

**REGULAR MEETING
BOARD OF SCHOOL TRUSTEES
BROWNSBURG COMMUNITY SCHOOL CORPORATION**

The Board of School Trustees of the Brownsburg Community School Corporation met in a regular meeting on Monday, August 13, 2018 at 6:30 p.m. in the F.L. O’Neal Administration Building, 310 Stadium Drive; Brownsburg, Indiana.

I. CALL TO ORDER

Mr. Phil Utterback, President of the Board, called the meeting to order at 6:30 p.m. Other Board members in attendance included Mr. Eric Hylton, Dr. Matthew Freije, and Mr. Glenn McCain. Ms. Jessica Heffernan did not attend. Administrators present were Dr. Jim Snapp, Dr. Kat Jessup, Mr. Barry Gardner and Mr. John Voigt. Mrs. Vicki Murphy, Mrs. Jodi Gardner, Mr. Nick Meyerrose and Dr. Bret Daghe were also present.

II. PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

III. MOMENT OF REFLECTION

Mr. Utterback asked for a moment of silence for reflection.

IV. CONSENT ITEMS**A. Approval – Minutes: July 9, 2018**

**B. Claims: #1936-2047 - \$8,443,238.82; PR#07/06/18 - \$1,150,428.31;
PR#07/20/18 - \$1,100,527.23; #2048-2247 - \$2,027,983.66; PR#08/03/18 - \$1,150,185.25**

C. Superintendent’s Report

The Superintendent’s Report was presented as follows:

1. Resignation – Administrative:

Name	Building	Position	Effective Date
a. Matt Walsh	BHS	Secondary Department Head – Social Studies	August 3, 2018

2. Resignations – Certified:

Name	Building	Position	Effective Date
a. Cindy Griffith	BCSC	School Psychologist	End of the 2017-18 school year
b. Theresa Owen	BHS	Science Teacher	End of the 2017-18 school year
c. Brady Severs	WMS	Language Arts Teacher	End of the 2017-18 school year
d. Zach Schroeder	EMS	Athletic Director	End of the 2017-18 school year
e. Sarah Ruppel	Eagle	Kindergarten Teacher	End of the 2017-18 school year
f. Tim Dye	BHS	Social Studies Teacher	End of the 2017-18 school year

3. Resignations – Support Staff:

Name	Building	Position	Effective Date
a. Jessica Murphy	Lincoln	Learning Lab Instructional Assistant	End of the 2017-18 school year
b. Tricia Aynes	Eagle	Special Education Instructional Assistant	End of the 2017-18 school year
c. Ben Williams	ALPHA	Social Worker	End of the 2017-18 school year
d. Megan Lamb	ECC	School Nurse	End of the 2017-18 school year
e. Hannah Hemstock	ALPHA	Special Education Instructional Assistant	End of the 2017-18 school year

f. Alison Adamson	Delaware Trail	School Nurse	End of the 2017-18 school year
g. Jeff Gray	Transportation	Bus Driver	End of the 2017-18 school year
h. Larry Morgan	Transportation	Bus Driver	End of the 2017-18 school year
i. Peg Gordon	BHS	Athletics Administrative Assistant	July 27, 2018
j. Jacinta Snyder	ECC	Special Education Instructional Assistant	August 3, 2018
k. Sam Drisko	Facility Services	Custodian	July 12, 2018
l. Teri Lents	BHS	Athletics Treasurer	July 27, 2018
m. Tabatha McGowan	Harris	Administrative Assistant/Treasurer	July 19, 2018
n. Jeris Pendleton	EMS	Special Education Instructional Assistant	End of the 2017-18 school year
o. Mary Ann Bradfield	Facility Services	Custodian	July 24, 2018
p. Wanda Spears	Transportation	Bus Driver	August 10, 2018
q. Jessica Brick	Transportation	Administrative Assistant	August 17, 2018
r. Travis Linton	Facility Services	Custodian	August 3, 2018

4. **New Employment – Certified:**

Name	Building	Position	Effective Date	Degree	Reason for Employment
a. Taylor Golding	Lincoln	4 th Grade Teacher	July 31, 2018	Bachelors	Replacing Brooke Hildebrand due to a job transfer
b. Alison McDillon	BHS	Science Teacher	July 31, 2018	Masters	Replacing Theresa Owen
c. Lindsay Kellow	WMS	Language Arts Teacher	July 31, 2018	Bachelors	Replacing Brady Severs
d. Ashley Sluss	ECC	Preschool Teacher	July 31, 2018	Bachelors	Replacing Katrina Rodriguez
e. Kelly Cook	Reagan	Speech Language Pathologist	July 31, 2018	Masters	Replacing Rachel Hott
f. Nicole Rapp	BHS	Social Studies Teacher	July 31, 2018	Bachelors	Replacing Tim Dye
g. Donald Scott	BHS	Social Studies Teacher; Temporary contract	For the 2018-19 school year	Bachelors	While Andrew Repay is EMS Interim Assistant Principal
h. Emily Duhn	BCSC	School Psychologist; 2 days / week	August 7, 2018	Masters	Replacing Cindy Griffith
i. Glen Hauger	BHS	Orchestra Teacher	July 31, 2018	Masters	Replacing John Kluge
j. Charlene Bische	EMS	Math Teacher	July 31, 2018	Masters	Replacing TJ Stueve
k. Kyle Ayersman	BHS	Social Studies Teacher	July 31, 2018	Bachelors	New position due to enrollment
l. Vicky Thompson	Eagle	Kindergarten Teacher	July 31, 2018	Bachelors	Replacing Sarah Ruppel
m. Morgan Lenhart	Brown	Kindergarten Teacher; Temporary contract	For the 2018-19 school year	Bachelors	While Amanda Smeltzer and Katie Chase are on maternity leave

n. Amanda Probst	Cardinal	1 st Grade Teacher; Temporary contract with the first 14 days paid at the substitute teacher rate	July 31, 2018 thru September 14, 2018	Bachelors	While Megan Alexander-Swartout is on maternity leave
o. Kathryn Heath	Delaware Trail	1 st Grade Teacher; Temporary contract with the first 14 days paid at the substitute teacher rate	July 31, 2018 thru October 12, 2018	Bachelors	While Kaylyn Harrell is on maternity leave
p. Laura Gambrel	Reagan	Visual Art Teacher; Temporary contract with the first 14 days paid at the substitute teacher rate	July 31, 2018 thru October 12, 2018	Bachelors	While Laura Gardner is on maternity leave
q. Pam Hutton	Reagan	2/3 High Ability Teacher; Temporary contract	August 6, 2018 thru August 31, 2018	Masters	While Kady Falls is on maternity leave
r. Isaac Homburg	EMS	Social Studies Teacher; Temporary contract with the first 14 days paid at the substitute teacher rate	August 7, 2018 thru approximately September 14, 2018	Bachelors	While Kelly Behringer is on medical leave

5. **New Employment – Support Staff:**

Name	Building	Position	Effective Date	Hours per Day	Reason for Employment
a. Shelby Davis	WMS	Special Education Instructional Assistant	August 9, 2018	7	Replacing Anthony Cooper
b. Alyssa Clark	Delaware Trail	School Nurse	To be determined	8	Replacing Alison Adamson
c. Michael Gross	EMS	Special Education Instructional Assistant	August 1, 2018	7	Replacing Jeris Pendleton
d. Jessica Jones	White Lick	Special Education Instructional Assistant	August 1, 2018	7	Replacing Kathy Sebree due to a job transfer
e. Staci Johnson	WMS	School Nurse	August 1, 2018	8	Replacing Marie LeClerc
f. Iman Rahouti	ECC	Preschool Instructional Assistant	August 1, 2018	7	Replacing Bethany France due to a job transfer
g. Jennifer Helmholz	WMS	Special Education Instructional Assistant	August 1, 2018	7	Replacing Janet McIntrye
h. Gretchen Becker	CO	Brownsburg Education Foundation Administrative Assistant; part time	August 6, 2018	9 hours / week	New position funded by BEF
i. Charlie Hall	BHS	Study Hall Supervisor	August 1, 2018	7	Replacing Derek Hart due to a job transfer
j. Michelle Brown	Delaware Trail	Special Education 1:1 Instructional Assistant	August 1, 2018	7	New position due to student needs
k. Leanne Wheeler	Delaware Trail	Learning Lab Instructional Assistant	August 1, 2018	7.5	Replacing Caitlin Smith

I. Emily Holmes	ECC	Child Care Instructional Assistant	To be determined	3	Replacing Sara Lenoir
m. Sarah Ernst	BHS	Athletics Administrative Assistant; 185 work days	July 27, 2018	7.5	Replacing Peg Gordon
n. Greg Sprinkle	Transportation	Bus Driver; Type A	August 2, 2018	--	Open route
o. Melissa Bower	ALPHA	Special Education Instructional Assistant	August 1, 2018	7	Replacing Jaime Gansert due to a job transfer
p. Felicity Baker	ALPHA	Special Education Instructional Assistant	August 1, 2018	7	New position due to student needs
q. Sarah Welcher	Brown	Treasurer	July 10, 2018	7.5	Replacing Rachel Horn
r. Suzie Foster	BHS	Special Education Administrative Assistant; 195 work days	July 30, 2018	7.5	New position
s. Gina Tex	Harris	Administrative Assistant/Treasurer	July 23, 2018	7.5	Replacing Tabatha McGowan
t. Brayden Montgomery	BHS	Special Education Job Coach	August 1, 2018	7.5	Replacing Barb Schuster
u. Drew Gehman	Cardinal	Technology Instructional Assistant	August 1, 2018	7.5	Replacing Allie Noland due to a job transfer
v. Abby Beckham	Eagle	Special Education Instructional Assistant	August 1, 2018	7	Replacing Tricia Aynes
w. Leah Ward	BHS	Nutrition Services	August 2, 2018	5	Replacing Nicole Horn
x. Mary Tudor	BHS	Nutrition Services	July 31, 2018	5	Replacing Mirena Krasteva
y. Tiffany Johnson	EMS	Nutrition Services	July 31, 2018	5	Replacing Melody Spangler
z. Jeff Denny	WMS	ISS Supervisor / Athletics Administrative Assistant	August 1, 2018	7.5	Replacing Nicole O'Meara
aa. Ashley Eads	ALPHA	Social Worker	August 27, 2018	--	Replacing Alixx Channel
bb. Chelsea Terrell	ALPHA	Special Education 1:1 Instructional Assistant	August 13, 2018	7	Replacing Hannah Hemstock
cc. Theresa Shopbell	Delaware Trail	Special Education 1:1 Instructional Assistant	August 7, 2018	7	New position due to student needs
dd. Phil Tucker	Transportation	Bus Driver; Band A	August 2, 2018	--	New route due to enrollment
ee. Jason VanDyke	Transportation	Bus Driver; Band A2	August 2, 2018	--	New route due to enrollment
ff. Sandra Thrine	Transportation	Job Share Bus Driver; Band A	August 2, 2018	--	Job share with Brian Rose
gg. Brian Rose	Transportation	Job Share Bus Driver; Band A	August 2, 2018	--	Job share with Sandra Thrine
hh. Kyle Myers	Transportation	Bus Driver; Band A2	August 2, 2018	--	Replacing Steve Gaither
ii. Michelle Simon	Transportation	Bus Driver; Band A	August 2, 2018	--	New route due to enrollment

jj. Caitlin Aynes	Transportation	Bus Driver; Band A	August 2, 2018	--	Replacing Greg Sprinkle due to a job transfer
kk. Brenda Hubbard	Transportation	Bus Drier; Band A	August 2, 2018	--	Replacing Ron Sanders
ll. Daneen King	Transportation	Bus Driver; Band A	August 2, 2018	--	Replacing Mark Barnard
mm. Larry Morgan	Transportation	Bus Driver; Band A	August 9, 2018	--	New route due to enrollment
nn. Arielle Archer	Eagle	Nutrition Services	August 2, 2018	5	Replacing Maritza Tiana
oo. Jennifer Lambert	EMS	Nutrition Services	August 2, 2018	5	Replacing Brenda Wilson
pp. Tiffany Johnson	Transportation	Bus Aide	August 2, 2018	No more than 15 hours / week	Replacing Alice Fisher
qq. Grace Carnes	Transportation	Bus Aide	August 2, 2018	No more than 25 hours / week	Replacing Brenda Welch

6. **New Employment – Extra-Curricular:**

Name	Building	Position	Effective Date
a. Josh Schultheis	BHS	Academic Area Super Bowl (English)	For the 2018-19 school year
b. Linda Walters	BHS	Academic Area Super Bowl (Fine Arts)	For the 2018-19 school year
c. Meghan Cook	BHS	Academic Area Super Bowl (Math)	For the 2018-19 school year
d. Kirk Jones	BHS	Academic Area Super Bowl (Science)	For the 2018-19 school year
e. Scott Donald	BHS	Academic Area Super Bowl (Social Studies)	For the 2018-19 school year
f. Kate Wisely	BHS	Academic Coach Coordinator	For the 2018-19 school year
g. Ryan Keller	BHS	Assistant Musical Director	For the 2018-19 school year
h. Tracy Runyon	BHS	Band Director	For the 2018-19 school year
i. Chris Kaflik	BHS	Band Director	For the 2018-19 school year
j. Adam Good	BHS	BCSC TV Studio	For the 2018-19 school year
k. Christine Thompson	BHS	Brain Games Assistant Coach	For the 2018-19 school year
l. Kevin Dahlstrom	BHS	Brain Games Head Coach	For the 2018-19 school year
m. Melissa Stainbrook	BHS	Choir Director	For the 2018-19 school year
n. Chad Strasser	BHS	Choir Director	For the 2018-19 school year
o. Allison McDillon	BHS	Freshman Class Sponsor	For the 2018-19 school year
p. Lacy Tubbs	BHS	Sophomore Class Sponsor	For the 2018-19 school year
q. Megan Clinton	BHS	½ Junior Class Sponsor	For the 2018-19 school year
r. Brett Bayne	BHS	½ Junior Class Sponsor	For the 2018-19 school year
s. Sarah Burke	BHS	Senior Class Sponsor	For the 2018-19 school year
t. Bart Hensley	BHS	Best Buddies Club Sponsor	For the 2018-19 school year
u. Kevin Dahlstrom	BHS	Chess Club Sponsor	For the 2018-19 school year
v. Tara Sabelhaus	BHS	DECA Club Sponsor	For the 2018-19 school year
w. Monique Mohler	BHS	Environmental Club Sponsor	For the 2018-19 school year
x. Craig Lee	BHS	Equality Alliance Club Sponsor	For the 2018-19 school year
y. Kayla Woodruff	BHS	FCA Club Sponsor	For the 2018-19 school year
z. Christine Thompson	BHS	French Club Sponsor	For the 2018-19 school year
aa. JJ Steed	BHS	German Club Sponsor	For the 2018-19 school year
bb. Dawn Crone	BHS	History Club Sponsor	For the 2018-19 school year
cc. Jessica Skrobul	BHS	Interact Club Sponsor	For the 2018-19 school year
dd. Kim Lucas	BHS	Junior Literature Seminar Sponsor	For the 2018-19 school year
ee. Elizabeth Walter	BHS	Key Club Sponsor	For the 2018-19 school year
ff. Nathan Heidegger	BHS	Robotics Club (Lay) Sponsor	For the 2018-19 school year
gg. Dawn Mayer	BHS	Assistant Robotics Club (Lay) Sponsor	For the 2018-19 school year

hh. Lindsay Acton	BHS	Senior Literature Seminar Sponsor	For the 2018-19 school year
ii. Gilda Obrador	BHS	Spanish Club Sponsor	For the 2018-19 school year
jj. Lori Woodcock	BHS	Art National Honor Society Sponsor	For the 2018-19 school year
kk. Jason Catellier	BHS	Fishing Club Sponsor	For the 2018-19 school year
ll. Chad Eaton	BHS	Business Department Head	For the 2018-19 school year
mm. Beth Oburn	BHS	FACS Department Head	For the 2018-19 school year
nn. Melissa Stainbrook	BHS	½ Fine Arts Department Head	For the 2018-19 school year
oo. Tracy Runyon	BHS	½ Fine Arts Department Head	For the 2018-19 school year
pp. Julie Waggoner	BHS	PE/Health Department Head	For the 2018-19 school year
qq. Christina Duncan	BHS	Industrial Technology Department Head	For the 2018-19 school year
rr. Lori Woodcock	BHS	Visual Arts Department Head	For the 2018-19 school year
ss. Megan Myers	BHS	Drama Club Sponsor	For the 2018-19 school year
tt. Megan Myers	BHS	Drama Director	For the 2018-19 school year
uu. Elizabeth Mendendhall	BHS	Assistant National Honor Society Sponsor	For the 2018-19 school year
vv. Chad Strasser	BHS	Musical Coordinator	For the 2018-19 school year
ww. Megan Myers	BHS	Musical Director	For the 2018-19 school year
xx. Glen Hauger	BHS	Musical Pit Director	For the 2018-19 school year
yy. Christy Heldman	BHS	National Honor Society Sponsor	For the 2018-19 school year
zz. Heather Reynolds	BHS	Newspaper Sponsor	For the 2018-19 school year
aaa. Glen Hauger	BHS	Orchestra Director	For the 2018-19 school year
bbb. Glen Hauger	BHS	Assistant Band Director	
ccc. John Marque	BHS	Assistant Marching Band Director	For the 2018-19 school year
ddd. Christine Thompson	BHS	Assistant Quiz Bowl Coach	For the 2018-19 school year
eee. Kirk Jones	BHS	Quiz Bowl Coach	For the 2018-19 school year
fff. Lety Naviaux	BHS	Spell Bowl Coach	For the 2018-19 school year
ggg. Katie Baughman	BHS	Chain Link Sponsor	For the 2018-19 school year
hhh. Tonya Bess	BHS	Assistant Chain Link Sponsor	For the 2018-19 school year
iii. Josie El	BHS	Yearbook Sponsor	For the 2018-19 school year
jjj. Bryan Neese	BHS	Weight Room Coach (4)	For the 2018-19 school year
kkk. John Hart	BHS	Weight Room Coach (4)	For the 2018-19 school year
lll. Courtney Cummings	WMS	Band Director	For the 2018-19 school year
mmm. Teresa Fowler	WMS	Choir Director	For the 2018-19 school year
nnn. Justin Baird	WMS	Board Games Club Sponsor	For the 2018-19 school year
ooo. Josh Dygert	WMS	Academic Super Bowl Coach	For the 2018-19 school year
ppp. Megan Kendall	WMS	Art Club Sponsor	For the 2018-19 school year
qqq. Megan Ryan	WMS	½ Best Buddies Club Sponsor	For the 2018-19 school year
rrr. Melinda Stinnett	WMS	½ Best Buddies Club Sponsor	For the 2018-19 school year
sss. Shelly Ernst	WMS	1/3 Class Sponsor	For the 2018-19 school year
ttt. Blake Steinacker	WMS	1/3 Class Sponsor	For the 2018-19 school year
uuu. Robert LaPlante	WMS	1/3 Class Sponsor	For the 2018-19 school year
vvv. Stacie Dalton	WMS	Diversity Club Sponsor	For the 2018-19 school year
www. Sarah Lee	WMS	½ FCA Club Sponsor	For the 2018-19 school year
xxx. Ramona Price	WMS	½ FCA Club Sponsor	For the 2018-19 school year
yyy. Cassie Brooks	WMS	Fuel up to Play 60 Club Sponsor	For the 2018-19 school year
zzz. Claire Voorhees	WMS	½ National Honor Society Sponsor	For the 2018-19 school year
aaaa. Greg Swynenberg	WMS	½ National Honor Society Sponsor	For the 2018-19 school year
bbbb. Justin Baird	WMS	Robotics Club Sponsor	For the 2018-19 school year
ccc. Emily Cochran	WMS	Language Arts Department Head	For the 2018-19 school year
dddd. Jenny Miller	WMS	Math Department Head	For the 2018-19 school year
eeee. Maria Kouns	WMS	Science Department Head	For the 2018-19 school year
ffff. Greg Swynenberg	WMS	Social Studies Department Head	For the 2018-19 school year
gggg. Alyssa Huffman	WMS	Special Education Department Head	For the 2018-19 school year
hhhh. Jessica Renner	WMS	Yearbook Sponsor	For the 2018-19 school year
iiii. Laura Crawford-Smith	WMS	Orchestra	For the 2018-19 school year

jjjj.	Kristen Ferrin	WMS	Chain Link Sponsor	For the 2018-19 school year
kkkk.	Kristen Skates	WMS	Chain Link Sponsor	For the 2018-19 school year
llll.	Seth Vaught	WMS	Team Leader	For the 2018-19 school year
mmmm.	Lori Wood	WMS	Team Leader	For the 2018-19 school year
nnnn.	Shelly Ernst	WMS	Team Leader	For the 2018-19 school year
oooo.	Sarah Squire	WMS	Team Leader	For the 2018-19 school year
pppp.	Jenny Miller	WMS	½ Team Leader	For the 2018-19 school year
qqqq.	Emily Cochran	WMS	½ Team Leader	For the 2018-19 school year
rrrr.	Sarah Lee	WMS	Team Leader	For the 2018-19 school year
ssss.	Jessica Renner	WMS	Team Leader	For the 2018-19 school year
tttt.	Randy Green	WMS	Team Leader	For the 2018-19 school year
uuuu.	Elizabeth Griffin	WMS	Team Leader	For the 2018-19 school year
vvvv.	Justin Baird	WMS	Team Leader	For the 2018-19 school year
wwww.	Myron Snuffin	WMS/EMS	Fine Arts Department Head	For the 2018-19 school year
xxxx.	Cassie Brooks	WMS/EMS	PE/Health Department Head	For the 2018-19 school year
yyyy.	Katie Bollinger	Eagle	Student Council Sponsor	For the 2018-19 school year
zzzz.	Amy Huang	Eagle	Robotics Club Sponsor	For the 2018-19 school year
aaaa.	Kristina Gipson	Eagle	Science Club Sponsor	For the 2018-19 school year
bbbb.	Julia Rock	Eagle	Running Club Sponsor (2)	For the 2018-19 school year
cccc.	Haley Moore	Brown	Student Council Sponsor	For the 2018-19 school year
dddd.	Sarah Montminy	Brown	Best Buddies Club Sponsor	For the 2018-19 school year
eeee.	Emily Neff	Brown	Art Club Sponsor	For the 2018-19 school year
ffff.	Zach Kelley	White Lick	Juggling Masters Club Sponsor (2)	For the 2018-19 school year
gggg.	Marie Kirkeiner	White Lick	Choir (2)	For the 2018-19 school year
hhhh.	Brandi Birkla	White Lick	½ Go Green Club Sponsor	For the 2018-19 school year
iiii.	Angela Krietzer	White Lick	½ Go Green Club Sponsor	For the 2018-19 school year
jjjj.	Emily Steffen	White Lick	½ Student Council Sponsor	For the 2018-19 school year
kkkk.	Lori Tietz	White Lick	½ Student Council Sponsor	For the 2018-19 school year
llll.	Nancy Pryor	EMS	Private Band (\$1.00 Lay) Instructor	For the 2018-19 school year
mmmm.	Myron Snuffin	EMS	Band Director / HS Summer Assistant	For the 2018-19 school year
nnnn.	Jamie Varvel	EMS	Choir Director	For the 2018-19 school year
oooo.	Kevin Maloney	EMS	Academic Super Bowl Sponsor	For the 2018-19 school year
pppp.	Tracee Cinkus	EMS	Art Club Sponsor	For the 2018-19 school year
qqqq.	Desiree Vinson	EMS	Best Buddies Club Sponsor	For the 2018-19 school year
rrrr.	Zach Beckman	EMS	Best Buddies Club Sponsor	For the 2018-19 school year
ssss.	Kelly Behringer	EMS	Builders Club Sponsor	For the 2018-19 school year
tttt.	Norm Gwaltney	EMS	Club Code Club Sponsor	For the 2018-19 school year
uuuu.	Alisha Konkle	EMS	½ FCA Club Sponsor	For the 2018-19 school year
vvvv.	Kelsey Vaughn	EMS	½ FCA Club Sponsor	For the 2018-19 school year
wwww.	Megan Campbell	EMS	National Honor Society Sponsor	For the 2018-19 school year
xxxx.	Coty Wiley	EMS	National Honor Society Sponsor	For the 2018-19 school year
yyyy.	Tracee Cinkus	EMS	National Honor Society Sponsor	For the 2018-19 school year
zzzz.	Kelly Eakle	EMS	Kids in the Kitchen Club Sponsor	For the 2018-19 school year
aaaaa.	Keri Davis	EMS	Newspaper Sponsor	For the 2018-19 school year
bbbbbb.	Anita Malichi	EMS	½ Project Lit Community Club Sponsor	For the 2018-19 school year
cccccc.	Shelley Rankin	EMS	½ Project Lit Community Club Sponsor	For the 2018-19 school year
dddddd.	Nathan Dale	EMS	Young Men of Purpose Club Sponsor	For the 2018-19 school year
eeeeee.	Taryn Small	EMS	Language Arts Department Head	For the 2018-19 school year
ffffff.	Alisha Konkle	EMS	Math Department Head	For the 2018-19 school year
gggggg.	Roxanne McDaniel	EMS	Science Department Head	For the 2018-19 school year

hhhhhh. Kyla Reineke	EMS	Social Studies Department Head	For the 2018-19 school year
iiiiii. Will Lesko	EMS	Special Education Department Head	For the 2018-19 school year
jjjjjj. Kelly Eakle	EMS	½ Yearbook Sponsor	For the 2018-19 school year
kkkkkk. Anita Malichi	EMS	½ Yearbook Sponsor	For the 2018-19 school year
llllll. Laura Crawford-Smith	EMS	Orchestra	For the 2018-19 school year
mmmmmm. Keri Davis	EMS	Chain Link Sponsor	For the 2018-19 school year
nnnnnn. Lindsay Maus	EMS	Chain Link Sponsor	For the 2018-19 school year
oooooo. Tosha Herr	EMS	Team Leader	For the 2018-19 school year
pppppp. Stefanie Herceg	EMS	Team Leader	For the 2018-19 school year
qqqqqq. Jamie Lee	EMS	Team Leader	For the 2018-19 school year
rrrrrr. Diane Cole	EMS	Team Leader	For the 2018-19 school year
ssssss. Kevin Maloney	EMS	Team Leader	For the 2018-19 school year
tttttt. Nathan Dale	EMS	Team Leader	For the 2018-19 school year
uuuuuu. Chris Hamilton	EMS	Team Leader	For the 2018-19 school year
vvvvvv. Coty Wiley	EMS	Team Leader	For the 2018-19 school year
wwwwww. Kelsey Vaughn	EMS	Team Leader	For the 2018-19 school year
xxxxxx. Kyla Reineke	EMS	Team Leader	For the 2018-19 school year
yyyyyy. Taryn Small	EMS	Team Leader	For the 2018-19 school year
zzzzzz. Alisha Konkle	EMS	Team Leader	For the 2018-19 school year
aaaaaa. Tom Maples	BHS	Varsity Boys Golf Coach	For the 2018-19 season
bbbbbbb. Christy Stegemoller	WMS	8th Grade Cheerleading Coach	For the 2018-19 season
ccccccc. Jon Chastin	WMS	Boys Cross Country Coach	For the 2018-19 season
ddddddd. Abby Martin	WMS	Girls Cross Country Coach	For the 2018-19 season
eeeeeee. Ryan Wiley	WMS	½ 8th Grade Head Football Coach	For the 2018-19 season
fffffff. Randy Ross	WMS	½ 8th Grade Head Football Coach	For the 2018-19 season
ggggggg. Anthony Brown	WMS	Assistant 8th Grade Football (Lay) Coach	For the 2018-19 season
hhhhhhh. Blake Steinacker	WMS	7th Grade Head Football Coach	For the 2018-19 season
iiiiiii. Jacob Jackson	WMS	Assistant 7th Grade Football (Lay) Coach	For the 2018-19 season
jjjjjjj. Randy Green	WMS	Assistant 7th Grade Football Coach	For the 2018-19 season
kkkkkkk. Greg Swynenburg	WMS	Girls Golf Coach	For the 2018-19 season
lllllll. Patrick Frepan	WMS	Boys Tennis Coach	For the 2018-19 season
mmmmmmm. Alyssa Huffman	WMS	8th Grade Volleyball Coach	For the 2018-19 season
nnnnnnn. Elizabeth Perrone	WMS	7th Grade Volleyball Coach	For the 2018-19 season
ooooooo. Patrick Frepan	WMS	Head Wrestling Coach	For the 2018-19 season
ppppppp. Tyler Lee	WMS	7th Grade Boys Basketball (Lay) Coach	For the 2018-19 season

7. Change of Status – Administrative:

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Chris Renner	EMS Assistant Principal	Interim Delaware Trail Principal; 220 days	For the 2018-19 school year	Replacing Jennifer Greene
b. Shelly Waugh	BHS Special Education Department Head	Secondary Special Education Coordinator; 220 days	July 16, 2018	Restructure of special education department

8. Change of Status – Certified:

Name	Previous Position	New Position	Effective Date	Reason for Change
a. John Marque	Performing Arts Instructional Assistant	Performing Arts Teacher; part time temporary contract	For the 2018-19 school year	Transition of position from support staff to certified staff
b. Brooke Green	Media Specialist; 185 days	Media Specialist; 188 days	July 31, 2018	Due to change in responsibilities
c. Lisa Johnson	Media Specialist; 185 days	Media Specialist; 188 days	July 31, 2018	Due to change in responsibilities
d. Kim Lucas	Media Specialist; 185 days	Media Specialist; 188 days	July 31, 2018	Due to change in responsibilities
e. Brooke Hilderbrand	Lincoln 4 th Grade Teacher; 185 days	Cardinal Instructional Coach; 195 days	July 31, 2018	Replacing Meg Welch
f. Angee Comer	Assistant Corporation Athletic Director	EMS Athletic Director; 195 days	July 31, 2018	Replacing Zach Schroeder
g. Andrew Repay	BHS Social Studies Teacher	EMS Interim Assistant Principal; 220 days	July 16, 2018	Temporarily replacing Chris Renner due to a job transfer

9. Change of Status – Support Staff:

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Donna Wagner	Remediation Assistant / Nutrition Services	Plato Lab Supervisor; 35 hours / week	August 1, 2018	Due to student needs
b. Janet Batayneh	Harris Cafeteria Manager	BHS Cafeteria Manager	July 31, 2018	Replacing Pam Lyon due to a job transfer
c. Cindy Holtman	Corporation Substitute Coordinator; 30 hours / week	Corporation Substitute Coordinator; 32 hours / week	August 1, 2018	Due to growth across the corporation
d. JoAnn Honey	BHS Media Assistant; 7 hours / day	BHS Media Assistant; 7.5 hours / day	August 1, 2018	Due to change in responsibilities
e. Sarah Guise	BHS Media Assistant; 7 hours / day	BHS Media Assistant; 7.5 hours / day	August 1, 2018	Due to change in responsibilities
f. Karen Abell	Nutrition Services	Brown Special Education Instructional Assistant; 7 hours / day	August 1, 2018	Replacing Dawn Mayer due to a job transfer
g. Sally Drewer	ECC Part Time Instructional Assistant	ECC Instructional Assistant; 7 hours / day	August 6, 2018	Replacing Chelsea Sanders
h. Denise Newkirk	Bus Driver; Band B	Bus Driver: Band A	August 2, 2018	Due to expanded route
i. Eddie Griffith	Bud Driver; Band A	Bud Driver; Band A1	August 2, 2018	Due to expanded route

10. Leaves of Absence – Certified:

Name	Position	Type of Leave	Dates of Leave
a. Kelly Behringer	EMS Science Teacher	Medical	August 7, 2018 thru approximately September 14, 2018

b. Kathryn Chase	Brown Kindergarten Teacher	Medical / Maternity	Upon the birth of the baby (approximately September 6, 2018) thru approximately March 1, 2019
c. Trisha Beckman	WMS Math Teacher	Medical / Maternity	Upon the birth of the baby (approximately October 26, 2018) thru approximately December 21, 2018

11. Clarification – Support Staff:

Name	Position	Clarifying Statement
a. Rosa Cruz	BHS Registrar	Ms. Cruz was previously approved at 7.5 hours / day; she will actually work 8 hours / day

12. Brownsburg Public Library Appointment:

It is recommended that the Board approve the reappointment of Carolyn Palma to the Brownsburg Public Library Board. Ms. Palma will fill one of three (3) school appointed positions on the Brownsburg Public Library Board for a four (4) year team, ending September 30, 2022.

13. Recommendation to Declare Equipment Surplus and Dispose:

As permitted under IC 20-26-12 and IC 5-22-22 the Administration recommends the following general categories of items, which are generally not required to be listed in the district's fixed asset inventory and may not be tagged, be declared surplus and donated to the Brownsburg Education Foundation for sale to the public.

1. Various surplus library books, periodicals and videos
2. Miscellaneous furnishings, equipment and supplies

The items being offered are generally well beyond their service life. The inventory of items will be available at the Board Meeting for review if desired.

FOR YOUR INFORMATION:**14. Transfers – Support Staff:**

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Kathy Sebree	White Lick Special Education Instructional Assistant	Lincoln Special Education Instructional Assistant	August 1, 2018	New position
b. Pam Lyon	BHS Cafeteria Manager	Harris Cafeteria Manager	July 31, 2018	Replacing Janet Batayneh due to a job transfer
c. Bethany France	ECC Instructional Assistant	Delaware Trail Instructional Assistant	August 1, 2018	Replacing
d. Terrie Dement-Perez	EMS Special Education Instructional Assistant	BHS Special Education Instructional Assistant	August 1, 2018	Replacing Kyle Ayersman

15. Field Trip Request – Approval of BCSC School Bus Outside of State Lines:

The Brownsburg High School Chain Link Leadership team travelled to Kings Island, Ohio, via BCSC School Bus to participate in leadership training and team building for the 2018-2019 school year. The Trip was held July 17, 2018. 26 students and 7 chaperones attended the event. The trip was organized by Adam Poliskie, Assistant Principal and was approved by the Superintendent based on travel guidelines as set forth by the Board.

16. Use of Facilities/Special Use Agreements:

The Administration has approved and received the following fully executed Special Use Agreement(s):

Girl Scouts of Central Indiana: Special Use Agreement fully executed on July 26, 2018 valid for the 2018-19 school year, use of facilities by individual troops, to be billed at \$10 per hour (with the understanding and expectation to be billed the published rate of \$20 per hour for the 2019-20 school year)

Boy Scouts of America/Crossroads of America Council: Special Use Agreement fully executed on July 31, 2018 for the 2018-19 school year, use of facilities by individual troops, to be billed at \$10 per hour (with the understanding and expectation to be billed the published rate of \$20 per hour for the 2019-20 school year)

17. Approval of Construction Change Orders:

The Administration has approved the following construction change orders; the projects remain within the established budget.

	Prior Contract Amount	Change Order Amount	Resulting Contract Amount	Approved Date	Noted in Consent Agenda	Change
Lincoln Elementary						
BP 02 - Pyramid - CO 06	\$989,940.00	-\$1,051.00	\$988,889.00	7/6/18	AUG	CR 590 - Loading Dock Expansion
BP 05 - Kentuckiana - CO 02	\$925,404.40	-\$7,554.00	\$917,850.40	7/10/18	AUG	Deduct for damaged guard rail
BP 05 - Kentuckiana - CO 03	\$917,850.40	-\$1,069.73	\$916,780.67	7/11/18	AUG	CR 593 & 594 backcharges
BP 08 - Anthony Anderson - CO 02	\$115,345.00	\$381.00	\$115,726.00	7/17/18	AUG	CR 578 Gym Light Conflict
BP 06 - Spectrum - CO 06	\$1,619,847.00	\$1,239.00	\$1,621,086.00	7/6/18	AUG	CR 595 - Existign Kitchen Corner re-work
BP 12 - Ermco - CO 16	\$1,260,432.66	\$356.73	\$1,260,789.39	7/6/18	AUG	CR 594 - Deduct for Quasite box damaged by Kentuckiana
Brownsburg HS						
BP 10 - Geiger & Peters - CO 09	\$4,340,850.62	\$6,344.94	\$4,347,195.56	7/23/18	AUG	steel for Unit D Duct penetration through the slab on deck, credit for elevator pit ladder in Unit K
BP 11 - JBM - CO 21	\$16,291,069.25	-\$103,110.00	\$16,187,959.25	7/9/18	AUG	credits in ASI 051 for t Striping Revisions, credit to remove the stainless steel railings from the Unit H St
BP 11 - JBM - CO 22	\$16,187,959.25	\$10,805.00	\$16,198,764.25	7/9/18	AUG	ASI 052 (Unit H Shower Revisions), costs of removing the existing parapet above the multi purpose roo
BP 11 - JBM - CO 23	\$16,198,764.25	\$37,134.00	\$16,235,898.25	7/9/18	AUG	added slot drain in Unit H east parking lot, installing new ceilings in life skills rooms, additional SS Corner
BP 11 - JBM - CO 24	\$16,235,898.25	\$6,927.00	\$16,242,825.25	7/9/18	AUG	additional temp site fencing to the east and south parking lots
BP 12 - Horning - CO 04	\$3,316,056.78	\$7,707.07	\$3,323,763.85	7/9/18	AUG	ASI 040 and additional trim pieces on the head of the metal panels in Unit G and H
BP 13 - Performance - CO 20	\$6,295,007.00	\$43,635.00	\$6,338,642.00	7/9/18	AUG	additional work tickets and changes in Unit D (Phase 2C) and Unit G
BP 16 - GPI - CO 18	\$14,018,274.00	\$30,637.00	\$14,048,911.00	7/6/18	AUG	ASI 040 (Unit H Roof Drain), ASI 044 (Unit D Fire Suppression Stand Pipe) and the Temp. Hydronic Lines
BP 16 - GPI - CO 19	\$14,048,911.00	\$19,043.00	\$14,067,954.00	7/6/18	AUG	Unit D extras along with the Unit G AHU Modifications
BP 17 - Electric Plus - CO 17	\$9,392,685.36	\$2,379.85	\$9,395,065.21	7/9/18	AUG	ASI 042 (Heat Trace Credit), ASI 044 (Unit D Fire Suppression Stand Pipe) and misc. Unit D tickets for e
BP 17 - Electric Plus - CO 18	\$9,395,065.21	\$3,643.61	\$9,398,708.82	7/9/18	AUG	Unit D Relocations, RFI 192 Lighting Revisions and Seclusion Room Revisions
BP 17 - Electric Plus - CO 19	\$9,398,708.82	\$15,105.22	\$9,413,814.04	7/9/18	AUG	misc. work tickets, RFI 216 work along with Unit D R/I Relocations for existing conditions
BP 14 - Santarossa - CO 09	\$3,626,886.18	\$22,403.54	\$3,649,289.72	7/9/18	AUG	ASI 052 (Unit H Shower Revisions) along with other changes associated with the Seclusion Rooms

2018 Summer Paving Repairs, Grady Brothers: Contracted under Purchase Order 50179 with an original contract amount of \$118,066.00, Construction Change Order No. 01 for additional Harris Education Center and East Middle School repairs, and a credit for reduced project scope at Reagan Elementary School, for a total net change of \$6,501.91, resulting in a new contract amount \$124,567.91. This contract is now closed out.

18. Memorandum of Understanding with Main Street University 4 Kids:

The Administration has entered into a Memorandum of Understanding for emergency preparedness planning and collaboration. Daycares are required to obtain such partnerships as part of their state licensing. BCSC has entered into similar agreements in the past. The commitment is limited to sharing appropriate information related to emergency planning and response, collaboration in development of emergency response plans, and assistance during an actual emergency to the extent available.

19. Agreement of Installation and Maintenance of Gaging Stating:

The Administration has executed an agreement with the U.S. Department of the Interior – U.S. Geologic Survey for the installation of monitoring equipment on the School Branch Creek which runs through the north property, near the intersection of CR 750 N and CR 900 E. This agreement is actually an expansion and extension of an agreement approved in 2014, and allows the USGS to install additional equipment at the existing gage station. This station is located on the banks of the creek and does not interfere in any meaningful way with the overall use of the property.

Dr. Snapp recommended the Board approve the Consent Agenda as presented; Mr. Hylton moved to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.

V. COMMUNICATIONS:

A. Operations Update

Mr. Voigt shared an update on the Brownsburg High School Project. He explained that with the opening of school, it has been determined that a heavier than anticipated traffic flow through the temporary hallway has caused congestion at several pinch points in the hallway. Mr. Voigt noted that an additional temporary exterior corridor is being constructed and will be operational by Wednesday, August 15th. The addition of this exterior hallway should alleviate congestion as traffic will now move in only one direction, either north or south through the effected hallways. Mr. Voigt

shared that the Door #1 entry will be secured and monitored during passing periods. Additionally there are cameras in the corridors and emergency exit doors that are alarmed. Mr. Voigt noted the students have been fantastic, patient and quiet. Mr. Hylton asked if there have been adjustments made to the length of passing periods. Dr. Daghe indicated current passing periods are 6 minutes and a determination whether to adjust that time would be made after the new corridor is opened. Mr. McCain asked how long the temporary corridor is expected to be in use. Mr. Voigt indicated the temporary corridors would be in use through the end of Phase 3A, December, 2019.

Mr. Voigt explained that beginning Wednesday, August 15th through August 31st, from 3:30 p.m. - midnight, a section of the building will be completely closed to any students or staff to allow for structural steel to be set in the new auditorium and central portion of the building. The town has approved the extension of work time for this particular portion of the project.

Mr. Voigt shared upcoming milestones with the project including Winter break - moving temporary construction wall to allow for further improvement of traffic flow in the front portion of the building; Spring break 2019 - the balance of the team areas will open and "Bulldog Way" (east/west corridor) will be opened to corridor B; Fall of 2019 - the cafeteria will be temporarily moved to the band/guard room on the northeast side of the building; Spring of 2020 - all classroom spaces should be turned over with the majority of construction complete. Dr. Freije asked when the project will be totally completed. Mr. Voigt indicated the current construction at the high school will be completed in the summer of 2020 with school opening in the fall of 2020 with no construction associated with this project. Mr. McCain asked if there were traffic pinch points on the 2nd floor. Mr. Voigt indicated the pinch points are not necessarily in the 2nd floor corridors but occur as students merge with the first floor traffic. Dr. Freije asked if the project was still on schedule. Mr. Voigt replied the project is still on schedule and going well.

Mr. Voigt shared that immunization verification is on pace with previous years. As of the first full week of school, there are currently 819 students non-compliant with immunizations. BCSC nurses are working with families to retrieve the proper records and assist them with completing immunizations as necessary.

Mr. Voigt also shared that transportation routing is generally going smoothly. He noted that one high school route may potentially be added due to load factors. Construction not only at the high school but also in the town continues to be a challenge for routing the buses.

Mr. McCain asked for an update on the pool. Mr. Voigt shared the aquatic center HVAC project remains on schedule with anticipated completion in the next few weeks.

B. Brownsburg Education Foundation Report

In Ms. Heffernan's absence, Dr. Snapp provided the following update for the Brownsburg Education Foundation:

- Yankee Candle Fundraiser begins Friday, August 10th at all elementary and middle schools
- Ford Drive 4 UR School Event is scheduled for Thursday, September 6th at East Middle School
- Graduate Walk Brick Promotion offers \$25 off through August 19th
- Annual Surplus Sale is scheduled for September 15th from 8:00-10:00 am at the 310 Stadium Drive Warehouse
- BEF Open House is scheduled for Tuesday, September 25th from 7:00-8:00 pm in the BCSC Board Room
- Rockin' Hendricks County is scheduled for Saturday, October 6th at the Hendricks County Fairgrounds – BEF Board Member Kevin Kerzee will be riding a mechanical bull to raise money for a charity and he has chosen BEF as his designated charity.

C. First Reading of 2019 School Board Meeting Schedule

Dr. Snapp shared the proposed 2019 board meeting schedule. He indicated there were some choices to be made in October of 2019 for meeting dates. Historically the Business meetings have been held on the 2nd Monday and the work session on the 4th Monday, however, in October, those days conflict with fall break. Similarly, in October of 2018, the scheduled work session falls during fall break. Dr. Snapp asked for the Board's preference whether or not to hold the work session in October 2018. Dr. Snapp noted there was nothing of critical importance to be shared at the work session in October. The consensus of the Board was to cancel the October 2018 work session and hold the October 2019 Regular School Board meeting on the first Monday, October 7th, 2019 and not hold a work session in October 2019.

D. Brownsburg Community School Corporation Goals for 2018-2019

Dr. Snapp initiated a discussion for the establishment of the 2018-2019 goals for the corporation. He explained that typically he reviews priorities for the coming year and shares them with the Board for feedback and direction. He shared the following topics as possible corporation goals:

- School Safety
- Transition from ISTEP to iLEARN
- Graduation Rate
- Transition to Distinguished Graduate Program
- Construction Communication

Dr. Snapp explained goals related to these topics could be discussed among the Board and developed into the goals for the 2018-2019 school year.

Dr. Freije suggested there could be a goal regarding preliminary planning for the next elementary school.

Mr. Hylton asked how the transition from ISTEP to iLEARN would be quantified. Dr. Snapp replied it would be based on overall performance on the new assessments and not a comparison to ISTEP.

Mr. McCain asked if there have been staffing goals. Are we able to anticipate what new positions need to be filled and what new positions are required? Dr. Snapp explained much of our staffing is based on enrollment increases/decreases and that information is very fluid and would be difficult to quantify a specific staffing goal.

Mr. Utterback suggested that as the elementary schools continue to grow, there is a need for additional administrative support at that level. Dr. Snapp explained that has become a consideration and the hope is to phase in elementary administrative positions over several years, similar to how additional counselors are being added at the high school. He noted that a dialog has started as to where reductions can be made to allow for the additional funding for those positions. Dr. Snapp shared that a recent increase in interest rates and renegotiation with our financial services provider has resulted in an increase in interest income. He suggested it might be a possibility to initially utilize those funds to assist in bringing on additional elementary administrators. Dr. Snapp suggested, for instance an assistant principal could be shared at Cardinal and Delaware Trail as well as Reagan and Lincoln. Mr. Utterback was not in favor of that idea unless it was to be in place for one year only.

Dr. Snapp shared he would review all of the suggestions posed and will develop a set of goals to be shared with and the Board and brought back for discussion at the September Board meeting.

E. State of the Schools

Dr. Snapp presented the State of the Schools. He explained the presentation shares statistics for the beginning of the school year. He thanked Dr. Jessup and Mrs. Gordon for pulling all of the numbers together. He shared that the district is up nearly 300 students but that number could change as students who have moved from the district are removed. BECC is down 20 students from the start of the year last year which is believed to be as a result of the recent increase in fees. Brown and Eagle continue to

be the largest elementary schools. Dr. Snapp noted that this is the first year in several in which the incoming kindergarten class is smaller than the graduating class, however, historically, the classes have grown as they matriculate through elementary and middle school. He explained that it is likely every elementary will need to add a teacher next year to maintain class sizes and as it stands right now, there will be a need to hire at 16 new teachers district wide next year. Dr. Snapp noted that Brownsburg High School is currently the 14th largest high school in the state. He shared that average class sizes have remained within the districts acceptable range at both the elementary and secondary levels. Dr. Snapp explained the following positions were added for 2018-2019: 9.5 high school certified staff, 1.5 middle school certified staff, 19 elementary/preschool certified staff and 2 certified positions at ECC/ALPHA. Of those new staff members, 39.5% have 0 years of experience, 10.5% have 1 year, 18.5% have 2-4 years, 15.5% have 5-9 years and 16% have 10 plus years of experience. He noted those statistics are nearly identical to the previous year.

Mr. McCain asked about the retention rate for teachers. Dr. Snapp explained that often times we wish we could retain some teachers who choose to leave and other times Brownsburg may not be a good fit for a teacher. He shared that the teaching profession is more mobile than ever before. Additionally, our expectations are high, we demand a lot and sometimes teachers choose to leave for another district where not as much is expected of them. He noted we don't want to retain teachers just for the sake of retaining. They must be a good fit for our students.

Mr. Hylton thanked everyone for all the hard work. He noted it was a testament to the teachers and staff as the district continues to grow at such high rates even with closed boarders.

VI. COMMENTS FROM PATRONS

Jim Bohrer – 759 Stonehenge Way, Brownsburg

Mr. Bohrer shared concerns about the district transgender policy. He believes his student was harassed and bullied as a negative result of the policy. He asked the Board what they intended to do to change the policy which he feels is unfair and unjust.

VII. OLD BUSINESS

A. Second Reading and Recommendation to Approve 2018-2019 Nutrition Services Staff Handbook

Mr. Voigt recommended that the Board of School Trustees approve the 2018-2019 Nutrition Services Staff Handbook as presented for first reading at the July 11, 2018 Board Meeting. Mr. Voigt shared that no comments or changes had been presented since the first reading.

Mr. Hylton moved to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.

B. Second Reading and Recommendation to Approve 2018-2019 Drivers Handbook

Mr. Voigt recommended that the Board of School Trustees approve the 2018-2019 Drivers Handbook as presented for first reading at the July 11, 2018 Board Meeting. Mr. Voigt shared that no comments or changes had been presented since the first reading.

Dr. Freije moved to approve the recommendation; Mr. Hylton seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.

VIII. NEW BUSINESS

A. Recommendation to Approve School Assignment – “The Arbuckle” Apartments

Dr. Jessup recommended that the Board of School Trustees approve the school assignment of The Arbuckle, an apartment complex located within the Green Street project, to Brown Elementary/West Middle School/Brownsburg High School. Dr. Jessup explained that when a new housing development is far enough along in construction to ensure that student enrollment is imminent, a decision is made as to which school(s) the development will be assigned. Factors for placement to be considered include: current student enrollment at all schools, socioeconomic status of all schools, the price point of the new development, the size of the new development (if the neighborhood will be of such a size to only assign a few sections rather than the entire neighborhood), and current transportation patterns. Dr. Jessup noted for this recommendation, the number of apartment complexes feeding into each of the schools was also considered. She shared that The Arbuckle will consist of 190 apartments ranging from studio to 2-bedroom. Dr. Freije asked how many students are projected to come from the complex. Dr. Jessup replied that the factor is .33 per unit for an apartment complex or in this case 62 students. She explained that the Town has advised the district that they believe we will receive zero to a few students. Dr. Snapp reminded the Board that this particular development is in a TIF district and the corporation will not see any tax revenue from this development.

Dr. Freije moved to approve the recommendation; Mr. McCain seconded the motion. Dr. Freije inquired as to additional upcoming developments. Mr. Gardner explained that the town estimates another 1400 homes in the next several years. Dr. Jessup reiterated that as the larger developments come on board, there is a likelihood that those developments will be split between schools. There being no further discussion, the Board approved the motion by a vote of four (4) ayes; zero (0) nays.

B. Recommendation to Authorize Publication of a Notice to Taxpayers for the 2019 Budget, the School Bus Replacement Plan for Years 2019-2024 and the Capital Assets Plan for the Years 2019-2021

Mr. Gardner recommended the Board of School Trustees authorize the publication of a Notice to Taxpayers for the 2019 Budget, the School Bus Replacement Plan for the Years 2019-2024 and the Capital Assets Plan for the Years 2019-2021. He explained that this is the next step in the annual budget process. During the previous two months, the Board has reviewed the changes to the budget process as a result of HB 1009 which includes the combining and renaming of various funds. The FORM 3 will be published online through the Department of Local Government Finance state Gateway and provides a summary of the proposed budget for 2019. Mr. Gardner explained that in September there will be a public hearing and in October we will seek approval of the budget from the Board. Mr. Gardner reminded the Board that the published numbers are requesting the authority to spend and while estimates can be reduced, no increases are allowed following publication and approval. He noted that as of today, the projected Assessed Value rose from an estimated 3% to 6.9%. This increase will allow the opportunity to possibly increase funds being applied to debt service, paying more toward principal, saving interest expense and not increasing the tax rate.

Mr. Gardner explained that with the changes resulting from HB 1009, there is a new report that requires completion from the DLGF requiring explanation of any projects/expenditures greater than \$10,000. This report is still in development and while it does not require approval by the state, it is a document that will be published.

Mr. Gardner shared that the final budget should be approximately \$100 million with no tax increase, in fact, there will likely be a slight decrease. This will be the 6th year in a row for a tax decrease.

Mr. Hylton moved to approve the recommendation; Mr. McCain seconded the motion. Dr. Freije asked if future projects will be reviewed annually and included based on assessed value and is the goal to continue to reduce the tax rate. Dr. Snapp noted that the administration will not bring a project to the Board that requires a tax increase. He stated a commitment was made to the public to not have a tax increase and in fact, the tax rate continues to decrease. Mr. Utterback asked if

projects of \$10,000 must be published. Mr. Gardner explained that the new report only requires anticipated projects be included and does not require any further action should changes be made. There being no further discussion, the Board approved the motion by a vote of four (4) ayes; zero (0) nays.

C. Recommendation to Approve the 2018-2019 Cash Transfer Tuition Charges

Mr. Gardner recommended that the Board of School Trustees approve the 2018-2019 Cash Transfer Tuition Charges as set forth below:

	<u>Enrollment</u>	
	<u>2018-2019</u>	
	<u>Daily Rate</u>	
Elementary Grades K-5	\$869.86	\$4.83
Middle School	\$318.56	\$1.77
High School	\$1,174.42	\$6.52

Additionally, any charges assessed by cooperation school, vocational, alternative, or special education programs. It is further recommended that balances not be refunded after actual expenses are calculated. Mr. Gardner explained since BCSC closed borders in 2014, this has become an annual item for approval. There are currently only 11 tuition students that remain in the district that were grandfathered in 2014. He shared that the tuition amount changes from year to year based on expenditures from the previous year. The calculation is based on the difference between what was received from the state compared to actual expenses. The difference between the two is the tuition that is charged.

Mr. Hylton moved to approve the recommendation; Mr. McCain seconded the motion. Mr. Hylton asked where the tuition students are from. Dr. Jessup replied that all of the high school students are from Wayne Township and the elementary students are from surrounding Hendricks County districts. There being no further discussion, the Board approved the motion by a vote of four (4) ayes; zero (0) nays.

IX. SUPERINTENDENT COMMENTS

Dr. Snapp shared that the school year is off to a very good start. Enrollment is up over 300 students which will decrease slightly as student withdrawals are recorded. He noted that Kathy Adams, district registrar, works very hard over the summer to enroll and welcome families to the district.

X. BOARD MEMBER COMMENTS

Dr. Freije congratulated staff and students on a smooth start to the school year.

Mr. Utterback inquired as to how many early entrance kindergarten students qualified prior to the Board decision to no longer accept early entrance students. Dr. Jessup shared that 5 students were accepted of the 15 that were tested. Mr. Utterback shared the new teacher breakfast and opening day were very good.

XI. ADJOURNMENT

Mr. Utterback moved to certify that the Board discussed no subject matter in the July 9, 2018 and July 23, 2018 Executive Sessions other than the subject matter specified in the public notice. Board

members present at the July 9, 2018 Executive Session were Mr. Utterback, Ms. Heffernan, Mr. Hylton, Dr. Freije and Mr. McCain. The purpose of the Executive Session was I.C. 5-14-1.5-6.1(b)(9) To discuss a job performance evaluation of individual employees. Members present at the July 23, 2018 Executive Session were Mr. Utterback, Ms. Heffernan, Mr. Hylton, Dr. Freije and Mr. McCain. The purpose of the Executive Session was I.C. 5-14-1.5-6.1(b)(3) For discussion of the assessment, design, and implementation of school safety and security measures, plans and systems. Dr. Freije seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.

Mr. Utterback called for a motion to adjourn the meeting. Dr. Freije moved to recommend adjournment; Mr. McCain seconded the motion. The Board approved the motion by a vote of Four (4) ayes; zero (0) nays. The meeting adjourned at 7:40 pm.

**BROWNSBURG COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES**
