

**REGULAR MEETING  
BOARD OF SCHOOL TRUSTEES  
BROWNSBURG COMMUNITY SCHOOL CORPORATION**

The Board of School Trustees of the Brownsburg Community School Corporation met in a regular meeting on Monday, November 11, 2019 at 6:30 p.m. in the F.L. O’Neal Administration Building, 310 Stadium Drive; Brownsburg, Indiana.

**I. CALL TO ORDER**

Ms. Jessica Heffernan, Vice President of the Board, called the meeting to order at 6:30 p.m. Other Board members in attendance included Mr. Eric Hylton, Dr. Matthew Freije, and Mrs. Tiffany Dearman. Mr. Phil Utterback did not attend. Administrators present were Dr. Jim Snapp, Dr. Kat Jessup, and Mr. Shane Hacker. Mrs. Jodi Gordon, Mrs. Vicki Murphy and Dr. Bret Daghe were also present.

**II. PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

**III. MOMENT OF REFLECTION**

Ms. Heffernan asked for a moment of silence for reflection.

**IV. CONSENT ITEMS****A. Approval – Minutes: October 7, 2019**

**B. Claims: #6540-6676 - \$12,100,329.72; P/R#10/11/19 - \$1,433,470.25;  
P/R#10/25/19 - \$1,376,029.87; #6677-6900 - \$666,895.45**

**C. Superintendent’s Report**

The Superintendent’s Report was presented as follows:

**1. Resignation – Certified:**

Name	Building	Position	Effective Date
a. Tess Garrison	Brown	Kindergarten Teacher	November 27, 2019

**2. Resignations – Support Staff:**

Name	Building	Position	Effective Date
a. Joseph Staley	Facilities Services	Maintenance Technician	October 25, 2019
b. Myka Willoughby	Facilities Services	Custodian	October 29, 2019
c. Sarah Gabriel	Transportation	Bus Driver	October 11, 2019
d. Mariah Cottongim	ALPHA	Instructional Assistant	October 8, 2019
e. Sarah Peden	Delaware Trail	Special Education Instructional Assistant	November 27, 2019
f. Jody Low	Brown	Learning Lab Instructional Assistant	December 20, 2019

**3. New Employment – Certified:**

Name	Building	Position	Effective Date	Degree	Reason for Employment
a. Angela Bridge	EMS	Science Teacher; Long Term Substitute	November 7, 2019 thru December 20, 2019	Bachelors	While Abby White is on medical / maternity leave
b. Kelsey Shepperd	Lincoln	Special Education Teacher	December 9, 2019	Bachelors	New position

c. Riley Isch	Brown	Kindergarten Teacher; Long Term Substitute	January 6, 2020 thru the end of the school year	Bachelors	Replacing Tess Garrison
d. Brent Minnick	BHS	Math Teacher; Temporary contract	October 28, 2019 thru December 20, 2019	Masters	While Sarah Robinson is on medical / maternity leave

**4. New Employment – Support Staff:**

Name	Building	Position	Effective Date	Hours per Day	Reason for Employment
a. Michelle Hamm	Transportation	Bus Driver	October 1, 2019	Band A	Replacing Daneen King due to a job transfer
b. Ashley Hutchings	Nutrition Services	Floater	October 7, 2019	5	Replacing Neida Scott due to a job transfer
c. Jade Gentry	ALPHA	Instructional Assistant	October 28, 2019	7	Replacing Alice Mader
d. Janne Baze	Nutrition Services	Floater	October 4, 2019	5	Replacing Jill Miller due to a job transfer
e. Lisa Poland	Nutrition Services	Floater	October 28, 2019	5	Replacing Cynthia Pacheco due to a job transfer
f. Jim Ogle	Transportation	Bus Driver	October 28, 2019	Band A	Replacing Eddie Griffith
g. Caitlin Helm	BHS	Science Lab Assistant	October 28, 2019	8	New position
h. Antoine Tinsley	Facilities Services	Maintenance Technician; Level 3	November 4, 2019	8	Replacing Dan Carlisle
i. Amber Hill	Central Office	Data Specialist; 12 month position	October 28, 2019	Salaried	Replacing Ruthie Miller
j. Lachaunda Frazier	BHS	Nutrition Services	November 11, 2019	5	New position due to new BHS café
k. Rebecca Conley	Transportation	Bus Driver	October 31, 2019	Band A	Replacing Sarah Gabriel

**5. New Employment – Extra-Curricular:**

Name	Building	Position	Effective Date
a. Troy Owen	EMS	Assistant Wrestling (Lay) Coach	For the 2019-20 season
b. Jacob Jackson	BHS	Assistant Varsity Baseball (Lay) Coach	For the 2019-20 season
c. Adam Good	BHS	Assistant Varsity Boys Basketball Coach	For the 2019-20 season
d. Rich Thomas	BHS	Assistant Varsity Boys Basketball (Lay) Coach	For the 2019-20 season
e. Ashlee Puccinelli	BHS	Assistant Winter Cheerleading (Lay) Coach	For the 2019-20 season
f. Alyssa Huffman	WMS	8 <sup>th</sup> Grade Girls Basketball Coach	For the 2019-20 season

**6. Leaves of Absence – Certified:**

Name	Building	Position	Type of Leave	Dates of Leave
a. Ricky Crider	WMS	Career Exploration Teacher	Paternity	November 4, 2019 up to 10 days
b. Shelly Ernst	WMS	Math Teacher	Medical	November 5, 2019 thru approximately November 29, 2019
c. Kelly Cook	Reagan	Speech Language Pathologist	Medical/Maternity	Upon the birth of the baby (approximately February 6, 2020) thru the end of the school year
d. Alexandra Wentz	Cardinal	2 <sup>nd</sup> Grade Teacher	Medical/Maternity	Upon the birth of the baby (approximately February 17, 2020) thru May 1, 2020

e. Courtney Bontrager	Delaware Trail	2 <sup>nd</sup> Grade Teacher	Medical/Maternity	September 13, 2019 thru December 20, 2019
f. Emily Blankenberger	Reagan	1 <sup>st</sup> Grade Teacher	Medical/Maternity	September 13, 2019 thru February 7, 2020

**7. Leaves of Absence – Support Staff:**

Name	Building	Position	Type of Leave	Dates of Leave
a. Meghan VanHoy	ALPHA	Instructional Assistant	Medical/Maternity	October 28, 2019 thru approximately January 16, 2020

**8. Change of Status – Support Staff:**

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Shelley Hicks	EMS Nutrition Services	EMS Café Assistant Manager	October 7, 2019	Replacing Theresa Clark

**9. Clarification – Support Staff:**

Name	Position	Clarifying Statement
a. Chelsea Teter	WLE Special Education Instructional Assistant	Mrs. Teter was previously approved to move from her current position to the Nutrition Services Department; Mrs. Teter decided not to transfer so will remain in her Instructional Assistant position at White Lick

**FOR YOUR INFORMATION:****10. Transfers – Support Staff:**

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Cynthia Miller	Nutrition Services Floater	EMS Nutrition Services	November 11, 2019	Replacing Shelley Hicks due to a job transfer
b. Emelie Barta	Nutrition Services Floater	BHS Nutrition Services	November 11, 2019	Open position for new BHS café
c. Kim O’Dell	Nutrition Services Floater	Delaware Trail / Cardinal Nutrition Services	November 11, 2019	Replacing Amanda Trevey
d. Rakia Williams	BHS Nutrition Services	Eagle Nutrition Services	November 4, 2019	Hours added in Eagle café

**11. Approval of Construction Change Orders:**

The Administration has approved the following construction change orders; the projects remain within their established budgets.

	Prior Contract Amount	Change Order Amount	Resulting Contract Amount	Approved Date	Noted in Consent Agenda	Change
<b>Brownsburg HS</b>						
BP 11 - JBM - CO 52	\$16,831,838.34	\$20,334.00	\$16,852,172.34	10/16/19	11/11/19	Addtl concrete @fencing in bus lot, NW Mechanical Yard and Unit P slab pour backs
BP 11 - JBM - CO 53	\$16,852,172.34	\$0.00	\$16,852,172.34	10/16/19	11/11/19	Misc. work tickets in Phase 3A and 3B - Paid from Allowance balance
BP 11 - JBM - CO 54	\$16,852,172.34	\$0.00	\$16,852,172.34	10/16/19	11/11/19	Unit Q Storm Piping Revisions - Paid from Allowance balance
BP 16 - GPI - CO 39	\$14,353,572.66	\$0.00	\$14,353,572.66	11/5/19	11/11/19	ASI 088 & 3A Fire Suppression Modifications
BP 16 - GPI - CO 40	\$14,353,572.66	\$3,184.59	\$14,356,757.25	11/5/19	11/11/19	water heaters at the sinks being utilized by the kitchen staff per Board of Health
BP 17 - Electric Plus - CO 38	\$9,733,167.39	\$2,713.41	\$9,735,880.80	10/9/19	11/11/19	water heaters at the sinks being utilized by the kitchen staff per Board of Health
BP 17 - Electric Plus - CO 39	\$9,735,880.80	\$3,191.00	\$9,739,071.80	10/9/19	11/11/19	the costs associated with additional lights and speakers in Phase 3A
BP 14 - Santarrosa - CO 22	\$3,749,795.93	\$23,312.79	\$3,773,108.72	10/2/19	11/11/19	REVISED - remove existing stage flooring; replace new; swap out wood flooring on stage west of prosc
BP 14 - Santarrosa - CO 23	\$3,773,108.72	\$3,657.91	\$3,776,766.63	10/9/19	11/11/19	costs associated with terrazzo outside the varsity field house mechanical room hallway
BP 15 - C&T - CO 03	\$547,043.74	-\$5,070.84	\$541,972.90	10/9/19	11/11/19	credit associated with equipment that BCSC purchased directly
BP 21 - C&T - CO 01	\$886,067.00	-\$32,428.93	\$853,638.07	10/9/19	11/11/19	credit associated with equipment that BCSC purchased directly
BP 21 - C&T - CO 02	\$853,638.07	-\$35,122.90	\$818,515.17	10/9/19	11/11/19	credit associated with removing the trash receptacles and tray returns

	<u>Prior Contract</u> Amount	Change Order Amount	<u>Resulting Contract</u> Amount	<u>Approved</u> Date	<u>Noted in</u> <u>Consent</u> <u>Agenda</u>	Change
<b><u>2019 Summer Projects - MNC</u></b>						
BP 01 - SCS - CO 07	\$925,953.34	-\$1,595.40	\$924,357.94	11/1/19	11/11/19	Backcharge for irrigation system damage
BP 03 - Anthony Anderson - CO 01	\$129,800.00	-\$4,777.20	\$125,022.80	10/14/19	11/11/19	Final Allowance Deduct.pdf
BP 05 - Payne - CO 05	\$1,092,406.61	-\$1,446.20	\$1,090,960.41	11/4/19	11/11/19	Irrigation Backcharges West MS Dimmers
<b><u>2019 Summer Projects - Brown Reroof</u></b>						
Korellis - CO 01	\$1,251,500.00	-\$7,500.00	\$1,244,000.00	10/15/19	11/11/19	Crediting allowance

## 12. **Use of Facilities/Special Use Agreements:**

The Administration has approved and received the following fully executed Special Use Agreement(s):

**Brownsburg Swim Club:** A special Use Agreement dated October 9, 2019 and fully executed on November 5, 2019, for the period October 1, 2019 through June 30, 2020, for use of the Brownsburg High School Aquatic Center, to be billed as follows:

- \$15.00 per hour of pool use
- \$10.00 per hour of use of other spaces at BHS
- Lifeguards billed at \$15.00 per hour (\$20.00 per hour for the head lifeguard); these rates are the published 2019-20 rates which remain unchanged from 2018-19
- Custodial hours, if required, will be billed at \$35.00 per hour

## 13. **Professional Services Agreements:**

The Administration has entered into the following professional services agreements:

**Meyer Najem Construction, LLC/2020 BCSC Transportation & Facility Services Center:** The Administration has entered into a professional services agreement with Meyer Najem Construction, LLC for construction manager as agent professional services on the Transportation & Facility Services center project. The scope of services is very similar to those provided by Meyer Najem on other recent projects, including Lincoln Elementary School and the current Brownsburg High School Expansion and Renovation Project. The Meyer Najem staff to be assigned to the Transportation & Facility Services Project are, in most cases, the same as those involved on our current and recent projects. The agreement is dated October 22, 2019 and was fully executed on November 6, 2019, for a total lump sum fee amount of \$1,516,290.00. This fee is comparable to other similar project fees and is included within the current project budget.

**Etica Group, Inc./2020 BHS Partial Reroof:** The Administration has entered into a professional services agreement with Etica for design, documentation, bidding, and construction observation services for a partial reroof of Brownsburg High School. This partial reroof is to replace a section of roofing not previously replaced with the current project. Physically, the area of roofing is located in the Entry 16 area, between the Auditorium and the Varsity Gymnasium. This membrane is some of the very oldest in the district; parts of this specific roof likely date back to the early 1990's. The scope of professional services covered by this agreement is very similar to those provided by Etica in the past, most recently on the reroof of Brown Elementary School. The agreement is dated and was fully executed on October 7, 2019, for a total lump sum fee amount of \$21,000.00. This fee is comparable to other similar project fees and is included within the current project budget.

*Dr. Snapp recommended the Board approve the Consent Agenda as presented. Mr. Hylton moved to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.*

## V. **COMMUNICATIONS:**

### A. **Commendations – National Merit Scholarship Semi-Finalists**

Dr. Snapp introduced Amanda Prichard to be recognized for being named the 2019 Indiana Outstanding High School Student in Spanish as awarded by the Indiana Chapter of the American Association of Teachers of Spanish and Portuguese. Amanda was nominated for the award after attending an 8 week immersion program in Spain during the previous summer. Ms. Heffernan presented Amanda with a commendation from the Board for her achievement.

## **B. Operations Update**

Mr. Voigt shared an update on the Transportation and Facility Services Center project including:

- The Advisory Plan Commission hearing occurred on October 28<sup>th</sup> and the project was approved with the usual requirements
- The early release bid packages for site development and pre-cast concrete panels are out for bid; bids will be received on November 26<sup>th</sup> and recommendations to accept bids are expected to be presented at the December 9<sup>th</sup> Board Meeting
- Detailed design work continues on the remainder of the project, which will be released for bidding after the holidays
- In preparation for construction beginning after the holidays, the Transportation and Facility Services teams have begun relocating to their temporary homes:
  - Transportation will be moving dispatch and routing functions to the High School, with buses being stored at the High School and Eagle Elementary
  - Mechanics are moving to leased space in the Pace Motorsports Industrial Park
  - Facility Services staff are relocating to two unrenovated classroom spaces at the north end of the second floor at 310 Stadium Drive
  - Maintenance parts and supplies and personnel will be utilizing space in the Warehouse and Technology Services

Mr. Voigt explained as the Transportation and Facility Services project gets underway, the current Brownsburg High School project is approaching another significant completion milestone. Phase 3A will be handed over to the High School over the winter recess, including occupying:

- The renovated and expanded auditorium
- The relocated cafeteria
- The relocated and expanded bus staging area and student bus entry
- The new science lab
- The opening of the new and expanded corridor connecting the north and south ends of the building
- The next batch of new or renovated classroom, now totaling 54 classrooms

Mr. Voigt reviewed the tentative schedule for occupancy over the coming winter recess and the start of the second semester. He also invited the board to attend one or both of the new high school café run throughs to be held on January 3<sup>rd</sup> and January 6<sup>th</sup>. The café staff will be preparing and serving lunch to the construction team on January 3<sup>rd</sup> and all staff during the professional development day on January 6<sup>th</sup>. Mr. Voigt also shared that the café will be using real plates, bowls and silverware in the new space.

Mr. Voigt shared photos of the new spaces and addressed several questions from the Board.

## **C. Brownsburg Education Foundation Report**

Ms. Heffernan provided the following update regarding the activities of the Brownsburg Education Foundation:

- The Yankee Candle fund raiser raised over \$41,000 to benefit the students and teachers of Brownsburg
- It was a record year for BCSC payroll deductions with 104 new donors and 23 previous donors who increased their donation. 20 Scholarships will be given on behalf of the generous BCSC staff in 2020.
- The Apples for Excellence Promotion will be held on November 26 & 27. Apples will be sold during lunch for a \$5 donation. Students can write notes to their teachers and the student will receive a purple mood-changing pencil for themselves
- The BEF 2020 Gala will be held on March 13 at the Top Eliminator Club at Lucas Oil Raceway. Tables will go on sale December 1<sup>st</sup> and individual reservations will be available January 1<sup>st</sup>. BCSC will once again receive a 20% discount on up to two reservations
- Nominations are being accepted for the BHS Alumni Hall of Fame. See the BEF website for more information.

## **VI. COMMENTS FROM PATRONS**

There were no comments from patrons.

## **VII. OLD BUSINESS**

### **A. Recommendation to Adopt a Resolution to Approve Form of Lease for the 2020 Transportation/Facility Services Project**

Mr. Hacker recommended that the Board of School Trustees approve the following resolution to fund the 2020 transportation project through a lease financing. Mr. Hacker explained that the Corporation is funding the Transportation/Facility Services center through lease financing, as it has done with other construction/renovation projects. He shared that the Building Corporation will actually purchase the existing Transportation Facility and the real estate upon which the new Transportation Facility will be constructed for at least appraised value. The Building Corporation will then lease the buildings back to the School Corporation.

#### **RESOLUTION APPROVING FORM OF LEASE**

**WHEREAS**, Brownsburg 1999 School Building Corporation (the "Building Corporation") has previously been organized pursuant to the Indiana Nonprofit Corporation Act of 1991 for the purpose of constructing, renovating and improving facilities for the use of the Brownsburg Community School Corporation (the "School Corporation"); and

**WHEREAS**, the Building Corporation has drafted and submitted a proposed Lease Agreement (the "Lease") for the existing Transportation Facility and real estate upon which the new Transportation Facility will be constructed (the "Leased Premises"); and

**WHEREAS**, preliminary plans, specifications and estimates (collectively, the "Documents") for the completion of the Leased Premises have been prepared; and

**WHEREAS**, the Documents have been submitted to and now meet with the approval of this Board of School Trustees (the "Board"); and

**WHEREAS**, such Documents have been marked to indicate the work covered by the proposed Lease; and

**WHEREAS**, it now appears to this Board that said preliminary Documents provide the necessary facilities for the students of the School Corporation, and that the proposed Lease with the Building Corporation provides for a fair and reasonable rental; and

**WHEREAS**, by statute the Building Corporation is required to own the real estate to be leased to the School Corporation, and the School Corporation is required to have the value of the real estate determined by court-appointed appraisers; now, therefore,

**BE IT RESOLVED**, that the terms and conditions of the proposed form of Lease and the Documents are approved and agreed to as the basis for a hearing, as required by law, and that such hearing should be held by this board upon the necessity for the execution of such Lease and whether the Lease rental provided therein is a fair and reasonable rental for the proposed buildings, prior to final determination of such questions, so that this Board may determine whether to execute such Lease as now written, or as modified.

**BE IT FURTHER RESOLVED**, that the Secretary of the Board is authorized and directed to publish a notice of such hearing as required by law.

**BE IT FURTHER RESOLVED**, that the counsel for the School Corporation or the Superintendent of the School Corporation is authorized and directed to select three appraisers to appraise the

Leased Premises and to petition the Hendricks County Circuit Court (the "Court") to obtain an order approving the appraisal pursuant to Indiana Code § 20-47-3.

**BE IT FURTHER RESOLVED**, any officers of the Board are authorized to execute a deed and sell the real estate at a price not less than that fixed by the Court.

Passed and Adopted this 11<sup>th</sup> day of November, 2019.

*Dr. Freije moved to approve the recommendation; Mrs. Dearman seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.*

## **B. Recommendation to Adopt a Resolution Reapproving the Building Corporation**

Mr. Hacker recommended that the Board of School Trustees reapprove the building corporation to authorize it to issue tax-exempt bonds on behalf of the School Corporation. Mr. Hacker explained that this is an action that is required each time new bonds are issued.

### **RESOLUTION REAPPROVING BUILDING CORPORATION**

**WHEREAS**, Brownsburg 1999 School Building Corporation (the "Building Corporation") has been formed as a not-for-profit corporation to assist in financing, renovating, constructing and improving facilities within the Brownsburg Community School Corporation (the "School Corporation"); now, therefore,

**BE IT RESOLVED** by the Board of School Trustees (the "Board") of the School Corporation, as follows:

SECTION 1. That it is hereby determined to be proper and in the public interest of the citizens of this School Corporation to reapprove the incorporation of the Building Corporation known and designated as the "Brownsburg 1999 School Building Corporation" for the purpose of financing, renovating, constructing and equipping certain school facilities and leasing same to this School Corporation.

SECTION 2. That the Articles of Incorporation and Bylaws of the Building Corporation, previously presented to the Board, are hereby reapproved.

SECTION 3. That providing for the financing, renovating, constructing and equipping of such school facilities by the Building Corporation and the leasing of same to this School Corporation is in the public interest of the citizens of this School Corporation, and it is a proper public purpose for which this Board agrees to cooperate with the Building Corporation and to assist it in fulfilling the requirements of all agencies of the federal, state and local governments.

SECTION 4. That the issuance, sale and delivery by the Building Corporation of one or more series of bonds designated "Brownsburg 1999 School Building Corporation Ad Valorem Property Tax First Mortgage Bonds, Series 2020" (or such other name or series designation as determined at the time of sale) (the "Bonds") in the aggregate principal amount of approximately \$32,000,000 is hereby approved.

SECTION 5. That, upon the redemption or retirement of the Bonds, the School Corporation will accept from the Building Corporation title to such school facilities, free and clear of any and all liens and encumbrances thereon.

SECTION 6. That this Board hereby reapproves the current Directors of the Building Corporation.

SECTION 7. That the Building Corporation may issue, sell and deliver the Bonds, pursuant to the applicable laws of the State of Indiana, may encumber any real property or equipment acquired

by it for the purpose of financing the construction and equipping of such school facilities and may enter into contracts for the sale of the Bonds and the construction and acquisition of such school facilities.

Passed and Adopted this 11<sup>th</sup> day of November, 2019.

*Dr. Freije moved to approve the recommendation; Mrs. Dearman seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.*

**C. Recommendation to Adopt a Resolution to Approve Issuance of Bond Anticipation Notes**

Mr. Hacker recommended that the Board of School Trustees approve the issuance of a Bond Anticipation Note in one or more series. Mr. Hacker explained that a Bond Anticipation Note is a loan provided to the School Corporation to assist with payments associated with a construction project prior to a bond sale. After the closing of the sale of bonds, the Bond Anticipation Note will be repaid in full from bond proceeds. He shared this is a process the School Corporation has utilized during the past several construction projects.

**RESOLUTION APPROVING ISSUANCE OF ONE OR MORE SERIES OF BOND ANTICIPATION NOTES**

**WHEREAS**, the Board of School Trustees (the "Board") of Brownsburg Community School Corporation (the "School Corporation") has previously approved the incorporation and existence of Brownsburg 1999 School Building Corporation (the "Building Corporation"), a not-for-profit corporation organized for the purpose of financing, constructing and equipping school facilities and leasing the same to the School Corporation in accordance with Indiana Code §20-47-3; and

**WHEREAS**, certain preliminary expenses have been and will be incurred in connection with the (i) construction of a Transportation Facility and related site improvements and the purchase of equipment, and (ii) renovation of and improvements to school facilities throughout the district, as well as the purchase of vehicles, equipment and technology (collectively, the "Projects"), including architectural fees and construction and management fees; and

**WHEREAS**, it is anticipated that the Building Corporation will issue bonds to finance the cost of the Projects and one or more series of bond anticipation notes (the "BANs") to pay for preliminary expenses related to the Projects;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of the School Corporation that the issuance, sale and delivery by the Building Corporation of one or more series of BANs in an aggregate amount not to exceed \$32,000,000 is hereby approved.

Passed and adopted this 11<sup>th</sup> day of November, 2019.

*Dr. Freije moved to approve the recommendation; Mrs. Dearman seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.*

**VIII. NEW BUSINESS**

**A. Recommendation to Approve Resolution to Participate in the Indiana Bond Bank Tax Warrant Program**

Mr. Hacker recommended the Board of School Trustees approve the Resolution to participate in the Indiana Bond Bank Tax Anticipation Warrant Program for the 2020 budget calendar year, authorizing the borrowing of funds from the Indiana Bond Bank for the cash flow of the Debt Service Fund. It is further recommended that the Board authorize the Board President, Secretary and Treasurer to execute the required documents and to publish required notices to complete the

participation process. Mr. Hacker explained that this is a temporary loan that is issued each year from the Indiana Bond Bank to help maintain a positive fund balance in the Debt Service Fund between the two major property tax fund distributions. He noted that essentially, the billing cycle for bond payments does not match up with the June and December property tax distributions, therefore, this loan helps to keep a positive cash balance and to make the payments according to the amortization schedule that must be followed.

*Mrs. Dearman made a motion to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.*

### **B. Recommendation to Approve School Assignment of Belle Arbor, Section 1**

Dr. Jessup recommended that the Board of School Trustees approve the school assignment of Belle Arbor, Section 1 to Lincoln Elementary/East Middle School/Brownsburg High School. Dr. Jessup explained that Belle Arbor is located on County Road 700 N, east of Green Street and the Lake Ridge neighborhood. This neighborhood will consist of 170 homes developed in four sections. The lots will begin to be sold in December 2019 with construction beginning very soon after.

This recommendation will determine school placement for:

- Section 1: Lots 86-88, 133-170 (43 lots)

The recommendation places these homes at Lincoln Elementary/East Middle School/Brownsburg High School.

*Dr. Freije moved to approve the recommendation; Mrs. Dearman seconded the motion. Mr. Hylton asked if there was a time table for the rest of the neighborhood. Dr. Jessup explained this is another Pulte neighborhood and it will be entirely dependent on the sale of the lots as they are released. We have a good relationship with Pulte and stay in contact regularly. There being no further discussion, the Board approved the motion by a vote of four (4) ayes; zero (0) nays.*

### **C. Recommendation to Approve Requesting Annexation of the North Property**

Dr. Snapp recommended that the Board of School Trustees authorize the Administration to request annexation of the North Property into the Town of Brownsburg and to execute any and all necessary documents to complete the annexation. Dr. Snapp explained this recommendation will facilitate the overall development of the North Property. He noted that an adjoining property, not owned by the School Corporation, has also agreed to annexation into the town.

*Mrs. Dearman moved to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.*

### **D. Recommendation to Approve Statement of Support for Red for Ed Action Day**

Dr. Snapp recommended that the Board of School Trustees approve a Statement of Support for Red for Ed Action Day to be held at the Indiana Statehouse on Tuesday, November 19, 2019. Dr. Snapp explained that the Red for Ed topic has garnered a lot of attention across the state. November 19<sup>th</sup> is the organization day for the Indiana General Assembly when all state legislators will be in attendance and the date which teachers have chosen to descend on the statehouse in support of teachers, teacher pay and school funding. He shared that generally in Brownsburg, our teachers fare pretty well with teacher salaries and support. However, in an effort to show support for all teachers in the state, a representative group of Brownsburg Classroom Teacher Association members are taking an association day and will attend the rally at the statehouse. As of now, about 15 teachers are planning to attend the event from Brownsburg. The Statement of Support follows:

**Brownsburg Community Board of School Trustees  
Statement of Support for Red for Ed**

WHEREAS, teachers are the profession that trains all others, and are important to the quality of life in our community;

WHEREAS, Indiana ranks last in teacher salary raises over the last 15 years;

WHEREAS, Brownsburg Community School Corporation is Brownsburg’s largest employer with 565 teachers showing up every day to make a difference in the lives of our community’s children;

BE IT RESOLVED, The Brownsburg Community School Corporation Board of School Trustees supports our teachers as they call for statewide action to improve public education resources and teacher pay through the #RedForEd movement.

Dr. Snapp noted that while several districts in the area have cancelled school for this day, at this time, Brownsburg plans to be open.

*Mr. Hylton moved to approve the recommendation; Mrs. Dearman seconded the motion. Mr. Hylton shared that he plans to attend the event on the 19<sup>th</sup> to show support for teachers and encouraged everyone to show support by wearing red that day. Ms. Heffernan also shared she plans to attend. Mrs. Dearman asked at what point might we consider closing? Dr. Snapp explained that currently 15 teachers, which is approximately 2% of staff are scheduled to be out that day. Substitute teachers are very tight, we can’t say what that number would be at this time. We will make every effort to have school that day. There being no further discussion, the Board approved the motion by a vote of four (4) ayes; zero (0) nays.*

**IX. SUPERINTENDENT COMMENTS**

Dr. Snapp shared that the Board will hold a work session in two weeks. A topic for discussion during the work session will be our continued growth in enrollment. We added 30 new students after fall break and at least that many are expected to be enrolled through January. We are starting to see the trend in growth that we saw in the early 2000s of 300-400 students per year which is the high projection from the demographic study. We will talk about the timeline for Crossroads Elementary as well as other upcoming projects and ongoing maintenance of facilities across the district.

**X. BOARD MEMBER COMMENTS**

Mrs. Dearman shared that from a real estate professional’s perspective, it is good to know what is going on with our growth. It speaks strongly to our schools and property values in the area. She thanked Dr. Jessup for her continued work to balance enrollment across the schools.

**XI. ADJOURNMENT**

*Ms. Heffernan moved to adjourn the meeting, Dr. Freije seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays. The meeting adjourned at 7:04 p.m.*

**BROWNSBURG COMMUNITY SCHOOL CORPORATION  
BOARD OF SCHOOL TRUSTEES**

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