

**MEETING OF THE
BOARD OF SCHOOL TRUSTEES
BROWNSBURG COMMUNITY SCHOOL CORPORATION**

The Board of School Trustees of the Brownsburg Community School Corporation met on Monday, September 24, 2018 at 6:15 p.m. at Lincoln Elementary School, 4807 Bulldog Way, Brownsburg, Indiana.

I. CALL TO ORDER

Mr. Phil Utterback, President of the Board, called the meeting to order at 6:15 p.m. Other Board members in attendance included Mr. Eric Hylton, Ms. Jessica Heffernan, and Mr. Glenn McCain. Dr. Matt Freije joined the meeting late. Administrators present were Dr. Jim Snapp, Dr. Kat Jessup, Mr. John Voigt, and Mr. Barry Gardner. Mrs. Jodi Gordon was also present.

II. OLD BUSINESS

A. Recommendation to Approve the 2017-2019 Teachers Contract

Dr. Snapp recommended that the Board of School Trustees approve the 2018-2019 teachers contract. He explained that the Brownsburg Classroom Teachers Association (BCTA) has ratified the contract. He noted this is the second year of the 2-year contract. The only changes are to salary and benefits with teachers receiving a \$1,600 increase and up to a 4% increase in benefit premiums. The starting salary for a new teacher will be \$44,000 and the top salary for a master teacher will be \$82,000.

Ms. Heffernan moved to approve the recommendation; Mr. Hylton seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.

B. Recommendation to Approve Support Staff Salary and Benefit Increases and Salary Ranges

Dr. Snapp recommended that the Board of School Trustees approve the Support Staff salary and benefit increases. He noted the background information in the board packet contains specific and individual recommended increases but in general, hourly employees will receive a \$0.50/hour increase as well as a similar 4% increase in benefit premiums. The increases recommended will be retroactive to July 1st for 12-month employees and the beginning of the contract year for all other support staff employees.

Ms. Heffernan moved to approve the recommendation; Mr. Hylton seconded the motion. The Board approved the motion by a vote of three (3) ayes; zero (0) nays. Mr. McCain abstained from the vote.

C. Recommendation to Approve Administrative Salary and Benefit Increases and Salary Ranges

Dr. Snapp recommended that the Board of School Trustees approve the Administrative salary and benefit increases. He explained that comparison data was gathered for all administrative positions and that data was used to determine the recommended changes to salaries and salary ranges. Additionally, Administrative positions will receive the same 4% increase in benefit premiums.

Ms. Heffernan moved to approve the recommendation; Mr. Hylton seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.

D. Recommendation to Approve Substitute Teacher Salary Increase

Dr. Snapp recommended that the Board of School Trustees approve the substitute teacher salary increase. He explained that a nearby school district that competes for our substitute teachers recently

raised their daily rate. The recommendation is to raise our daily rate to match, raising the rate by \$5.00 per day effective October 1, 2018.

Ms. Heffernan moved to approve the recommendation; Mr. McCain seconded the motion. Mr. Hylton asked what the fill rate is for our substitutes. Mrs. Gordon replied that it is approximately 92%. Mr. Hylton further inquired how we handle the sub positions that may not be filled. Mrs. Gordon replied that internal coverage by instructional assistants and aides is most often used for unfilled sub positions. Mr. Hylton inquired what percentage of substitutes are certified. Mrs. Gordon replied approximately 50% are retired teachers. She explained that we actually pay a higher daily rate to retired Brownsburg School Corporation teachers. There being no further discussion, the Board approved the motion by a vote of four (4) ayes; zero (0) nays.

Dr. Freije joined the meeting.

III. OLD BUSINESS

A. Public Hearing for the 2019 Budget

Mr. Utterback opened the Public Hearing for the 2019 Budget at 6:21 pm.

Mr. Gardner explained that no action required by the Board this evening with respect to the 2019 Budget. The Public Hearing is only to allow for public comments in response to the 2019 Budget which has been published on the DLGF Gateway. He indicated the advertised budget is for \$106,000,000 and includes the \$3,000,000 levy appeal. Mr. Gardner noted the budget will result in a slight tax decrease for 2019. The Board will actually vote on the budget at the October 8th Board meeting.

Mr. Utterback called for public comments. There were none.

Mr. Utterback closed the Public Hearing at 6:24 pm.

IV. ADJOURNMENT

Mr. Utterback called for a motion to adjourn the meeting. Mr. Hylton moved to recommend adjournment; Ms. Heffernan seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays. The meeting adjourned at 6:24 pm.

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