

Joint Loss Management Committee
1/19/23 (Thursday) at 9:00 am
Via Zoom

Meeting Minutes

In Attendance: Kelly Seeley, Carrie Marsh, Lance Finamore, James Beach, Melissa Davis, Ed Hinckley, Amy Cassidy, Amanda Zeller, Ben Arria, Kelly Ducharme, Candi Fowler, Jenn Dubois, Sam Boudreau, Dan Molinari, Sandy Van Sciver, Dawna Bosquet

1. Accident/Safety Reports – **Jenn Reviewed accident reports YTD 7/1/22-12/31/22, October 2022, November 2022, December 2022.**
 - **Conversation about staff injuries vs student interactions**
 - **This committee only tracks staff injuries and not trends with students**
 - **Remind new staff/all staff to report all injuries to nurse-this message should be delivered by admin**
 - **Carrie & Kelly will remind admins to review injury reporting**
 - **Carrie will follow up with staff trends**
 - **Food Allergy Concern: Update-Amy C. & Kelly D.-nothing in need of consideration right now**
 - **HPS Concern: Update-Lance**
 - **Bright colored spray paint has been used to paint around areas of concern**
 - **Ben notes that walkways have been cleared of branches and leaves**
 - **Sandy noted that when HPS was paved, it was paved so the water drains towards the building resulting in puddles that freeze right in the parent drop off area. Ice is created resulting in students, slipping on ice when getting out of cars.**
 - **Request made to slope the pavement the other way for drainage the next time lot is paved**~~he-ne~~
 - **June Concern: Staff & students walking and looking at phones-cause of accidents**
 - **Amanda suggested having the freshman Wellness classes incorporate this into their technology awareness lessons**
2. Staff Wellness Programs Identified –Carrie
 - **Wellness Bingo-Completed**
 - **Maintain Don't Gain-Completed: Participation Update**
 - **HealthTrust Wellness Programs-Feb/Mar-Our Healthtrust rep –Taylor Bowse will be attending staff meetings in Feb/March to provide program updates – new programs Virgin Pulse & Life Resources**
 - **It was reported that some staff have questioned why they need to be present during the Healthtrust presentation even if they do not have healthcare coverage through the district. Response from HR: Some topics presented by**

Healthtrust during their presentation is available to all employees, for example the Employee Assistance Program.

- **HB Open-Spring 2023**
 - **Healthy Selfies featuring Flat Andy Coming Spring 2023**
 - **We always have great participation with Healthy Selfie program, we are looking for a way to share/present all of the submissions received.**
 - **Ideas discussed: Use the Healthy Selfie pictures in a slide show to present during opening days**
 - **During the program send a few of the submitted photos out daily via email to help promote the program**
- **Last Meeting Suggestion – New Goal for FY24: Increase participation. Ideas?**
 - **Please bring any ideas to help increase participation in our wellness programs to the April meeting**

3. Sub-Committee Reports

- **SAU-Wide USDA Wellness Committee (Nutrition/Exercise Focus) – Kelly S**
 - **Report on activity to-date**
 - **Reviewed goals for this year, next meeting April 2023**
 - **School Board Associations working on a new policy, merging of two policies to create a new policy, to present to the boards in FY24.**
 - **Goals for the rest of the year**
- **Health & Safety Committee (formerly EMT) – Dan M**
 - **Report on November 8th Tabletop Event-Dan reported the Tabletop Event with NH Homeland Security was successful and well received. Committee reported great responses and experiences**
 - **Report from Homeland Security was provided to the Health & Safety Committee. Report provided feedback on Tabletop Exercise**
 - **District wide PD day in June: Avoid, Deny, Defend procedure**
 - **The Health and Safety Committee will be presenting about Safety Committee in the Spring at the Primex Conference**
 - **Goals for the rest of the year**
- **Traffic Safety Sub-Committee – Kelly S**
 - **Committee has not yet met-please send any feedback to Kelly**
 - **Discussion about HPS traffic situation, parents have asked about the situation, concerned about accidents and safety, parents can call the police to express concerns.**
 - **Silver Lake Road is a State Road, police are very limited in what they can do.**
 - **One way signs are missing at HPS-Lance will look into this**
- **School Inspection Training for New Teachers**
 - **Committee creation – So far Carrie Marsh and Melissa Davis**
 - **This committee will educate new teachers in regards to safety inspection rules, what they can and cannot have in their classrooms.**

- **Suggestion to create a small handout to give to New Hires at time of onboarding.**
 - Looking for other JLMC volunteers; Kelly working on a couple of FY23 new hires and others **Suggestion to reach out to mentors- maybe they will be interested in helping**
 - First meeting target date – February (should be 3-4 mtgs max)
4. Training Report-Carrie
- Goal is 95%-Where do we stand?
 - **96.5% completion for the year, annual goal has been met.**
 - **13 employees with non-completes**
 - **HUES & HBMS are complete**
 - **HPS almost complete**
5. School Inspections-Carrie
- Roughly half of inspections completed
 - **Committee members will be rotated into inspections, there are a total of 46 total inspections**
 - **Inspections are conducted on Tuesday and Friday mornings**
 - **Each committee member will be assigned one or more inspections, if you are unable to participate it is OK, not a requirement.**
6. New Topics
- Hand sanitizer
 - **During Covid hand sanitizer was supplied by the SAU**
 - **Each building handles this differently now but we need to be consistent**
 - **Kelly S. will gather more info and discuss with administration**
7. FY23 Goal Review-Kelly S. (see attached) **Kelly S. briefly went over the goal progress**
8. Chairperson for FY23 Still Open – Employee Volunteer **Anyone Interested?**
9. Future Topics
10. Next meeting: **April 13th – 9:00 am, Zoom or Location TBD**