

How to access the Campus Portal

1. To get started, go to the school website at: www.kadoka.k12.sd.us and click on the Campus Portal link in the top right corner of the school homepage. **OR**, if you are using your phone or tablet, you can download the Campus Parent App through Apple's App Store or Google Play Store.
2. If you are using your phone or tablet and you have downloaded the app, the first time you open your app you will need to search for Kadoka and South Dakota in order to find our school. Then you will be taken to the login page.

NOTE:

If you do not have login information for the Campus Portal, please contact Chad Eisenbraun or Susan Sudbeck at the school at chad.eisenbraun@k12.sd.us or susan.sudbeck@k12.sd.us

3. On the top left side of the screen, you will see this tile. 
When you click on the tile you will see a menu expand with a number of options to choose from. A few key options that will be displayed in this menu are:
 - **TODAY:** You will see your student's food service balance, schedule, and assignments that are due today or tomorrow.
 - **CALENDAR:** Let's you know if your student(s) has an assignment that is due.
 - **GRADES:** This shows your students in progress and/or posted term grades. You can then click on your student's Quarter or Semester Grade to see a detailed list of all the assignments for that term.
 - **ATTENDANCE:** See your student's attendance for the term in all his/her classes.
 - **FOOD SERVICE:** This will show you a list of lunch account balances for all students in your family.
4. You should see your student's name (and possibly picture), on the top of the screen. If you have more than one student in your household, you can click on the list arrow and select one of your other children. Then return to the menu tile on the top left to navigate between the items listed above for your other child.

**IF YOU HAVE FURTHER QUESTIONS, PLEASE FEEL FREE TO
CONTACT THE KADOKA AREA SCHOOL AT 605-837-2171.**