

Summer School

Section A - Introduction

It is the policy of the Board of Education provides a summer school program primarily for students of the Glenbrook district. Enrollment shall be open to:

1. All high school-age residents of the Glenbrook district who are eligible for enrollment as defined in Board policy 8010 ; and
2. High school-age nonresidents if instructional space and personnel are available. All students admitted as non-residents will be required to submit the required health examination and immunization records prior to the beginning of summer school.

Section B - Purpose

The summer school program serves many purposes, including providing students with the opportunity to:

- Earn additional credits;
- Successfully complete courses previously taken; and to
- Enroll in enrichment courses, service learning courses, remediation courses,, and driver education.

Section C - Financial Basis

Summer school shall be financially self-supporting through the assessment and collection of course fees. Course fees will:

- Reflect the costs associated with offering an individual course (e.g., teaching personnel and instructional materials expenses) and the ancillary costs of operating the summer school program (e.g., school nurse and security personnel expenses); and
- Be presented for approval to the Board prior to beginning registration.

Students may be eligible for a waiver of course fees in accordance with Board Policy 8230.

Section D - Administration of Summer School

An instructional supervisor of summer school shall be appointed by the superintendent or designee. The instructional supervisor shall be responsible to the assistant superintendent for educational services for all matters pertaining to the summer school.

The instructional supervisor shall make a full report outlining enrollment and financial statistics deemed important to the overall administration of summer school to the assistant superintendent for educational services at the conclusion of the summer session. The annual report shall be presented to the Board of Education by December 1st of each year, inclusive of the calendar and proposed fees for the upcoming summer school session.

Section E - Recruitment of Summer School Teachers

Teachers shall be selected from the regular teaching staff on the basis of professional qualifications and experience as evaluated by the instructional supervisor. If the instructional supervisor determines that a satisfactory teacher cannot be secured from the regular teaching staff or other qualified employee of the school district, a teacher from outside the district may be selected.

Section F - Location of Summer School

Summer school may be conducted on one or both campuses as determined by the superintendent. For educational and financial reasons, certain courses may be offered at only one school. Students may enroll in the school which best meets the needs of the student and the convenience of the district.

Section G - Courses and Instructional Materials

All courses new to the district and associated instructional materials must be approved by the Board of Education in accordance with Board Policies 7010 and 7180.

Section H - Summer School Rules

All Board of Education and school regulations regarding student conduct apply for students enrolled in the summer school.

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