

Joint Loss Management Committee
4/13/23 (Thursday) at 9:00 am
Via Zoom

Meeting Minutes

**In Attendance: Kelly Seeley, Carrie Marsh, Jenn Dubois, James Beach,
Amy Cassidy, Lynn Dizazzo, Kelly Ducharme, Lance Finamore, Ben
Arria, Dawna Bosquet, Candi Fowler,
Amanda Zeller, Ed Hinckley**

1. Accident/Safety Reports – Jenn
 - Thru March (see attached)-**reviewed, no questions, no concerns**
 - June Concern: Staff & students walking and looking at phones-cause of accidents; are there any other suggestions besides Amanda's which was to incorporate this into the wellness classes lesson plans?
 - Carrie has update on student interaction injuries across all districts-**still collecting info**
2. Staff Wellness Programs Identified –Carrie
 - Wellness Bingo-Completed
 - Maintain Don't Gain-Completed
 - HealthTrust Wellness Programs-Feb/Mar-Completed
 - Healthie Selfies featuring Flat Andy-Running in April **Currently running until the end of April.**
 - HB Open-Running in May-**Brian Bumpus is running this program, this program will wrap up the wellness program for the year.**
 - Any suggestions to increase participation? -**Administrators, please include wellness programs in staff newsletters.**
3. Sub-Committee Reports
 - SAU-Wide USDA Wellness Committee (Nutrition/Exercise Focus) – Kelly S **Committee met in March, the new policy and existing policy will be merged, and then it will be on its way to each individual building committee for their review.**
 - Report on activity to-date
 - Goals for the rest of the year
 - Health & Safety Committee (formerly EMT) – Dan M **Kelly-is working on potential grants for walkie talkies**
 - Report on the April 11th meeting
 - **Health & Safety Committee took the information provided by Homeland Security from the Table Top PD Day, back to each building. Each building will report out in June**
 - **RMMS is complete.**
 - **Home Security will be attending the Custodial Convention in June**
 - **RMMS is running their reunification drill next week and filming the drill to share. Other buildings are working on their reunification drills**
 - **Some committee members attended 2 sessions of DBHRT training over the past two weeks. Sessions**

included information on psychological first aid. Another training will be held May 4th as a lunch and learn. Kelly can send the information to anyone interested.

- Traffic Safety Sub-Committee – Kelly S
 - April is Traffic Safety Month-**New Sandwich boards are out. Feedback from the buildings includes:**
 - **These signs are larger and easier to read-thank you**
 - **Noticing a difference with the signs, people are reading them**
 - **The target audience is parents, staff, and high school students.**
 - **HUES used their road message board to include a message about distracted driving and includes tips for parents in their parent newsletter.**
 - **HBMS is educating their students/staff about the importance of using crosswalks.**
 - Plans for the month
 - School Inspection Training for New Teachers
 - New Committee – Carrie is organizing, status report-**the goal of this committee is to take our inspection standards and create a way to communicate these standards to new teachers/employees. The hope would be at the time of onboarding or just after onboarding to provide a document or flier that would help the employee become familiar with what they can and cannot do as they set up their classroom.**
 - First meeting date: April 17th
4. Training Report-Carrie
- Goal is 95%-Last meeting we were at 96.5%....where are we now?
Currently at 96.88%, mostly facilities staff with outstanding training, one food service worker.
5. School Inspections-Carrie-**almost complete, 46 inspections total, less than 10 left to complete.**
Starting in June, targeted follow ups will begin based on all inspections done this year
- All inspections completed in mid-May
 - Committee members participating on a rotating basis
 - Targeted follow-ups mid-May into June
6. New Topics
- Hand Sanitizer – Issue: Now that we have moved passed the Covid protocols, each building is handling hand sanitizer differently which will cause issues – Update by Kelly S.-**anyone that wants hand sanitizer for their room/office, can put a request into Spiceworks to their BMS.**
7. FY23 Goal Review-Kelly S. (see attached)-**goals reviewed and status' updated**
8. Chairperson for FY23 Still Open – Any employee (Non-Admin) Volunteers?
Anyone? No interest yet
9. Future Topics
10. Next meeting: **June 8th – 9:00 am, Zoom or Location TBD**