

**REGULAR MEETING
BOARD OF SCHOOL TRUSTEES
BROWNSBURG COMMUNITY SCHOOL CORPORATION**

The Board of School Trustees of the Brownsburg Community School Corporation met in a regular meeting on Monday, February 11, 2019 at 6:30 p.m. in the F.L. O’Neal Administration Building, 310 Stadium Drive; Brownsburg, Indiana.

I. CALL TO ORDER

Mr. Phil Utterback, President of the Board, called the meeting to order at 6:30 p.m. Other Board members in attendance included Ms. Jessica Heffernan, Mr. Eric Hylton, Dr. Matthew Freije, and Mrs. Tiffany Dearman. Administrators present were Dr. Jim Snapp, Dr. Kat Jessup, Mr. Barry Gardner and Mr. John Voigt. Mrs. Vicki Murphy, Mrs. Jodi Gordon, Dr. Bret Daghe, Mrs. Annie Lesko, Mr. Marc Gianfagna, Mr. Ryan Hoover, Mrs. Megan Thomas, Mr. Scott Chambers and Mrs. Susan Wise were also present.

II. PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

III. MOMENT OF REFLECTION

Mr. Utterback asked for a moment of silence for reflection.

IV. CONSENT ITEMS**A. Approval – Minutes: January 14, 2019**

B. Claims: #3816-3910 - \$19,833,683.52; PR #01/18/19 - \$1,258,146.99; #3911-4097 - \$1,264,147.76; PR #02/01/19 - \$1,295,735.32

C. Superintendent’s Report

The Superintendent’s Report was presented as follows:

1. Retirement – Support Staff:

Name	Building	Position	Effective Date
a. Ramona Kelly	Brown	Special Education Instructional Assistant	End of the 2018-19 school year

2. Termination – Support Staff:

Name	Building	Position	Effective Date
a. Robert VanDyke	Facility Services	Maintenance Technician	January 29, 2019

3. Resignations – Certified:

Name	Building	Position	Effective Date
a. Randall Green	WMS	Social Studies Teacher	January 25, 2019
b. Christy Hutton	WMS	Language Arts Teacher	January 25, 2019
c. Jane Leeds	ECC	Preschool Teacher – Part time	January 10, 2019

4. Resignations – Support Staff:

Name	Building	Position	Effective Date
a. Samantha Melson	Lincoln	Learning Lab Instructional Assistant	January 14, 2019
b. Rita Slaten	ECC	Preschool Instructional Assistant	January 18, 2019
c. Benita Turner	Transportation	Bus Aide	February 8, 2019
d. Robin Klaker	Nutrition Services	Nutrition Services	January 18, 2019
e. Jane Leeds	ECC	Preschool Instructional Assistant – Part time	January 10, 2019
f. Gretchen Becker	BEF	Administrative Assistant	February 5, 2019
g. Jennifer Morris	Facility Services	Custodian	February 4, 2019
h. Lela Morris	Facility Services	Custodian	February 4, 2019

i. Edith Seymour	Nutrition Services	Nutrition Services	February 15, 2019
j. Alona Dzhus-Dahlke	Nutrition Services	Nutrition Services	February 8, 2019

5. New Employment – Certified:

Name	Building	Position	Effective Date	Degree	Reason for Employment
a. Graylor Walston	WMS	Social Studies Teacher; Long Term Substitute	January 28, 2019 thru the end of the 2018-19 school year	Bachelors	Replacing Randall Green
b. Callie Faulk	WMS	Language Arts Teacher; Long Term Substitute	February 11, 2019 thru the end of the 2018-19 school year	Masters	Replacing Christy Hutton
c. Amy Kult	BHS	Visual Art Teacher; Temporary contract with the first 14 days paid at the sub teacher rate	January 28, 2019 thru the end of the 2018-19 school year	Bachelors	While Toni Prairie is on medical / maternity leave
d. Karla Adler	BHS	English Teacher; Temporary contract	Approximately March 9, 2019 thru the end of the 2018-19 school year	Bachelors	While Josie El is on medical / maternity leave
e. Emily Mack	Harris	English Teacher; Temporary contract with the first 14 days paid at the sub teacher rate	Approximately April 12, 2019 thru the end of the 2018-19 school year	Bachelors	While Abbi Martin is on medical / maternity leave
f. Susan Yurkovic	WMS	Language Arts Teacher; Temporary contract	Approximately March 14, 2019 thru May 10, 2019	Masters	While Christy Stegemoller is on medical / maternity leave
g. Josh Niederberger	Eagle	4 th Grade Teacher; Temporary contract	Approximately March 21, 2019 thru May 17, 2019	Bachelors	While Kasey Hubbell is on medical / maternity leave
h. Nancy Butler	WMS	Language Arts Teacher; Temporary contract	Approximately March 24, 2019 thru the end of the 2018-19 school year	Masters	While Dakota White is on medical / maternity leave
i. Amy Meihak	EMS	6 th Grade Teacher; Temporary contract with the first 14 days paid at the sub teacher rate	January 24, 2019 thru the end of the 2018-19 school year	Bachelors	While Jill Swango is on medical leave

6. New Employment – Support Staff:

Name	Building	Position	Effective Date	Hours per Day	Reason for Employment
a. Renee Steinway	ALPHA	Instructional Assistant	January 15, 2019	7	Replacing Chelsea Terrell
b. Lindsey Welcher	Lincoln	Learning Lab Instructional Assistant		7.5	Replacing Samantha Melson
c. Lori Merritt	Cardinal	Special Education Instructional Assistant	January 31, 2019	7	Replacing Karlye Gebauer
d. Olive Degoyler	ECC	Preschool Instructional Assistant	February 4, 2019	7	Replacing Jane Leeds / Rachel Scott due to job transfer

e. Kaylon Linn	Transportation	Bus Driver; Band A	February 4, 2019	--	Replacing Cheryl Sarbaugh
f. Pamela Shelburne	BCSC Campus	Nutrition Services Floater	January 22, 2019	5	Replacing Angie Fiddler
g. Rachel Tate Sevenish	BCSC Campus	Nutrition Services Floater	January 28, 2019	5	Replacing Morenike Adejuwon
h. Anna Vinson	BCSC Campus	Nutrition Services Floater	January 28, 2019	4	Replacing Robin Klaker
i. Kathleen Ball	BCSC Campus	Nutrition Services Floater	February 4, 2019	5	Replacing Kayla Lee
j. Leah Smith	EMS	Nutrition Services	February 4, 2019	5	Replacing Caroline Woods
k. Todd Delp	Facility Services	Custodian	January 22, 2019	8	Open position
l. Angie Contreras	Facility Services	Custodian	January 22, 2019	8	Open position
m. Ethan Huntsman	Facility Services	Custodian	January 28, 2019	8	Open position
n. Joel Leira	Facility Services	Custodian	January 28, 2019	8	New position
o. Dorias Nabicheche	Facility Services	Custodian	January 28, 2019	8	New position
p. John Sanders	Facility Services	Custodian	January 22, 2019	8	New position
q. Sarah Peden	Delaware Trail	Special Education Instructional Assistant	January 22, 2019	7	Replacing Shelby Mellencamp
r. Chelsea Sanders	ECC	Preschool Instructional Assistant	January 14, 2019	7	Replacing Rita Slaten

7. **New Employment – Extra-Curricular:**

Name	Building	Position	Effective Date
a. Ellen Auten	Brown	Academic All Stars Club Sponsor	For the 2018-19 school year
b. Ramona Price	WMS	8 th Grade Softball Coach; splitting position with Emily Cochran	For the 2018-19 season
c. Emily Cochran	WMS	8 th Grade Softball Coach; splitting the position with Ramona Price	For the 2018-19 season
d. Everett Blackmon	EMS	Boys Head Track (Lay) Coach	For the 2018-19 season
e. Chad Neal	EMS	Assistant Track Coach	For the 2018-19 season
f. Zach Foley	BHS	Assistant Varsity Baseball Coach	For the 2018-19 season
g. Jeff Hartzell	BHS	Assistant Varsity Baseball (Lay) Coach	For the 2018-19 season
h. Michael Klayer	BHS	Freshman Baseball (Lay) Coach	For the 2018-19 season
i. JB McCallum	BHS	Assistant Varsity Baseball Coach	For the 2018-19 season
j. Michael Overmyer	BHS	Assistant Varsity Baseball (Lay) Coach	For the 2018-19 season
k. Jessica Blystone	BHS	Assistant Varsity Softball (Lay) Coach	For the 2018-19 season
l. Cherise Hiss	BHS	Assistant Varsity Softball (Lay) Coach	For the 2018-19 season
m. Michael Clark	BHS	Assistant Varsity Softball (Lay) Coach	For the 2018-19 season
n. Jeff Webster	BHS	Assistant Varsity Softball (Lay) Coach	For the 2018-19 season
o. Carlie Weaver	BHS	Assistant Varsity Softball (Lay) Coach	For the 2018-19 season
p. Morgan Jones	BHS	Assistant Varsity Girls Tennis (Lay) Coach	For the 2018-19 season
q. Craig Beckner	BHS	Assistant Varsity Track Coach	For the 2018-19 season
r. Ricky Crider	BHS	Assistant Varsity Track Coach	For the 2018-19 season
s. Willie Little	BHS	Assistant Varsity Track (Lay) Coach	For the 2018-19 season
t. Will Mahan	BHS	Assistant Varsity Track Coach	For the 2018-19 season
u. Bill Brauman	BHS	Assistant Varsity Track (Lay) Coach	For the 2018-19 season
v. John Latta	BHS	Assistant Varsity Track Coach	For the 2018-19 season
w. Chris Fowler	BHS	Assistant Varsity Track (Lay) Coach	For the 2018-19 season
x. Kristen Petty	BHS	Assistant Varsity Track (Lay) Coach	For the 2018-19 season
y. Courtni Jenkins	BHS	Assistant Unified Track (Lay) Coach	For the 2018-19 season
z. Judi Schilling	BHS	Assistant Unified Track Coach	For the 2018-19 season

aa. Blaine Gardner	WMS	8 th Grade Baseball Coach	For the 2018-19 season
bb. Michael Petraits	WMS	Boys Golf (Lay) Coach	For the 2018-19 season
cc. Ashley Jones	WMS	7 th Grade Softball (Lay) Coach	For the 2018-19 season
dd. Laura Lawson	WMS	Girls Tennis Coach	For the 2018-19 season
ee. Jon Chastain	WMS	Assistant Track Coach	For the 2018-19 season
ff. Dana Molskness	WMS	Assistant Track (Lay) Coach	For the 2018-19 season
gg. Zach Hiss	WMS	Boys Track Coach	For the 2018-19 season
hh. Jeff Poisel	WMS	Assistant Track Coach	For the 2018-19 season

8. Leaves of Absence – Certified:

Name	Building	Position	Type of Leave	Dates of Leave
a. Josie El	BHS	English Teacher	Medical / Maternity	Upon the birth of the baby (approximately March 9, 2019) thru the end of the 2018-19 school year
b. Lisa Riley	Lincoln	Instructional Coach	Medical / Maternity	Upon the birth of the baby (approximately March 30, 2019) thru May 10, 2019
c. Melissa Barnett	Brown	2 nd Grade Teacher	Medical	February 6, 2019 thru approximately February 15, 2019
d. Peggy Thompson	Delaware Trail	Kindergarten Teacher	Medical	April 8, 2019 thru the end of the 2018-19 school year
e. Abbi Martin	Harris	English Teacher	Medical / Maternity	Upon the birth of the baby (approximately April 8, 2019) thru the end of the 2018-19 school year

9. Change of Status – Support Staff:

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Rachel Scott	ECC Preschool Instructional Assistant	ECC Half Time Preschool Instructional Assistant; ECC Half Time Preschool Teacher	January 14, 2019 thru the end of the 2018-19 school year	Replacing Jane Leeds
b. Prince Ngonga	Facility Services Custodian; 8 hours / day	Facility Services Custodian; 4 hours / day	January 21, 2019	Change in hours due to school
c. Monica Connelly	Eagle Nutrition Services; 6 hours / day	Reagan Nutrition Services; 5 hours / day	January 28, 2019	Replacing Kimberly Crist

FOR YOUR INFORMATION:**10. Transfer – Support Staff:**

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Shawn Phillippe	BCSC Nutrition Services Floater	Eagle Nutrition Services	February 4, 2019	Replacing Shelly Hicks

11. Approval of Construction Change Orders: The Administration has approved the following construction change orders; the projects remain within the established budget.

	Prior Contract		Resulting Contract Amount	Approved Date	Noted in Consent Agenda		Change
	Amount	Change Order Amount			Amount	Date	
Brownsburg HS							
BP 11 - JBM - CO 33	\$16,618,315.25	\$5,796.00	\$16,624,111.25	1/13/19	2/11/19	Additional sidewalk and entry door off the south face of the existing cafeteria per Fire Marshal request	
BP 11 - JBM - CO 34	\$16,624,111.25	\$52,641.00	\$16,676,752.25	1/30/19	2/11/19	costs associated with addtl modifications of east tunnel	
BP 11 - JBM - CO 35	\$16,676,752.25	\$60,118.00	\$16,736,870.25	1/30/19	2/11/19	Lime Stabilization in West parking, addtl aud SS Railings, and Exit Sign in the LGI operable partition	
BP 11 - JBM - CO 36	\$16,736,870.25	\$20,147.00	\$16,757,017.25	2/4/19	2/11/19	isolation pads in auditorium & unforeseen demo of mat foundation at old door #7	
BP 16 - GPI - CO 25	\$14,211,567.41	\$3,374.00	\$14,214,941.41	1/30/19	2/11/19	temp domestic hot water line loop to provide hot water to the south end of school.	
BP 16 - GPI - CO 26	\$14,214,941.41	\$18,518.00	\$14,233,459.41	1/30/19	2/11/19	ASI 060 Air and Vac revisions in the science labs	
BP 17 - Electric Plus - CO 27	\$9,638,838.13	\$31,410.00	\$9,670,248.13	1/30/19	2/11/19	Revisions to east tunnel, RFI#291 (Unit L Floor Boxes), and T&M Tickets for copier power, and a FA Fix ticket in Unit L.	
BP 14 - Santarossa - CO 13	\$3,700,781.54	\$4,210.88	\$3,704,992.42	1/30/19	2/11/19	Correction, removing duplicate credit	

- 12. Modification of a Professional Services Agreement – 2017 Brownsburg High School Additional & Renovations:** On January 22, 2019, the Administration approved Fee Proposal No. 5 with CSO Architects, Inc. modifying the original professional services contract to reimburse BCSC for additional construction costs due to an error in the design document. The Fee Proposal decreases CSO’s contract value by \$120,000.00 to a new total fee of \$4,004,274.24.
- 13. Two-Parcel School Placement:** In December 2018, the Board approved a recommendation for Administration to be able to place developments or parcels with 10 or fewer houses in a school district without Board approval. The first instance of this has come before the Administration. There are two land parcels located within Brown Township, parcel 32-02-35-202-002.000-001 and 32-02-35-201-001.000-001. The two parcels are located just east of Highland Springs. Access to the two lots is through Wood Blaize Drive (a part of Highland Springs). Highland Springs is assigned to Cardinal Elementary/West Middle School/Brownsburg High School. For transportation purposes, it makes sense to have the two lots attend the same schools as Highland Springs. The home on the north lot is currently under construction with expected completion in the Fall of 2019.
- 14. Approval of Field Trip Request – Overnight:** The Team 3176 BHS Robotics will be attending the Indiana FIRST District Robotics Competition March 8-10, 2019 at Penn High School in Mishawaka, Indiana. Approximately 51 students and 6 chaperones will be attending the event. The trip is being organized by Dawn Mayer, BCSC Teacher and Robotics Club Sponsor and has been approved by the Superintendent based on travel guidelines as set forth by the Board.

Dr. Snapp recommended the Board approve the Consent Agenda as presented; Ms. Heffernan moved to approve the Consent Agenda; Dr. Freije seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

IX. COMMUNICATIONS:

A. Commendations – Brinly Schreijer –State Thespian Winner

Dr. Snapp introduced Brinly Schreijer, a sophomore at Brownsburg High School. Brinly won Technical Design Best of Show for costume design for the fall musical *HONK, the Musical*, at the Indiana State Thespian Conference. Brinly shared about the process of designing the costumes and her love of theatre. Mr. Utterback presented her with a commendation from the Board for her accomplishments.

B. Operations Update

Mr. Voigt updated the Board on a request being made to the Town of Brownsburg to eliminate the design and approval of subdivisions with deep or multiple cul-de-sacs. A formal request regarding this issue has been submitted to the Town’s Development Services Department as well as the Advisory Plan Commission and the Town Council. He noted that a similar request is being made to the County Planning Commission. He shared that the intent of this effort is to ensure subdivisions are designed from the outset in a manner permitting BCSC buses to always proceed through their routes without having to reverse. Several subdivisions were approved in 2017 and early 2018 that make normal school bus service into the subdivision impossible.

Mr. Voigt also shared his appreciation for Mr. Meyerrose, Transportation Coordinator, for being proactive with respect to the recent cold weather. He was concerned about the fuel in the buses and was able to procure proper fuel additives to allow the buses to start without incident despite the frigid temperatures.

C. Brownsburg Education Foundation Report

Ms. Heffernan shared the following activities for the Education Foundation:

- Rally for Our Kids Gala is scheduled for Friday, March 8 at the Top Eliminator Club at Lucas Oil Raceway. Reservations are available online on the BEF website or at the BEF office through March 1.
- Metamorphosis Award essays are now being accepted for this award the BEF will be giving on an annual basis. All students and all staff are eligible to apply. One student and one teacher will

be chosen as recipients and the award comes with a \$100 cash prize. Deadline for essay submission is Wednesday, February 13.

- Graduate Walk Brick Special is available beginning February 14 through March 22. \$10 off when you use the promo code GRAD2019. Bricks must be ordered by March 22 to be placed in the ground prior to graduation.

D. First Reading of 2019-2020 Student Handbooks

Dr. Jessup shared that each year the student handbooks are reviewed and any updates or changes are incorporated. There are student handbooks for the High School, Middle Schools, Elementary Schools, Harris Academy, ALPHA, Early Childhood Center, Middle School Athletics and High School Athletics. Dr. Jessup provided a brief summary of the changes to the handbooks and explained that they will be brought back to the March Board meeting for final approval.

E. First Reading of Board Policies (2000 – Program)

Dr. Jessup shared that the Board Policies, 2000-Program, consist of policies relating to curriculum, planning, mission of the corporation, etc. She explained that the goal with these policies is to have them in line with the practices within the district. She noted that the review between current Board policies and NEOLA's recommendations resulted in some changes being made to better align with BCSC's practice.

Dr. Freije offered several technical and grammatical corrections. He also asked several questions to clarify curricular offerings. Dr. Jessup replied that BCSC chooses to list only what the Department of Education requires.

Mr. Hylton asked about the new requirement to receive parent permission prior to instruction in Reproductive Health and Family Planning and Human Sexuality Instruction. Dr. Jessup replied that we are following the new state law as mandated.

Mrs. Dearman asked about the School Improvement Plans. Dr. Jessup provided a history of the School Improvement Plans for Brownsburg and what they currently entail. Mr. Utterback contributed to the discussion with an anecdote from the time when he was a Principal in the district.

F. Second Reading of Board Policies (0000 – Bylaws; 1000 – Administration)

Dr. Snapp presented the Board Policies, 0000-Bylaws and 1000 – Administration for second reading. Dr. Freije offered several technical and grammatical corrections which were noted to be changed for the final reading and approval in March.

X. COMMENTS FROM PATRONS

There were no comments from patrons.

XI. OLD BUSINESS

A. Recommendation to Approve Financial Policies (#6146 & #6147)

Mr. Gardner recommended the Board of School Trustees approve the following Financial Policies:

- 6146 – Debt Management Policy
- 6147 – Reserve and Liquidity Policy

Mr. Gardner explained that these policies are being recommended for approval in an effort to improve the district's profile for its Standard & Poor's rating. He shared that the practices the policies define have already been in place. The approval of the policies will provide definition to the practices.

Mr. Hylton made a motion to approve the recommendation; Ms. Heffernan seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

B. Public Hearing and Recommendation to Approve Resolution for Rainy Day Appropriation

Mr. Utterback opened the Public hearing at 6:55 p.m.

Mr. Gardner explained the purpose of the Public Hearing is to approve an additional appropriation resolution for the purpose of utilizing the Rainy Day Fund. He shared that this resolution is brought to the Board every year to ask for the authority to spend money from the Rainy Day Fund if necessary. He indicated this is for the authority to spend, and the district may not need to utilize the funds requested.

Mr. Utterback called for public comment. There being none, Mr. Utterback closed the Public Hearing at 6:57 p.m.

Mr. Gardner recommended the Board of School Trustees approve the Resolution for the Rainy Day Fund Appropriation.

ADDITIONAL APPROPRIATION RESOLUTION

WHEREAS, it has been determined that it is now necessary to appropriate funds from the Rainy Day Fund to be utilized by the Brownsburg Community School Corporation; and now, therefore:

BE IT RESOLVED by the Board of School Trustees of the Brownsburg Community School Corporation, that for the expenses of the School Corporation the following sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same:

		<u>AMOUNT APPROPRIATED</u>
Rainy Day Fund:	Account 11000 Instructional Salaries	\$ 1,500,000.00
	Account 41000 Land Acquisition	\$ 2,000,000.00
	Account 45000 Site Improvements	\$ 1,500,000.00
	Total Additional Appropriation	\$ 5,000,000.00

Adopted this 11th day of February, 2019

Dr. Freije made a motion to approve the recommendation; Mrs. Dearman seconded the motion. Dr. Snapp explained that in the case of funds being set aside for instructional salaries, given there is the potential for a lengthy government shutdown which could affect the funding for the Nutrition Services Department, having the instructional salary funds available to spend could be utilized to subsidize the salaries of the Nutrition Services staff if needed. There being no further discussion, the Board approved the motion by a vote of five (5) ayes; zero (0) nays.

C. Recommendation to Approve Preliminary Plans, Form of Lease and Authorization of Publication of Notice of Hearing – 2019 Bonds

Mr. Gardner recommended that the Board of School Trustees approve the Resolution of the Form of the Fifth Amendment to Lease. Mr. Gardner explained that the funding for the 2019 Summer Projects, which includes the refurbishment of the West Middle School office, reroof of Brown Elementary as well as several other projects, is through a lease financing agreement. He shared that lease financings are used by school corporations across Indiana in order to borrow funds for renovation and construction projects. Mr. Gardner explained that because the West Middle School building is currently subject to a

financing lease, in order to move forward with this bond project, the current lease must be amended to extend the term of the lease and increase the lease rental due from the School Corporation.

RESOLUTION APPROVING FORM OF FIFTH AMENDMENT TO LEASE

WHEREAS, Brownsburg 1999 School Building Corporation (the "Building Corporation") has previously been organized pursuant to the Indiana Nonprofit Corporation Act of 1991 for the purpose of constructing, renovating and improving facilities for the use of the Brownsburg Community School Corporation (the "School Corporation"); and

WHEREAS, the Building Corporation has drafted and submitted a proposed Fifth Amendment to Lease (the "Fifth Amendment") related to Brownsburg West Middle School building (the "Leased Premises"); and

WHEREAS, preliminary plans and estimates (collectively, the "Documents") for the completion of the Leased Premises have been prepared; and

WHEREAS, the Documents have been submitted to and now meet with the approval of this Board of School Trustees (the "Board"); and

WHEREAS, such Documents have been marked to indicate the work covered by the proposed Fifth Amendment; and

WHEREAS, it now appears to this Board that the preliminary Documents provide a necessary facility for the students of the School Corporation, and that the proposed Fifth Amendment with the Building Corporation provides for a fair and reasonable rental; now, therefore,

BE IT RESOLVED, that the terms and conditions of the proposed form of Fifth Amendment and the Documents are approved and agreed to as the basis for a hearing, as required by law, and that such hearing should be held by this board upon the necessity for the execution of such Fifth Amendment and whether the Fifth Amendment rental provided therein is a fair and reasonable rental for the proposed building, prior to final determination of such questions, so that this Board may determine whether to execute such Fifth Amendment as now written, or as modified.

BE IT FURTHER RESOLVED, that the Secretary of the Board is authorized and directed to publish a notice of such hearing as required by law.

Passed and Adopted this 11th day of February, 2019.

Mr. Hylton moved to approve the recommendation; Mrs. Dearman seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

D. Recommendation to Approve Resolution Reapproving Formation of Building Corporation – 2019 Bonds

Mr. Gardner recommended that the Board of School Trustees approve the resolution involving the reformation of the 1999 Building Corporation. Mr. Gardner explained that the current Building Corporation was established in 1999 and has been the entity issuing bonds for projects on behalf of the School Corporation. He shared that the 1999 Brownsburg Building Corporation consists of four volunteer community members who have a desire to serve the schools. Currently those serving on the Corporation are Anthony Hession and Carl Truesdale (original members), and Mike Gordon (joined in 2018). Recently, Joe Clemens (also an original member) stepped down as he moved from the area. At the March meeting of the Building Corporation, Kendall Hendricks (former BCSC business manager) will replace the vacancy created by Mr. Clemens.

Mr. Gardner further explained that it is important to note the role of the Building Corporation and the need for members who understand the process. He shared that the Building Corporation acts as the

legal entity that issues the bonds and holds the lease on the buildings until BCSC pays off its obligation. The Building Corporation is required to vote on all bond issues and decide if they continue to move forward. The work of the Building Corporation runs simultaneous to the work of the School Board. The Building Corporation has always yielded to the wishes of the school Board given that the School Board is an elected body that serves the community.

Dr. Freije asked if this is an annual approval. Mr. Gardner replied that the last time this was done was for the bonds for the Lincoln/High School project. It will occur each time lease rental bonds are issued.

RESOLUTION REAPPROVING BUILDING CORPORATION

WHEREAS, Brownsburg 1999 School Building Corporation (the "Building Corporation") has previously been formed as a not-for-profit corporation to assist in financing, renovating, constructing and improving facilities within the Brownsburg Community School Corporation (the "School Corporation"); now, therefore,

BE IT RESOLVED by the Board of School Trustees (the "Board") of the School Corporation, as follows:

SECTION 1. That it is hereby determined to be proper and in the public interest of the citizens of this School Corporation to reapprove the incorporation of the Building Corporation known and designated as the "Brownsburg 1999 School Building Corporation" for the purpose of financing, renovating, constructing and equipping certain school facilities and leasing same to this School Corporation.

SECTION 2. That the Articles of Incorporation and Bylaws of the Building Corporation, previously presented to the Board, are hereby reapproved.

SECTION 3. That providing for the financing, renovating, constructing and equipping of such school facilities by the Building Corporation and the leasing of same to this School Corporation is in the public interest of the citizens of this School Corporation, and it is a proper public purpose for which this Board agrees to cooperate with the Building Corporation and to assist it in fulfilling the requirements of all agencies of the federal, state and local governments.

SECTION 4. That the issuance, sale and delivery by the Building Corporation of one or more series of bonds designated "Brownsburg 1999 School Building Corporation Ad Valorem Property Tax First Mortgage Bonds, Series 2019" (or such other name or series designation as determined at the time of sale) (the "Bonds") in the aggregate principal amount of approximately \$13,000,000 is hereby approved.

SECTION 5. That, upon the redemption or retirement of the Bonds, the School Corporation will accept from the Building Corporation title to such school facilities, free and clear of any and all liens and encumbrances thereon.

SECTION 6. That this Board hereby reapproves the current Directors of the Building Corporation.

SECTION 7. That the Building Corporation may issue, sell and deliver the Bonds, pursuant to the applicable laws of the State of Indiana, may encumber any real property or equipment acquired by it for the purpose of financing the construction and equipping of such school facilities and may enter into contracts for the sale of the Bonds and the construction and acquisition of such school facilities.

Passed and Adopted this 11th day of February, 2019.

Ms. Heffernan moved to approve the recommendation; Dr. Freije seconded the motion. Mrs. Dearman asked if there was a specific process to select members of the Building Corporation. Mr. Gardner replied there is no formal application process. If there is a need for a new member, the current members

make recommendations. Dr. Snapp shared that the need for the Building Corporation is because School Corporations have a limit on the amount of debt they can hold. The Building Corporation acts as a Holding Corporation and can take on additional debt. The role of the Building Corporation is to support the School Board. There being no further discussion, the Board approved the motion by a vote of five (5) ayes; zero (0) nays.

E. Recommendation Authorizing Issuance of Bond Anticipation Note – 2019 Bonds

Mr. Gardner recommended that the Board of School Trustees authorize the issuance of a Bond Anticipation Note. Mr. Gardner explained that the approval of a Bond Anticipation Note acts as a “bridge loan” and will allow for the Corporation to receive proceeds to begin the construction process. It will allow for up-front costs to be covered prior to the bonds being issued in the fall. This note will be paid off in full following the issuance of the bonds.

RESOLUTION APPROVING ISSUANCE OF ONE OR MORE SERIES OF BOND ANTICIPATION NOTES

WHEREAS, the Board of School Trustees (the "Board") of Brownsburg Community School Corporation (the "School Corporation") has previously approved the incorporation and existence of Brownsburg 1999 School Building Corporation (the "Building Corporation"), a not-for-profit corporation organized for the purpose of financing, constructing and equipping school facilities and leasing the same to the School Corporation in accordance with Indiana Code §20-47-3; and

WHEREAS, certain preliminary expenses have been and will be incurred in connection with the renovation of and improvements to school facilities throughout the School Corporation, including site improvements, purchase of equipment and technology (the "Project"), including architectural fees and construction and management fees; and

WHEREAS, it is anticipated that the Building Corporation will issue bonds to finance the cost of the Project and one or more series of bond anticipation notes (the "BANs") to pay for preliminary expenses related to the Project;

NOW, THEREFORE, BE IT RESOLVED by the Board of the School Corporation that the issuance, sale and delivery by the Building Corporation of one or more series of BANs in an aggregate amount not to exceed \$13,000,000 is hereby approved.

Passed and adopted this 11th day of February, 2019.

Mrs. Dearman moved to approve the recommendation; Mr. Hylton seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

XII. NEW BUSINESS

A. Recommendation to Approve Revised Walking Areas for 2019-2020

Dr. Snapp recommended that the Board of School Trustees approve a modification to the walking areas for grades K-12, effective for the 2019-2020 school year. Dr. Snapp explained that following discussion at the January 14 School Board meeting and the School Board work session on January 28, the following is being recommended:

- Making all students in grades K-12 eligible for regular school bus transportation services regardless of their residency location within the school district;
- Establishing that all bus stops will be located approximately one-half mile as walked from the entryway to each school building;
- Collecting the necessary information from families in the current walking areas to confirm the appropriate routing adjustments;

- Procuring up to seven additional Type D school buses through a cooperative purchasing agreement, up to \$1,000,000.00, as well as the additional staff required, up to seven additional drivers, to support the additional students being transported;
- Developing the modifications to the existing Policy 8600 – Transportation as well as student handbooks and other information sources to reflect this change for the 2019-2020 school year.

Mr. Hylton moved to approve the recommendation; Ms. Heffernan seconded the motion. Dr. Freije stated that he believes he shared his thoughts on the subject at the work session and he understands he is in the minority. Mrs. Dearman asked how much flexibility families will have. Dr. Snapp explained there will be some flexibility but the transportation department will also need to coordinate with families to establish routines; for instance, there cannot be a different plan every day with regard to their student's transportation. Mrs. Dearman suggested there might be a "walking bus" to pick up students walking to school on inclement weather days. Dr. Jessup shared that was discussed and proposed when Reagan Elementary opened without much support from parents, however, that does not mean it can't be considered again. Mr. Utterback shared that decisions to walk or ride a bus can't be made by the student at the end of the day. Parents will need to communicate transportation changes. Mrs. Dearman shared that with regard to the financial process, should a levy be sought out again, could there be Board discussion regarding the need and purpose for the levy appeal. Dr. Snapp replied that this particular levy is permanent but that the suggestion is a great one and will be considered should another levy appeal be considered. There being no further discussion, the Board approved the motion by a vote of four (4) ayes; one (1) nay.

B. Recommendation to Approve Addition of Elementary Assistant Principals

Dr. Snapp recommended that the Board of School Trustees approve the addition of seven (7) elementary assistant principals beginning with the 2019-2020 school year.

Dr. Snapp acknowledged the elementary principals in attendance at the meeting. He invited Scott Chambers, Principal of Reagan Elementary, to speak on their behalf, in support of the addition of Elementary Assistant Principals. Mr. Chambers thanked the Administrative leaders for their work and support for this proposal. He shared one of the goals is to allow the counselors and instructional coaches to return to providing a majority of direct support to student and teacher needs. This will also foster greater availability for the principals to focus on being richer instructional leaders and spending more time in classrooms to work directly with teacher development. Mr. Chambers shared that having a perspective of what it has been like with assistant principals and now without, the key areas of deficiency that have been identified include:

- Supporting a teacher evaluation system that is entirely different and much more intensive. Principals are with each teacher an average of 5-9 times per year plus meetings for goals and evaluation conferences.
- Supporting growth of students with more challenging needs. As the corporation has grown, so have the needs of the student population. Assistant principals and counselors were able to spend more time working collaboratively on these situations.
- Day to day operations were shared. Much has been delegated to the office staff over the years regarding schedules, calendars, etc. Everything from drills to some operational events during the school day used to be under the guidance of the assistant principal. This person often offered a first response to teachers. Principals also had a layer of comfort when they were not in the building knowing there was an administrator at school.
- Leadership collaboration has been missed. Although we have instructional coaches and Counselors now, having a partner administrator when making tough decisions is very beneficial. It also allowed for complimenting each other's strengths and areas of growth.
- It also offered a second perspective for growth support of staff. Some teachers will feel more comfortable using the assistant principal as the first step for improvement; similar to how they use a coach. It allows for a different perspective and proactive, formative coaching.

Mr. Chambers explained that the principals worked with Mrs. Gordon and Dr. Snapp to develop the assistant principals job description so that it will enhance elementary programming including the following:

- Focus on Student Services
 - Trauma-informed care / Mandt implementation
 - Special Education Liaison
- Creating increased organization of assessment implementation and scheduling
- Creating another layer of support for student safety
- Providing additional support with addressing student behaviors
- Making the grade level teams stronger through increased PLC Leadership support
- Offering more instruction feedback and coaching for teachers
- Adding the ability to be more proactive in meeting the needs of students rather than reactive

Mr. Chambers shared that all of these services will provide a clear commitment to impacting the performance of our students. Counselors can maintain an increased level of direct student care by shifting some of these responsibilities to the new assistant principals. The instructional coaches will be able to intensify their focus on teacher growth. Mr. Chambers thanked the Board for considering this important and critical change.

Dr. Snapp then invited Mrs. Christianne Beebe, president of the Brownsburg Classroom Teachers Association, to speak. Mrs. Beebe shared that the BCTA is in support of the addition of assistant principals at the elementary schools. She noted that the discussion that has taken place so far around this issue is a clear example of the School Board and the Administration listening to the concerns of our teachers regarding working conditions, and on behalf of the teachers and guidance counselors of Brownsburg, we appreciate this support. She noted that while funds spent on new administrators takes away from potential money for teacher salary raises, new money from the state combined with additional dollars from interest income and other funding sources will allow funding of these administrative positions while also ensuring that current Brownsburg employees continue to receive competitive compensation. While salary certainly is an important component of teacher satisfaction, other factors play a role as well. Based on feedback from teachers over the past few years, the consensus is we are getting perilously close to a breaking point where the lack of administrative support at the elementary level is having a negative impact on teacher morale. That lack of support is certainly not due to a lack of effort from our current administrative teams, but from a lack of time and resources. Mrs. Beebe noted that when assistant principals were removed from elementary buildings almost ten years ago, we didn't have the massive expectations of the current state-mandated Teacher Evaluation system that requires principals to conduct lengthy observations and walk-throughs of every single teacher in the building. She also noted that student populations have changed significantly since during this time and our guidance counselors need to be able to spend more time "guiding and counseling" at-risk students instead of taking on additional administrative responsibilities. She stated it is our hope that assistant principals can decrease administrative tasks that have been passed down to guidance counselors, instructional coaches, special education teachers, and grade level leaders in each building. Mrs. Beebe continued that we also believe assistant principals can help allow for a faster response and less disruption to the learning environment when a significant disciplinary issue occurs. All of these things will help our teachers, counselors, and instructional coaches be able to streamline their focus on other issues that positively impact student achievement and social-emotional well-being. Mrs. Beebe concluded by noting because of the reasons mentioned, she assures the Board that if the district moves forward with adding these new administrative positions, BCTA will not object and will indeed wholeheartedly support this. She state while we are aware of the perception that adding administrative positions takes "dollars away from the classroom", when those dollars are spent on positions that clearly provide much-needed additional direct support for classroom teachers and guidance counselors, those dollars are indeed well-spent.

Ms. Heffernan moved to approve the recommendation; Dr. Freije seconded the motion. Ms. Heffernan acknowledged the Board is excited and happy to help. Mrs. Dearman asked the principals

at the end of the year, once assistant principals are in place, what major, tangible thing will have changed for you? Mr. Gianfagna stated teacher evaluations and behavior issues will each be given the time and attention needed; the partnership will allow for quality improvement. Mr. Chambers noted how he spent 3 ½ hours in his office addressing discipline issues. He feels he needs to be out in classrooms and around the building more. Mr. Hoover noted that it will allow counselors and instructional coaches to do the jobs they were hired to do. He said it will also allow for administrative conversations, increasing professional growth in multiple ways. Mr. Utterback noted that when he was a principal, he went one semester without an assistant principal which was very challenging. The current principals are to be commended for their dedication and hard work maintaining a positive school environment. There being no further discussion, the Board approved the motion by a vote of five (5) ayes; zero (0) nays.

Dr. Snapp shared he agreed with everything that was said. He noted the special relationship between the Teachers Association and the administration. He commended Mr. Gardner for the work he has done to find new revenue streams without impacting instructional programming. He noted there is much excitement for the addition of these positions.

C. Recommendation to Approve Elementary Reading Textbooks.

Dr. Jessup recommended that the Board of School Trustees approve the adoption of elementary reading textbooks for the 2019-2020 school year. Dr. Jessup explained the process for adopting new materials. She indicated a reading adoption committee was formed during the previous school year. The committee was made up on one teacher for every grade level from every building, including K/1, 2/3, 4/5 high ability teachers and special education inclusion teachers. The committee was tasked with reviewing data and instructional strategies as well as what they felt was needed in terms of instructional materials. The committee spent many evenings reviewing materials. The selection was narrowed down to two, Pearson and McGraw Hill. After the rest of the teachers had the opportunity to review the materials, every grade level at every building had a vote. There were 46 votes cast with 43 for McGraw Hill and 3 for Pearson. All elementary parents were then invited through teacher and school newsletters to review materials. Dr. Jessup shared that many of the parents who reviewed the materials were former teachers and there were very few concerns addressed. She noted that textbook adoption is not done in haste, there are many people involved. She shared that once the adoption is approved, we will immediately begin curriculum planning and professional development for our teachers.

Ms. Heffernan moved to approve the recommendation; Mrs. Dearman seconded the motion. Mrs. Dearman asked why Dr. Jessup felt the vote was overwhelmingly for McGraw Hill? Dr. Jessup explained there were two main reasons, McGraw Hill does a story each week, Pearson does a story over two weeks where there are not as many opportunities for fresh reads which we have found to beneficial. Secondly, Pearson does not use authentic literature, books you can pull from a bookshelf. Pearson does a lot of their own creative writing which our teachers do not find as beneficial as existing literature. There being no further discussion, the Board approved the motion by a vote of five (5) ayes; zero (0) nays,

D. Recommendation to Approve Cooperative Purchasing Interlocal Agreement

Mr. Voigt recommended that the Board of School Trustees approve the Interlocal Agreement allowing Brownsburg Community School Corporation to be a member of the Food2School Purchasing Cooperative. Mr. Voigt explained the Indiana Department of Education requires School Board approval to participate as a member of this Interlocal Agreement. He shared that Food2School is a purchasing cooperative that allows for member districts to obtain further savings and leveraged buying power through additional bid opportunities and memberships. The cooperative currently consists of fifty-five Indiana districts. Warsaw Community School will serve as the Lead Educational Agency for the Food2School Purchasing Cooperative with four additional districts, including BCSC, comprising the advisory committee. Brownsburg is one of the larger

districts in the cooperative. Additionally, beyond the buying power, there are opportunities for staff professional development through the cooperative.

Dr. Freije moved to approve the recommendation; Ms. Heffernan seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

E. Recommendation to Award Construction Contract – 2019 Summer Projects

Mr. Voigt recommended that that the Board of School Trustees approve the following construction contracts and authorize the Administration to execute all necessary contracts, issue and approve change orders, and other necessary actions to execute the projects according to each project’s published schedule, providing the total project cost does not exceed the authorized limits. Mr. Voigt explained the 2019 Summer Projects, designed and documented by CSO Architects, Inc., and under the direction of Meyer Najem Construction as construction manager agent, came in under the projected budget. He shared there are six contracts as part of this recommendation. The projects include the West Middle School Office project, Brown Elementary School refurbishment project and a small project at East Middle School. Work is scheduled to begin over spring break. The contract awards are as follows:

2019 Summer Projects:

Funding Source – Lease-Rental Construction Bond Issuance
 Total Authorized Project Cost Limit - \$13,000,000

2019 Summer Projects:

Award Base Bid + Alternates 1, 5, and 6
 Decline Alternates 2, 3, and 4

Bid Package 01 – General Trades SCS Construction Services, Inc.	\$ 942,800.00
Bid Package 02 – Flooring Jack Laurie Flooring, LLC	\$ 629,900.00
Bid Package 03 – Painting Anthony Anderson Corp.	\$ 129,800.00
Bid Package 04 – Fire Protection/Mechanical General Piping, Inc.	\$ 307,450.00
Bid Package 05 – Electrical Payne Electric Co., Inc.	\$1,041,600.00
Bid Package 06 – Terrazzo Floor Vitrification Santarossa Mosaic & Tile Co., Inc.	\$ 78,000.00

Mr. Hylton moved to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

F. Recommendation to Award Construction Contract – Brown ES Reroof

Mr. Voigt recommended that the Board of School Trustees approve the following construction contract and authorize the Administration to execute all necessary contracts, issue and approve change orders, and other necessary actions to execute the project according to the project’s published schedule, providing the total project cost does not exceed the authorized limits. Mr. Voigt explained 2019 Brown Elementary School Reroof project, designed and documented by the etica group and delivered through a conventional single prime contract, came in slightly above the

expected bid amount, primarily due to the confirmation of asbestos containing material in the existing roof, identified after the existing budget had been confirmed. He shared that overall this project can be delivered as recommended within the overall budget. The project is scheduled for the summer of 2019. The contract award is as follows:

2019 Brown Elementary School Reroof:

Funding Source – Lease-Rental Construction Bond Issuance
Total Authorized Project Cost Limit - \$13,000,000

2019 Brown Elementary School Reroof:

Award Base Bid + Alternates 1 and 2

Korellis Roofing, Inc. \$1,251,500.00

Mr. Hylton moved to approve the recommendation; Ms. Heffernan seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

G. Recommendation to Approve Transfer of Real Estate – Utility Easement

Mr. Voigt recommended that the Board of School Trustees approve the resolution granting the transfer of real estate to Indiana Gas Company, Inc., an Indiana Corporation doing business as Vectren Energy Delivery of Indiana, Inc., for the purposes of a permanent 20' utility easement and a 10' temporary construction easement. Mr. Voigt explained that this recommendation will grant two 20' permanent utility easements to Vectren for the installation of a 6" gas line on the north property. In addition to the 20' permanent easement, Vectren will be given a temporary construction easement of 10'. This easement is only in force during the gas line installation and voids upon completion of the construction work. The easements do not materially impact school corporation property and likely assist in improving the value of the overall site by bringing utility availability to the location.

**RESOLUTION APPROVING EASEMENT
AND RELATED DOCUMENTS**

WHEREAS the Board of School Trustees (the "Board") of the Brownsburg Community School Corporation (the "School Corporation") reviewed and considered a Gas Line Easement and other related documents (collectively, the "Gas Line Easement Documents") attached hereto as Schedule I relating to the grant of an easement covering approximately 1.088 acres of undeveloped land (the "Easement Property") from the School Corporation to Indiana Gas Company, Inc., d/b/a/ Vectren Energy Delivery of Indiana, Inc. ("Vectren"); now therefore,

BE IT RESOLVED that the Board hereby approves the Gas Line Easement Documents and the grant of the Easement Property to Vectren in order to operate, install, maintain, replace, renew and remove a gas line or lines; and

BE IT FURTHER RESOLVED that the School Corporation hereby approves the form of Gas Line Easement Documents presented to the Board and consents to the School Corporation's entrance into the Gas Line Easement Documents; and

BE IT RESOLVED that the Board of the School Corporation hereby determines that the Easement Property is not needed for the use by the School Corporation; and

RESOLVED FURTHER that the Board of the School Corporation authorizes the execution of any and all documents relating to the grant of the Easement Property and the entrance into the Gas Line Easement Documents.

Passed and Adopted this 11th day of February, 2019.

Ms. Heffernan moved to approve the recommendation; Mrs. Dearman seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

H. Recommendation to Approve 2019-2020 ECA Transportation Fees

Mr. Voigt recommended that the Board of School Trustees approve the following ECA Field Trip and Athletics Transportation Fees, effective for all trips on and after July 1, 2019:

- \$2.40 per mile for bus operation (all types), measured from origination point to destination point and return
- \$25.75 per hour for driver compensation, measured for the full duration of the trip including any overtime, wait time, or other hours during which the driver is assigned to the trip and in paid status
- The minimum trip time for ECA trips is 2.5 hours, to be charged for any trip whose actual duration is less than the minimum trip or for any trip in which a driver goes on the clock for the trip but the trip is cancelled by the trip requester

Mr. Voigt explained that the Administration has reviewed expense and operation cost information and based upon that review, it is recommended that the fees remain unchanged for the period July 1, 2019 through June 30, 2020.

Ms. Heffernan moved to approve the recommendation; Mr. Hylton seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

I. Recommendation to Approve Advertisement of Project and Preliminary Determination Hearings – 2020 Bonds

Mr. Gardner recommended that the Board of School Trustees authorize the publication of the project and preliminary determination hearing. Mr. Gardner explained that in preparing for the 2020 construction projects that will include the Transportation and Maintenance Facility building, it was determined that there will need to be additional time to prepare and plan. He shared the current timeline calls for a request for bids on these projects in January 2020 with work to begin in early 2020 on the projects. Mr. Gardner explained that in starting the process now, the ability to move through the necessary legal steps and begin work on the planning of the projects. This recommendation authorizes the publication of the hearings that will take place in March and April of this year. Mr. Gardner shared that the project threshold, the authority to spend, will likely be \$15,000,000. This will allow for construction of the Transportation and Maintenance Facility. The second project will be for capital improvements throughout the district similar to the 2019 bonds. The project threshold for this project will be \$10,000,000. These projects can be accomplished without a tax increase.

Dr. Freije moved to approve the recommendation; Ms. Heffernan seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

XIII. SUPERINTENDENT COMMENTS

Dr. Snapp thanked the Board for approving the addition of elementary assistant principals.

XIV. BOARD MEMBER COMMENTS

Mrs. Dearman thanked the elementary principals for being at the meeting.

Dr. Freije stated the new elementary assistant principals are needed and should work out well. He wished good luck to the Wrestling Team heading to the state tournament.

Ms. Heffernan thanked the elementary principals for all they do for the students of Brownsburg. She also thanked Dr. Jessup for the explanation and work that goes into textbook adoption.

Mr. Hylton offered kudos to Dr. Snapp for all of the work he has been doing with the legislators on behalf of the schools. He shared he is one of very few superintendents who meet with legislators and he appreciates the time and effort in doing that.

Mr. Utterback thanked the elementary principals and wished good luck to the new assistants. He thanked Mrs. Beebe, the teachers and Dr. Snapp for making it possible to hire the assistant principals. He also shared that at the last Board meeting, a student invited the Board to attend the family fitness night which he attended and thought it was an excellent, well run event. He offered congratulations to Mrs. Cassie Brooks for her work on the event.

XV. ADJOURNMENT

Mr. Utterback moved to certify that the Board discussed no subject matter in the January 28, 2019 Executive Session other than the subject matter specified in the public notice. Board members present at the Executive Session were Mr. Utterback, Ms. Heffernan, Mr. Hylton, Dr. Freije and Mrs. Dearman. The purpose of the Executive Session was I.C. 5-14-1.5-6.1(b)(2)(D) For discussion and strategy with respect to the purchase or lease of real property by the governing body up to the time a contract or option to purchase or lease is executed by the parties; and I.C. 5-14-1.5-6.1(b)(9) To discuss a job performance evaluation of individual employees. Mr. Hylton seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

Mr. Utterback moved to adjourn the meeting. Mr. Hylton seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays. The meeting adjourned at 7:46 p.m.

**BROWNSBURG COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES**
