

## **Open Enrollment/School Attendance Areas**

### **Attendance Boundaries/Assignment of Students to Schools**

1. Students living within the attendance boundaries of individual schools have priority for attendance at that school.
2. Parents or guardians may make application to enroll in a school other than their attendance boundary area school.
3. Parents choosing to send their student to a school other than the school in their attendance boundary area will be responsible for transportation to and from school unless space is available on a district bus that travels an appropriate route. Routes will not be altered to accommodate open enrolled students.

### **Open Enrollment Process**

1. Parents desiring to enroll a student in a district school in an attendance area other than the one in which they reside must complete an "Application for Open Enrollment" form and submit it to the superintendent's office or their attendance area school by June 1st. Parents may submit individual student or family applications.
2. Applications will be approved on a case by case basis dependent upon the nature of the request or severity of the need for school change.
3. A letter noting the district's decision made will be mailed to the parent and the schools concerned no later than August 15th.
4. Once approved an open enrollment will ordinarily remain in effect until the student completes the highest level of instruction in the school; the student's parent requests that the open enrollment be rescinded; or administrators revoke the open enrollment for reasons such as erratic attendance, excessive tardiness, inappropriate behavior, or other unsatisfactory performance.

If a student's open enrollment to a K-5 or K-6 feeder school is in good standing in accordance with the above definitions, then the student's open enrollment will continue to be in effect for the middle school considered boundary to that feeder school.

5. Late open enrollment applications (received after June 1<sup>st</sup>) will ordinarily not be approved and will only be accepted on a case by case basis, subject to school and instruction level capacity.