

**REGULAR MEETING
BOARD OF SCHOOL TRUSTEES
BROWNSBURG COMMUNITY SCHOOL CORPORATION**

The Board of School Trustees of the Brownsburg Community School Corporation met in a special called meeting on Monday, March 19, 2020 at 6:30 p.m. in the F.L. O’Neal Administration Building, 310 Stadium Drive; Brownsburg, Indiana.

I. CALL TO ORDER

Mr. Eric Hylton, President of the Board, called the meeting to order at 6:30 p.m. Other Board members in attendance included Mr. Phil Utterback, Mrs. Tiffany Dearman, and Dr. Matthew Freije. Ms. Jessica Heffernan joined the meeting via conference call. Administrators present were Dr. Jim Snapp, Dr. Kat Jessup, and Mr. Shane Hacker. Ms. Vicki Murphy and Dr. Bret Daghe were also present.

II. PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

III. MOMENT OF REFLECTION

Mr. Hylton asked for a moment of silence for reflection.

IV. COMMUNICATIONS:

A. Operations Update

Dr. Snapp provided an update regarding the activities of the Operations area departments during this time. He addressed several questions from the Board.

B. COVID-19 Update

Dr. Snapp provided an update regarding the impact to students and staff as a result of the COVID-19 outbreak. He shared the latest information from the state including directives received from Governor Holcomb earlier in the day. He shared information regarding the financial impact to the district with COVID-19 including potential areas for savings which can be used to transfer to Nutrition Services to assist in covering labor costs. He explained the process for “At Home” learning which is being utilized during this time for Brownsburg students. Dr. Snapp then provided three scenarios based on the ever-changing situation. Dr. Jessup addressed the impact on special education programming. Dr. Snapp, Dr. Jessup and Mr. Hacker addressed several questions from the Board.

V. COMMENTS FROM PATRONS

There were no comments from patrons.

VI. OLD BUSINESS

NONE

VII. NEW BUSINESS

A. Recommendation to Approve Payment of Certified Staff Positions, Support Staff Positions and Extra-Curricular Stipends for COVID-19 Leave Days

Dr. Snapp recommended the Board of School Trustees approve the payment of base pay and benefits for staff during the National Health Emergency/Pandemic. He explained that due to the COVID-19 outbreak and the impact on the normal work schedule, it is recommended the Board approve the following pay and benefits during this unprecedented time of school closure due to a National Health Emergency and Pandemic. Pay for employees would include the following:

- Normal base pay and benefits for all certified staff for agreed upon work schedule
- Normal base pay and benefits for all support staff for work time lost due to COVID-19
- Extra- and Co-Curricular stipends, including those for spring activities, for staff and lay employees

Dr. Freije made a motion to approve the recommendation; Mrs. Dearman seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

B. Recommendation to Approve a Resolution to Authorize the Use of Operations Funds to Supplement the Nutrition Services Fund

Dr. Snapp recommended the Board of School Trustees approve the Resolution to Authorize the Use of Operations Funds to Supplement the Nutrition Services Fund. He explained that this resolution will permit, as necessary, the transfer of funds from the Operations Fund to the Nutrition Services Fund. This will allow expenses to be covered through the Nutrition Services Fund as necessary during the school closure. Expenses will include paying staff and any costs of supplies for any meals provided to students during the closure.

RESOLUTION TO AUTHORIZE THE USE OF OPERATIONS FUNDS TO SUPPLEMENT THE NUTRITION SERVICES FUND

This resolution is adopted by the Board of School Trustees of the Brownsburg Community School Corporation, Hendricks County, Indiana.

WHEREAS, the superintendent of schools may close any or all schools or district offices or dismiss them early because of a pandemic outbreak prevailing in the school district or any other emergency in the interest of health and safety;

WHEREAS, sufficient revenues may not be received in the Nutrition Services Fund while school is closed during this time;

WHEREAS, the Operations Fund has sufficient cash reserves to provide fiscal assistance to the Nutrition Services Fund:

THEREFORE, BE IT RESOLVED, that the school Operations Fund will have the flexibility to make transfers to the Nutrition Services Fund as needed to maintain positive cash balances in said fund.

ADOPTED THIS 19th of March, 2020.

Dr. Freije moved to approve the recommendation; Mr. Utterback seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

VII. SUPERINTENDENT COMMENTS

None

IX. BOARD MEMBER COMMENTS

The Board members offered their thanks to the Administration, Teachers and Staff for all the hard work they have done during this very challenging time.

X. ADJOURNMENT

Mr. Hylton called for a motion to adjourn the meeting. Dr. Freije moved to adjourn the meeting; Mr. Utterback seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays. The meeting adjourned at 7:15 p.m.

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