

**REGULAR MEETING  
BOARD OF SCHOOL TRUSTEES  
BROWNSBURG COMMUNITY SCHOOL CORPORATION**

The Board of School Trustees of the Brownsburg Community School Corporation met in a regular meeting on Monday, March 13, 2023 at 6:30 p.m. in the F.L. O’Neal Administration Building, 310 Stadium Drive; Brownsburg, Indiana.

**I. CALL TO ORDER**

Ms. Jessica Heffernan, President of the Board, called the meeting to order at 6:30 p.m. Other Board members in attendance were Mr. Eric Hylton, Dr. Matt Freije, Mr. Mike Wells and Mrs. Katie Dixon. Administrators present were Dr. Jim Snapp, Dr. Kat Jessup, Mr. John Voigt and Mr. Shane Hacker. Other administrators in attendance were Mrs. Jodi Gordon, Ms. Vicki Murphy and Mrs. Laurie Johnson.

**II. PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

**III. MOMENT OF REFLECTION**

Ms. Heffernan asked for a moment of silence for reflection.

**IV. COMMUNICATIONS**

**A. Commendation – Wrestling State Champions**

Dr. Snapp invited the following students forward to receive a commendation for winning the Wrestling State Championship in their weight class:

Leighton Jones, Senior – 285# Weight Class  
Jake Hockaday, Sophomore – 120# Weight Class, second consecutive State Title  
Revin Dickman, Freshman – 106# Weight Class

Each student received a commendation from the Board for their accomplishments.

**B. Brownsburg Education Foundation Report**

Mrs. Dixon shared the following from the Brownsburg Education Foundation:

- Rally for Our Kids Gala presented by LeBlanc Nettles Law was held on Friday, March 10 at the Top Eliminator Club at Lucas Oil Raceway. The event was a huge success with over 430 guests raising \$80,000.
- Graduate Walk Brick Special – through March 17 - Order a Graduate Walk brick for \$10 off the regular price of a current student brick. Bricks must be ordered by March 17 to guarantee placement in the ground prior to graduation.
- Chip in for the Kids Golf Outing presented by Summers Plumbing, Heating and Cooling will be held Friday, June 9, 2023, at West Chase Golf Club. Individual reservations and sponsorship opportunities are available now.
- Pioneer Camp – BEF will once again be hosting Pioneer Camp this summer for two different weeks – June 12-15 and June 19-22 from 9:00-2:00 at the Log Cabin Homestead property. All exiting 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grade students are invited to attend. Registration will open soon. Visit the BEF website to register.

### **C. Operations Update**

Mr. Voigt shared updated information on the High School renovation and expansion project, including overall site and floor plans and the overall schedule for the project. The pool project is expected to start on May 1 and extend through fall break of 2024. Additional work on the high school is scheduled to occur over the coming summer and extend through 2026. Mr. Voigt also provided an update on the current ditch relocation project. The work is on schedule, with the crossing of Bulldog Boulevard scheduled to occur over spring break. The crossing of Odell Street is scheduled to occur following Commencement on June 3.

### **D. State Board of Education Survey Results**

Ms. Murphy shared a presentation detailing the results of a recent parent survey “Perceptions of K-12 Education in the State of Indiana” as shared at the State Board of Education meeting on February 1, 2023.

### **E. Second Reading of Policies (4000 & 5000)**

Dr. Jessup shared that this is the second reading of these policies 4000-Students and 5000 – Instruction and Student Services. Any changes or questions should be communicated prior to the next Board meeting when they are scheduled for final reading and approval.

### **F. First Reading of Policies (3000 & 8000)**

Dr. Snapp shared that this is the first reading of policies 3000 - Personnel & 8000 - Communications which will replace NEOLA policies 3000, 4000 & 9000 dealing with staff and communications. These policies will be brought before the Board in April for second reading with final reading and approval in May.

### **G. First Reading 2024-2025 School Calendar**

Dr. Snapp presented the 2024-2025 school calendar for first reading. He shared that the calendar will follow the same balanced calendar as in previous years. Additionally, this calendar reflects the most recent change of students starting a day earlier and adding the Wednesday before Thanksgiving as an additional student and teacher day off. The calendar will be presented for second reading and final approval at the April Board meeting.

### **H. Pocket Talk Demonstration**

Mrs. Johnson provided a demonstration of a new device that has been incorporated into all buildings in the school district called a “Pocket Talk”. The device can translate into 77 languages and provides on the spot communication/translation services that can assist in bridging the gap of communication with ELL students, parents, teachers and staff. The district received 35 devices that have been distributed throughout the buildings in the district. Mrs. Johnson answered several questions from the Board including the cost of each device, \$269 and how has the response been from parents – one of great relief.

### **I. Enrollment Growth Report**

Dr. Snapp provided a presentation regarding data on enrollment growth in the district over the last 15 years. Data included the following:

- Overall Enrollment increased by 43%; Enrollment by students of color increased by 255%
- English Language Learners (ELL) students increased by 188%
- Free/Reduced Lunch students increased from 16% in 2008 to 32% in 2023
- Students receiving Special Education support has increased by 86%

Dr. Snapp noted that we recently enrolled 150 new students, 50 of which English is not their primary language. The changing student population and the services students require reflects in our decisions regarding staffing alignment.

## V. COMMENTS FROM PATRONS

*Rob Kendall – Brownsburg*

Mr. Kendall shared concerns about the recommended position of Director of Student Learning.

## VI. CONSENT ITEMS

### A. Approval of Minutes

- February 13, 2023 Business Meeting
- February 27, 2023 Special Business Meeting
- February 23, 2023 School Visit Meeting

### B. Approval of Claims – P/R#02/10/23 - \$1,801,469.19; P/R#02/24/23 - \$1,812,762.71; Claims 2/9-3/8/23 - \$7,327,329.30

### C. Superintendent's Report

The Superintendent's Report was presented as follows:

#### 1. Retirement – Support Staff:

Name	Building	Position	Effective Date
a. Janine Schmidt	Transportation	Bus Driver	End of the 2022-23 school year
b. Connie Hadley	Transportation	Parts Service Advisor	June 16, 2023

#### 2. Termination – Support Staff:

Name	Building	Position	Effective Date
a. Kaileana Jimenez	EMS	Special Education Instructional Assistant	February 8, 2023

#### 3. Resignations – Certified Staff:

Name	Building	Position	Effective Date
a. Kim Ramsey	Lincoln	3 <sup>rd</sup> Grade Teacher	End of the 2022-23 school year
b. Cassi McCoy	ECC	Speech Language Pathologist	February 8, 2023
c. Claire Ball	WMS	Math Teacher	End of the 2022-23 school year
d. Shana Mayfield	Brown	Special Education Teacher	March 17, 2023
e. Abby Martin	Harris	English Teacher	End of the 2022-23 school year

#### 4. Resignations – Support Staff:

Name	Building	Position	Effective Date
a. Taylor Burchwell	Nutrition Services	Floater	February 24, 2023
b. Jill Venant	EMS	Special Education Instructional Assistant	February 10, 2023
c. Margie Klapman	BHS	Nutrition Services	March 2, 2023
d. Stelease Allen	WMS	Special Education Instructional Assistant	March 3, 2023
e. Debbie Smith	BHS	Instructional Assistant	End of the 2022-23 school year
f. Lisa Ward	Transportation	Bus Driver	End of the 2022-23 school year

#### 5. New Employment – Certified Staff:

Name	Building	Position	Effective Date	Degree	Reason for Employment
a. Debra Sides	WMS	Math Teacher; Temporary contract	March 6, 2023	Masters	While Sarah Lee is on medical / maternity leave
b. Lindsay Mitscher	To be determined	Elementary Teacher	July 31, 2023	Bachelors	Open position

c. Nick Ciotola	WMS	Social Studies Teacher; Temporary contract	February 22, 2023 thru April 28, 2023	Bachelors	While Laura Bragg is medical / maternity leave
d. Emily Steffen	Lincoln	Instructional Coach; 195 days	July 31, 2023	Bachelors	Replacing Lisa Riley due to a job transfer

**6. New Employment – Support Staff:**

Name	Building	Position	Effective Date	Hours per Day	Reason for Employment
a. Caitlyn Probasco	WMS	Special Education Instructional Assistant – Life Skills	March 6, 2023	7	Replacing Stelease Allen
b. Lori Murray	EMS	Special Education Instructional Assistant BASE Program	To be determined	7	Replacing Jill Venant
c. Christy Wahl	EMS	Special Education Instructional Assistant – Inclusion	March 13, 2023	7	Replacing Kaileana Jimenez
d. Roger Burgess	BHS	Facility Services Technician	February 27, 2023	8	New position
e. Ambyer Duncan	Facility Services	Warehouse Manager	February 22, 2023	8	Replacing Mark Manes due a job transfer
f. Jorge Portillo	EMS	Facility Services Technician	February 22, 2023	8	Replacing Michael Schumpert due to a job transfer
g. Sarah Alford-Judd	Transportation	Parts Service Advisor	May 1, 2023	8	Replacing Connie Hadley
h. Merline Kiambu	Nutrition Services	Floater	March 6, 2023	6	Open floater position
i. Kyera Thompson	Nutrition Services	Floater	March 6, 2023	6	Open floater position
j. Eric Bukuru	Facility Services	Custodian	February 21, 2023	8	Replacing Noah Scott
k. Neema Natuski	Facility Services	Custodian	February 21, 2023	8	Replacing Jonathan Schumpert
l. Patrick Nkundabahizi	Facility Services	Custodian	February 21, 2023	8	Replacing Nyirandubura Shendo
m. Norma Huggins Whattley	Facility Services	Custodian	February 21, 2023	8	Replacing Chris Miles
n. Grace Ndahiriwie	Facility Services	Custodian	February 21, 2023	8	Replacing Amanda McGowan
o. Franck Murwanashaka	Facility Services	Custodian	February 21, 2023	8	Replacing Esperance Ndakize
p. Aimee Nyantore	Facility Services	Custodian	February 21, 2023	8	Replacing Sadie McGowan
q. Juanita Downs	Eagle	Treasurer	February 13, 2023	7.5	Replacing Kim Graham
r. Roger Hughes	Transportation	Bus Driver	January 16, 2023	Band D	Replacing Weldon Jones

**7. New Employment – Extra-Curricular:**

Name	Building	Position	Effective Date
a. George Stapp	EMS	7 <sup>th</sup> Grade Softball (Lay) Coach	For the 2022-23 season
b. Chris Fowler	BHS	Assistant Varsity Track (Lay) Coach	For the 2022-23 season

c. Seth Vaught	WMS	7 <sup>th</sup> Grade Baseball Coach	For the 2022-23 season
d. Derek Walmoth	WMS	Assistant Track (Lay) Coach	For the 2022-23 season
e. Daria Terrell	WMS	Girls Track Coach	For the 2022-23 season
f. Stephen Marshall	WMS	Assistant Track (Lay) Coach	For the 2022-23 season

**8. Leaves of Absence – Certified Staff:**

Name	Building	Position	Type of Leave	Dates of Leave
a. Megan Ryan	WMS	Special Education Teacher	Medical / Maternity	July 31, 2023 thru September 1, 2023
b. Laura Bragg	WMS	Social Studies Teacher	Medical / Maternity	February 22, 2023 thru April 28, 2023
c. Emily Duhn	EMS	School Psychologist	Medical / Maternity	February 22, 2023 thru the end of the school year
d. Sarah Lee	WMS	Math Teacher	Medical / Maternity	March 3, 2023 thru the end of the school year

**9. Leave of Absence – Support Staff:**

Name	Building	Position	Type of Leave	Dates of Leave
a. Shealyn Davis	Reagan	Treasurer	Medical / Maternity	June 9, 2023 thru the end of her work calendar

**10. Change of Status – Certified Staff:**

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Bret Daghe	BHS Principal	BCSC Project Manager	To be determined	Replacing Robyn Maynard
b. Amanda Jones	Cardinal 5 <sup>th</sup> grade Teacher	Crossroads Instructional Coach; 195 days	July 31, 2023	New position

**11. Change of Status – Support Staff:**

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Lori Plumley	EMS Special Education Instructional Assistant	EMS Administrative Assistant – Attendance and Discipline	February 16, 2023	Replacing Sara Beth Bottrell
b. Shawn Sherrer	Custodian	Custodial Team Lead in Training	March 1, 2023	Open position in training
c. Michael Schumpert	Facility Services Technician	Crossroad Custodial Team Lead / Facility Services Technician	July 1, 2023	New position

**12. Approval of Nutrition Services Food and Supply Contract for School Year 2023-24:**

It is recommended the Board adopt the Nutrition Services food and supply contracts as renewed and amended unanimously by the Food2School Purchasing Cooperative for the 2023-24 school year. Compliance with federal and state procurement rules is required of BCSC Nutrition Services and approval of the recommendation will meet these requirements and allow BCSC to obtain food products and supplies at a better cost than if the district bid individually. Food2School member districts have agreed to renew all existing contracts for school year 2023-24 including GPO/distributor, milk, and bread RFPs. IDOE requires school board approval from BCSC to accept the proposals awarded by Food2School for the school year 2023-24. School year 2023-24 is the fourth of a possible five-year (5) duration agreement with each vendor.

**FOR BOARD INFORMATION:**

**13. Approval of Construction Change Orders:**

The Administration has approved the following construction change orders; the projects remain within their established budgets.

BCSC West Middle School Renovation and Addition							
Contractor	CO #	Contract Amount	CO Dollar Amount	New Contract Value	BCSC Approval	Board Meeting	Description
BP 10 - Structural Steel Service	5	\$ 1,291,686.60	\$ -	\$ 1,291,686.60	2/15/2023	3/14/2023	CR 5064 - RFI 138 - Cafetorium Support Steel Demo (Allowance)
BP 11 - Iwanski Masonry	11	\$ 2,499,209.16	\$ 6,348.21	\$ 2,505,557.37	2/21/2023	3/14/2023	CR 5055 - Unit E Temp Ramp & CR 054 - LGI-Mezzanine Changes
BP 12 - JBM (General Trades)	19	\$ 5,254,776.00	\$ 39,969.00	\$ 5,294,745.00	2/15/2023	3/14/2023	CR 5063 - Cafe Bulkhead Color Change & CR 054 - LGI-Mezz Changes
BP 13 - Bertline	10	\$ 1,612,249.00	\$ 9,787.00	\$ 1,622,036.00			CR 054 - ASI 054 - LGI-Mezzanine Changes
BP 16 - General Piping	10	\$ 4,626,220.42	\$ 17,949.00	\$ 4,644,169.42	2/22/2023	3/14/2023	CR 5068- Unit A Fire Suppression Manifold and Flow & CR 054 - ASI 054 LGI-Mezz
BP 17 - Electric Plus	17	\$ 2,905,834.43	\$ 8,319.27	\$ 2,914,153.70	2/15/2023	3/14/2023	CR 5065 - Exit Signs, CR 5066 - VFD E-Power, CR 5067 - RFI 142, CR 5070 - FN Light Credit, CR 052 - ASI 052, CR 054 - ASI 054
BCSC Crossroads Elementary School							
Contractor	CO #	Contract Amount	CO Dollar Amount	New Contract Value	BCSC Approval	Board Meeting	Description
BP 03 - Millennium	9	\$ 5,300,166.19	\$ 18,781.96	\$ 5,318,948.15	2/27/2023	3/14/2023	CR 5030 - Water Control on South East Parcel
BP 04 - Iwanski	3	\$ 1,979,896.00	\$ 5,272.89	\$ 1,985,168.89			CR 5015 - RFI 135 - CMU & Column Conflict in Kitchen and CR 5025 - RFI 149 - Landing Area for Stage Stairs

**14. Adjustment of Purchase Order Amount/Brown Central Plant Boiler Equipment Purchase:**

In the February 2023 Board Meeting a contract was awarded to BBC Pump and Equipment Company, Inc. in the amount of \$211,662.00 for the purchase of three boiler units at 4 MMBtuH capacity. After the contract award, an engineering review of the specific type and characteristics of the boilers proposed by BBC indicated three units of a reduced capacity of 3 MMBtuH from this manufacturer would adequately meet the demands of Brown Elementary School. Reducing the size of the three new boilers reduces the contract amount by \$30,580.00 and results in a final purchase order amount of \$181,082.00. The Administration has moved forward with this cost reduction measure.

**15. Field Trip Requests:**

The following Field Trip request(s) have been approved by the Superintendent based on travel guidelines set forth by the Board.

- **Brownsburg High School Boys Golf Team – Overnight, Out of State**

The Brownsburg High School Boys Golf Team will be traveling to Fairfield Glades, Tennessee for a spring break qualifying event from Friday, March 17 through Tuesday, March 21, 2023. Approximately 14 students and 5 chaperones will be traveling together. The trip is being organized by Tom Maples, BHS Teacher and Boys Golf Coach.

*Mr. Wells moved to approve the recommendation; Mrs. Dixon seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

**VII. OLD BUSINESS****A. Public Hearing on Amendment to Lease – Senior Academy Project**

Ms. Heffernan opened the public hearing at 6:58 pm.

Mr. Hacker explained that the school corporation is funding this project through a lease financing as it has done with previous projects. The Senior Academy is currently subject to a financing lease, therefore, we are amending that lease to increase the lease rental due from the School Corporation which will be sufficient to pay the principal and interest due to bondholders.

Ms. Heffernan opened the meeting for public comment – there was none.

Ms. Heffernan closed the Public Hearing at 6:59 pm.

**B. Recommendation to Approve Resolution Authorizing Execution of Amendment to Lease – Senior Academy Project**

Mr. Hacker recommended the Board of School Trustees approve the resolution Authorizing the Execution of the Amendment to Lease. He explained that as required by I.C. 20-47-3, after a hearing, the School Board must approve the Amendment to Lease and authorize the officers to execute the agreement.

## **RESOLUTION AUTHORIZING EXECUTION OF AMENDMENT TO LEASE**

WHEREAS, on February 27, 2023, this Board of School Trustees (the "Board") examined and approved a form of Amendment to Lease (the "Amendment") between the Brownsburg 1999 School Building Corporation (the "Building Corporation") and Brownsburg Community School Corporation (the "School Corporation"); and,

WHEREAS, notice of a hearing on the proposed Amendment was given by publication in *The Republican* on February 9, 2023, and said hearing has been held in accordance with the notice; now, therefore,

BE IT RESOLVED by the Board of the School Corporation, that the preliminary plans and estimates provide the necessary facilities for the pupils of this School Corporation and the same now are hereby approved, and any members of the Board be, and they are hereby authorized and directed to endorse their approval upon such plans and estimates.

BE IT FURTHER RESOLVED, that the proposed Amendment provides for a fair and reasonable rental, and further that the execution of the Amendment is necessary and wise.

BE IT FURTHER RESOLVED, that the Secretary or Assistant Secretary of the Board is authorized and directed to initial and date a copy of the proposed Amendment and to place the same in the minute book immediately following the minutes of this meeting, and said Amendment is made a part of this resolution as fully as if the same were set forth herein.

BE IT FURTHER RESOLVED, that any officers of the Board be, and they are hereby authorized and directed to execute Amendment on behalf of the School Corporation.

BE IT FURTHER RESOLVED, that the officers of the Board have full authority to execute any and all documents necessary to execute a Lease and Deed, if applicable, or for the issuance of the bonds secured by such Amendment and that the use of electronic signatures by officers of the Board or representatives of the School Corporation are hereby authorized and affirmed with full valid legal effect and are enforceable.

*Passed and Adopted this 13<sup>th</sup> day of March, 2023.*

*Mr. Hylton made a motion to approve the recommendation; Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

### **C. Recommendation to Approve Resolution Assigning Construction Bids and Contracts – Senior Academy Project**

Mr. Hacker recommended the Board of School Trustees approve the resolution Assigning Construction Bids and Contracts to Building Corporation. He explained that this resolution allows the School Corporation to receive the bids and/or contracts and then award those bids and/or contracts to the Building Corporation.

## **RESOLUTION ASSIGNING CONSTRUCTION BIDS AND CONTRACTS, ONCE RECEIVED**

WHEREAS, the Brownsburg Community School Corporation (the "School Corporation") has or will receive construction bids or enter into contracts for the (i) renovations and improvements to Brownsburg High School, including the construction of additions to the Senior Academy, site work, HVAC and academic improvements throughout the School Corporation and the purchase of equipment and technology; and (ii) renovations and improvements to facilities throughout the

School Corporation, including site work and the purchase of equipment, buses and technology ((i) and (ii) are collectively referred to herein as the "Projects"); and

WHEREAS, the School Corporation intends to establish a construction fund and appropriate the funds it receives from the Building Corporation for the sale of the Real Estate; now, therefore,

BE IT RESOLVED, the construction bids and contracts relating to the Projects are hereby assigned to the Building Corporation, once received.

*Passed and Adopted this 13<sup>th</sup> day of March, 2023.*

*Dr. Freije moved to approve the recommendation; Mrs. Dixon seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

**D. Recommendation to Approve Resolution Approving Fifteenth Supplement to Master Continuing Disclosure Undertaking – Senior Academy Project**

Mr. Hacker recommended the Board of School Trustees approve the resolution Approving Fifteenth Supplement to Master Continuing Disclosure Undertaking. He explained that this resolution is required by the Securities and Exchange Commission. The agreement requires that the School Corporation agree to timely provide certain financing information to the SEC's EMMA database.

**RESOLUTION APPROVING FIFTEENTH SUPPLEMENT TO MASTER CONTINUING DISCLOSURE UNDERTAKING**

WHEREAS, a Fifteenth Supplement to Master Continuing Disclosure Undertaking (the "Undertaking") have been presented to the Board of School Trustees (the "Board") of Brownsburg Community School Corporation (the "School Corporation") in connection with the issuance of the Brownsburg 1999 School Building Corporation Ad Valorem Property Tax First Mortgage Bonds, Series 2023B (the "Bonds"); and

WHEREAS, the Board must approve the form of Undertaking and the issuance of the Bonds; now, therefore,

BE IT RESOLVED, that the Board hereby approves the form of Undertaking and hereby authorizes any officers of the Board to execute such Undertaking.

BE IT RESOLVED, that any officers of the Board are hereby authorized and directed to execute any and all documents and certificates required in order to issue and deliver the Bonds.

*Passed and Adopted this 13<sup>th</sup> day of March, 2023.*

*Dr. Freije moved to approve the recommendation; Mr. Hylton seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

**E. Recommendation to Approve Resolution Approving JUUL Settlement**

Mr. Hacker recommended the Board of School Trustees approve the resolution Approving the JUUL Settlement. He explained that this resolution is required to accept the settlement agreement that has been determined as a result of joining the class action lawsuit against JUUL. The settlement amount for Brownsburg Community School Corporation is approximately \$114,000 and after attorney fees will net BCSC approximately \$100,000. These funds will be used toward equipment such as vape sensors which will assist in alleviating student vaping in schools.



## **RESOLUTION APPROVING JUUL SETTLEMENT**

WHEREAS, the Board of School Trustees (“the Board”) is the governing body of Brownsburg Community School Corporation (“the District”), Hendricks County, Indiana; and

WHEREAS, the District is currently engaged in litigation in the matter of District v. JUUL Labs, Inc. F/K/A PAX Labs, Inc.; James Monsees; Adam Bowen; Nicholas Pritzker; Hoyoung Huh; Riaz Valani; Altria Group, Inc.; Altria Client Services LLC; Altria Group Distribution Company; and Philip Morris USA, Inc., Case No. 3:22-cv-08862 (the “Litigation”); and

WHEREAS, the Juul Defendants (as defined below) have reached a tentative agreement to settle the matters in dispute (“Settlement Agreement”) while the Altria Defendants (as defined below) have not; and

WHEREAS, the Juul Defendants include JUUL Labs, Inc. F/K/A PAX Labs, Inc.; James Monsees; Adam Bowen; Nicholas Pritzker; Hoyoung Huh; and Riaz Valani; while the Altria Defendants include Altria Group, Inc.; Altria Client Services LLC; Altria Group Distribution Company; and Philip Morris USA, Inc.; and

WHEREAS, the Settlement Agreement with the Juul Defendants has been presented to the District’s Board of Education for final approval and the Board understands the Litigation with the Altria Defendants is ongoing; and

WHEREAS, the Board of Education, after consideration of all factors, has determined that it is in the best interest of the District to approve the Settlement Agreement with the Juul Defendants.

NOW, THEREFORE, BE IT RESOLVED, that the District’s Board of Education hereby approves the Settlement Agreement and will take all necessary steps to effectuate the Settlement Agreement.

*Approved this 13<sup>th</sup> Day of March, 2023.*

*Mr. Wells moved to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

### **F. Second Reading and Recommendation to Approve Student Handbooks**

Dr. Jessup recommended the Board of School Trustees approve the student handbooks for the 2023-2024 school year. She explained this is the second reading of the handbooks and one additional minor change has been requested of the elementary principals - the addition of the following: Any changes to transportation must be communicated with the school office, not with the teacher.

*Dr. Freije moved to approve the recommendation; Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

### **G. Third Reading and Recommendation to Approve Policies (1000 & 2000)**

Dr. Snapp recommended the Board or School Trustees approve the 1000 – School Board Governance and 2000 – School Administration policies as presented. He explained the Board is going through the process of reviewing all School Board policies and this is the first set to be through the complete approval process. Any changes will be incorporated and placed in effect beginning July 1, 2023.

*Mrs. Dixon moved to approve the recommendation; Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

## VIII. NEW BUSINESS

### A. Recommendation to Approve Construction Contracts

Mr. Voigt recommended that Board of School Trustees approve the following:

- Declare all three bids received for the 2023 E-Rate Purchases to be non-responsive, rejecting all three bids and re-bidding the project, and
- accept the following bids as the lowest responsible and responsive bids in each bid package, and
- award the following contracts, and
- authorize the Administration to execute all necessary contracts, issue and approve change orders, and other necessary actions to achieve each project’s schedule, providing the total project cost does not exceed the authorized limits:

Project/Bid Package	Bids	Lowest Responsible & Responsive Bidder	Base Bid	Alternate No. 1	Alternate No. 2	Alternate No. 3	Alternate No. 4	Alternate No. 5	Total Contract Amount
<u>2023 310 Stadium Drive Build-out &amp; Reconfiguration</u>									
Unified Bid/General Trades Contract	0	NA	NA	NA	NA	NA	NA	NA	\$0.00
<u>2023 E-Rate Purchases</u>									
Section 1 - Network Cabling	3	NA	NA	NA	NA	NA	NA	NA	\$0.00
Section 2 - District Network Electronic	3	NA	NA	NA	NA	NA	NA	NA	\$0.00
Section 3 - Rack Uninterruptible Power	3	NA	NA	NA	NA	NA	NA	NA	\$0.00
<u>2023 Campus Paving Repairs</u>									
Unified Bid/Paving Contract	2	Howard Asphalt LLC DBA Howard Companies	\$937,247.40	\$211,557.00	\$225,592.00	\$184,399.00	\$67,115.00	Declined	\$1,625,910.40
<u>2023 BHS Pool Renovations</u>									
BP 1 - General Trades	2	JBM Contractors Corp.	\$9,986,000.00	Declined	Declined	NA	NA	NA	\$9,986,000.00
BP 2 - Roofing	3	AAA Roofing Co., Inc.	\$994,420.00	NA	NA	NA	NA	NA	\$994,420.00
BP 3 - Flooring	3	Santarossa Mosaic & Tile Co., Inc.	\$334,500.00	NA	NA	NA	NA	NA	\$334,500.00
BP 4 - Mechanical	5	Greiner Brothers, Inc.	\$3,396,000.00	---	---	---	Declined	---	\$3,396,000.00
BP 5 - Electrical	3	Electric Plus, Inc.	\$1,899,000.00	NA	NA	NA	NA	NA	\$1,899,000.00

Mr. Voigt shared that the above listed projects were publicly received and opened on Thursday, March 2, 2023, in compliance with Indiana Public Works and other applicable statutory requirements. A total of 10 individual bid packages were bid, and a total of 27 bids were received and opened for the four projects listed. The relevant consultants have reviewed each bid and confirmed the lowest responsible and responsive bid in each category. Recommendation letters documenting the review and recommendation of the consultants are on file. In all cases, the bids received are within the expected budget for each project. Additional information includes the following:

- 2023 310 Stadium Drive Build-Out and Reconfiguration: No bids were received for this project. The administration has already re-released the project to be rebid and expects a recommendation to be available at the April 10, 2023 Board meeting.
- 2023 E-Rate Purchase: The administration is recommending rejecting all bids received as non-responsive. To facilitate the E-Rate schedule, the administration has already placed this project out for rebid.

*Mr. Wells moved to approve the recommendation; Mr. Hylton seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

### B. Recommendation to Approve School Assignment of Belle Arbor, Section 5

Dr. Jessup recommended the Board of School Trustees approve the school assignment of Belle Arbor, Section 5 to Cardinal Elementary/West Middle/Brownsburg High School. She explained that the Belle Arbor neighborhood is one that has been redistricted to Cardinal for the start of the 2023-2024 School Year. Homes in Section 5 are not scheduled for completion until the new school year begins.

*Dr. Freije moved to approve the recommendation; Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

### **C. Recommendation to Approve Director of Student Learning Position**

Dr. Snapp recommended the Board of School Trustees approve the Director of Student Learning position. He reviewed an historical perspective of Brownsburg Schools with regard to the changes in the demographic makeup of the community and how the Board has previously acknowledged and given support to equity and diversity. Dr. Snapp shared that over the past year, following the resignation of the previous Coordinator of Equity and Diversity, the position has purposefully not been filled in order to review goals and objectives of the position. The review led to the creation of the Director of Student Learning position which encompasses improving achievement gaps for students across many areas including special education, ENL, Free/Reduced Lunch and race. This position is being recommended for approval this evening.

*Mr. Hylton moved to approve the recommendation; Mr. Wells seconded the motion. The Board approved the motion by a vote of four (4) ayes; one (1) nay.*

## **IX. SUPERINTENDENT COMMENTS**

Dr. Snapp shared there may be a need to address the 2023-2024 calendar. Several districts are including Monday, April 8, 2024 as an additional student day off as there is a once in every 800 years total solar eclipse on that day. Our area is in the direct path of the eclipse which is supposed to happen at approximately 3:00 pm, during student dismissal. While we are not asking for an action tonight, there are several options to take into consideration: a) Do nothing, have school that day, dismiss as normal; b) Students and staff return to school on Monday, January 8, a previously scheduled professional development day for teachers as they return from winter break; c) Teachers return from spring break on April 8 for professional development with students returning Tuesday, April 9; d) Waive April 8 as a performance qualified day off (not recommended). Dr. Snapp noted that these options seem to be trending and asked for Board feedback. Dr. Freije noted this is a once in a lifetime event and would promote and educational opportunity. Mrs. Dixon noted that as a previous educator, the return from winter break without a day of professional development and classroom preparation could be difficult. Dr. Snapp shared this information will also be shared with the teachers association and the support staff advisory group.

## **X. BOARD MEMBER COMMENTS**

Mrs. Dixon commended the wrestlers for their state championships and is proud of the success of our athletic teams. She shared that she is glad the staff and administration are looking at options for student achievement and is in support of the Director of Student Learning position.

Mr. Wells wished everyone a great spring break.

Dr. Freije shared that the pocket talk device is amazing and a great tool for our staff and families. He wished everyone a safe spring break.

Mr. Hylton thanked Rene Behrend, Executive Director of the Education Foundation on a successful Gala.

Ms. Heffernan congratulated the wrestlers. She noted that pocket talk is a great solution for language barriers. She wished everyone a great spring break.

**XI. ADJOURNMENT**

*Ms. Heffernan called for a motion to adjourn. Dr. Freije moved to adjourn; Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays. The meeting adjourned at 7:21 p.m.*

**BROWNSBURG COMMUNITY SCHOOL CORPORATION  
BOARD OF SCHOOL TRUSTEES**

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