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The following items are contained in the March 8, 2023 Regular Meeting Minutes:

1. Call to Order
2. Roll Call
3. Science Fair Presentations
4. Public Comment
5. Activity Calendar
6. Fire Drill & Security Drill Report
7. Superintendent's Report
8. Principals' Updates
9. Budget Presentation
10. Personnel Matters
11. Instructional Support/Activities
12. Field Trips
13. Workshops
14. Students
15. Approval of Minutes: February 8, 2023 Regular Session & Executive Session
February 22, 2023 Work Session
16. Board Secretary's Financial Reports for January 2023
17. Board of Education Certification as of January 2023
18. Bills and Payrolls
19. Transfer of Funds

20. Report of Receipts and Disbursements for January 2023
21. Cash Report for January 2023
22. New Business
23. Other Matters
24. Public Comment
25. Executive Session
26. Adjournment

The Regular Meeting of the Margate City Board of Education was called to order at 6:00 P.M. on March 8, 2023 by President, Mrs. Catherine Horn, at the Eugene A. Tighe Media Center.

Certification of Notice:

Melina Skwarek, Board Secretary, announced that adequate notice of this meeting had been provided and read the following Certification Notice:

On May 23, 2022, a notice of this meeting was posted on the district website, the bulletin board in the Board of Education Administration Office, the Eugene A. Tighe School, and the William H Ross III School and emailed to the City Clerk and "The Current" and advertised in "The Press" on May 26, 2022.

Roll Call - Members Present: Mrs. Catherine Horn, President; Dr. Joel Frankel, Vice President; Mr. Jack Sorensen; Mr. Joseph Pepe; Mrs. Amy Brog; Mrs. Shannon Wray-Norris
Members Absent: Mr. James Swift
Others Present: Mrs. Audrey Becker, Superintendent of Schools; Mrs. Melina Skwarek, Board Secretary/School Business Administrator; Mrs. Bonnie Marino, Principal; Mr. Ray Wentz, Solicitor; Mr. Clete Schwegman, Longport

Science Fair Presentations:

Mrs. Crompton provided an overview of the 6th Grade Science Fair. She shared that the project ideas were student generated and were selected in November 2022. The students followed the scientific method to facilitate their experiments and draw conclusions based on their hypotheses. Each student created a presentation board and were interviewed at the science fair by preselected judges. The top five students will move on to present at the Atlantic City Science Fair. Mrs. Crompton welcomed the following students to provide a brief overview of their projects:

Jonathan Lowry - What is the effect of weight on ski movement?

Jack Voigt - How does weight affect flight and distance traveled by golf balls?

Allie Garrabrant - Is there bias associated with interpretation of facial expressions?

Nancy Schwegman - Which exercise increases heart rate the most?

Public Comment:

No members of the community commented.

Activity Calendar:

Mrs. Becker distributed the Activity Calendar for March 2023.

Fire Drill & Security Drill Report:

Mrs. Becker distributed the Fire and Bus Evacuation Drill Reports for Eugene A. Tighe School & William H. Ross School for the month of February 2023 attached as Exhibit # 1, pages 28,356 - 28,357.

Superintendent's Report:

Mrs. Audrey Becker shared the following:

- She mentioned that the administration has been working diligently on the upcoming budget and focusing on their fiscal responsibility to the district and community.
- She mentioned the efforts by the administration to secure grants and bring in additional funding. The district will be submitting ROD grant applications to offset facilities costs. An application was submitted for the new Climate Change Grant to support the new curriculum. Ross teachers have secured funding from the Jerry Fund Grant for their Growing the Good initiative.
- There have been conversations and planning sessions with the Margate Police Department to ensure seamless communication and access to pertinent resources.
- Safety drills will be expanded to include AED drills with the nurses in both buildings.
- Surveys will be pushed out to staff and students including the School Climate Survey and the No Place for Hate Survey.
- She shared that the non-resident tuition application has been posted to the district website and Kindergarten applications are available there as well.
- The LED sign for the Tighe School is making progress. We appreciate all the generous donations to support this initiative.
- The April Regular Board of Education meeting will be moved to April 19, 2023.
-

Principals' Updates:

- Mrs. Audrey Becker shared information on current activities at Tighe School.
- Mrs. Bonnie Marino shared information on current activities at Ross School.

Budget Presentation:

Mrs. Skwarek shared a detailed presentation to showcase the proposed 2023-2024 annual budget. Presentation and review of the 2023-2024 tentative budget attached as Exhibit #2, Pages 28,358-28,361.

Personnel Matters:

Motion by Dr. Frankel, seconded by Mr. Sorensen, to approve the following personnel matters:

- 1) Approve to accept the retirement letter from Joan DiBartolomeo as of June 30, 2023.
- 2) Approve a medical leave for Joan DiBartolomeo from March 13, 2023 to April 21, 2023.
- 3) Approve the 2023-2024 school calendar.

Personnel Matters (Continued):

- 4) Approve Optical Academy to provide mobile, onsite eye care and eyewear services to school employees and families on March 27, 2023 from 3-7pm in the Tighe Cafeteria. No cost to the district.
- 5) Approve hiring Barbara Cunningham as a long term replacement teacher at a prorated salary of \$65,500. Her assignment will begin on or about March 20 and continue through the end of this school year.
- 6) Approve hiring Andrew English as Maintenance HVAC at a prorated salary of \$43,500 with benefits, pending completion of paperwork.
- 7) Approve Joseph Marchiani as the Tighe Baseball Coach at a stipend of \$1,600 for the 2022-2023 school year.
- 8) Approve hiring Donna Chilton Burns as a Lucky Kids Aide, pending completion of paperwork.
- 9) Approve one hour of time for educational assistants that cover the school main offices on days the secretaries are out due to the longer work day. Costs: contractual rate for educational assistants.
- 10) Approve the 2023 English Language Learners (ELL) Summer School program. The program will run for five weeks from July 3-August 4. Staff: Tracy Magel Costs: contractual rate up to 52 total hours for ELL program.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Dr. Frankel, and Mrs. Horn

Nays: None

Instructional Support/Activities:

Motion by Dr. Frankel, seconded by Mr. Sorensen, to approve the following instructional support/activities matters:

- 1) Approve the Tighe school Environmental Club beach clean up on Saturday, April 1, 2023 from 9am to 11am on Huntington Ave and the beach. Staff: Chelsi Crompton, Costs: none.
- 2) Approve the following PRIDE events and fundraisers at Tighe School
 - Bubbles for Autism
 - Wear Blue every Monday in support of Autism Awareness and Acceptance Month
 - Sell Ribbon Pretzels with all profits going to FACES4Autism
 - Donation collections in homerooms for FACES4Autism all month (competing for PRIDE points)
 - Health class students will work on a art activity to hang in the hallway
- 3) Approve the Tighe Think Day Team to compete in the Whiz Quiz Competition at Holy Spirit High School. Staff: Tracy Magel and Sherry Scott Costs: Registration \$120 Teacher Stipends (After school Practices) \$500 x 2=\$1000 and 2 Substitutes (Attached).
- 4) Approve the following NJHS events and fundraisers for the 2022-2023 school year:
 - Tighe Student Volleyball Tournament

- Angels in Motion collection Winter 2023

Instructional Support/Activities (Continued):

- Coins for the Community-Charity Spring 2023

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Dr. Frankel, and Mrs. Horn

Nays: None

Field Trips:

Motion by Dr. Frankel, seconded by Mr. Sorensen, to approve the following field trip matters:

- 1) Approve a class trip for the Kindergarten students to visit the Cape May Zoo. Staff: Teresa McGonigle, Merri Mallen, Amy Hughes, Lillian Gaskill and 1-2 Ed Assistants as needed. Costs: \$80 bus permit + \$200 educational program = \$280. Substitute bus driver 7 x \$20/hr = \$140. Total \$420 and 1 substitute.
- 2) Approve a class trip for 1st grade students to experience Rizzo's Reptiles Wildlife Program. Staff: Theresa Brennen, Christa Toner and Joann Adams. Costs: Program \$825. Pride will pay for lunch and snacks.
- 3) Approve a class trip for 2nd grade students to John's Corner Farm. Staff: Bonnie Marino, Sandra LeVan, Veronica Valencia and 1-2 additional staff as needed. Costs: Entry fee plus upgrade \$884, Substitute bus driver \$20 x 7 = \$140.
- 4) Approve a class trip for 3rd grade to visit The Nature Center of Cape May Staff: Jessica Cuevas, Tina Baronowitz, Erin Gorman, Holly Ferry and 1-2 additional staff as needed. Costs: Program \$ 700 and Substitute bus driver \$20 x 7 = \$140.
- 5) Approve a class trip for 4th grade to visit Historic Cold Springs Village in Cape May. Staff: Kim Reeves, Erin McGuigan, Lora Blanco, Jaime Vecere-Collins and 1-2 additional staff as needed Costs: Tickets \$396 and Substitute bus driver \$20 x 7 = \$140.
- 6) Approve a class trip for 10 students to the Funny Farm. Staff: Anita Grimley, Lora Blanco and 1 Ed Assistant Costs: 1 substitute and Substitute bus driver \$20 x 7 = \$140.
- 7) Approve the transportation for the 8th grade trip to Great Adventure. Staff: Sherry Scott and 4 additional chaperones, Costs: Buses \$1,650.
- 8) Approve the 5th grade class trip to the Museum of the American Revolution and Independence Hall. Staff: Jen Carey and 4 additional chaperones Costs: Museum \$507 and substitutes as needed.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Dr. Frankel, and Mrs. Horn

Nays: None

Workshops:

Motion by Dr, Frankel, seconded by Mr. Sorensen, to approve the following workshop matters:

- 1) Approve Ryan Gaskill to attend “Spotlight on Contemporary Anti-Semitism” on March 24, 2023 from 9am-3pm at Montclair University. Costs: Travel.
- 2) Approve Ryan Gaskill to attend “Responding to School Bomb Threats” on March 14, 2023 at ETTC. Costs: Travel.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Dr. Frankel, and Mrs. Horn
Nays: None

Students:

Motion by Dr, Frankel, seconded by Mr. Sorensen, to approve the following student matters:

- 1) Notification to the Board of three Tighe students who served one day of In-School Suspension for discipline reasons in February 2023.
- 2) Approve the final determination of Ross HIB Investigation No. 2022-23-R02.
- 3) Approve Medford Family Psychiatry to complete two psychiatric evaluations for the Margate City School District. Costs: \$550 x 2 = \$1,100

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Dr. Frankel, and Mrs. Horn
Nays: None

Approval of Minutes:

Upon motion by Dr. Frankel, seconded by Mr. Sorensen, the board unanimously agreed to accept the February 8, 2023 Regular Meeting minutes and Executive Session minutes, and the February 22, 2023 Work Session Minutes.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Dr. Frankel, and Mrs. Horn
Nays: None

Financial Reports:

Motion by Dr. Frankel, seconded by Mr. Sorensen, to accept the Secretary's Financial Reports for the month of January 2023 as attached to these minutes and certifying that no budgetary account has been over expended in violation of N.J.A.C. 6:20-2.12(a). See Exhibit # 3, pages 28,362 - 28,386. The Secretary's Report agrees with the Report of Receipts and Disbursements.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Dr. Frankel, and Mrs. Horn

Nays: None

Board of Education Certification:

Motion by Dr. Frankel, seconded by Mr. Sorensen, pursuant to N.J.A.C. 6A:23-2.11, the Margate City Board of Education certifies that as of January 31, 2023 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Dr. Frankel, and Mrs. Horn

Nays: None

Bills and Payrolls:

Motion by Dr. Frankel, seconded by Mr. Sorensen, to approve the payment of bills and payrolls, as listed on Exhibit # 4, pages 28,387 - 28,403.

Motion passed by the following roll call:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Dr. Frankel, and Mrs. Horn

Nays: None

Transfer of Funds:

Motion by Dr. Frankel, seconded by Mr. Sorensen, to approve the following Transfer of Funds:

Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2022-2023

| | | | |
|-------|--------------------------|----------------------|--------------|
| To: | 11-000-211-100-00-00-025 | ATTENDANCE SEC SAL | \$497.46 |
| | 11-401-100-600-00-04-025 | FIRST GRADE TRIP | \$500.00 |
| | 11-000-291-241-00-00 | PERS ANNUAL PAYMENT | \$4,992.00 |
| | 11-000-261-420-00-01 | MAINTENANCE SERVICE | \$2,835.00 |
| | 11-000-219-104-00-00-025 | CST SALARIES | \$2,383.76 |
| | 11-000-219-104-00-00-010 | CST SALARIES - WHR | \$24,500.00 |
| | 11-120-100-101-00-00-010 | GRADES 1-5 EAT SALS | \$94,000.00 |
| | 11-000-219-105-00-00-010 | CST SEC SALARIES | \$7,822.20 |
| | 11-000-252-500-00-00 | PRIVATIZER EQUIPMENT | \$800.00 |
| | 11-000-261-420-00-01 | EAT HVAC SERVICE | \$31,500.00 |
| | 11-000-291-249-00-00 | DCRP CONTRIBUTIONS | \$4,570.00 |
| | 11-000-261-100-00-03 | ADJUST VACATION PAY | \$5,209.00 |
| | 20-487-400-732-00-00-010 | ARP ESSER CONST SERV | \$35,995.00 |
| | | | |
| | | Total | \$215,604.42 |
| | | | |
| From: | 11-000-222-600-00-04-025 | ATTENDANCE SEC SAL | \$497.46 |
| | 11-402-100-500-00-00-010 | FIRST GRADE TRIP | \$500.00 |
| | 11-000-291-250-00-00 | PERS ANNUAL PAYMENT | \$4,992.00 |
| | 11-000-261-610-00-01 | MAINTENANCE SERVICE | \$2,835.00 |
| | 11-000-222-600-00-04-025 | CST SALARIES | \$2,383.76 |
| | 11-130-100-101-00-00-010 | CST SALARIES - WHR | \$24,500.00 |
| | 11-000-217-320-00-00-025 | GRADES 1-5 EAT SALS | \$50,000.00 |
| | 11-120-100-101-00-00-025 | GRADES 1-5 EAT SALS | \$23,000.00 |
| | 11-130-100-101-00-00-010 | GRADES 1-5 EAT SALS | \$17,000.00 |
| | 11-130-100-101-00-01-010 | GRADES 1-5 EAT SALS | \$4,000.00 |
| | 11-000-219-105-00-00-025 | CST SEC SALARIES | \$5,927.81 |
| | 11-120-100-101-18-00-025 | CST SEC SALARIES | \$1,894.39 |
| | 11-000-251-890-00-00 | PRIVATIZER EQUIPMENT | \$800.00 |
| | 11-000-261-610-00-04 | EAT HVAC SERVICE | \$16,500.00 |
| | 11-000-262-100-18-01 | EAT HVAC SERVICE | \$15,000.00 |
| | 11-000-291-280-00-00-025 | DCRP CONTRIBUTIONS | \$4,570.00 |
| | 11-000-291-298-00-00 | ADJUST VACATION PAY | \$5,209.00 |
| | 20-487-400-732-00-00-025 | ARP ESSER CONST SERV | \$35,995.00 |
| | | | |
| | | Total | \$215,604.42 |

Motion passed by the following roll call:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Dr. Frankel, and Mrs. Horn

Nays: None

Report of Receipts and Disbursements:

Motion by Dr. Frankel, seconded by Mr. Sorensen, to accept the Report of Receipts and Disbursements for the month of January 2023, attached as Exhibit # 5, pages 28,404 – 28,414.

Motion passed by the following roll call:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Dr. Frankel, and Mrs. Horn

Nays: None

Cash Report:

Motion by Dr. Frankel, seconded by Mr. Sorensen, to accept the Cash Report for the month of January 2023, attached as Exhibit # 6, page 28,415.

Motion passed by the following roll call:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Dr. Frankel, and Mrs. Horn

Nays: None

New Business:

Motion by Dr. Frankel, seconded by Mr. Sorensen, to approve the following new business:

- A) Approve submission of the proposed 2023-2024 Margate City School District Budget to the Atlantic County Executive Superintendent for review.
- B) Approve a resolution fixing the sum to be raised by Local Tax Levy for the 2023-2024 School District budget attached as Exhibit # 7, page 28,416.
- C) Approve a resolution to set maximum travel expenditure limits as required by Section 15, Chapter 53, P. L. 2007 attached as Exhibit # 8, page 28,417.
- D) Approve a resolution to set maximum dollar limits for professional services for the 2023-2024 school year as required by N.J.A.C. 6A:23A 5.2 attached as Exhibit # 9, page 28,418.

New Business (Continued):

E) Approve a tuition contract with Longport Board of Education for the 2023-2024 school year in the amount of \$848,053 plus a tuition adjustment for the 2021-2022 school year of \$179,759 for a total cost of \$1,027,812 calculated as follows:

| Grade Level | Student # | Tuition Rate | Budgeted Revenue |
|-------------------------|-----------|--------------|------------------|
| Preschool Disabled | 1 | \$33,553 | \$ 33,553 |
| Kindergarten | 3 | \$25,756 | \$ 77,268 |
| Grades 1-5 | 20 | \$25,504 | \$ 510,080 |
| Grades 6-8 | 8 | \$28,394 | \$ 227,152 |
| Total | 32 | | \$ 848,053 |
| Plus Tuition Adjustment | | | \$ 179,759 |
| Budgeted Total | | | \$ 1,027,812 |

F) Approve tuition contracts with Atlantic City Board of Education for the 2023-2024 school year in the amount of \$988,032 for regular education students and \$280,908 for special education students less a tuition adjustment for the 2021-2022 school year of \$266,925 for a total cost of \$1,002,015:

| Grade Level | Student # | Tuition Rate | Budgeted Expense |
|-------------------------|-----------|--------------|------------------|
| Regular Students | 48 | \$ 20,584 | \$ 988,032 |
| 9th – 12th | | | |
| Resource Room | 9 | \$ 31,212 | \$ 280,908 |
| 9th – 12th | | | |
| Special Education | 0 | \$ 22,653 | \$ 0 |
| 9th – 12th | | | |
| Total | 58 | | \$ 1,268,940 |
| Less Tuition Adjustment | | | \$ 266,925 |
| Budgeted Total | | | \$ 1,002,015 |

G) Approve a tuition contract with the Atlantic County Vocational School Board of Education for the 2023-2024 school year for 9 students to attend the Academy Program at a cost of \$3,000 per student and 2 special education students at a cost of \$5,000 per student less a tuition adjustment from the 2021-2022 school year in the amount of \$9,830 for a total cost of \$27,170.

H) Approve resolution to appoint Siracusa Kaufmann Ins. Co as the Risk Management Consultant for the 2023-2024 school year with compensation for services rendered equal to 4% of the district’s annual assessment.

I) Approve a resolution to submit an amendment to the ARP - ESSER Grant Application allowable uses to include interventions for planning, coordinating, and implementing activities to prepare for unforeseeable long-term closures.

J) Approve a resolution to submit an application for the School Climate Pilot Grant Application in the amount of \$6,600.

K) Approve a resolution to accept a grant made possible through the kindness of the Jerry Fund for the Growing the Good Project under the direction of Jessica Cuevas and Lora Blanco.

New Business (Continued):

L) Approve a resolution for participation in a Joint Transportation Agreement with Atlantic County Special Services School District to provide the services to coordinate transportation for special education, private, vocational-technical, and other school students to specific destinations in order to attempt to achieve the maximum cost effectiveness.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Dr. Frankel, and Mrs. Horn

Nays: None

Other Matters:

Motion by Dr. Frankel, seconded by Mr. Sorensen, to approve the following other matters:

- 1) Approve Bonnie Marino to attend “School Law for Administrators: HIB Including Social Media, Student Rights and First Amendment Rights” Cost: ETTC Hours.
- 2) Approve Ryan Gaskill to attend the virtual workshop, “Beyond Bias: Implicit Bias.”
- 3) Approve accepting a donation from the Margate Education Foundation in the amount of \$5,999 to be applied as a local grant to offset costs of the future Tighe School LED sign.
- 4) Approve the submission of applications for the Eugene A. Tighe and William H. Ross Schools to the New Jersey Department of Education, for review and Department approval of a “school facilities project” with Rod Grant state funding and amendment of the long-range facilities plan where necessary to be consistent with the projects. The Board authorizes Spiezle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district for multiple projects (Attached).
- 5) Approve Michael McMenamain to attend “Strategies to Maximize Social Studies Instruction.”
- 6) Approve Matt Burton to attend “2023 NJSBGA Conference/Expo.” Costs: Parking.
- 7) Approve extending the medical leave for Joan DiBartolomeo from 4/24/23 to 6/5/23.
- 8) Approve an intermittent family leave for Tracy Jones starting in March 2023 to June 2023.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Mr. Sorensen, Dr. Frankel, and Mrs. Horn

Nays: None

Public Comment:

Dr. Frankel thanked the MEF and the Windfelder Family for their generous donations.

Executive Session:

Upon motion by Mrs. Horn, seconded by Dr. Frankel, the board unanimously approved the following resolution at 6:45 P.M.:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session;

BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss the following matters:

- Union Negotiations

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

Upon motion by Mr. Sorensen, seconded by Dr. Frankel, the board unanimously agreed to reconvene the regular meeting at 7:23 P.M.

Adjournment:

Upon motion by Dr. Frankel, seconded by Mr. Sorensen, the board unanimously agreed to adjourn at 7:25 P.M.

Respectfully submitted,

Melina Skwarek
Board Secretary/School Business Administrator