

**REGULAR MEETING
BOARD OF SCHOOL TRUSTEES
BROWNSBURG COMMUNITY SCHOOL CORPORATION**

The Board of School Trustees of the Brownsburg Community School Corporation met in a regular meeting on Monday, March 11, 2019 at 6:30 p.m. in the F.L. O’Neal Administration Building, 310 Stadium Drive; Brownsburg, Indiana.

I. CALL TO ORDER

Mr. Phil Utterback, President of the Board, called the meeting to order at 6:30 p.m. Other Board members in attendance included Ms. Jessica Heffernan, Mr. Eric Hylton, Dr. Matthew Freije, and Mrs. Tiffany Dearman. Administrators present were Dr. Jim Snapp, Dr. Kat Jessup, Mr. Barry Gardner and Mr. John Voigt. Mrs. Vicki Murphy, Mrs. Jodi Gordon and Dr. Bret Daghe were also present.

II. PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

III. MOMENT OF REFLECTION

Mr. Utterback asked for a moment of silence for reflection.

IV. CONSENT ITEMS**A. Approval – Minutes: February 11, 2019**

B. Claims: #4098-4193 - \$3,046,647.72; P/R#02/15/19 - \$1,289,822.10; #4194-4400 - \$1,268,089.28; P/R#03/01/19 - \$1,317,771.35

C. Superintendent’s Report

The Superintendent’s Report was presented as follows:

1. Retirements - Certified:

Name	Building	Position	Effective Date
a. Jill Swango	EMS	Science Teacher	End of the 2018-19 school year
b. Pat O’Neil	BHS	Health Teacher	End of the 2018-19 school year
c. Martha Bourne	Brown	1 st Grade Teacher	End of the 2018-19 school year

2. Retirement – Support Staff:

Name	Building	Position	Effective Date
a. Cheryl Morin	BHS	Special Education Instructional Assistant	March 22, 2019

3. Termination – Support Staff:

Name	Building	Position	Effective Date
a. Joseph Ndayisaba	Facility Services	Custodian	February 13, 2019
b. Anna Vinson	EMS	Nutrition Services	February 27, 2019

4. Resignations – Support Staff:

Name	Building	Position	Effective Date
a. Carroll Walker	Facility Services	Maintenance Technician	February 8, 2019
b. Jennifer Price	Transportation	Bus Driver	December 21, 2018
c. Jason Donhardt	Transportation	Bus Driver	February 15, 2019
d. Rachel Tate-Sevenish	BHS	Nutrition Services	February 18, 2019
e. Renee Steinway	ALPHA	Instructional Assistant	February 19, 2019
f. Dana Molskness	BHS	Special Education Instructional Assistant	March 7, 2019

g. Nora Becerra	ECC	Instructional Assistant	End of the 2018-19 school year
h. Sarah Ernst	BHS	Athletics Administrative Assistant	End of the 2018-19 school year
i. Mary McMann	Facility Services	Custodian	February 28, 2019

5. New Employment – Certified:

Name	Building	Position	Effective Date	Degree	Reason for Employment
a. Christopher Douglas	BHS	School Counselor – Team 2021; 195 days	July 23, 2019	Masters	New position

6. New Employment – Support Staff:

Name	Building	Position	Effective Date	Hours per Day	Reason for Employment
a. Milton Davis	Facility Services	Maintenance Technician	February 11, 2019	8	Replacing Rob Van Dyke
b. Shelby McLaughlin	BHS	Special Education Instructional Assistant	February 14, 2019	7	Replacing Derek Hart
c. Curtis Pitts	Facility Services	Maintenance Technician	February 25, 2019	8	Replacing Carroll Walker
d. Aimee Nyabaruta	Facility Services	Custodian	February 14, 2019	8	Replacing Jennifer Morris
e. Eric Nkomezi	Facility Services	Custodian	February 18, 2019	8	Replacing Joseph Ndayisaba
f. Robyn Szczelaszczyk	ALPHA	Instructional Assistant	February 16, 2019	4	Replacing Renee Steinway
g. Christopher Hogan	Facility Services	BHS Facilities Team Lead	March 11, 2019	8	New position
h. Kimberly Marsh	BHS	Nutrition Services Floater	February 19, 2019	5	Replacing Rachel Tate-Sevenish
i. Janet Carlisle	BHS	Nutrition Services Floater	February 25, 2019	5	Replacing Olena Dzhus-Dahike
j. Maria Ramirez	BHS	Nutrition Services Floater	February 18, 2019	5	Replacing Edith Seymour
k. Stacy Wilson	Central Office	Data Specialist	March 4, 2019	8	Replacing Ruthie Miller
l. Danny Thomas	Transportation	Bus Driver – Band A	March 4, 2019	--	New route
m. Cory Hill	BCSC Campus	Police Officer	July 1, 2019	8	Replacing Nate Flynn
n. Jean Munyamahoto	Facility Services	Custodian	February 19, 2019	8	New position
o. Rakia Williams	BHS	Nutrition Services Floater	March 11, 2019	4	Replacing Anna Vinson

7. New Employment – Extra-Curricular:

Name	Building	Position	Effective Date
a. Renee Maynard	Lincoln	Choir Sponsor	For the 2018-19 school year
b. Kim Ramsey	Lincoln	Makerspace Club Sponsor	For the 2018-19 school year
c. Alison Burns	Lincoln	Student Council Sponsor	For the 2018-19 school year
d. Tyler Staup	Lincoln	Running Club Sponsor	For the 2018-19 school year
e. Amanda Fehrenbacher	EMS	½ Academic Team (Math) Sponsor; splitting position with Kevin Maloney	For the 2018-19 school year
f. Shannon Armstrong	WMS	Team Leader (replacing Randy Green)	For the 2018-19 school year
g. Jack Arthur	WMS	7 th Grade Baseball (Lay) Coach	For the 2018-19 season
h. DeMarkus Calhoun	EMS	Assistant Track (Lay) Coach	For the 2018-19 season
i. Avery Deaton	BHS	Assistant Unified Track (Lay) Coach	For the 2018-19 season
j. Joe Glass	BHS	Assistant Varsity Baseball (Lay) Coach	For the 2018-19 season
k. Elizabeth Perrone	WMS	Assistant Track Coach	For the 2018-19 season

l. Nathan Pritchard	WMS	Assistant Track Coach	For the 2018-19 season
m. Parker Redelman	BHS	Assistant Varsity Track (Lay) Coach	For the 2018-19 season
n. Greg Swynenburg	WMS	Assistant Track Coach	For the 2018-19 season
o. Courtney Wesson	EMS	Boys Golf Coach	For the 2018-19 season
p. Cheryl Prickett	BHS	Private Choir (\$1.00 Lay) Instructor	For the 2018-19 school year
q. Eric Lakanen	BHS	Private Orchestra (\$1.00 Lay) Instructor	For the 2018-19 school year
r. Louis Setzer	BHS	Private Band (\$1.00 Lay) Instructor	For the 2018-19 school year
s. Kristen Petty	BHS	Assistant Varsity Track (\$1.00 Lay) Coach	For the 2018-19 season
t. Kayla Blackburn	BHS	Assistant Varsity Softball (\$1.00) Coach	For the 2018-19 season
u. Kaitlin Fields	BHS	Assistant Varsity Girls Tennis (\$1.00) Coach	For the 2018-19 season
v. Anita Tiemeyer	BHS	Private Band (\$1.00 Lay) Instructor	For the 2018-19 school year
w. Esther Stien	BHS	Assistant Varsity Track (\$1.00 Lay) Coach	For the 2018-19 season
x. Rachael Brown	BHS	Assistant Varsity Softball (\$1.00 Lay) Coach	For the 2018-19 season

8. Leaves of Absence – Certified:

Name	Building	Position	Type of Leave	Dates of Leave
a. Kelly Sisson	Cardinal	1 st Grade Teacher	Medical/Maternity	Upon the birth of the baby (approximately May 8, 2019) thru the end of the 2018-19 school year
b. Courtney Vogel	Brown	4 th Grade Teacher	Medical	February 13, 2019 thru March 1, 2019

9. Change of Status – Support Staff:

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Amanda Jarvis	ECC Administrative Assistant / Treasurer	Central Office Data Specialist (Mrs. Jarvis will begin the partial transition to this position and salary effective June 10, 2019)	July 8, 2019	New position
b. Barbara Rice	BHS Nutrition Services; 5 hours / day	WMS Nutrition Services; 4 hours / day	March 4, 2019	Replacing Christine LaPerle
c. Erin Radoux	Transportation Routing Coordinator	Transportation Bus Driver – Band A	March 11, 2019	Replacing Jennifer Price
d. Melanie Allen	Cardinal/Delaware Trail Nutrition Services; 6 hours / day	Cardinal/Delaware Trail Nutrition Services; 7 hours / day	February 25, 2019	Replacing Scottie Wagner due to medical leave
e. Mark Coy	Bus Driver – Band A	Bus Driver – Band A2	February 18, 2019	Added a McKinney Vento Route
f. Amanda Trevey	Cardinal/Delaware Trail Nutrition Services; 5 hours / day	Cardinal/Delaware Trail Nutrition Services; 7.5 hours / day	February 18, 2019	Replacing Oleana Dzhus
g. Robyn Szczelaszczyk	ALPHA Instructional Assistant; 4 hours / day	ALPHA Instructional Assistant; 7 hours / day	April 8, 2019	Increase hours due to student support

10. 2019-20 Job Share Applications:

It is recommended the Board approve the following job share agreements for 2019-20 school year.

- Leah Wagler and Kristen Armstrong will be job sharing a Kindergarten teaching position at Cardinal
- Macy McGoun and Nikki Goodpaster will be job sharing the Physical Education teaching position at Brown

FOR YOUR INFORMATION:**11. Transfer – Support Staff:**

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Kathleen Ball	BHS Nutrition Services Floater	WMS Nutrition Services	February 18, 2019	Replacing Haley Keeler

12. Approval of Construction Change Orders: The Administration has approved the following construction change orders; the projects remain within the established budget.

	Prior Contract Amount	Change Order Amount	Resulting Contract Amount	Approved Date	Noted in Consent Agenda	Change
Brownsburg HS						
BP 10 - Geiger & Peters - CO 14	\$4,378,560.83	\$6,224.81	\$4,384,785.64	2/11/19	3/11/19	costs associated with the roof frames that were added and/or modified due to roof taper
BP 10 - Geiger & Peters - CO 15	\$4,384,785.64	\$18,425.89	\$4,403,211.53	2/25/19	3/11/19	ASI 067 (Unit E and K Structural Revisions)
BP 11 - JBM - CO 37	\$16,757,017.25	\$18,116.00	\$16,775,133.25	2/28/19	3/11/19	ASI 058
BP 12 - Horning - CO 06	\$3,325,037.85	\$102,906.34	\$3,427,944.19	2/11/19	3/11/19	Unit L and Q roof taper
BP 13 - Performance - CO 24	\$6,359,103.00	\$4,632.00	\$6,363,735.00	2/25/19	3/11/19	ASI 067 (Unit E and K Structural Revisions)
BP 16 - GPI - CO 27	\$14,233,459.41	\$15,514.00	\$14,248,973.41	2/12/19	3/11/19	Unit L Roof Drains and Unit Q curb revision due to roof taper revisions
BP 16 - GPI - CO 28	\$14,248,973.41	\$4,638.00	\$14,253,611.41	2/28/19	3/11/19	ASI 058.
BP 17 - Electric Plus - CO 28	\$9,670,248.13	\$1,745.04	\$9,671,993.17	2/7/19	3/11/19	Electrical feeder revisions to the Elevator per RFI 304.
BP 17 - Electric Plus - CO 29	\$9,671,993.17	\$13,104.00	\$9,685,097.17	2/28/19	3/11/19	ASI 058 and ASI 066
BP 14 - Santarrosa - CO 14	\$3,704,992.42	\$7,809.52	\$3,712,801.94	2/13/19	3/11/19	changing from rubber treads to precast terrazzo on the Unit J stair
BP 18 - Complete Masonry - CO 09	\$2,787,976.64	-\$522.00	\$2,787,454.64	2/25/19	3/11/19	ASI 067 (Unit E and K Structural Revisions)

13. Approval Field Trip Requests – Overnight:

The DECA Club attended the DECA State Competition March 3-March 5, 2019 at the Marriott Hotel, Indianapolis, Indiana. Approximately 115 students and 6 chaperones attended the event. The trip was organized by Tara Sabelhaus, BHS Teacher and DECA sponsor and was approved by the Superintendent based on travel guidelines as set forth by the Board.

The HOSA Club will be attending the HOSA State Competition April 16-April 18, 2019 at the Westin Hotel, Indianapolis, Indiana. Approximately 28 students and 2 chaperones will be attending the event. The trip is being organized by Christina Duncan, BHS Teachers and HOSA sponsor and has been approved by the Superintendent based on travel guidelines as set forth by the Board.

Dr. Snapp recommended the Board approve the Consent Agenda as presented; Dr. Freije moved to approve the Consent Agenda; Ms. Heffernan seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

V. COMMUNICATIONS:**A. Operations Update**

Mr. Voigt provided a brief walking area update sharing the progress made in preparing for the additional riders expected for the 2019-20 school year as a result of the Board's February 11, 2019 approval of the modified walking area recommendation. He shared the results of a survey issued to 1,025 families within the current walking areas, with the response depicted on maps for each school's current walking zone. The final number of students utilizing the bus service offered by BCSC will vary right up to the first day of school due to graduating seniors, in-bound Kindergartners, families moving in and out, and a myriad of other reasons outside BCSC's control or ability to project. However, he shared that the current results of the survey show approximately 500 students K-12 will be riding the bus in the coming school year. He thanked Mrs. Vicki Murphy and Mr. Scott Smith for the work they did to quickly create, implement and provide results of the survey.

Mr. Voigt also explained that over the past month, BCSC Transportation has done the following:

- Reconfirmed the delivery of five additional school buses on or about July 1, 2019
- Begun hiring five additional drivers for those additional buses (all five positions have candidates in the process of being hired, and two of those drivers came to BCSC as a result of the billboard on I-74)

- Completed the preliminary survey process to begin developing and refining the routes and stops within the current walking area
- Begun finalizing the adjustments needed to the bus staging areas at each school to accommodate the additional buses.

Mr. Voigt then shared an update regarding the recent consideration of the Brentwood Planned Unit Development off CR 600 E to the west of Brownsburg. He explained that this subdivision recently appeared on the Town of Brownsburg Advisory Plan Commission agenda and has been the subject of discussion between BCSC, the Town Development Services Department, and the developer, Drees Homes. The subdivision is comprised of a single drive ending 1400 to 1500 feet back in a cul-de-sac. BCSC staff worked with the developer to create a “loop” at the back of the subdivision that would permit buses to pass through the area without risk of contacting vehicles or mailboxes, or of having to reverse direction to clear the area. The Plan Commission with the loop drive amendment approved the subdivision. BCSC staff continue to work with the Town and County to develop language for Planned Unit Developments and phased sections of subdivisions to address the cul-de-sac issue.

Finally, Mr. Voigt noted that five BCSC school nurses voluntarily participated in emergency preparedness training with Hendricks Regional Health. The session included training in bleeding control, triage techniques in mass casualty incidents, as well as an active shooter simulation and was held at the HRH Main Hospital. He shared this training is another example of the positive relationship we have developed with HRH and the benefits that relationship brings to our school nurses.

B. Brownsburg Education Foundation Report

Ms. Heffernan shared the following activities for the Education Foundation:

- Rally for Our Kids Gala was held Friday, March 8th at the Top Eliminator Club at Lucas Oil Raceway. The event was a huge success with over 325 guests in attendance raising nearly \$80,000.
- Graduate Walk Brick Special is available through March 22. \$10 off when you use the promo code GRAD2019. Bricks must be ordered by March 22 to be placed in the ground prior to graduation.
- Chip In for the Kids Golf Outing, presented by Summers Plumbing, Heating and Cooling is scheduled for June 14, 2019 at West Chase Golf Course
- The 2019 Metamorphosis Awards, presented by Stutler Dental Care were awarded to Ivan Wojciechowski, 4th grader at Eagle Elementary who wrote about the positive impact of the Eagle Robotics Club and to Shelley Rankin, BEMS English teacher who wrote about the positive impact of Project LIT BEMS. Both of these projects are funded by BEF.

C. Review of 2019 Budget Calendar

Mr. Gardner shared the budget calendar for the upcoming budget cycle. He explained the calendar is similar to previous years with a minor change because of the change in funds, the review of all funds will be shared in one presentation in July, not over two meetings as in the past. He noted all other scheduling for the budget process remains the same and this is just to provide the information to the Board.

D. First Reading of 2020-2021 School Calendar

Dr. Snapp presented the 2020-2021 School Calendar for first reading. He shared that the calendar resembles those that have been in place over the previous seven year with this being the ninth calendar reflecting the balanced calendar schedule. He noted that we wait for the Wayne Township schedule to be established and follow that as closely as possible because of the number of students that participate in the AREA 31 program at Wayne Township. Dr. Snapp explained that the calendar has been shared with the teacher’s association and the support staff advisory committee. It will be on the April agenda for final approval.

E. First Reading of Board Policies (3000 – Professional Staff; 4000 – Support Staff)

Mrs. Gordon presented the 3000 – Professional Staff and 4000 – Support Staff Board Policies for first reading. She explained that the policies are very similar and address policies with regard to employees. The Board members had several questions regarding the policies. Mrs. Gordon noted the questions and acknowledged those policies affected would be reviewed and addressed with the second reading at the April Board meeting.

F. Second Reading of Board Policies (2000 – Program)

Dr. Jessup presented the second reading of 2000 – Program Board Policies. There were no questions from the Board. She noted the policies will be brought to the April Board meeting for third reading and final approval.

VI. COMMENTS FROM PATRONS

There were no comments from patrons.

VII. OLD BUSINESS

A. Recommendation to Approve Board Policies 0000 – Bylaws; 1000 - Administration)

Dr. Snapp recommended the Board of School Trustees approve the following Board Policies:

- 0000 – Bylaws
- 1000 – Administration

Dr. Snapp explained that as part of the committed review of all Board Policies, the above mentioned Board policies have been reviewed and revised and are presented for final approval. Updates will be provided to NEOLA and updated accordingly.

Ms. Heffernan made a motion to approve the recommendation; Mr. Hylton seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

B. Recommendation to Approve 2019-2020 Student Handbooks

Dr. Jessup recommended the Board of School Trustees approve the Student Handbooks for the 2019-2020 school year. She explained that the handbooks were presented for first reading at the February Board meeting and that no additional changes or revisions were requested.

Mr. Hylton made a motion to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

C. Public Hearing on Fifth Amendment to Lease (2019 Bonds)

Mr. Utterback opened the Public hearing at 6:51 p.m.

Mr. Gardner explained that the public hearing is to receive public comments with respect to the amendment to the lease of for the 2019 Bonds. He reminded the Board that the funding for the 2019 Summer Projects, which includes the refurbishment of the West Middle School office, reroof of Brown Elementary as well as several other projects, is through a lease financing agreement. He shared that lease financings are used by school corporations across Indiana in order to borrow funds for renovation and construction projects. Mr. Gardner explained that because the West Middle School building is currently subject to a financing lease, in order to move forward with this bond project, the current lease must be amended to extend the term of the lease and increase the lease rental due from the School Corporation. He shared that this is the fifth amendment to the lease which is encumbered by West Middle School and originated in 1994. The lease establishes the parameters for the bonds,

referencing the term and maximum amount. He noted because the lease is encumbered, it is tied to the Building Corporation which met earlier in the evening and approved the amendment at that time.

Mr. Utterback called for public comment. There being none, Mr. Utterback closed the Public Hearing at 6:53 p.m.

D. Recommendation to Approve Resolution Authorizing Execution of Lease (2019 Bonds)

Mr. Gardner recommended that the Board of School Trustees approve the Resolution Authorizing Execution of Fifth Amendment to Lease. He explained that as required by the School Leasing Statute (IC 20-47-3), after a hearing, the School Board must then approve the Fifth Amendment to Lease and authorize the offices to execute such agreement. He shared that the Lease is the agreement whereby the School Corporation will levy the required property tax to pay the lease payments. The lease payments will be paid to the Building Corporation and used to pay the bondholders. The Fifth Amendment to the Lease is adjusting the parameters of the lease to set up the new agreement with the bondholders for the 2019 Bonds. He noted this is a required legal step that is not a detriment to our capacity to pay bonds and it does not change the fact that the 2019 Bonds will not increase the overall tax rate.

RESOLUTION AUTHORIZING EXECUTION OF FIFTH AMENDMENT TO LEASE

WHEREAS, on February 11, 2019, this Board of School Trustees (the "Board") examined and approved a form of Fifth Amendment to Lease (the "Fifth Amendment") between the Brownsburg 1999 School Building Corporation (the "Building Corporation") and Brownsburg Community School Corporation (the "School Corporation"); and,

WHEREAS, notice of a hearing on the proposed Lease was given by publication in The Hendricks County Flyer on February 6, 2019 and in The Republican on February 7, 2019, and said hearing has been held in accordance with the notice; now, therefore,

BE IT RESOLVED by the Board of the School Corporation, that the preliminary drawings, plans, specifications and estimates provide the necessary facilities for the pupils of this School Corporation and the same now are hereby approved, and any members of the Board be, and they are hereby authorized and directed to endorse their approval upon such drawings, plans, specifications and estimates.

BE IT FURTHER RESOLVED, that the proposed Fifth Amendment provides for a fair and reasonable rental, and further that the execution of the Fifth Amendment is necessary and wise.

BE IT FURTHER RESOLVED, that the Secretary or Assistant Secretary of the Board is authorized and directed to initial and date a copy of the proposed Fifth Amendment and to place the same in the minute book immediately following the minutes of this meeting, and said Fifth Amendment is made a part of this resolution as fully as if the same were set forth herein.

BE IT FURTHER RESOLVED, that any officers of the Board be, and they are hereby authorized and directed to execute Fifth Amendment on behalf of the School Corporation.

Passed and Adopted this 11th day of March, 2019.

Ms. Heffernan moved to approve the recommendation; Mr. Hylton seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

E. Recommendation to Approve Resolution Assigning Construction Bids to Building Corporation (2019 Bonds)

Mr. Gardner recommended that the Board of School Trustees approve the resolution assigning construction bids to the Building Corporation. Mr. Gardner explained that the Building Corporation owns the West Middle School building. The Building Corporation will also be the issuer of the bonds. The bond proceeds will be held by the trustee bank, and will be used to pay the contractors for the work done on the building. As a result, the construction contracts will need to be with the Building Corporation because the Building Corporation will hold the funds to pay the contractors. The School Corporation will receive the bids and/or contracts and will award the bids and/or contracts under State law but will then assign those bids and/or contracts to the Building Corporation.

**RESOLUTION ASSIGNING CONSTRUCTION BIDS AND
CONTRACTS, ONCE RECEIVED**

WHEREAS, the Brownsburg Community School Corporation (the "School Corporation") has or will receive construction bids and enter into contracts for the renovation of and improvements to school facilities throughout the school corporation, including site improvements, purchase of equipment and technology (the "Project"); now, therefore,

BE IT RESOLVED, the construction bids and contracts relating to the Project are hereby assigned to the Building Corporation, once received.

Passed and Adopted this 11th day of March, 2019.

Mr. Hylton moved to approve the recommendation; Ms. Heffernan seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

F. Recommendation to Approve Resolution Approving First Amendment to Amended and Restated Master Continuing Disclosure Undertaking and Eighth Supplement (2019 Bonds)

Mr. Gardner recommended that the Board of School Trustees approve the resolution approving the First Amendment to the Amended and Restated Master Continuing Disclosure Undertaking and Eighth Supplement. Mr. Gardner explained this relates to the requirement to provide continuing disclosure (quarterly) of financial information to the Securities and Exchange Commission. He shared that the document from the SEC has been in use since 2015, but recently had two new items added to the disclosure checklist. This is the first issuance of debt since the changes were implemented thus resulting in the need to amend and restate the Master Continuing Disclosure document. Additionally, the Eighth Supplement that is noted in the resolution represents the addition of the 2019 Bonds to the Master Continuing Disclosure checklist that is reviewed each quarter with district bond counsel.

**RESOLUTION APPROVING FIRST AMENDMENT TO AMENDED AND RESTATED MASTER
CONTINUING DISCLOSURE AND EIGHTH SUPPLEMENT TO MASTER CONTINUING
DISCLOSURE UNDERTAKING**

WHEREAS, a First Amendment to the Amended and Restated Master Continuing Disclosure Undertaking and an Eighth Supplement to Master Continuing Disclosure Undertaking (collectively, the "Undertakings") have been presented to the Board of School Trustees (the "Board") of Brownsburg Community School Corporation (the "School Corporation") in connection with the issuance of the Brownsburg 1999 School Building Corporation Ad Valorem Property Tax First Mortgage Bonds, Series 2019 (the "Bonds"); and

WHEREAS, the Board must approve the form of Undertakings and the issuance of the Bonds; now, therefore,

BE IT RESOLVED, that the Board hereby approves the form of Undertakings and hereby authorizes any officers of the Board to execute such Undertakings.

BE IT RESOLVED, that any officers of the Board are hereby authorized and directed to execute any and all documents and certificates required in order to issue and deliver the Bonds.

Passed and Adopted this 11th day of March, 2019.

Ms. Heffernan moved to approve the recommendation; Mrs. Dearman seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

G. Recommendation to Approve Resolution Approving Amended and Restated Post Compliance Procedures (2019 Bonds)

Mr. Gardner recommended that the Board of School Trustees approve the following resolution approving amended and restated post compliance procedures. Mr. Gardner explained that while the Master Continuing Disclosure is the quarterly checklist for compliance, the Post Issuance Compliance Procedures are the bylaws or guidelines that govern what must be reviewed in the quarterly disclosures. This resolution incorporates the changes referenced in the Master Continuing Disclosure as required by the Securities and Exchange Commission.

RESOLUTION APPROVING AMENDED AND RESTATED POST-ISSUANCE COMPLIANCE PROCEDURES

WHEREAS, on May 11, 2015 the Board of School Trustees (the "Board") of the Brownsburg Community School Corporation (the "School Corporation") previously adopted and approved Post Issuance Compliance Procedures (the "Original Procedures"); and

WHEREAS, the Board has now been presented with Amended and Restated Post-Issuance Compliance Procedures (the "Amended Procedures") which amend and restate the Original Procedures to provide for a new compliance officer and to incorporate recent changes in law; and

WHEREAS, the Board has issued securities or has had securities issued on its behalf in the form of bonds, notes or other types of indebtedness (the "Bonds") in order to finance or refinance various projects; and

WHEREAS, by issuing the Bonds, the School Corporation is obligated to comply with various restrictions and obligations, which are described in the financing and closing documents executed in connection with the issuance of Bonds, such as trust indentures, lease agreements, bond resolutions, tax certificates, arbitrage certificates and continuing disclosure undertakings, and which may extend for 20 years or more into the future; and

WHEREAS, school corporations experience administration changes over time and it is in this School Corporation's interest to ensure the continual satisfaction of these obligations and restrictions; and

WHEREAS, such restrictions and obligations require significant documentation, record keeping and diligence; and

WHEREAS, written procedures describing the monitoring, oversight and fulfillment of these post issuance obligations are beneficial to ensure maintenance of the tax-exemption or other tax beneficial treatment on the Bonds and compliance with Securities and Exchange Commission Rules and regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board accepts and ratifies the Amended Procedures, presented to the meeting, and directs that these administrative Amended Procedures be incorporated into the procedure manuals of the School Corporation administration.

BE IT FURTHER RESOLVED that the Board appoints the person who is employed as Chief Financial Officer or Director of Finance of the School Corporation to serve as the Compliance Officer (as defined in the Amended Procedures) and directs such Compliance Officer, in consultation with counsel, as appropriate, to implement such Amended Procedures.

BE IT FURTHER RESOLVED that the Compliance Officer is also directed to review any disclosure documents, such as an Official Statement, Offering Memorandum or any other type of offering material, prepared on behalf of the School Corporation in connection with the issuance of any Bonds issued hereafter and such Compliance Officer is authorized to consult with any staff, municipal advisor or counsel to assist with such review.

Passed and adopted this 11th day of March, 2019.

Ms. Heffernan moved to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

H. Preliminary Determination Hearing (2020 Bonds)

Mr. Utterback opened the Public hearing at 6:59 p.m.

Mr. Gardner explained that the public hearing is the first hearing relating to the issuance of bonds for the 2020 projects. He shared that the projects being considered within this bond issue include the Transportation Building Project and additional Capital Improvement Projects. Mr. Gardner noted that the bond issue is estimated to be between \$21-\$22 million. The Transportation Building Project is projected to be approximately \$15,000,000 which equates to a tax rate of approximately 5 cents, however, because of debt falling off, the effective tax rate will be zero. Additionally, for the capital improvement projects, the tax rate is expected to be approximately 3 cents, again, because of the debt repayment, the effective rate is zero. Mr. Gardner explained another hearing is required to be held at the next Board meeting.

Dr. Freije asked what the expected completion date of the Transportation Building Project might be. Mr. Voigt replied in 2021. He indicated very preliminary plans are under way and while this project will be smaller than the high school project, it will contain similar issues as far as completing the project in phases due to the new facility being built on the existing site.

Mrs. Dearman asked for an explanation regarding the excise tax rate shared in a slide provided by Mr. Gardner. He explained the excise tax is in addition to taxes received through assessed value/property taxes.

Dr. Snapp iterated the assurance that the projects will be completed without a tax increase.

Mr. Utterback asked about the Capital Projects and what they would include. Mr. Voigt responded that the projects would be very similar to the 2019 Summer Projects including maintenance projects, roofing projects, buses, and technology.

Mr. Utterback called for public comment. There being none, Mr. Utterback closed the Public Hearing at 7:06 p.m.

I. Recommendation to Approve Reimbursement Resolution (2020 Bonds)

Mr. Gardner recommended that the Board of School Trustees approve the resolution authorizing the reimbursement of expenditures with the 2020 Bonds. Mr. Gardner explained if the School Corporation pays any preliminary costs related to the projects prior to receiving bond proceeds, it may reserve the ability to be reimbursed from bond proceeds after the closing. The following resolution declares the official intent to do so.

DECLARATION OF OFFICIAL INTENT TO REIMBURSE EXPENDITURES

WHEREAS, Brownsburg Community School Corporation (the "School Corporation") intends to finance the (i) construction of a Transportation Facility and related site improvements and the purchase of equipment (the "Transportation Project"), and (ii) renovation of and improvements to school facilities throughout the district, as well as the purchase of vehicles, equipment and technology (the "Capital Improvements Project", which collectively with the Transportation Project shall collectively be referred to as, the "Projects"); and

WHEREAS, the School Corporation reasonably expects to reimburse certain costs of the Transportation Project with proceeds of obligations to be incurred on behalf of the School Corporation in an amount of approximately \$13,000,000; and

WHEREAS, the School Corporation reasonably expects to reimburse certain costs of the Capital Improvement Project with proceeds of obligations to be incurred on behalf of the School Corporation in an amount of approximately \$8,000,000; and

WHEREAS, the School Corporation, acting through a leasing entity, expects to have obligations issued on its behalf for the Projects and to use the proceeds hereof to reimburse or pay costs of the Projects;

NOW, THEREFORE, BE IT RESOLVED that the School Corporation declares its official intent to acquire, construct or rehabilitate the Transportation Project with proceeds of obligations incurred on behalf of the School Corporation in an amount of approximately \$13,000,000 for the purpose of paying or reimbursing costs of the Transportation Project; and to approve obligations issued by a leasing entity that will lease the Transportation Project to the School Corporation.

BE IT FURTHER RESOLVED that the School Corporation declares its official intent to acquire, construct or rehabilitate the Capital Improvement Project with proceeds of obligations incurred on behalf of the School Corporation in an amount of approximately \$8,000,000 for the purpose of paying or reimbursing costs of the Capital Improvement Project; and to approve obligations issued by a leasing entity that will lease the Capital Improvement Project to the School Corporation.

BE IT FURTHER RESOLVED, that the School Corporation reasonably expects to reimburse itself from proceeds of obligations issued on behalf of the School Corporation for costs of the Projects paid prior to the issuance of the obligations.

Passed and Adopted this 11th day of March, 2019.

Ms. Heffernan moved to approve the recommendation; Dr. Freije seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.

VIII. NEW BUSINESS

A. Recommendation to Approve New Novels for the 2019-2020 School Year

Dr. Jessup recommended that the Board of School Trustees approve the adoption of novels for secondary English for the 2019-2020 school year. Dr. Jessup explained that a comprehensive review of novels used in grades 6-12 English classes was completed by the secondary English department. She shared that in May 2018, a set of guidelines was established to be used throughout the review process including: decisions would be student based; avoid change for change sake; seek to create a well-rounded, diverse reading list; choose texts of substance that are highly engaging; consider curricular changes and impact on maps, summatives, and writing pieces; choose texts of appropriate complexity; and, make best decisions for honors and high ability students. A clear timeline for the book adoptions process was also established. Dr. Jessup noted that following the teacher review, parents were invited to review the books. As a result of

the parent review, several books were actually not recommended for adoption due to questionable content. The following books are being recommended for adoption:

6th Grade: *The Perfect Score*
6th Grade: *Chasing Lincoln's Killer*
7th Grade: *Brown Girl Dreaming*
7th Grade HA: *Something Wicked This Way Comes, Woman in Black, Turn of the Screw, We Have Always Lived Here, and Dr. Jekyll and Mr. Hyde*
8th Grade: *Make Your Bed, Dreamland Burning, The House on Mango Street*
8th Grade HA: *Joy Luck Club, A Long Way Gone: Memoirs of a Boy Soldier, The Secret Side of Empty*
9th Grade: *The Graveyard Book*
Pre-AP 9: *The Book Thief*
10th Grade: *Long Way Down*
Pre-AP 10: *Midsummer Night's Dream*
English 11: *Hillbilly Elegy*
English 12: *The Road, The Last Lecture, The Color of Water*
AP Lit: *The Color Purple, Never Let me Go*

Dr. Jessup noted the teachers did an outstanding job of collaborating to determine texts that would meet the needs of current and future students. The selection of these titles will help to create a more enriching, differentiated reading experience for students.

Mr. Hylton moved to approve the recommendation; Ms. Heffernan seconded the motion. Mrs. Dearman asked how many parents participated. Dr. Jessup explained that one parent for every teacher was invited to review the books, with the only stipulation that the parent could not be a teacher in the district. There being no further discussion, the Board approved the motion by a vote of five (5) ayes; zero (0) nays.

B. Recommendation to Approve Transfer of Real Estate – Crosswalks/Utility Easements

Mr. Voigt recommended that the Board of School Trustees approve the resolution granting the transfer of real estate to the following:

- Hendricks County Rural Electric Membership Corporation, an Indiana rural electric membership corporation, for the purposes of a permanent 15' utility easement along Airport Road and a permanent 20' utility easement along Northfield Drive, both on property owned by the School Corporation adjacent to East Middle School and as detailed in the resolution and transfer documents.
- The Town of Brownsburg for the purposes of 12 individual parcels to be donated to the Town as right of way for sidewalk and crosswalk improvements on property owned by either the Brownsburg Community School Corporation or the Brownsburg 1999 School Building Corporation, as detailed in the resolution and transfer documents.

Mr. Voigt explained that the recommendation for the Hendricks Power easements relate to the new roundabout to be constructed at Northfield Drive and Airport Road and consists of approximately 0.987 acres. The Town of Brownsburg right of ways, are for improvements at crosswalks and consist of approximately 0.2 acres all totaled. The parcels are being donated.

RESOLUTION APPROVING DONATION AGREEMENTS, TRANSFER DOCUMENTS AND DEEDS

WHEREAS the Board of School Trustees (the "Board") of the Brownsburg Community School Corporation (the "School Corporation") reviewed and considered: (i) Donation Agreements (the "Donation Agreements") relating to approximately 0.20 acres of undeveloped land as described on

Schedule I attached hereto (the “Donated Town Property”), which Donated Town Property will be donated by the Brownsburg 1999 School Building Corporation (the “Building Corporation”) or the School Corporation to the Town of Brownsburg, Indiana (the “Town”) in order for the Town to construct ADA compliant handicapped ramps; (ii) transfer documents (the “Transfer Documents”) relating to the transfer of title of two parcels consisting of approximately 0.987 acres as described on Schedule II attached hereto (the “Donated HP Property”, and together with the Donated Town Property, the “Donated Property”) from the School Corporation to Hendricks County Rural Electric Membership Corporation (“Hendricks Power”); and (iii) Deeds (the “Deeds”) related to each parcel of the Donated Property; and

WHEREAS, portions of Donated Town Property are located on mortgaged properties at East Middle School, West Middle School and Brown Elementary School which sites are secured by Trust Indentures between the Building Corporation and The Bank of New York Mellon Trust Company, N.A. (the “Trustee”) and Lease Agreements between the Building Corporation and the School Corporation; now therefore

BE IT RESOLVED that the School Corporation hereby authorizes and approves the School Corporation’s or the Building Corporation’s entrance to the respective Donation Agreements for the purpose of allowing the Town to construct ADA compliant handicapped ramps; and

RESOLVED FURTHER, that the School Corporation hereby authorizes and approves the School Corporation’s entrance into the Transfer Documents for the benefit of Hendricks Power.

RESOLVED FURTHER that the School Corporation hereby approves the form of the Donation Agreements, the Transfer Documents and the Deeds and consents to the Building Corporation’s and/or the School Corporation’s entrance into the respective Donation Agreements, Transfer Documents and Deeds, as applicable; and

BE IT RESOLVED that the Board of the School Corporation hereby determines that the Donated Property is not needed for the use by the School Corporation; and

RESOLVED FURTHER that the Building Corporation’s entrance into the Donation Agreements related to the Donated Town Property is not a material event, as defined in the Amended and Restated Master Continuing Disclosure Undertaking dated August 1, 2015; and

RESOLVED FURTHER that the Board of the School Corporation authorizes the execution of any and all documents relating to the entrance into the Donation Agreements, Transfer Documents and the Deeds; and

RESOLVED FURTHER that the Board authorizes an officer of the Board, the Superintendent or the Chief Financial Officer to execute any and all documents relating to the Donated Property.

Passed and Adopted this 11th day of March, 2019.

Mr. Hylton moved to approve the recommendation; Ms. Heffernan seconded the motion. Dr. Freije asked if the easement along Northfield Drive will affect the Cross-Country course. Mr. Voigt replied there is actually a clause in the documents that states the course must be kept in tact. Mr. Utterback asked if the parcels were being donated. Mr. Voigt explained that yes, the parcels are being donated – to Hendricks Power because they do not charge the district fees for transformers and other infrastructure improvements; and to the Town, for goodwill. There being no further discussion, the Board approved the motion by a vote of five (5) ayes; zero (0) nays.

IX. SUPERINTENDENT COMMENTS

Dr. Snapp shared that the Indiana Department of Education recently released its 4 star school ratings and for the fourth year in a row, all 9 school in the district were rated as 4 star schools. He explained the rating was based on 2017-2018 data which did not include Lincoln Elementary.

X. BOARD MEMBER COMMENTS

Mrs. Dearman thanked Vicki Murphy for her tireless effort with district communications and especially show choir.

Ms. Heffernan thanked Rene Behrend, Executive Director of the Brownsburg Education Foundation for the tremendous job with the BEF Gala.

Mr. Hylton thanked Mrs. Behrend as well for the great job on the Gala.

XI. ADJOURNMENT

Mr. Utterback called for a motion to adjourn the meeting. Dr. Freije moved for adjournment; Mrs. Dearman seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays. The meeting adjourned at 7:17 p.m.

**BROWNSBURG COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES**
