

**REGULAR MEETING
BOARD OF SCHOOL TRUSTEES
BROWNSBURG COMMUNITY SCHOOL CORPORATION**

The Board of School Trustees of the Brownsburg Community School Corporation met in a regular meeting on Monday, February 10, 2020 at 6:30 p.m. in the F.L. O’Neal Administration Building, 310 Stadium Drive; Brownsburg, Indiana.

I. CALL TO ORDER

Mr. Eric Hylton, President of the Board, called the meeting to order at 6:30 p.m. Other Board members in attendance included Dr. Matthew Freije, and Mrs. Tiffany Dearman. Mr. Phil Utterback and Ms. Jessica Heffernan did not attend. Administrators present were Dr. Jim Snapp, Dr. Kat Jessup, Mr. Shane Hacker and Mr. John Voigt. Mrs. Jodi Gordon, Ms. Vicki Murphy and Dr. Bret Daghe were also present.

II. PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

III. MOMENT OF REFLECTION

Mr. Hylton asked for a moment of silence for reflection.

IV. CONSENT ITEMS**A. Approval – Minutes: January 13, 2020**

B. Claims: #187-320 - \$10,771,093.41; PR #01/17/20 - \$1,442,104.16; PR #01/31/20 - \$1,552,129.54; #321-519 - \$2,360,964.46

C. Superintendent’s Report

The Superintendent’s Report was presented as follows:

1. Retirement– Certified:

Name	Building	Position	Effective Date
a. Myron Snuffin	EMS	Band Teacher	End of the 2019-20 school year

2. Terminations – Support Staff:

Name	Building	Position	Effective Date
a. Derrick Sanon	BCSC	Police Officer	January 27, 2020
b. Walter Fredericks	Facility Services	Custodian	January 28, 2020

3. Resignation – Certified:

Name	Building	Position	Effective Date
a. Michelle Allen	Cardinal	5 th Grade Teacher	February 14, 2020

4. Resignations – Support Staff:

Name	Building	Position	Effective Date
a. Meghan VanHoy	ALPHA	Instructional Assistant	February 14, 2020
b. Alexis Neice	Facility Services	Custodian	January 29, 2020
c. Maria Ramirez	BHS	Nutrition Services	March 20, 2020
d. Abigail Beckham	Eagle	Special Education Instructional Assistant	February 14, 2020
e. Kristen Erwin	Delaware Trail	Special Education Instructional Assistant	February 7, 2020
f. Melinda Drone	BHS	Nutrition Services	January 17, 2020

5. Resignation – Extra-Curricular:

Name	Building	Position	Effective Date
a. Desiree Bernardo	EMS	Winter Cheerleading Coach	January 30, 2020

6. New Employment – Administrative:

Name	Building	Position	Effective Date	Degree	Years of Experience	Reason for Employment
a. Melissa Wong	BHS/WMS/EMS	Secondary Department Head – English; 220 day, 2 year contract	July 1, 2020	Masters	11	Replacing Carrie Rosebrock

7. New Employment – Certified:

Name	Building	Position	Effective Date	Degree	Reason for Employment
a. Lauren Carr	Cardinal	5 th Grade Teacher	February 18, 2020	Bachelors	Replacing Michelle Allen
b. Bailey Barrentine	Delaware Trail	3 rd Grade Teacher; Temporary contract	Approximately March 2, 2020 thru the end of the school year	Bachelors	While Sara Creasey is on medical / maternity leave
c. Makayla Cooper	Delaware Trail	Kindergarten Teacher; Temporary contract	Approximately April 6, 2020 thru the end of the school year	Bachelors	While Tracy Schenkel is on medical / maternity leave
d. Elizabeth Evans	Cardinal	2 nd Grade Teacher; Temporary contract	February 10, 2020 thru May 1, 2020	Bachelors	While Alexandra Wentz is on medical / maternity leave

8. New Employment – Support Staff:

Name	Building	Position	Effective Date	Hours per Day	Reason for Employment
a. Megan McCarty	BHS	Nutrition Services Floater	February 3, 2020	6	New position
b. Jennifer Rathburn	Reagan / Lincoln	Nutrition Services	February 3, 2020	5	Replacing Ashley Hutchings
c. Summer Turner	BHS	Nutrition Services Floater	January 29, 2020	6	Replacing Kimberly Marsh
d. Doretta New	BHS	Nutrition Services	January 27, 2020	5	Replacing Melinda Drone
e. Ronda Ratcliff	BHS	Nutrition Services	January 21, 2020	6	Replacing Janet Riley
f. Lachelle Smith	BHS	Nutrition Services	January 21, 2020	6	Replacing Catrinel Wood
g. Misty Garman	BHS	Nutrition Services	January 13, 2020	7	Replacing Gurinder Kaur
h. Brandon Javella	BHS	Nutrition Services	January 13, 2020	6	New position
i. Jayde Tyler	Transportation	Bus Aide	January 27, 2020	Up to 30 hours / week	New position
j. Robert VanDyke	Facility Services	Maintenance Technician	January 13, 2020	8	Replacing Curtis Pitts due to a job transfer
k. Rebecca Conley	Transportation	Bus Driver	January 7, 2020	Band A	Replacing Gary Hall
l. Wilfredo Gomez	Facility Services	Custodian	January 21, 2020	8	Replacing Claude Vameri

m. Joel Leiva	Facility Services	Custodian	January 14, 2020	8	Replacing Angela Stoker
n. Byiringiro Buhiga	Facility Services	Custodian	February 10, 2020	8	Replacing Walter Fredericks
o. Camryn Buckner	Facility Services	Custodian	February 3, 2020	8	Replacing Vince McMann
p. Shannon Conner	Facility Services	Custodian	January 27, 2020	8	Replacing Alexis Neice

9. New Employment – Extra-Curricular:

Name	Building	Position	Effective Date
a. Angie McGuffey	White Lick	½ STEM Club (Lay) Sponsor; splitting position with Emily Steffen	For the 2019-20 school year
b. Lindsay Maus	BHS	Assistant Varsity Swim Coach	For the 2019-20 season
c. Zach Baldwin	BHS	Assistant Varsity Swim Coach	For the 2019-20 season
d. Phillip Jones	EMS	Boys Golf (Lay) Coach	For the 2019-20 season
e. Sam Terrell	EMS	Boys Track Coach	For the 2019-20 season
f. Gage Reinhard	BHS	Assistant Varsity Baseball (Lay) Coach	For the 2019-20 season
g. Jeffrey Hartzell	BHS	Assistant Varsity Baseball (Lay) Coach	For the 2019-20 season
h. Emma McCloughan	BHS	Assistant Varsity Softball Coach	For the 2019-20 season
i. AJ Akinribade	BHS	Assistant Varsity Track (Lay) Coach	For the 2019-20 season
j. Bill Brauman	BHS	Assistant Varsity Track (Lay) Coach	For the 2019-20 season
k. Chris Fowler	BHS	Assistant Varsity Track (Lay) Coach	For the 2019-20 season
l. Ricky Crider	BHS	Assistant Varsity Track Coach	For the 2019-20 season
m. John Latta	BHS	Assistant Varsity Track Coach	For the 2019-20 season
n. Shelby McLaughlin	BHS	Assistant Unified Track (Lay) Coach	For the 2019-20 season
o. Avery Deaton	BHS	Assistant Unified Track (Lay) Coach	For the 2019-20 season

10. Leaves of Absence – Certified:

Name	Building	Position	Type of Leave	Dates of Leave
a. Sarah Mahan	BHS	School Counselor	Medical / Maternity	January 21, 2020 thru the end of the school year
b. Will Mahan	Delaware Trail	PE Teacher	Paternity	February 3, 2020 thru February 14, 2020
c. Megan Thomas	Lincoln	Principal	Medical / Maternity	January 9, 2020 thru March 20, 2020
d. Megan Ryan	WMS	Special Education Teacher	Medical / Maternity	Upon the birth of the baby (approximately April 15, 2020) thru the end of the school year

11. Change of Status – Support Staff:

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Jennifer Kuhn	BHS Nutrition Services; 6.5 hours / day	BHS Nutrition Services; 8 hours / day	January 27, 2020	Increase in hours to support café operation
b. Catherine Mosson	Eagle Nutrition Services; 6 hours / day	Eagle Nutrition Services; 4 hours / day	February 10, 2020	Requested a reduction in hours

c. Theresa Clark	EMS Nutrition Services; 5 hours / day	EMS Nutrition Services; 6 hours / day	February 3, 2020	Increase in hours to support café operation
d. Camaya Polin	Reagan / Lincoln Nutrition Services; 6 hours / day	Reagan / Lincoln Nutrition Services; 7 hours / day	February 3, 2020	Increase in hours to support café operation
e. Joni Tuttle	Reagan / Lincoln Nutrition Services; 5 hours / day	Reagan / Lincoln Nutrition Services; 5.5 hours / day	February 3, 2020	Increase in hours to support café operation
f. Melissa Bedrick	Reagan / Lincoln Nutrition Services; 7.5 hours / day	Reagan / Lincoln Nutrition Services; 8 hours / day	February 3, 2020	Increase in hours to support café operation
g. Cynthia Miller	EMS Nutrition Services; 6 hours / day	EMS Nutrition Services; 7 hours / day	February 3, 2020	Increase in hours to support café operation
h. Deena Deckard	BHS Nutrition Services; 6.5 hours / day	BHS Nutrition Services; 7.5 hours / day	January 9, 2020	Increase in hours to support café operation
i. Lachaunda Frazier	BHS Nutrition Services; 6 hours / day	BHS Nutrition Services; 7 hours / day	January 9, 2020	Increase in hours to support café operation
j. Rachel Scott	ECC Part Time Instructional Assistant/ Part Time Teacher	ECC Full Time Teacher	January 6, 2020	Due to student enrollment
k. Richard Shikiro	Custodian; 8 hours / day	Custodian; 4 hours / day	February 3, 2020	Requested change to part time

FOR YOUR INFORMATION:

- 12. Approval of Construction Change Orders:** The Administration has approved the following construction change orders; the projects remain within their established budgets.

2019 Control System Replacement, ERMCO, Inc.:

Change Order No. 001, in the amount of \$26,759.18, approved 1/10/20, adjusting the original/prior contract amount of \$523,700 to a new contract amount of \$550,459.18. The change order includes various adjustments required at three sites, including significant changes made at Brown Elementary School.

2017 Brownsburg High School Addition and Renovations, Meyer Najem Construction, LLC:

Change Order No. 003, in the amount of a deduct of \$137,080.00, adjusting the prior contract amount of \$3,609,298.00 to a new contract amount of \$3,472,218.00. The change order adjusts the contract for BHS-MNC staffing to compensate for MNC's work at the Transportation & Facility Services Center.

- 13. Field Trip Requests:** The following field trip requests have been approved by the Superintendent:

German Club – Overnight, Out of Country

Brownsburg High School German students will be traveling to Kassel and Wiesbaden, Germany as part of the Brownsburg-Kassel German American Partnership Program (GAPP). The trip will be held from June 7 through June 29, 2020. Approximately 16 students and 2 chaperones will be traveling together. The trip is being organized by JJ Steed, BHS German Teacher and has been approved by the Superintendent based on travel guidelines set forth by the Board.

BHS Winter Color Guard – Overnight, Out of State

The BHS Winter Guard students will be traveling to Northern Kentucky University in Highland Heights, KY for a color guard contest. The trip will be held March 13 through March 15, 2020. Approximately 18 students and five chaperones will be traveling together. The trip is being organized by Tracy Runyon, BHS Band/Guard Director and has been approved by the Superintendent based on travel guidelines set forth by the Board.

Dr. Snapp recommended the Board approve the Consent Agenda as presented; Dr. Freije moved to approve the Consent Agenda; Mrs. Dearman seconded the motion. The Board approved the motion by a vote of three (3) ayes; zero (0) nays.

IX. COMMUNICATIONS:

A. Health Services Department Update – Ms. Jennifer Wright and Ms. Stephanie Zehner

Mr. Voigt introduced Jennifer Wright, Health Services Supervisor and Stephanie Zehner, Nurse Supervisor for Brownsburg Schools. Mr. Voigt explained that both are employees of Hendricks Regional Health and have brought a wealth of knowledge and relationships with them.

Ms. Zehner provided an update regarding the health services department. She shared that the district has 12 full time equivalent nurses with a Registered Nurse supporting each of the 13 clinics. There is a substitute pool of 18 nurses to allow for full coverage of the school clinics at all times. The partnership with Hendricks Regional Health allows access to many specialists.

Ms. Zehner explained that the school clinics care for over 9,000 students and many students have acute illnesses that can be treated at school which allows them to attend where in the past they may have remained home. These include students with diabetes, asthma, life threatening allergies, seizure disorders as well as tube feedings, catheterizations and other complex medical issues.

Ms. Zehner shared that visits to the clinic continue to rise with an average of 512 clinic visits per day across the district. She noted that a clinic visit is defined as anything from a scheduled medication dose to medical emergencies. During the first semester there were over 45,000 clinic visits and over 22,500 medications administered. She explained there have been over 6,700 more prescription medications administered in the first semester of 2019-20 versus the first semester of 2018-19. Ms. Zehner also explained that an immunization clinic held prior to the start of school provided 277 vaccines to BCSC students resulting in a decrease of student exclusions from 74 in 2018-19 to only 12 in 2019-20.

Ms. Zehner shared that the entire nursing staff has received various forms of emergency preparedness training including Stop the Bleed. This training was not only provided to nurses but also to teachers, nutrition services staff and transportation staff. Additionally, standardized emergency bags have been placed in every clinic in the district so any staff member has access to the same materials in any clinic. She also noted that additional emergency treatment training is being provided to all nursing staff. Results of the training have decreased emergency response times and improved treatment of patients.

Ms. Wright and Ms. Zehner addressed several questions from the Board.

B. Operations Update

Mr. Voigt provided a brief update on student ridership from the previously designated walking areas. He explained that while weather and school activities have caused the numbers to fluctuate over time, the bottom line is:

- In August, there were 113 students reserving a spot and 51 actual riders
- In January, while reservations had declined to 95, actual ridership increased by nearly 28% to 65 actual riders.

Mr. Voigt explained that this data does not include the 14 additional students riding from the temporary bus stop associated with the Transportation and Facility Services construction project. Transportation Services continues to track this information and a final report will be made at the end of the current school year. Mr. Voigt addressed several questions from the Board.

C. Brownsburg Education Foundation Report

Mrs. Dearman shared the following activities of the Education Foundation:

- The BEF Rally for Our Kids Gala is scheduled for Friday, March 13th at the Top Eliminator Club at Lucas Oil Raceway. Reservations are available online on the BEF website or by contacting the BEF Office directly. Reservations may be made through March 6th.
- The Metamorphosis Award, presented by Brad Stutler, DDS, essays are being accepted through February 12th. All current and former students as well as BCSC staff are eligible to apply. One student and one teacher will be chosen as recipients and the award includes a \$100 cash prize. Additional information can be found on the BEF website.
- The Graduate Walk Brick Special will begin February 14th and continue through March 20th. Order a Graduate Walk Brick and receive \$10 off when you use the promo code GRAD2020. Bricks must be ordered by March 20th to guarantee placement in the ground by graduation.

D. First Reading of 2020-2021 Student Handbooks

Dr. Jessup shared a summary of changes for the student handbooks for the 2020-2021 school year. She explained the majority of the changes are minor in nature, including new language for outside Counseling/Therapy for students; updated specific language with regard to over-the-counter medications and transporting medications; and clarification regarding designated bus stops. Additionally, changes were made in the ALPHA handbook reflecting the departure of Plainfield Schools from the program; clarification of arrival/departure policies; and updated ALPHA behavior intervention plans. Elementary handbooks added clarification regarding field trip volunteers, changed the time parents should contact school in the event of an absence; and clarified homework/school work for pre-arranged absences. The High School Handbook reflects a change in policy regarding coats and jackets; removed language referencing assigned lockers; and removed language referencing possession of student cell phones that was considered duplicate. The Harris Academy Handbook clarified language regarding the acceptance of credit cards and obtaining parking passes. Very minor changes were made to the Athletic Handbooks with the removal of the workout end time for 8th grade students and a change to the GPA requirement for scholar athletes at the middle school level.

Dr. Jessup explained there were several additional changes requested after the handbooks were reviewed by the BCTA. Those changes include adding smartwatches as a device to the elementary and middle school levels; changing language regarding receiving communication via a device during the school day to include calls, texts or other messages; and additionally, the field trip chaperone update to the Elementary handbook will be added to the middle school handbook as well.

Dr. Jessup shared that once these updates are made, the handbooks will be brought back to the Board at the March meeting for final approval for the 2020-2021 school year.

VI. COMMENTS FROM PATRONS

There were no comments from patrons.

VII. OLD BUSINESS

A. Appointment of Board Member as:

1. Representative to Brownsburg Education Foundation
2. Representative to the Brownsburg Parks and Recreation Department
3. Legislative Liaison to the Indiana School Boards Association

Mr. Hylton called for nominations for the appointments.

Dr. Freije made a motion to nominate the following: Mrs. Dearman as representative to the Brownsburg Education Foundation; Mr. Utterback as representative to the Brownsburg Parks and Recreation Department; Ms. Heffernan as legislative liaison to the Indiana School Boards Association. Mrs. Dearman seconded the motion. The Board approved the motion by a vote of three (3) ayes; zero (0) nays.

VIII. NEW BUSINESS

A. Recommendation to Approve Resolution to Authorize Transfer of Funds

Mr. Hacker recommended that the Board of School Trustees approve the transfer of funds from the Post-Retirement Fund to the Education Fund. Mr. Hacker explained that the corporation previously utilized a Post-Retirement fund for retirement related expenses to a select group of teachers. There is no longer a need for this account as all disbursements have been made and the account has been idle for three years. The balance of the account is \$87,961.24 and the request is to transfer the balance to the Education Fund.

RESOLUTION TO AUTHORIZE TRANSFER OF FUNDS

WHEREAS, the Board of School Trustees is the governing body of Brownsburg Community School Corporation, Hendricks County, Indiana; and

WHEREAS, the school district established a Post-Retirement Fund in 2008

WHEREAS, all post-retirement benefits have been exhausted out of this fund and the fund is no longer needed

THEREFORE BE IT RESOLVED, that the Treasurer is authorized to transfer the remaining balance of \$87,961.24 from the Post-Retirement Fund into the Education Fund.

Approved this 10th day of February, 2020.

Mrs. Dearman moved to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of three (3) ayes; zero (0) nays.

B. Recommendation to Approve Extra Curricular Transportation Fee Rates

Mr. Hacker recommended that the Board of School Trustees approve the following ECA Field Trip and Athletics Transportation fees, effective for all trips on and after July 1, 2020:

- \$2.65 per mile for bus operation (all types), measured from origination point to destination point and return
- Mileage for non-school bus usage will be charged at the Federal Mileage Reimbursement Rate
- \$25.75 per hour for drive compensation, measured for the full duration of the trip including any overtime, wait time, or other hours during which the driver is assigned to the trip and in paid status
- The minimum trip time for ECA trips is 2.5 hours, to be charged for any trip for which the actual duration is less than the minimum trip or for any trip in which a driver goes on the clock for the trip but the trip is cancelled by the trip requester
- Costs associated with parking, tolls and other incidentals will be charged to the ECA at cost
- ECA groups scheduling trips over 15 hours in duration shall provide, at their expense, sleeping accommodations to meet US Department of Transportation rest requirements.

Mr. Hacker explained that the ECA transportation rates and fees are reviewed every year. The rates are affected by gas prices, operational costs, maintenance costs, depreciation costs, etc. The expectation is to attempt to only cover costs, not to make any money on transportation. Mr. Hacker explained how the billing of the transportation fees is processed.

Dr. Freije moved to approve the recommendation; Mrs. Dearman seconded the motion. The Board approved the motion by a vote of three (3) ayes; zero (0) nays.

C. Recommendation to Approve Transfer of Real Estate

Mr. Voigt recommended the Board of School Trustees approve the resolution granting the transfer of real estate to Duke Energy Indiana, LLC, amending an existing utility easement dated November 23, 1993, for the purposes of a permanent 12’ utility easement at the Brownsburg Community School Corporation Transportation and Facility Services Center. Mr. Voigt explained that this recommendation amends an existing easement to Duke Energy at the BCSC Transportation and Facility Services Center and is required by the relocation of the electric service entrance for the new project.

RESOLUTION APPROVING EASEMENT AND RELATED DOCUMENTS

WHEREAS the Board of School Trustees (the "Board") of the Brownsburg Community School Corporation (the "School Corporation") reviewed and considered a Utility Easement and other related documents (collectively, the "Utility Easement Documents") attached hereto as Schedule I relating to the grant of an easement covering approximately 0.19 acres of land (the "Easement Property") from the School Corporation to Duke Energy Indiana, LLC ("Duke"); now therefore,

BE IT RESOLVED that the Board hereby approves the Utility Easement Documents and the grant of the Easement Property to Duke in order to operate, install, maintain, replace, renew and remove an underground electrical service line; and

BE IT FURTHER RESOLVED that the School Corporation hereby approves the form of Utility Easement Documents presented to the Board and consents to the School Corporation's entrance into the Utility Easement Documents; and

BE IT RESOLVED that the Board of the School Corporation hereby determines that the Easement Property is not needed for the use by the School Corporation; and

RESOLVED FURTHER that the Board of the School Corporation authorizes the execution of any and all documents relating to the grant of the Easement Property and the entrance into the Utility Easement Documents.

Passed and Adopted this 10th day of February, 2020.

Dr. Freije moved to approve the recommendation; Mrs. Dearman seconded the motion. The Board approved the motion by a vote of three (3) ayes; zero (0) nays.

D. Recommendation to Approve Construction Contracts-BHS Summer Interior and Refurbishment and BHS Partial Reroof

Mr. Voigt recommended that the Board of School Trustees approve the following bids for construction:

2020 Brownsburg High School Partial Reroof:

Korellis Roofing, Inc.	
Base Bid – Partial Reroof of two areas	\$287,704.00
Alternate No. 3 – Replacement of caulking and sealants	\$ 9,460.00
Total Contract Value	\$297,164.00

2020 Summer Interior Refurbishment – Remaining Bid Packages:

For each bid package:

- Base Bid (including, in general, Stairwells, Varsity Gymnasium, and other unrenovated areas south of the PE Corridor)
- Alternate No. 3 (including, in general, the Media Center and supporting spaces)

Bid Package No. 2 – General Trades JBM Contractors, Inc.	\$566,000.00
Bid Package No. 3 – Flooring Mr. David’s Flooring, Inc.	\$376,470.00
Bid Package No. 4 – Painting Diversified Painting, Inc.	\$141,900.00

And authorize the Administration to execute all necessary contracts, issue and approve change orders, and other actions necessary to execute the projects according to the published schedules, providing the total project cost does not exceed the authorized limits.

Mr. Voigt explained this recommendation includes bids for two independent projects. For the 2020 Brownsburg High School Partial Reroof project, the recommendation is to approve Base Bid, which includes the two worst areas of the roof and Alternate No. 3, which replaces failed caulking and sealants. The remaining two alternates, which replace additional roof areas, will be held in reserve until all the bids on the balance of the Transportation and Facility Services Center have been approved and can ensure we are within the overall budget. If the alternates are able to be added into the contract, they will be added through a construction change order.

Mr. Voigt shared that the 2020 Summer Interior Refurbishment project includes the remaining three bid packages. These three contracts, along with Bid Package 1 – Stainless Steel Handrails (awarded in December), and a direct purchase of carpet material, constitute the full scope of work for the summer project. He explained the recommendation is to award the Base Bid and Alternate No. 3. Base Bid will ensure all remaining public stairs in the building are refurbished, as well as any remaining painting, flooring, or other refinishing needed in the south end of the building, roughly from the PE Corridor and south. The inside of the Varsity Gymnasium is also included in the Base Bid. Alternate No. 3 includes refinishing the public areas of the Media Center, and selected support spaces surrounding the Media Center.

Mrs. Dearman moved to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of three (3) ayes; zero (0) nays.

E. Recommendation to Approve New Textbooks for the 2020-21 School Year

Dr. Jessup recommended that the Board of School Trustees approve adoption of World Language textbooks for the 2020-21 school year. Dr. Jessup explained that new World Language textbooks have been chosen for French, German, and Spanish for Brownsburg High School and for the offered courses at the middle schools. Textbook evaluation teams considered the content specific to World-Readiness Standards for Learning Languages, the durability of the textbook, technology components, and the connection of culture and world language when choosing the books. A group of parents of current world language students were asked to evaluate the textbooks as part of the adoption process. The following textbooks are being recommended for approval:

- French**
- Wayside Publishing
 - EntreCultres (Levels 1 – 3)
 - APprenons (Level 4, dual credit)
 - Vista Higher Learning
 - Thèmes (AP French)

German

Langenscheidt/Klett

*Portfolio Deutsch (Levels 1 – 3)

Vista Higher Learning (Level 4, dual credit)

Denke Mal!

Wayside Publishing

Neue Blickwinkel (AP German)

Spanish

Wayside Publishing

EntreCulturas (Levels 1-3)

Vista Learning

*Enfoques (Level 4, dual credit)

*Temas (AP Spanish)

*current text being used

Mrs. Dearman moved to approve the recommendation; Dr. Freije seconded the motion. Mrs. Dearman asked how the parent approval process works. Dr. Jessup explained that a request is made to parents who may have an interest in reviewing textbooks. She shared that this adoption is a bit more challenging as many parents may not be familiar with the language, however, based on the teacher recommendation of the texts, parents are provided a rubric to review book durability, the cultural components, standards, etc. There being no further questions, the Board approved the motion by a vote of three (3) ayes; zero (0) nays.

F. Recommendation to Approve Neighborhood Placement-Laurelton

Dr. Jessup recommended that the Board of School Trustees approve the school assignment of Laurelton (specific lots identified) to Brown Elementary/West Middle School/Brownsburg High School. Dr. Jessup explained that Laurelton is a neighborhood being built at the corner of East CR 300 N and North CR 900 E by Lennar Homes. The neighborhood will consist of 289 homes, 205 of which will be single family homes and 84 will be attached villas. The homes will start in the mid-\$200,000 range. The lots will begin to be sold in March 2020 with construction beginning very soon after. Due to the planned size of Laurelton, it is recommended that we only place the following designated homesites: 65-70 and 79-82, 12-17, 96-98, 119-126. Dr Jessup explained that this list of homesites are only small parts of a section that have been released for sale. She is in the process of communicating further with the neighborhood sales manager to possibly place an entire section, not just individual lots. Given the size of the neighborhood, it is very likely a recommendation will be made to divide the neighborhood into different school placement.

Mrs. Dearman moved to approve the recommendation; Dr. Freije seconded the motion. Mr. Hylton asked if the placements could change. Dr. Jessup explained that the placement of these specific lots will not change. The clarification to the builder will be in order to place the homesites in the same section to the same school. Dr. Freije asked what the current enrollment is for the district. Mr. Hacker shared that on count day, February 3rd, enrollment was up an additional 46 students since September count day or 341 students over last year. There being no further discussion, the Board approved the motion by a vote of three (3) ayes; zero (0) nays.

IX. SUPERINTENDENT COMMENTS

Dr. Snapp thanked Mr. Marvin Ward, former business manager and in attendance at the meeting, for providing historical and clarifying information with regard to the post-retirement account, allowing those funds to be transferred and utilized in the Education Fund.

Dr. Snapp shared the Area 31 brochure being shared with BHS juniors and seniors, providing information about the programs and the significant number of certification programs available to students interested in trades and specialized areas. Dr. Snapp explained that we typically have 130-150 students participating in Area 31 programs. Mrs. Dearman asked if there is a cost per student. Dr. Snapp explained that the costs are covered by the per student funds received from the state. He also shared that a new bill being introduced in the legislature will allow for additional funding for small scale transport of students for specialized programs.

X. BOARD MEMBER COMMENTS

Mrs. Dearman thanked Ms. Zehner and Ms. Wright for their presentation on the Health Services Department. She also thanked Mrs. Rene Behrend, executive director of the Brownsburg Education Foundation for the work she does for the teachers and students of Brownsburg.

Dr. Freije thanked Ms. Zehner and Ms. Wright for their presentation and the work they do with the nurses on behalf of the students. He also thanked Mr. Ward for his assistance to Mr. Hacker.

XI. ADJOURNMENT

Mr. Hylton called for a motion to adjourn the meeting. Mrs. Dearman moved to adjourn the meeting; Dr. Freije seconded the motion. The Board approved the motion by a vote of three (3) ayes; zero (0) nays. The meeting adjourned at 7:10 p.m.

**BROWNSBURG COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES**
