

**REGULAR MEETING  
BOARD OF SCHOOL TRUSTEES  
BROWNSBURG COMMUNITY SCHOOL CORPORATION**

The Board of School Trustees of the Brownsburg Community School Corporation met in a regular meeting on Monday, August 10, 2020 at 6:30 p.m. in the F.L. O’Neal Administration Building, 310 Stadium Drive; Brownsburg, Indiana.

**I. CALL TO ORDER**

Mr. Eric Hylton, President of the Board, called the meeting to order at 6:30 p.m. Dr. Matthew Freije, Mrs. Tiffany Dearman and Mr. Phil Utterback also attended the meeting. Ms. Jessica Heffernan did not attend. Administrators present were Dr. Jim Snapp, Dr. Kat Jessup and Mr. Shane Hacker. Mrs. Vicki Murphy and Mrs. Jodi Gordon were also present.

**II. PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

**III. MOMENT OF REFLECTION**

Mr. Hylton asked for a moment of silence for reflection.

**IV. CONSENT ITEMS****A. Approval – Minutes: July 13, 2020**

**B. Claims: \$6,777,444.55; P/R #07/17/20 - \$1,337,802.24; P/R #07/31/20 - \$1,452,005.41; #2030-2244 - \$1,359,408.59**

**C. Superintendent’s Report**

The Superintendent’s Report was presented as follows:

**1. Retirement– Certified:**

Name	Building	Position	Effective Date
a. Peggy Thompson	Delaware Trail	Kindergarten Teacher	August 7, 2020

**2. Retirement– Support Staff:**

Name	Building	Position	Effective Date
a. Wally Worrell	Transportation	Mechanic	July 24, 2020

**3. Termination – Support Staff:**

Name	Building	Position	Effective Date
a. Lela Morris	Facility Services	Custodian	July 10, 2020

**4. Resignation - Certified:**

Name	Building	Position	Effective Date
a. Allison Crawford	EMS	Language Arts Teacher	End of the 2019-20 school year

**5. Resignations – Support Staff:**

Name	Building	Position	Effective Date
a. Shelly Anderson	Transportation	Bus Driver	End of the 2019-20 school year
b. Taylor Schuch	Transportation	Bus Driver	End of the 2019-20 school year
c. Sheri Kesler	BHS	Nutrition Services	End of the 2019-20 school year
d. Misty Garman	BHS	Nutrition Serviced	End of the 2019-20 school year
e. Rakia Williams	Eagle	Nutrition Services	July 31, 2020
f. Stephanie White	BCSC	Nutrition Services Floater	End of the 2019-20 school year
g. Taya Hyde	Eagle	School Nurse	August 19, 2020
h. Kristi Hartley	Lincoln	Media Instructional Assistant	July 29, 2020

i. Teresa Cosby	WMS	Special Education Instructional Assistant	End of the 2019-20 school year
j. China Williams	Transportation	Bus Driver	End of the 2019-20 school year
k. Lucinda Rudd	Transportation	Bus Aide	July 30, 2020
l. Emily Wells	Eagle	Administrative Assistant	July 30, 2020
m. Jamie Gansert	BCSC Campus	Special Education Behavior Instructional Assistant	July 31, 2020
n. Suzie Foster	BHS	Special Education Administrative Assistant	End of the 2019-20 school year
o. Winda Combs	Transportation	Bus Driver	End of the 2019-20 school year
p. Brianna Zore	ALPHA	Special Education Instructional Assistant	End of the 2019-20 school year
q. Brandy Wilson	ALPHA	Special Education instructional Assistant	End of the 2019-20 school year
r. Monica Lackner	Transportation	Bus Aide	End of the 2019-20 school year
s. Mike Thornsley	Transportation	Bus Driver	End of the 2019-20 school year
t. Tara Richardson	WLE	Special Education Instructional Assistant	End of the 2019-20 school year
u. Stephanie Wise	Transportation	Bus Aide	End of the 2019-20 school year
v. Kelly Adkins	ECC	Instructional Assistant	July 29, 2020
w. Carol Bethel	WMS	Special Education Instructional Assistant	End of the 2019-20 school year

**6. New Employment – Certified:**

Name	Building	Position	Effective Date	Degree	Reason for Employment
a. Madison Robinson	EMS	6 <sup>th</sup> Grade Teacher	July 28, 2020	Bachelors	Replacing Allison Crawford
b. Katelyn Arndt	Eagle / Delaware Trail	1 <sup>st</sup> Grade Teacher	July 28, 2020	Bachelors	While Ana Allen and Chelsea Market are on maternity leave
c. Rachel Favors	Cardinal	5 <sup>th</sup> Grade Teacher; Temporary contract	July 28, 2020 thru September 11, 2020	Bachelors	While Erica Ikner is on medical / maternity leave
d. Jennifer Pfahler	White Lick	2 <sup>nd</sup> Grade Teacher; Temporary contract	July 28, 2020 thru August 21, 2020	Bachelors	While Jenna Spears is on medical / maternity leave
e. Allison Smith	Delaware Trail	Kindergarten Teacher; Temporary contract	July 28, 2020 thru October 9, 2020	Bachelors	While Tracy Schenkel is on medical / maternity leave
f. Kaitlin Gill	Lincoln	1 <sup>st</sup> Grade Teacher; Temporary contract	July 28, 2020 thru October 9, 2020	Bachelors	While Abby Hall is on medical / maternity leave
g. Emily Pedigo	BHS	Spanish Teacher; Temporary contract	July 28, 2020 thru approximately October 9, 2020	Bachelors	While Matt Davis is on medical leave

**7. New Employment – Support Staff:**

Name	Building	Position	Effective Date	Hours per Day	Reason for Employment
a. Diosdados Hernandez	Police	Police Officer	July 29, 2020	Salaried	Replacing Derrick Sanon
b. Jenny Ramsey	Delaware Trail	School Nurse	July 28, 2020	Salaried	Replacing Alyssa Clark
c. Ashley Kidd	Eagle	School Nurse; Part time	August 10, 2020	Salaried	Replacing Taya Hyde

d. Jennifer Davis	White Lick	High Ability Instructional Assistant	July 29, 2020 for the 2020-21 school year	7	New position due to class sizes
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**8. New Employment – Extra-Curricular:**

Name	Building	Position	Effective Date
a. Chad Brinkman	EMS	Band Director	For the 2020-21 school year
b. Jamie Varvel	EMS	Choir Director	For the 2020-21 school year
c. Amanda Fehrenbacher	EMS	½ Academic Super Bowl Sponsor	For the 2020-21 school year
d. Kevin Maloney	EMS	½ Academic Super Bowl Sponsor	For the 2020-21 school year
e. Traci Cinkus	EMS	Art Club Sponsor	For the 2020-21 school year
f. Monica Bass	EMS	Best Buddies Club Sponsor	For the 2020-21 school year
g. Kim Shambaugh	EMS	Best Buddies Club Sponsor	For the 2020-21 school year
h. Cameron Brock	EMS	Dungeons & Dragons Club Sponsor	For the 2020-21 school year
i. Zenda Luce	EMS	½ Equality Alliance Club Sponsor	For the 2020-21 school year
j. Coty Wiley	EMS	½ Equality Alliance Club Sponsor	For the 2020-21 school year
k. Kim Shambaugh	EMS	Honor Society Sponsor	For the 2020-21 school year
l. Anita Malichi	EMS	Junior Leaders of Tomorrow Club Sponsor	For the 2020-21 school year
m. Kelly Eakle	EMS	Kids in the Kitchen Club Sponsor	For the 2020-21 school year
n. Jessica Gibbs	EMS	½ Project Lit Sponsor	For the 2020-21 school year
o. Anita Malichi	EMS	½ Project Lit Sponsor	For the 2020-21 school year
p. Stefanie Lange	EMS	Robotics Club Sponsor	For the 2020-21 school year
q. Dan Thurber	EMS	Robotics Club Sponsor	For the 2020-21 school year
r. Nathan Dale	EMS	Young Men of Purpose Club Sponsor	For the 2020-21 school year
s. Coty Wiley	EMS	Department Head-Language Arts	For the 2020-21 school year
t. Alisha Konkle	EMS	Department Head-Math	For the 2020-21 school year
u. Katie Littig	EMS	Department Head-Science	For the 2020-21 school year
v. Kyla Reineke	EMS	Department Head-Social Studies	For the 2020-21 school year
w. William Lesko	EMS	Department Head-Special Education	For the 2020-21 school year
x. Kelly Eakle	EMS	½ Newspaper/Yearbook Sponsor	For the 2020-21 school year
y. Katie Kisker	EMS	½ Newspaper/Yearbook Sponsor	For the 2020-21 school year
z. Laura Crawford	EMS	Orchestra Director	For the 2020-21 school year
aa. Alexa Knight	EMS	Student Council Sponsor (Chain Link)	For the 2020-21 school year
bb. Keri Davis	EMS	Student Council Sponsor (Chain Link)	For the 2020-21 school year
cc. Lindsay Maus	EMS	Student Council Sponsor (Chain Link)	For the 2020-21 school year
dd. Stefanie Lange	EMS	Team Leader	For the 2020-21 school year
ee. Diane Cole	EMS	Team Leader	For the 2020-21 school year
ff. Shae Davidson	EMS	Team Leader	For the 2020-21 school year
gg. Jamie Lee	EMS	Team Leader	For the 2020-21 school year
hh. Nicole Wilson	EMS	Team Leader	For the 2020-21 school year
ii. Rebecca Dowden	EMS	Team Leader	For the 2020-21 school year
jj. Chris Hamilton	EMS	Team Leader	For the 2020-21 school year
kk. Coty Wiley	EMS	Team Leader	For the 2020-21 school year
ll. Kelsey Vaughn	EMS	Team Leader	For the 2020-21 school year
mm. Christy Carrington	EMS	Team Leader	For the 2020-21 school year
nn. Kyla Reineke	EMS	Team Leader	For the 2020-21 school year
oo. Mary Davidson	EMS	Team Leader	For the 2020-21 school year
pp. Alisa Konkle	EMS	Team Leader	For the 2020-21 school year
qq. Nathan Dale	EMS	Team Leader	For the 2020-21 school year
rr. Linda Walters	BHS	Academic Area Super Bowl Coach (Fine Arts)	For the 2020-21 school year
ss. Meghan Cook	BHS	Academic Area Super Bowl Coach (Math)	For the 2020-21 school year
tt. Kirk Jones	BHS	Academic Area Super Bowl Coach (Science)	For the 2020-21 school year
uu. Jason Metz	BHS	Academic Area Super Bowl Coach (Social Studies)	For the 2020-21 school year
vv. Kate Wisely	BHS	Academic Coach Coordinator	For the 2020-21 school year
ww. Chad Brinkman	BHS	Assistant Band Director	For the 2020-21 school year
xx. Chris Kaflik	BHS	Band Director	For the 2020-21 school year
yy. John Marque	BHS	Band Director	For the 2020-21 school year

zz.	Tracy Runyon	BHS	Band Director	For the 2020-21 school year
aaa.	Adam Good	BHS	BCSC Television Studio	For the 2020-21 school year
bbb.	Christine Thompson	BHS	Brain Game Assistant Coach	For the 2020-21 school year
ccc.	Melissa Stainbrook	BHS	Choir Director	For the 2020-21 school year
ddd.	Chad Strasser	BHS	Choir Director	For the 2020-21 school year
eee.	Meghan Cook	BHS	Class Sponsor-Freshman	For the 2020-21 school year
fff.	Shara Davis	BHS	Class Sponsor-Junior	For the 2020-21 school year
ggg.	Lacy Tubbs	BHS	Class Sponsor-Junior	For the 2020-21 school year
hhh.	AJ Akinribade	BHS	Class Sponsor-Senior	For the 2020-21 school year
iii.	Ali McDillon	BHS	Class Sponsor-Sophomore	For the 2020-21 school year
jjj.	Kayle Comer	BHS	½ Best Buddies Club Sponsor	For the 2020-21 school year
kkk.	Bart Hensley	BHS	½ Best Buddies Club Sponsor	For the 2020-21 school year
lll.	Kevin Dahlstrom	BHS	Chess Club Sponsor	For the 2020-21 school year
mmm.	Monique Mohler	BHS	Environmental Club Sponsor	For the 2020-21 school year
nnn.	Craig Lee	BHS	Equality Alliance Club Sponsor	For the 2020-21 school year
ooo.	Kayla Woodruff	BHS	Fellowship of Christian Athletes Sponsor	For the 2020-21 school year
ppp.	Jason Catellier	BHS	Fishing Club Sponsor	For the 2020-21 school year
qqq.	Christine Thompson	BHS	French Club Sponsor	For the 2020-21 school year
rrr.	Jennifer Steed	BHS	German Club Sponsor	For the 2020-21 school year
sss.	Dawn Crone	BHS	History Club Sponsor	For the 2020-21 school year
ttt.	Christine Duncan	BHS	HOSA Club Sponsor	For the 2020-21 school year
uuu.	Jason Metz	BHS	Interact Club Sponsor	For the 2020-21 school year
vvv.	Elizabeth Walter	BHS	Key Club Sponsor	For the 2020-21 school year
www.	Josie El	BHS	Leaders of Tomorrow Club Sponsor	For the 2020-21 school year
xxx.	Alison McDillon	BHS	Leaders of Tomorrow Club Sponsor	For the 2020-21 school year
yyy.	Kim Lucas	BHS	Lit Seminar Sponsor	For the 2020-21 school year
zzz.	Lori Woodcock	BHS	National Art Honor Society Club Sponsor	For the 2020-21 school year
aaaa.	Nathan Heidegger	BHS	PLTW Robotics Club (Lay) Sponsor	For the 2020-21 school year
bbbb.	Dawn Mayer	BHS	PLTW Robotics Club Sponsor	For the 2020-21 school year
cccc.	Sandra Gardella	BHS	PLTW Robotics Club Assistant Sponsor	For the 2020-21 school year
dddd.	Tara Sabelhaus	BHS	DECA Club Sponsor	For the 2020-21 school year
eeee.	Chad Eaton	BHS	Department Chair-Business	For the 2020-21 school year
ffff.	Beth Oburn	BHS	Department Chair-Family & Consumer Sciences	For the 2020-21 school year
gggg.	Tracy Runyon	BHS	½ Department Chair-Fine Arts	For the 2020-21 school year
hhhh.	Melissa Stainbrook	BHS	½ Department Chair-Fine Arts	For the 2020-21 school year
iiii.	Bret Comer	BHS	Department Chair-Guidance	For the 2020-21 school year
jjjj.	Julie Waggoner	BHS	Department Chair-Health & PE	For the 2020-21 school year
kkkk.	Christine Duncan	BHS	Department Chair-Industrial Tech.	For the 2020-21 school year
llll.	Lori Woodcock	BHS	Department Chair-Visual Arts	For the 2020-21 school year
mmmm.	Megan Myers	BHS	Drama Club Sponsor	For the 2020-21 school year
nnnn.	Megan Myers	BHS	Drama Director	For the 2020-21 school year
oooo.	Megan Myers	BHS	Musical Director	For the 2020-21 school year
pppp.	Chad Strasser	BHS	Assistant Musical Director	For the 2020-21 school year
qqqq.	Glen Hauger	BHS	Musical Pit Director	For the 2020-21 school year
rrrr.	Elizabeth Mendenhall	BHS	National Honor Society Sponsor	For the 2020-21 school year
ssss.	Jessica Walter	BHS	National Honor Society Assistant Sponsor	For the 2020-21 school year
tttt.	Heather Reynolds	BHS	Newspaper Sponsor	For the 2020-21 school year
uuuu.	Glen Hauger	BHS	Orchestra	For the 2020-21 school year
vvvv.	Christine Thompson	BHS	Quiz Bowl Assistant Coach	For the 2020-21 school year
wwww.	Kirk Jones	BHS	Quiz Bowl Assistant Coach	For the 2020-21 school year
xxxx.	Leticia Naviaux	BHS	Spell Bowl Coach	For the 2020-21 school year
yyyy.	Katie Baughman	BHS	Student Council Sponsor	For the 2020-21 school year
zzzz.	Bryan Padgett	BHS	Student Council Sponsor	For the 2020-21 school year
aaaaa.	John Hart	BHS	Weight Room Coach (4)	For the 2020-21 school year
bbbbb.	Bryan Neese	BHS	Weight Room Coach (4)	For the 2020-21 school year
ccccc.	Casey Popenfoose	BHS	Weight Room Coach	For the 2020-21 school year
ddddd.	Josie El	BHS	Yearbook Sponsor	For the 2020-21 school year

eeeee. Dustin Podgorski	BHS/ EMS/ WMS	MS/HS Assistant Choir	For the 2020-21 school year
fffff. Chad Brinkman	EMS/ WMS	Combined Department Head-Fine Arts	For the 2020-21 school year
ggggg. Cassie Brooks	EMS/ WMS	Combined Department Head-Health & PE	For the 2020-21 school year
hhhhh. Courtney Cummings	WMS	Band Director	For the 2020-21 school year
iiii. Teresa Fowler	WMS	Choir Director	For the 2020-21 school year
jjjjj. Josh Dygert	WMS	Academic Super Bowl Club Sponsor	For the 2020-21 school year
kkkkk. Megan Kendall	WMS	Art Club Sponsor	For the 2020-21 school year
lllll. Jennifer Frick	WMS	½ Best Buddies Club Sponsor	For the 2020-21 school year
mmmmm. Megan Ryan	WMS	½ Best Buddies Club Sponsor	For the 2020-21 school year
nnnnn. Justin Baird	WMS	Board Games Club Sponsor	For the 2020-21 school year
oooo. Shelly Ernst	WMS	1/3 Class Sponsor	For the 2020-21 school year
ppppp. Blake Steinacker	WMS	1/3 Class Sponsor	For the 2020-21 school year
qqqqq. Kiersten White	WMS	1/3 Class Sponsor	For the 2020-21 school year
rrrrr. Ramona Price	WMS	½ FCA Sponsor	For the 2020-21 school year
sssss. Sarah Lee	WMS	½ FCA Sponsor	For the 2020-21 school year
ttttt. Cassie Brooks	WMS	Fuel Up to Play 60 Sponsor	For the 2020-21 school year
uuuuu. Justin Baird	WMS	Robotics Club Sponsor	For the 2020-21 school year
vvvvv. Greylor Walston	WMS	Young Leaders of Tomorrow Club Sponsor	For the 2020-21 school year
wwwww. Christy Stegemoller	WMS	Department Head-Language Arts	For the 2020-21 school year
xxxxx. Jenny Miller	WMS	Department Head-Math	For the 2020-21 school year
yyyyy. Maria Kouns	WMS	Department Head-Science	For the 2020-21 school year
zzzzz. Greg Swynenburg	WMS	Department Head-Social Studies	For the 2020-21 school year
aaaaa. Alyssa Huffman	WMS	Department Head-Special Education	For the 2020-21 school year
bbbbbb. Jessica Renner	WMS	Newspaper/Yearbook Sponsor	For the 2020-21 school year
cccccc. Laura Crawford	WMS	Orchestra	For the 2020-21 school year
dddddd. Greylor Walston	WMS	Student Council Sponsor	For the 2020-21 school year
eeeeee. Seth Vaught	WMS	Team Leader	For the 2020-21 school year
ffffff. Lori Wood	WMS	Team Leader	For the 2020-21 school year
gggggg. Shelly Ernst	WMS	Team Leader	For the 2020-21 school year
hhhhhh. Sarah Squire	WMS	Team Leader	For the 2020-21 school year
iiiiii. Jenny Miller	WMS	Team Leader	For the 2020-21 school year
jjjjjj. Sarah Lee	WMS	Team Leader	For the 2020-21 school year
kkkkkk. Jessica Renner	WMS	Team Leader	For the 2020-21 school year
llllll. Trisha Beckman	WMS	Team Leader	For the 2020-21 school year
mmmmm. Elizabeth Griffin	WMS	Team Leader	For the 2020-21 school year
nnnnnn. Justin Baird	WMS	Team Leader	For the 2020-21 school year

### 9. Leaves of Absence – Certified:

Name	Building	Position	Type of Leave	Dates of Leave
a. Devan Dant	Delaware Trail	4 <sup>th</sup> Grade Teacher	Medical/Maternity	Upon the birth of the baby (approximately November 17, 2020) thru approximately January 29, 2021
b. Matt Davis	BHS	Spanish Teacher	Medical	July 28, 2020 thru approximately October 9, 2020
c. Kristen Armstrong	Cardinal	Kindergarten Teacher	Medical / Maternity	September 17, 2020 thru February 19, 2021
d. Tracy Schenkel	Delaware Trail	Kindergarten Teacher	Medical / Maternity	July 28, 2020 thru October 23, 2020

**10. Leaves of Absence – Support Staff:**

Name	Building	Position	Type of Leave	Dates of Leave
a. Beverly Considine	WMS	Special Education Instructional Assistant	Family Medical	July 28, 2020 thru approximately March 1, 2020
b. Marcella Jacobs	BHS	Nutrition Services	Family Medical	July 29, 2020 thru approximately December 18, 2020
c. Melissa McGill	BCSC Campus	Occupational Therapist	Medical / Maternity	Approximately September 7, 2020 thru December 11, 2020

**11. Change of Status – Support Staff:**

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Michelle Hood	ALPHA Special Education Instructional Assistant	BCSC Behavior Instructional Assistant	July 29 2020	Replacing Nick Spence due to a job transfer
b. Dimitrina Karaivanov	Nutrition Services	Bus Driver – Band A	July 30, 2020	Replacing Taylor Schuch
c. Lois Farley	BCSC Interpreter	BHS Special Education Instructional Assistant	July 29, 2020	Replacing Hannah Mingus due to a job transfer
d. Will Gomez	Custodian; 40 hours / week	Custodian; 30 hours / week	July 27, 2020	Reduction in hours due to college classes
e. Sam Terrell	EMS Special Education Instructional Assistant / Teacher	EMS Special Education Instructional Assistant; Full time	July 29, 2020	Returned to position full time

**FOR YOUR INFORMATION:****12. Transfer - Certified:**

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Sarah Minor	Reagan Kindergarten Teacher	Cardinal 1 <sup>st</sup> Grade Teacher	July 28, 2020	Transfer due to class sizes
b. Makayla Cooper	White Lick Kindergarten Teacher	Delaware Trail Kindergarten Teacher	August 10, 2020	Replacing Peggy Thompson

**13. Transfer – Support Staff:**

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Dawn Mulder	Eagle Special Education Instructional Assistant	Delaware Trail High Ability Instructional Assistant	July 29, 2020	New position for 2020-21 school year due to class sizes

**14. Approval of Construction Change Orders:**

The Administration has approved the following construction change orders; the projects remain within their established budgets.

BHS Summer 2020 Projects							
Contractor	CO #	Contract Amount	CO Dollar Amount	New Contract Value	BCSC Approval	Board Approval	Description
BP 02 - JBM	3	\$ 579,235.00	\$ 6,245.00	\$ 585,480.00	6/8/2020		Hardware Revisions
BCSC Transportation and Facility Services center							
Contractor	CO #	Contract Amount	CO Dollar Amount	New Contract Value	BCSC Approval	Board Approval	Description
BP 04 - JBM	1	\$ 6,356,600.00	\$ 1,346.00	\$ 6,357,946.00	7/30/2020		ASI 002 - Operable Panle Partition Exit Signs

**15. Construction Contract Approval:**

The Administration approved the construction contract for the 2020 White Lick Elementary School Boiler Replacement as follows:

2020 White Lick Elementary School Boiler Replacement:

North Mechanical	
Base Bid – Replace two boilers	\$153,233.00
<u>Alternate No. 1 – Specific brand/type of boiler</u>	<u>-\$ 12,728.00</u>
Total Contract Value:	\$140,505.00

The Administration approved the construction contract for the 2020 Exterior Door Replacements as follows:

2020 BCSC Exterior Door Replacements:

Jung Claus	
Lowest Quote (11 doors)	\$ 85,800.00
<u>Adding Door 6 @ CO</u>	<u>\$ 3,200.00</u>
Total Project Value:	\$ 89,000.00

*Dr. Snapp recommended the Board approve the Consent Agenda as presented. Dr. Freije moved to approve the recommendation; Mr. Utterback seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.*

**IX. COMMUNICATIONS:****A. COVID-19 Update**

Ms. Jennifer Wright, Nursing Director with Hendricks Regional Health (HRH) and Nurse Supervisor for Brownsburg Schools provided information regarding COVID-19 Isolation/Quarantine Guidance. She introduced Dr. Yvonne Culpepper, Chief Nursing Officer at HRH, Dr. Michelle Fenoughty, Chief Medical Officer at HRH and Ms. Stephanie Zehner, Health Services Supervisor with HRH and BCSC. Ms. Wright explained the protocol in place should a student or staff member become ill. Key points are to contact their healthcare provider who will determine if testing is necessary or will provide and alternate explanation for symptoms. If an alternate diagnosis is provided from the healthcare provider, the student/staff member may return once fever free for 24 hours and the provider determines it is appropriate. She emphasized, if no alternate diagnosis/explanation is provided, the student/staff member must be fever free for 24 hours and remain at home for 10 days from the onset of symptoms.

Ms. Wright shared that protocol is different for a student or staff member exposed to someone who is COVID-19 positive. She explained that exposure is defined as being within 6 feet for more than 15 minutes. The exposure or close contact with someone who has been tested (negative or awaiting results) – the exposed person will monitor symptoms and wear a mask but may return to school/work. The exposure or close contact with a confirmed positive case of COVID-19 – the exposed person will quarantine for 14 days from last contact. If there is continued contact, 14-day quarantine period cannot start until the COVID positive individual's 10-day isolation ends and the exposed individual must remain symptom free during the quarantine period to return.

Ms. Wright shared the protocol for a student/staff member who tests COVID-19 positive. If the individual was symptomatic, they may return 10 days from symptom onset if their symptoms are improving and they have been fever-free for 24 hours without the use of fever reducing medications. If the individual was asymptomatic, they may return 10 days after the date of their positive test. Once identified, contact tracing is completed, all close-contacts are quarantined. Ms. Wright then shared several documents that have been prepared by HRH that may be used as aids for nurses to help guide the clinical decision-making process. The resources for nurses will help to provide consistent and accurate information. Additionally, a "Return to School Form" has been developed to provide to students who present to a school clinic with symptoms consistent

with COVID-19. The form provides parent education regarding a student's return to school as well as clear definitions for healthcare providers when allowing a return to school.

Ms. Wright addressed several questions from the Board. The Board members thanked her for her thorough and informative presentation.

Dr. Snapp then shared information regarding the number of confirmed COVID-19 cases among students in the district. He shared there are currently 6 confirmed cases with 100 students placed in quarantine because of exposure to the positive students as Ms. Wright defined above. Dr. Snapp explained the process of notification of families and students simultaneously so all involved are receiving the proper, correct information. He then shared the current data regarding the number of staff members affected. He noted that as of today, 4 employees have tested positive resulting in no additional individuals requiring quarantine. Additionally, other staff members have been exposed, are symptomatic with negative tests or are symptomatic awaiting test results. Mrs. Gordon explained that the number of staff members out is not atypical, it is the length of time they must remain out. Mr. Hylton asked about sick days for the employees. Mrs. Gordon explained that the Families First Coronavirus Response Act will provide up to 10 days of paid sick leave. This is currently available through December 31, 2020.

Dr. Snapp shared how fortunate we are as a district to have the partnership we do with the professionals at Hendricks Regional Health and how difficult this would be to navigate on our own.

Dr. Snapp asked the Board if they had any recommendations for additional communication with families providing verification of confirmed cases of COVID-19. The Board was in agreement that at this time, communication with families should only be made because of contact with a positive case as has been the protocol thus far.

## **B. Brownsburg Education Foundation Report**

Mrs. Dearman shared the following information regarding the Education Foundation:

- Virtual Rally for Our Kids Gala – The evening ended up successful with over \$53,000 raised to benefit the students and teachers in the upcoming year! Many thanks to all who participated.
- Graduate Walk Brick Promotion - \$25 off with promo code SENIOR2021 through this Friday, August 14<sup>th</sup>. Can be purchased for current students, alumni or in memory or honor of a BCSC employee.
- Annual Surplus Sale – Canceled
- Yankee Candle Fundraiser – Canceled
- Ford Drive One 4 UR School Event – Canceled
- Please consider supporting BEF any way you can in light of the number of fundraisers that have been cancelled due to COVID-19. You can still contribute/donate to BEF and support the fantastic work they do for our students and teachers.

## **C. Operations Update**

Dr. Snapp shared the following updates from the Operations Departments:

- PPE Donations from Sew and Serve – nearly 3,000 masks were donated to our students
- BCSCPD now fully staffed with the addition of officer Dio Hernandez
- Transportation reports that after buses sitting idle for many months, there were no road failures in the first few days of school. They are also looking forward to this being the last time they open school from different locations. The transportation building is coming along nicely.
- Nutrition Services successfully added additional lunch periods to allow for fewer students in the cafeteria at any given time.
- Facility services has installed bottle fillers across the district, provided 900 sanitizer kits in classrooms and common areas throughout the district and trained all custodial staff members on the daily 3-step cleaning, sanitizing and disinfecting process.

- Technology summer installations included the replacement of over 20 video projectors, 1,300 computers, with another 1,300 on the way and 40 copier print stations. They have also distributed nearly 600 laptops to students participating in at-home-learning. Additionally, they upgraded the BCSC-TV streaming equipment in time to host over 1,000 viewers for the BHS commencement ceremony.
- As reported by Ms. Wright earlier, we know that health services has been extremely busy.

#### **D. First Reading of 2021 Board Meeting Schedule**

Dr. Snapp presented a draft of the 2021 Board meeting schedule. He explained that it is the same schedule that has been in place for a number of years with the business meeting typically scheduled on the 2<sup>nd</sup> Monday and the work session typically scheduled on the 4<sup>th</sup> Monday. Exceptions are in March, June, October and December for the spring, summer, fall and winter breaks. The schedule will be brought to the Board at the September meeting for final approval.

#### **E. Opening of Schools**

Dr. Snapp shared information regarding the start of the school year. He explained that as of late last week there were over 1,200 at home learners (AHL) across the district. He noted that we have been flexible with parents making decisions about their students. The deadline of July 10<sup>th</sup> was initially set to see if AHL would be a choice for enough families to move forward. As the data shows, at July 10<sup>th</sup>, 60% of the families made the decision to do AHL, another 30% chose AHL by opening day and another 10% have moved to AHL as of last Thursday. At the elementary level there are now two teachers and an instructional coach per grade level. We were able to collapse grade levels at several schools to allow for additional teachers for AHL. Dr. Snapp shared that last week he and Dr. Jessup met with all AHL teachers at all levels. We listened to their concerns and are doing what we can to support them and are in the process of making some adjustments. He noted, for instance, at the high school level, teachers who have students taking AP courses as independent study will provide “office hours” several times a week to those students as those teachers are also teaching in person classes during the day and not available for immediate interaction with AHL students. Parents of students in independent study courses will be receiving information regarding teacher office hours. Dr. Snapp emphasized that what we are doing now as compared to the spring is much different and improved but will never be the same as attending in-person class.

#### **F. State of the Schools**

Dr. Jessup presented the annual report of the State of the Schools. The presentation provides statistics for the beginning of the school year. Dr. Jessup shared that student enrollment is up only 36 students over last year which was up 254 students at this same time. She noted there are 20 students scheduled to start on or after August 20<sup>th</sup> which are not included in the current numbers. She pointed out that Lincoln Elementary is no longer the smallest elementary school. She reminded the Board that within the last year, new neighborhood developments had been placed at Lincoln and we are now seeing those families move into the district. Dr. Jessup then shared the number of students at each grade level, emphasizing that the 2020 graduating senior class was 648 and the incoming 2021 kindergarten class is 598. That is the first time in several years where the incoming kindergarten class has not outpaced the graduating seniors. She noted that we believe there are many potential kindergarten families who have chosen to start their students next year and we anticipate next years kindergarten class could be over 800. She also shared the number of students per grade level who are at home learners (AHL). Dr. Jessup noted the average class sizes for all grades in elementary and middle school as well as subject areas. She explained that class sizes are all within the accepted range established by the district. Dr. Jessup noted new positions added for 2020-21 include 2 new certified positions at the high school level, 2.5 certified positions at the middle school level and 1 certified position at the elementary level. Another 4 certified positions were eliminated through change in program (ECC, ALPHA). Of the new certified staff hired for 2020-21, 71.5% have 0 years of experience, 10.7 have 2-4 years of experience, 7.1% have 5-9 years of experience and 10.7% have 10 plus years of experience. Mrs. Gordon noted that there were only 28 new staff members hired this year. Dr. Snapp added that several

of the new teachers hired were actually student teachers in the district and were hired in the fall of last year following their student teaching experience. Dr. Jessup then noted enrollment and staffing information as compared to recent years including a .4% increase in enrollment, .3% increase in certified/teaching staff, 1.0% decrease in support staff, 2.1 decrease in administrative staff and an overall .4% decrease in total staff. Dr. Jessup addressed several clarifying questions from the Board.

**VI. COMMENTS FROM PATRONS**

Mr. Hylton recited the Board Policy regarding Comments from Patrons. He then invited those who had signed up to speak to come forward to the podium.

*Brian Weidner, 6576 Leah Ct, Brownsburg*

Mr. Weidner, a parent of twin 6<sup>th</sup> grade students who attend West Middle School, spoke about the steps being taken in the district to address racial equity, diversity and inclusion. He believes the creation of the Leaders of Tomorrow Club at the high school as well as junior clubs at the middle schools is a step in the right direction. He thanked Dr. Snapp for his statement regarding racial equity and thanked Mrs. Dearman for corresponding. He urged the entire Board to act seriously and swiftly to come together and address racism in the community.

**VII. OLD BUSINESS**

There were no Old Business items.

**VIII. NEW BUSINESS**

**A. Recommendation to Authorize Publication of a Notice to Taxpayers for the 2021 Budget, the Bus Replacement Plan for Years 2021-2026 and the Capital Assets Plan for Years 2021-2023**

Mr. Hacker recommended that the Board approve the authorization to publish a Notice to Taxpayers for the 2021 Budget, the School Bus Replacement Plan for the Years 2021-2026 and the Capital Assets Plan for the Years 2021-2023. He explained that this is the next step in the budget process, granting the authorization to advertise, which is uploading the Form #3, the Bus Replacement Plan and the Capital Assets Plan to the Indiana Gateway portal. He noted that there has been a technical issue with the Gateway portal, however, the numbers have not changed much from what was presented during the budget presentation at the end of July.

*Dr. Freije moved to approve the recommendation; Mr. Utterback seconded the motion. The Board approved the recommendation by a vote of four (4) ayes; zero (0) nays.*

**B. Recommendation to Approve the 2020-21 Cash Transfer Tuition Charges**

Mr. Hacker recommended the Board approve the 2020-21 Cash Transfer Tuition as follows:

		<i>Daily Rate</i>
Elementary Grades:	\$1,397.90	\$7.77
Middle School:	\$ 885.46	\$4.92
High School:	\$1,508.53	\$8.38

Plus any charges assessed by cooperative school, vocational, alternative, or special education programs. It is further recommended that balances not be refunded after actual expenses are calculated. He explained that these tuition fees are for a small number of students who were grandfathered as out of district students when the Board approved to no longer accept out of district students. There are a total of 9 students across all grade levels.

*Mrs. Dearman moved to approve the recommendation; Dr. Freije seconded the motion. The Board approved the recommendation by a vote of four (4) ayes; zero (0) nays.*

**C. Recommendation to Approve Memorandum of Understanding for Retirement Incentive**

Mrs. Gordon recommended that the Board of School Trustees approve a Memorandum of Understanding regarding a retirement incentive. She explained this is to take official action for the one-time retirement incentive agreed to during the June 8, 2020 Board meeting.

*Dr. Freije moved to approve the recommendation; Mr. Utterback seconded the motion. Mrs. Dearman asked how many employees took advantage of the incentive. Mrs. Gordon replied that three teachers submitted their retirement and took advantage of the incentive prior to the deadline. There being no further questions, the Board approved the recommendation by a vote of four (4) ayes; zero (0) nays.*

**D. Recommendation to Approve Memorandum of Understanding to Suspend Attendance Incentive**

Mrs. Gordon recommended that the Board of School Trustees approve a Memorandum of Understanding to suspend the attendance incentive for the 2020-2021 school year. She explained this is to take official action on the decision agreed to at the June 8, 2020 Board meeting and is based on the governor's recommendation to suspend such incentives. There will be a one year suspension of the attendance incentive established in the 2019-20 and 2020-21 Collective Bargaining Agreement.

*Mrs. Dearman moved to approve the recommendation; Mr. Utterback seconded the motion. The Board approved the recommendation by a vote of four (4) ayes; zero (0) nays.*

**E. Recommendation to Approve BASE/PEAK Programs as Essential Functions**

Dr. Snapp recommended that the Board of School Trustees approve the BASE and PEAK programs as essential functions of the Brownsburg Community School Corporation. He shared that we continue to receive questions about closing school. He explained that we intend to stay open unless we are closed by the governor's office, health officials or our Board. Should that happen, understanding the essential nature of daycare to our families, including our staff members, it is recommended, unless prohibited by Executive Order of the Governor, that the BASE and PEAK programs remain open before, during and after the traditional school day should the schools be shut down due to COVID-19.

*Mr. Utterback moved to approve the recommendation; Mrs. Dearman seconded the motion. The Board approved the recommendation by a vote of four (4) ayes; zero (0) nays.*

**F. Recommendation to Approve Compensation and Benefit Structure in the Event of School Closing**

Dr. Snapp recommended that the Board of School Trustees approve compensation and benefits structure in the event of schools closing. He explained that should schools be closed due to COVID-19, BCSC needs to respond quickly for school families and staff members, often within 24 hours. In order to have an outline of a plan in place we are recommending the following:

- Staff groups would continue to report as normal unless prohibited by Executive Order; understanding some employee groups may have traditional job responsibilities adjusted to meet the new educational environment;
- Support staff members may opt out of reporting to work; in those cases, the school corporation will continue to pay the Board portion of the benefits for those employees on

the corporation benefits plan (employees still responsible for paying their portion) if they waive their rights to file for unemployment;

- Some Nutrition Services and Transportation staff may be furloughed due to their specific job responsibilities; when possible, alternative work options will be provided to these staff members; and
- Staff members who are compensated for co-curricular and extra-curricular assignments will continue to be fully compensated due to the year-round responsibilities associated with their positions.

*Mr. Utterback moved to approve the recommendation; Dr. Freije seconded the motion. Dr. Freije shared it is good to have an outline for a plan in place and we can come back and tweak if needed. It is good to plan in advance and allows everyone to know there is an outline of a plan in place. There being no further discussion, the Board approved the recommendation by a vote of four (4) ayes; zero (0) nays.*

#### **G. Recommendation to Approve Student Services Agreement between Brownsburg Community School Corporation and Avon Community School Corporation**

Dr. Snapp recommended the Board approve the Student Services Agreement between the Brownsburg Community School Corporation and the Avon Community School Corporation. He explained this agreement is for the ALPHA program and is necessary based on Plainfield's withdrawal from the program. This is a maximum two-year agreement.

*Mrs. Dearman moved to approve the recommendation; Mr. Utterback seconded the motion. The Board approved the recommendation by a vote of four (4) ayes; zero (0) nays.*

#### **H. Recommendation to Approve Agreement with Brownsburg Girls Softball League**

Dr. Snapp recommended the Board approve the agreement with the Brownsburg Girls Softball League. He explained the agreement is a renewal of the previous parking agreement for use of the softball property parking lot during the school day.

*Mr. Utterback moved to approve the recommendation; Mrs. Dearman seconded the motion. The Board approved the recommendation by a vote of four (4) ayes; zero (0) nays.*

### **IX. SUPERINTENDENT COMMENTS**

Dr. Snapp shared the New Board Member Orientation Packet with Board members. He asked if they would review the packet and reflect on their experience as Board members to suggest any adjustments that might be needed to the orientation process.

### **X. BOARD MEMBER COMMENTS**

Mr. Utterback shared a statement in support of Mr. Hylton and his role as the president of the Board. The statement expressed his confidence in the work Mr. Hylton does on behalf of the Board as well as his integrity and that there is no issue of conflict in the work he performs for the Board with his daily employment responsibilities. He thanked Mr. Hylton for his dedicated service to the Board. Mr. Utterback also shared that he has not been receiving weekly updates on the High School Project and that only means one thing – the project is complete. He noted how exciting it is that our students are able to enjoy such a wonderful building.

Mrs. Dearman thanked Ms. Wright and her team, the staff and the administration for their professional handling of the COVID-19 situation.

Dr. Freije reminded everyone to stay strong and healthy. Take the proper precautions and stay in this together.

Mr. Hylton thanked Mr. Utterback for his statement and support. He thanked Mrs. Rene Behrend, Executive Director of the Brownsburg Education Foundation for the great work she has done and for the amount raised during the Gala for BEF. He noted it is important to have the support from the community as we get through this pandemic together. We understand it is not easy and that information and details are changing daily to keep everyone safe and receiving a quality education.

**XI. ADJOURNMENT**

*Mr. Hylton called for a motion to certify that the Board discussed no subject matter in the July 13, 2020 and July 27, 2020 Executive Sessions other than the subject matter specified in the public notices. Board members present at both the July 13, 2020 and July 27, 2020 Executive Sessions were Mr. Hylton, Dr. Freije, Ms. Heffernan, Mrs. Dearman and Mr. Utterback. The purpose of the Executive Sessions was I.C. 5-14-1.5-6.1(b)(9) To discuss job performance evaluations of individual employees. Mr. Utterback approved the motion; Dr. Freije seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.*

*Mr. Hylton called for a motion to adjourn the meeting. Dr. Freije moved to adjourn the meeting; Mrs. Dearman seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays. The meeting adjourned at 7:43 p.m.*

**BROWNSBURG COMMUNITY SCHOOL CORPORATION  
BOARD OF SCHOOL TRUSTEES**

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