

SOUTHWESTERN ILLINOIS CAREER & TECHNICAL EDUCATIONAL (CTE) SYSTEM #460

April 19, 2023

BOARD OF CONTROL MINUTES

Zoom Meeting 871 9503 4927

CALL TO ORDER:

Board Chair, Ms. Filyaw, called the Board of Control (BOC) meeting to order at 9:33 a.m.

ROLL CALL:

Present:

Cahokia #187	Dr. Gegi Mara Ra-El, Director of Curriculum & Instruction
Freeburg #77	Ms. Diane Schaefer, Program Committee
Lebanon #9	Mr. Patrick Keeney, Superintendent (Arrived after all voting)
Mascoutah #19	Dr. Craig Fiegel, Superintendent
O'Fallon #203	Dr. Beth Schackelford, Director of Academics and Special Projects
Wesclin #3	Ms. Jennifer Filyaw, Superintendent
System Director #460	Ms. Gayle Appel
System Bookkeeper	Ms. Karen Hayes

Absent:

Belleville #201	Ms. Andrea Gannon, Director of Alternative Education
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Guests:

O'Fallon #203	Ms. Julie Knutson, Program Committee
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> Enclosed in the electronic Board Packet

* Board handouts

APPROVAL OF MINUTES:

>Dr. Beth Shackelford moved to approve the February 2023 Board of Control Meeting minutes. Dr. Craig Fiegel seconded the motion. A roll call vote was taken.

Belleville #201	absent	Mascoutah #19	yes
Cahokia #187	yes	O'Fallon #203	yes
Freeburg #77	yes	Wesclin #3	yes
Lebanon #9	absent		

The motion carried.

The February 2023 Board Meeting Minutes were distributed to Ms. Filyaw for signature.

CORRESPONDENCE:

> A letter from CTE System #460 Bookkeeper, Karen Hayes, was included in the Board Packet. Ms. Hayes will be accepting another position as of July 1, 2023. Due to automation of tasks, eliminated activities due to Covid, and assessments becoming digital in 2023-2024, it was discussed that the contractual time for this position may need to be changed. Ms. Appel suggested a 10 ½ month contract (210 days).

INTRODUCTION OF GUESTS/AUDIENCE PARTICIPATION: None

APPROVAL OF BILLS:

A. >**Ratification of bills since February Meeting**

Approximately \$21,347 in Perkins claims and \$126,168 in CTEI claims were submitted and approved in March 2023. No discussion was held, nor were there questions asked regarding these claims.

Dr. Craig Fiegel moved to ratify payment of bills since the February 2023 Board Meeting. Ms. Diane Schaefer seconded the motion.

A roll call vote was taken.

Belleville #201	absent	Mascoutah #19	yes
Cahokia #187	yes	O'Fallon #203	yes
Freeburg #77	yes	Wesclin #3	yes
Lebanon #9	absent		

The motion carried.

The March Board Bills were distributed to Ms. Filyaw for signature.

B. >Approval of April bills

Approximately \$65,294 in claims were approved.

Dr. Craig Fiegel moved to approve the payment of April bills. Ms. Diane Schaefer seconded the motion. A roll call vote was taken.

Belleville #201	absent	Mascoutah #19	yes
Cahokia #187	yes	O'Fallon #203	yes
Freeburg #77	yes	Wesclin #3	yes
Lebanon #9	absent		

The motion carried.

The April Board Bills were distributed to Ms. Filyaw for signature.

C. >FY23 CTE & Perkins Financial Reports

The Financial Reports included in the Board Packet were balances through the end of March 2023. Ms. Appel reported that including the April bills, 77% of Perkins dollars and 60% of CTEI dollars have been spent.

D. Other

Mr. Patrick Keeney, Superintendent of Lebanon #9, arrived to the meeting.

OLD BUSINESS:

A) Other

NEW BUSINESS:

A) >Perkins CTE Performance Indicator Data

Ms. Appel discussed the requirements of the System meeting Perkins Performance Indicators with the Board. The FY22 Annual Report and Program Improvement Plan Review Checklist included in the Board Packet was discussed.

B) >FY23 Additional CTEI Funds

The System was notified by ISBE on April 3, 2023, that \$8,499 in additional funds had been allocated to the Programs of Study Allotment. The amount allocated to each district was included in the Board Packet. Ms. Appel has notified all Program Committee members of their school's additional allotment.

C) **>FY24 CTEI & Perkins Grant Allocations**

Ms. Appel reported that FY24 CTEI & Perkins Grant Allocations have been received. The System will receive an initial allocation of \$566,444 with a projected additional amount of \$43,575 for the FY24 CTEI Grant. The System will receive \$414,485 for the FY24 Perkins Grant. Individual school allocations will be sent out next week. Grant Allocations will be approved by the Board at the next meeting, June 21, 2023.

D) **>CTE Manufacturing , Engineering, Technology, & Trades (METT) RFP**

The purpose of the METT Pathway RFP grant was explained to the Board.

E) **Other**

DIRECTOR'S REPORT:

A) **>FY23 CTEI & Perkins Funding/Status**

A chart detailing the System's revenue and expenditures was included in the Board Packet. Ms. Appel reminded the Board that the due date for claims is April 30, 2023.

B) **Economic Interest – Due May 1:**

A reminder of the due date for Economic Interest was given to the Board.

C) **CTE System Bookkeeper**

Discussion regarding the CTE System Bookkeeper position occurred during Correspondence.

D) **Upcoming Dates**

i) Work-based Learning Workshop – April 20, 2023

ii) CCPE Work Day – April 21, 2023

E) **Other**

Dr. Craig Fiegel moved to adjourn the meeting. Ms. Diane Schaefer seconded the motion. A voice vote was taken. The motion carried.

The next Board meeting will be held at BASSC on June 21, 2023 at 9:30 a.m.

Ms. Filyaw adjourned the meeting at 10:02 a.m.

Respectfully submitted: Karen Hayes, CTE System #460 Bookkeeper

Signature of Board Chair

Date