

SOUTHWESTERN ILLINOIS CAREER & TECHNICAL EDUCATIONAL (CTE) SYSTEM #460

February 15, 2023

**BOARD OF CONTROL MINUTES**  
**Zoom Meeting ID: 880 6855 4635**

**CALL TO ORDER:**

Board Chair, Ms. Filyaw, called the Board of Control (BOC) meeting to order at 9:31a.m.

**ROLL CALL:**

Present:

Cahokia #187	Dr. Trenese Steel, Director of Curriculum & Instruction
Freeburg #77	Ms. Diane Schaefer, Program Committee
Lebanon #9	Mr. Patrick Keeney, Superintendent
Mascoutah #19	Dr. Craig Fiegel, Superintendent
O'Fallon #203	Dr. Beth Shackelford, Director of Academics and Special Projects
Wesclin #3	Ms. Jennifer Filyaw, Superintendent
System Director #460	Ms. Gayle Appel
System Bookkeeper	Ms. Karen Hayes

Absent:

Belleville #201	Ms. Andrea Gannon, Director of Alternative Education
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Guests:

O'Fallon #203	Ms. Julie Knutson, Program Committee
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> Enclosed in the electronic Board Packet

\* Board handouts

**APPROVAL OF MINUTES:**

> Mr. Patrick Keeney moved to approve the December 2022 Board of Control Meeting Minutes. Dr. Beth Shackelford seconded the motion. A roll call vote was taken.

Belleville #201	absent	Mascoutah #19	yes
Cahokia #187	yes	O'Fallon #203	yes
Freeburg #77	yes	Wesclin #3	yes
Lebanon #9	yes		

The motion carried.

The December 2022 Board Meeting Minutes were distributed to Ms. Filyaw for signature.

**CORRESPONDENCE:** None

**INTRODUCTION OF GUESTS/AUDIENCE PARTICIPATION:** None

**APPROVAL OF BILLS:**

A. >**Ratification of bills since December Board Meeting**

Approximately \$33,250 in Perkins claims and \$79,225 in CTEI claims were submitted and approved in January. No discussion was held, nor were there questions asked regarding these claims.

Mr. Patrick Keeney moved to ratify payment of bills since the December 2022 Board Meeting. Dr. Beth Shackelford seconded the motion.

A roll call vote was taken.

Belleville #201	absent	Mascoutah #19	yes
Cahokia #187	yes	O'Fallon #203	yes
Freeburg #77	yes	Wesclin #3	yes
Lebanon #9	yes		

The motion carried.

The January Board Bills were distributed to Ms. Filyaw for signature.

**B. >Approval of February bills**

Approximately \$9,160 in Perkins claims and \$10,000 in CTEI claims were submitted for February.

Mr. Patrick Keeney moved to approve the payment of February bills. Dr. Beth Shackelford seconded the motion. A roll call vote was taken.

Belleville #201	absent	Mascoutah #19	yes
Cahokia #187	yes	O'Fallon #203	yes
Freeburg #77	yes	Wesclin #3	yes
Lebanon #9	yes		

The motion carried.

The February Board Bills were distributed to Ms. Filyaw for signature.

**C. >FY23 CTEI & Perkins Financial Reports**

The Financial Reports included in the Board Packet were balances through the end of January. Ms. Appel reported that including the February bills, 61% of Perkins dollars and 34% of CTEI dollars have been spent.

**D. Other - None**

**OLD BUSINESS:**

**A) Other - None**

**NEW BUSINESS:**

**A) >Intergovernmental Agreement**

Required updates to the Intergovernmental Agreement were included in the Board Packet. Dr. Beth Shackelford moved to approve the updates to the Administrative Rules of the Intergovernmental Agreement. Ms. Diane Schaefer seconded the motion. A roll call vote was taken.

Belleville #201	absent	Mascoutah #19	yes
Cahokia #187	yes	O'Fallon #203	yes
Freeburg #77	yes	Wesclin #3	yes
Lebanon #9	yes		

The motion carried.

**B) >Dual Credit Report**

SWIC and Kaskaskia College produce a dual credit report each year which shows dual credit classes that schools offer. The report reflects *all* disciplines in which students have an opportunity for dual credit, not just CTE courses. Ms. Appel stated SLU 1818 Program dual credit (which some of our schools have) is not reported in this document.

Ms. Appel reported that spring 2023 data is not available at this time, so the report is through fall 2022. The Spring 2022 and Fall 2022 columns have been updated.

The report showed that overall, for the year 2022 (spring and fall), students earned 5,915 credit hours. Ms. Appel reported that per credit hour fees are \$118 at SWIC and \$152 at Kaskaskia College. Within the Southwestern Illinois System, students saved \$738,072 in tuition costs.

**C) Other**

**DIRECTOR'S REPORT:**

System Director, Gayle Appel, discussed the following:

**A) >CTEI & Perkins Funding/Status**

A summary of the System's revenue and expenses were included in the Board Packet.

**B) >College and Career Pathway Endorsement**

Ms. Appel reviewed information included in the Board Packet regarding the College and Career Pathway Endorsement.

**C) Evaluation – System Director**

Board President, Ms. Filyaw, will be handling this evaluation.

**D) CTE Month**

Ms. Appel discussed how CTE Month was recognized. The Board was encouraged to visit social media sites to see posts regarding Career and Technical Education within the System.

**E) UPCOMING DATES:**

Connections Conference – February 15, 2023

IACTE Conference – February 16-17, 2023

Apprenticeship Tours – March 28, 2023 or March 30, 2023

Math and Construction Workshop, Part II – April 17, 2023

Work-based Learning Workshop – April 20, 2023

**F) Other**

Dr. Beth Shackelford moved to adjourn the meeting. Ms. Diane Schaefer seconded the motion. A voice vote was taken. The motion carried.

The next Board meeting will be held via Zoom Meeting ID: 871 9503 4927 on April 19, 2023 at 9:30 a.m.

Ms. Filyaw adjourned the meeting at 9:51 a.m.

Respectfully submitted: Karen Hayes, CTE System #460 Bookkeeper

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Signature of Board Chair

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Date