818 dual credit registration will take place August 29th-September 2nd during advisory hours.
- Registration information was emailed to enrolled students last week
- Coordinator: Mrs. Ritzel- Guidance Office
 - AP Biology
 - AP Chemistry
 - AP Physics
 - AP Language & Composition
 - Statistics

COLLEGE & CAREER

- **Not sure where to start?**
- Access the CIS Illinois Career Information System from junior year
 - Fall junior year- Created a personal “My CIS Portfolio” to organize your career search, completed a career interest inventory and the budgeting tool, “Reality Check”
 - Spring junior year- Completed College search and comparison activity

GO TO:

1. OTHS HOME PAGE

*Academics

*Guidance – Senior Resources

2. Click on CIS Illinois Career Information Systems

USERNAME: First name student ID#
(your Web Access Login)

PASSWORD: Welcome2023



COLLEGE APPLICATION PROCESS

- **Step One: Submit your completed application**
 - Pay attention to deadlines (early decision, regular decision)
 - Individual College Applications via the college/university admissions page
 - The Common Application (used by more than 800 colleges)
 - The Coalition (140 member schools)
- **Step Two: Submit your transcript and other supplemental information, if needed**
 - Submit your official transcript through Parchment
 - Check the college's admission page for all other required forms!
- **Step Three: Submit your official test scores, if needed, through College Board or ACT**

REQUESTING LETTERS OF RECOMMENDATION

Would you please be willing to write me a letter of recommendation,?



Must give at least 2 weeks notice!

Make sure you ask teachers/counselor if you may use their contact information.

Provide each recommender with a Senior Fact Sheet or resume.

Don't forget to say, Thank You!!



- A good rule of thumb regarding college application deadlines is to target Halloween as your deadline to get your applications and all supporting materials, including transcripts and test scores, submitted.
- Since many institutional **scholarships** have fall due dates, submitting your application by October 31 is a safe option all around!

College Application Upcoming Events

- **Fall Programming Night-** September 29th – more info to come!
- **SIUE On-Site Admissions-** Date coming soon!
- **College Application Workshops - Wednesdays** in the Guidance College & Career Lab during advisories in September and October
- **College Rep Visits-** announced in Daily Bulletin and on Guidance Website- stop by Guidance to sign up 24 hours before the visit
- Make sure to check your OTHS email weekly for upcoming events.