

## **Student Fees, Fines, & Assessments**

### Section A - Introduction

To support the operation of the school district, the Board of Education annually establishes a schedule of student fees.

### Section B - Student Fees

1. All students attending Glenbrook High Schools, or receiving educational services through the school district may be assessed general fees (e.g., registration, instructional materials fees).
2. Additional fees may be assessed to students that utilize optional services made available.
3. Unless otherwise approved by the Board, individual student fees shall not be charged for any class. This policy does not preclude the required purchase of usable items that become the property of the student when such items have been approved by the principal or designee.

### Section C - Collection of Student Fees

Parents and guardians shall be notified when fees have been applied to a student's financial account, and be provided with instructions on how to resolve any outstanding balances.

All in-person collection of student fees shall be processed through the bookstore, unless otherwise approved by the superintendent or designee. Fees may also be collected through an online platform approved by the superintendent or designee.

### Section D - Student Fines and Assessments

In the event that a student's careless usage, misconduct, or violation of instructions or established rules and regulations results in damage to district property, the student shall be held responsible for payment to restore or replace the damaged property.

In the event that a student loses district property, the student shall be held responsible for payment to replace the lost property.

All costs associated with property damage or loss under this section shall be recorded as an obligation on the student's financial account. Parents and guardians shall be notified when fines have been applied to a student's financial account, and be provided with instructions on how to resolve any outstanding balances.

Approved: January 22, 1973  
Revised: January 14, 1985 (Item #8642)  
Revised: February 28, 2000  
Revised: June 13, 2022