



TOWN OF WEST HARTFORD

MEETING MINUTES

FAIR RENT COMMISSION

June 29, 2023 at 6:30 PM

West Hartford Town Hall Room 400

I. Meeting Opening

- A. Call to Order: Interim Chair Nichole Berklas welcomed everyone and started the meeting at 6:34 pm.
- B. Roll Call
Present: Nichole Berklas, Ashley Rigby, Alexis Safo-Agyeman, Bruce Wittchen, and Kyle Zelazny. Commissioner Nastajha participated virtually. Commissioner Salvatore Tripoli was absent. A quorum of members was present.
- C. Approval of Minutes from March 23, 2023 Meeting
Motion made by: Alexis Safo-Agyeman
Motion seconded by: Ashley Rigby
Vote: Motion passes unanimously

II. New Business

- A. Explanation of Administrative Hearing Guidelines

Interim Chair Berklas advised that everyone was present for the purpose of holding a hearing. The court reporter was present. Interim Chair Berklas ensured that all parties were present, and went over the hearing procedures. Commissioner Zelazny swore in the Complainant and Respondent's representative.

B. Case #2023-02, Gabriel v. 4 Sisters Forest LLC

Interim Chair Berklas calls the Complainant to the podium. Complainant introduces Complainant's exhibits A-C, then provides testimony as to why a Fair Rent Commission Complaint was filed. Interim Chair Ortiz gives the Respondent the opportunity to ask questions of the Complainant. The Commissioners then have the opportunity to ask questions.

Interim Chair Berklas calls on the Respondent's representative. Respondent's representative introduces Respondent's exhibits 1-4, then provides testimony. Interim Chair Ortiz gives the Complainant the opportunity to ask questions of the Respondent. The Commissioners then ask questions of the Respondent.

The Parties then have the opportunity to make closing statements. Following closing statements, the Commissioners proceed with deliberations. Commissioner Rigby makes a motion to recess at 7:31 pm. Commissioner Wittchen seconds the motion. Motion passes. The Commission reconvenes at 7:45 pm. Commissioner Berklas makes a motion to continue the hearing 2023-02, Gabriel v. 4 Sisters Forest LLC, for 25 days pending additional information from the Respondent. Complainant will make a payment in the amount of \$1400.00 to the Respondent for July 2023 rent. Commissioner Safo-Agyeman seconds the motion. Motion passes.

III. Adjournment

Meeting adjourned at 7:47 pm.