

Lawndale Elementary School District
Uniform Complaint Form

First Name:		Last Name:	
Phone:		Date:	
Address:			

For "Williams" complaints, please use Williams Complaint Form (EC 35186)

Uniform Complaints | Check boxes that apply.

- | | | |
|---|---|--|
| <input type="checkbox"/> Adult Basic Education | <input type="checkbox"/> Special Education Programs | <input type="checkbox"/> School Safety Plans |
| <input type="checkbox"/> Migrant Education | <input type="checkbox"/> Consolidated Categorical Aid Programs | <input type="checkbox"/> Unlawful Discrimination |
| <input type="checkbox"/> Vocational Education | <input type="checkbox"/> Child Care and Development Programs | <input type="checkbox"/> Sexual Harassment |
| <input type="checkbox"/> Pupil Fees | <input type="checkbox"/> Child Nutrition Programs | <input type="checkbox"/> Bullying |
| <input type="checkbox"/> Lactation Accommodations | <input type="checkbox"/> Course Periods without Educational Content | <input type="checkbox"/> Foster Care/Homeless Student Educational Rights |

Other Complaints | Check boxes that apply.

- | | | |
|---|--|---|
| <input type="checkbox"/> Against District Employee | <input type="checkbox"/> Employee vs. Employee | <input type="checkbox"/> Pupil Complaints |
| <input type="checkbox"/> Improper Governmental Activity | | |

Explanation | Please print/type below (or attach statement). Provide names, dates, times, places, witnesses, etc.

I have attached supporting documents: Yes No

I have discussed my complaint with district personnel: Yes No

If yes, with whom: _____ what was the result? _____

I understand that by filing this complaint, I authorize the school district to investigate and disclose such information as may be reasonably necessary to investigate and resolve this complaint. I understand that the school district may request further information about this matter, and if such information is available, I agree to provide it upon request. I also understand that a copy of this complaint may be given to the employee or supervisor against whom the complaint is made (if applicable). I acknowledge that the school district prohibits retaliation or harassment against any individual, parent/guardian or the child of a parent/guardian who submits a complaint.

Signature:		Date:	
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Please file this complaint with the District's Compliance Officer:

Assistant Superintendent, Human Resources
 4161 West 147th Street
 Lawndale, CA 90260

Descriptions

Complainants are encouraged, where possible, to resolve their complaints informally at their school or work site or through the District Office. Further explanation of the District's complaint policy is available at www.lawndalesd.net/board_policies.

Uniform Complaints

Adult Basic Education: Complaint about learning goals and objectives, instructional setting, instructional techniques, assessment curriculum standards, etc.

Migrant Education: Complaint about learning goals and objectives, instructional setting or techniques and professional duties and responsibilities, etc.

Vocational Education: Appropriateness of programs, instructional setting, suitable learning environment, climate of mutual respect, professional duties and responsibilities

Special Education Programs: Complaint concerning compliance with state and federal laws regarding special education services and programs.

Consolidated Categorical Aid Programs: The District shall investigate complaints of non-compliance with District, state and/or federal programs such as: federal Title I through VI programs and state programs.

Child Care and Development Programs: Concerns regarding program implementation, services or accommodations for a pupil.

Child Nutrition Programs: Complaints regarding pupil nutrition, participation guidelines, services, qualifications, etc.

School Safety Plans: Complaint regarding non-compliance with or lack of a comprehensive school safety plan for school sites.

Unlawful Discrimination: Complaints regarding discrimination on the basis of actual or perceived sex, sexual orientation, gender, genetic information, ethnic group identification, race, ancestry, age, national origin, religion, color, or mental or physical disability, or association with individuals or groups having any of these characteristics.

Pupil Fees: Complaints regarding the assessment of unlawful fees to pupils.

Sexual Harassment: Sexual harassment is a form of unlawful discrimination and includes unwelcome sexual advances, requests for sexual favors, and other unwelcome verbal, visual, or physical conduct of a sexual nature made by someone in the workplace or in an educational setting. Sexual harassment complaints will be handled in a confidential manner respecting the privacy of all parties to the fullest extent possible.

Bullying: Complaints regarding systematic and chronic infliction of physical or psychological harm on a pupil.

Lactation Accommodation: Failure to provide accommodations for lactating students to breast feed, express breast milk, or other needs related to breast feeding.

Course Periods without Educational Content: Failure to get written parental consent or lack of school official's determination regarding Pupil Benefit.

Foster Care/Homeless Student Educational Rights: Denial of immediate enrollment; to remain in school of origin; enrollment in a comprehensive school; partial credit; state graduation requirements; 5th year enrollment, or access to resources, services, or activities.

Other Complaints

Improper Governmental Activity: Notification can be made to the District if an employee has information regarding possible non-compliance with or violations of state or federal statutes, rules, or regulations by a District employee that is economically wasteful or involves gross misconduct or inefficiency.

Pupil Complaints: Complaints from pupils regarding alleged misapplication of policies, rules, regulations or procedures.

Complaints pertaining to child abuse will be referred to the appropriate county office. Other complaints not covered under this form may be referred to the appropriate District office for internal resolution or to a state or federal agency, as appropriate. Allegations of unlawful employment discrimination may also be filed with the state DFEH office or the federal EEOC offices. Allegations of unlawful discrimination pertaining to pupils may also be filed with the U.S. Department of Education, Office for Civil Rights.