

The following items are contained in the April 19, 2023 Regular Meeting Minutes:

1. Call to Order
2. Roll Call
3. Public Comment
4. Audit Presentation
5. Activity Calendar
6. Fire Drill & Security Drill Report
7. Superintendent's Report
8. Principals' Updates
9. General Board Discussion
10. Personnel Matters
11. Instructional Support/Activities
12. Field Trips
13. Facilities/PAC
14. Workshops
15. Students
16. Approval of Minutes: March 8, 2023 Regular Session & Executive Session
17. Board Secretary's Financial Reports for February 2023
18. Board of Education Certification as of February 2023
19. Bills and Payrolls
20. Transfer of Funds

21. Report of Receipts and Disbursements for February 2023
22. Cash Report for February 2023
23. New Business
24. Other Matters
25. Public Comment
26. Executive Session
27. Adjournment

The Regular Meeting of the Margate City Board of Education was called to order at 6:00 P.M. on April 19, 2023 by President, Mrs. Catherine Horn, at the Eugene A. Tighe Media Center.

Certification of Notice:

Melina Skwarek, Board Secretary, announced that adequate notice of this meeting had been provided and read the following Certification Notice:

On March 17, 2023, a notice of this meeting was posted on the district website, the bulletin board in the Board of Education Administration Office, the Eugene A. Tighe School, and the William H Ross III School and emailed to the City Clerk, Downbeach.com, and "The Current" and advertised in "The Press" on March 17, 2023.

<u>Roll Call</u> - Members Present:	Mrs. Catherine Horn, President; Dr. Joel Frankel, Vice President; Mr. Joseph Pepe; Mrs. Amy Brog; Mrs. Shannon Wray-Norris
Members Absent:	Mr. Jack Sorensen & Mr. James Swift
Others Present:	Mrs. Audrey Becker, Superintendent of Schools; Mrs. Melina Skwarek, Board Secretary/School Business Administrator; Mrs. Bonnie Marino, Principal; Mr. Ryan Gaskill, Principal; Mr. Eric Goldstein, Solicitor; Mr. Clete Schwegman, Longport

Public Comment:

No members of the community commented.

Audit Presentation:

Mrs. Skwarek welcomed Mrs. Nancy Sbrolla with Ford, Scott & Associates to present the 2022 FY Audit. She mentioned that the audit firm would declare an unmodified opinion. There were no management or audit findings. She commented that the General Fund balance declined slightly and that should be expected for the following year as the unreserved fund balance was now back down to 2% for the upcoming year.

Dr. Frankel commented on the analysis of the District's ten year history. He specifically mentioned the changes in salaries and benefits during this time period.

Mr. Goldstein commented on the DOE regulated list of audit categories for reporting and was impressed that the District audit presented no recommendations for all reported categories.

Activity Calendar:

Mrs. Becker distributed the Activity Calendar for April 2023.

Fire Drill & Security Drill Report:

Mrs. Becker distributed the Fire and Bus Evacuation Drill Reports for Eugene A. Tighe School & William H. Ross School for the month of March 2023 attached as Exhibit # 1, pages 28,432 - 28,435.

Superintendent's Report:

Mrs. Audrey Becker shared the following:

- She mentioned items that would be presented for board approval in this meeting's agenda including textbook selections for math.
- She added that State testing would begin in May.
- She commented on the anticipation building amongst staff and students for end of year events.
- Administration has started the process of mapping out summer school and next year staffing.
- There is a strong focus on School Climate. Administration is working on details for implementation of the "No Place For Hate" Program. This is a student led program sponsored by the Anti Defamation League.

Principals' Updates:

- Mr. Ryan Gaskill shared information on current activities at Tighe School.
- Mrs. Bonnie Marino shared information on current activities at Ross School.

General Board Discussion:

Mrs. Becker shared a draft for the Tighe School sign. The Board will be looking to select brick options and finalize the design. Board members discussed the potential of paid advertisements on the sign, yet it was determined this would be an unallowable use.

Personnel Matters:

Motion by Dr. Frankel, seconded by Mrs. Brog, to approve the following personnel matters:

1. Approve the updated 2023-2024 school calendar.
2. Approve hiring Rachel Vick as a Lucky Kids Aide at \$14.13 an hour pending completion of paperwork.
3. Approve Rowan student Michael Fiscus to complete his Clinical Practice fieldwork from October 31, 2023 to December 13, 2023 and January 16, 2024 to March 11, 2024 with Lisa Carey.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Dr. Frankel, and Mrs. Horn

Nays: None

Instructional Support/Activities:

Motion by Dr. Frankel, seconded by Mr. Sorensen, to approve the following instructional support/activities matters:

1. Approve the following Ross Pride fundraising activities for the winter/spring of 2023:
 - Spring Candy Gram
 - Pretzel Sales
 - Hawaiian Leis
 - Gear Sale
2. Approve a fundraiser for Funny Farm Rescue and Sanctuary.
3. Approve the following staff for the 2023 BSI/Title I Summer School: Amber Fitzgerald, Theresa Brennan, Veronica Valencia, Jen Carey, and Holly Ferry. Costs: Contractual rate for Teachers \$53/hr, up to 3 hrs of prep for each teacher. Contractual rate for Ed Assistants \$17.60/hr, not to exceed 4.5 hrs a day. Substitutes if needed: Lillian Gaskill, Jamie Vecere-Collins, Sherry Scott.
4. Approve Julie Bergman to complete Health registration paperwork and 504 Plan review for all new Ross students this summer. Costs: not to exceed 5 hours x \$53/hr = \$265.
5. Approve Merri Mallen and Teresa McGonigle to complete individual screening for all incoming Kindergarten students this summer. Costs: Not to exceed 30 hours x \$53/hr = \$1,590.
6. Approve the following staff to work summer school as needed: Mark Winterbottom, Dr. Jacque Jones, Kaitlin Roselli, General Ed and Special Ed Teachers to attend meetings. Costs: MEA contractual rate \$53/hr up to 300 hours = \$15,900.
7. Approve the following staff to work the Extended School Year program: Anita Grimley, Mindi Martins, Danielle Ujcich, Louis Sanchez, Lora Blanco, Chrissy Campbell, Sherry Stolarski and Carol Carol Reilert. OT/PT yearly contractual services as needed with approved providers. Substitutes if needed: Lillian Gaskill, Katie DeSalle and Natasa Coughlin. Costs: Contractual rate for teachers \$53/hr. Contractual rate for Ed Assistants \$17.60/hr.
8. Approve the following activities at William H. Ross School for the 23-24 school year:
 - Morning Schoolyard Supervision and Substitutes
 - Office coverage for summer and school year
9. Approve the following club/activity stipends and advisors at William H. Ross School for the 2023-2024 school year:
 - Student Leadership/Pride Advisors -Tracy Magel and Lisa Carey - \$2,500 each
 - Artsy Upcycle Club-Anita Grimley-\$1,000
 - Kind Kids Club-Erin McGuigan-\$1,000
 - Yoga and Mindfulness Club-Barbara Farrell-\$1,000
 - Art & Pottery Club-Barbara Farrell-\$1,000
 - STEM Club-Grades 3&4- Lora Blanco and Erin Gorman-\$1,000 each
 - Running Club-Lisa Carey-\$500
 - After-School Educational Assistants-Eileen Duffey-MEA contracted hourly rate (as needed).
 - 4th Grade Memory Book-Anita Grimley-\$1,000
 - Noodlemania- Trivia Competition Club for Grade 4-Erin Gorman-\$1,000

Instructional Support/Activities (Continued):

- Girls on the Go Running Club- Jaime Collins, Stephanie Curry and Emily Rubino- \$500 per teacher.
- After School Homework Club Advisors-1 hour per day Tuesday and Thursday- Veronica Valencia and Tina Baronowitz. Lora Blanco, Emily Rubino, Erin Gorman to substitute.
- Performing Arts Club - Veronica Valencia - \$1,000

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Dr. Frankel, and Mrs. Horn

Nays: None

Field Trips:

Motion by Dr. Frankel, seconded by Mrs. Brog, to approve the following field trip matters:

1. Approve the 8th grade trip to Stockton University and the Holocaust Resource Center in April. Staff: Michael McMenamin, Sherry Scott, Aime Sykes, Ryan Gaskill, Lisa Drexler and Chris Bruscatto. Costs: Subs as needed.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Dr. Frankel, and Mrs. Horn

Nays: None

Facilities/PAC:

Motion by Dr. Frankel, seconded by Mrs. Brog, to approve the following Facilities/PAC matters:

1. Approve Margate Players to rent the PAC for their musical performances on June 29, 30, and July 1, 2023 at an estimated rate of \$1,475 (including auditions and rehearsals) pending receipt of insurance waiver.
2. Approve Performing Arts Camp from June 21, 2022-July 13, 2023 at Tighe School. The cost per camper is \$400.00. Staff/Costs: Deb Roland \$1,600, Robert Roland \$800 and Morgan Murphy \$500.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Dr. Frankel, and Mrs. Horn

Nays: None

Workshops:

Motion by Dr. Frankel, seconded by Mrs. Brog, to approve the following workshop matters:

1. Approve members of our district Threat Assessment Team to attend “Advanced K-12 Behavioral Threat Assessment and Management Training” at the Anthony Canale Training Center, EHT. Costs: Travel.
2. Approve Deb Roland to attend the virtual NJDOE Threat Assessment General Awareness workshop on June 6, 2023.
3. Approve Kaitlin Roselli to attend the Atlantic County Traumatic Loss Coalition meeting on Mindfulness on April 4, 2023 via Zoom.
4. Approve Melina Skwarek to attend the Audit Review professional development training on April 20, 2023 at the Westin, Mt. Laurel. Cost: \$125 registration fee.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Dr. Frankel, and Mrs. Horn

Nays: None

Students:

Motion by Dr. Frankel, seconded by Mrs. Brog, to approve the following student matters:

1. Notification to the Board of two Tighe students who served one day of In-School Suspension for discipline reasons in March 2023.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Dr. Frankel, and Mrs. Horn

Nays: None

Approval of Minutes:

Upon motion by Dr. Frankel, seconded by Mrs. Brog, the board unanimously agreed to accept the March 8, 2023 Regular Meeting minutes and Executive Session minutes.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Dr. Frankel, and Mrs. Horn

Nays: None

Financial Reports:

Motion by Dr. Frankel, seconded by Mrs. Brog, to accept the Secretary's Financial Reports for the month of February 2023 as attached to these minutes and certifying that no budgetary account has been over expended in violation of N.J.A.C. 6:20-2.12(a). See Exhibit # 2, pages 28,436 - 28,460. The Secretary's Report agrees with the Report of Receipts and Disbursements.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Dr. Frankel, and Mrs. Horn

Nays: None

Board of Education Certification:

Motion by Dr. Frankel, seconded by Mrs. Brog, pursuant to N.J.A.C. 6A:23-2.11, the Margate City Board of Education certifies that as of February 28, 2023 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Dr. Frankel, and Mrs. Horn

Nays: None

Bills and Payrolls:

Motion by Dr. Frankel, seconded by Mrs. Brog, to approve the payment of bills and payrolls, as listed on Exhibit # 3, pages 28,461 - 28,478.

Motion passed by the following roll call:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Dr. Frankel, and Mrs. Horn

Nays: None

Transfer of Funds:

Motion by Dr. Frankel, seconded by Mrs. Brog, to approve the following Transfer of Funds:

Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2022-2023

To:	11-000-230-334-00-00	ARCHITECT SERVICES - ROD	\$3,450.00
	11-000-213-600-00-00-025	HEALTH SUPPLIES	\$20.00
	11-000-217-320-00-010	ABA THERAPY SERVICES	\$22,500.00
		Total	\$25,970.00
From:	11-000-230-331-00-00	ARCHITECT SERVICES - ROD	\$3,450.00
	11-000-213-600-00-00-010	HEALTH SUPPLIES	\$20.00
	11-230-100-101-00-00-010	ABA THERAPY SERVICES	\$22,500.00
		Total	\$25,970.00

Motion passed by the following roll call:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Dr. Frankel, and Mrs. Horn

Nays: None

Report of Receipts and Disbursements:

Motion by Dr. Frankel, seconded by Mrs. Brog, to accept the Report of Receipts and Disbursements for the month of February 2023, attached as Exhibit # 4, pages 28,479 – 28,489.

Motion passed by the following roll call:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Dr. Frankel, and Mrs. Horn

Nays: None

Cash Report:

Motion by Dr. Frankel, seconded by Mrs. Brog, to accept the Cash Report for the month of February 2023, attached as Exhibit # 5, page 28,490.

Motion passed by the following roll call:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Dr. Frankel, and Mrs. Horn

Nays: None

New Business:

Motion by Dr. Frankel, seconded by Mrs. Brog, to approve the following new business:

- A. Approve to purchase core instructional materials and supplemental resources for mathematics to facilitate the delivery of instruction addressing the 2020 NJ Student Learning Standards for Mathematics.
 - o Grades K-1: Undetermined
 - o Grades 2-4: Purchase new textbook program “Envision Math” c2024 by Savvas Publishers, Costs: \$36,619.61 for materials and 6-yr digital subscription
 - o Grade 5-8: Purchase new textbook program “Big Ideas: Modeling Real Life” c2022 by Cengage Publishers, Costs: \$34,235.25 for materials and 6-yr digital subscriptions
 - o Special Education K-8: Purchase new textbook program “Number Worlds” by McGraw-Hill publishers, Costs: \$16,912.47 for materials and 5-yr digital subscriptions
- B. Approve a resolution to submit an application for the School Climate Change Pilot Grant Application Grant Number 23E00322 in the amount of \$6,660.
- C. Approve a resolution for participation in the Transportation Contract with Dennis Township Board of Education for field trips and sports trips for the contract period of March 1, 2023 through June 30, 2023.
- D. Approve the project to upgrade the Ross playground safety surface through General Recreation, Inc. in the amount of \$63,336.00 (NJ State Contract #16-FLEET-00130).
- E. Approve the project to furnish and install new seating in the PAC through Longo Associates, Inc. in the amount of \$126,378.78 (ESCNJ Cooperative Purchasing - ESCNJ #22/23-08).
- F. Approve the roof resurfacing project at the Tighe School through Weatherproofing Technologies, Inc. in the amount of \$2,465,205.46 (ESCNJ Cooperative Purchasing - AEPA IFB #021-D).
- G. Approve the Ross second floor hallway flooring installation project through Frank Mazza & Son, Inc. in the amount of \$68,647.50 (NJ State Contract #ES203216).
- H. Approve the Tighe hallway flooring installation project through Frank Mazza & Son, Inc. in the amount of \$61,683.77 (NJ State Contract #ES203216).
- I. Approve the Tighe VAV reheat coil programming and installation through CM3 Building Solutions, Inc. in the amount of \$80,916.00 (CCESC Cooperative Purchasing 66CCEPS - RFP #FY21-01).
- J. Approve the district WiFi upgrades through Turn-Key Technologies, Inc. in the amount of \$94,979.36 (ESCNJ Cooperative Purchasing - ESCNJ #22/23-38).
- K. Approve the purchase and installation of Interactive Smartboards through Bluum in the amount of \$76,122.76 (NJ State Contract #17-FOOD-00244).
- L. Approve a change order in the amount of (\$59,640.80) as a credit for unused wet roof replacement included in the base proposal for the Tighe School roof resurfacing project.
- M. Approve a change order in the amount of \$85,695.18 to replace conductor boxes, replace downspouts, and apply Solargard HY-Build at masonry rising walls of roof section O; outside of the original scope of the Tighe School roof resurfacing project.

New Business (Continued):

- N. Approve a change order in the amount of \$7,588.89 to replace two roof drains; outside of the original scope of the Tighe School roof resurfacing project.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Dr. Frankel, and Mrs. Horn

Nays: None

Other Matters:

Motion by Dr. Frankel, seconded by Mrs. Brog, to approve the following other matters:

1. Approve Erin McGuigan and the Kind Kids Club students to participate in a beach cleanup .
2. Approve Audrey Becker and Ryan Gaskill to attend the Atlantic County Academic Luncheon with two Tighe School 8th grade students on May 31, 2023. Costs: fee for luncheon.
3. Approve the National Junior Honor Society Trip to New York City and the Statue of Liberty. Staff: Michael McMenamain, Kristie Cafiero, Leigh Turner, Popi Kounis, and Cindy Gresham. Cost: Subs as needed, Cruise \$492 and transportation \$2,100.
4. Approve the purchase of core instructional materials and supplemental resources for mathematics to facilitate the delivery of instruction addressing the 2020 NJ Student Learning Standards for Mathematics.
 - o Grades K-1: Purchase new textbook program “Envision Math” c2024 by Savvas Publishers. Costs: \$26,413.08 for materials and 6-yr digital subscription
5. Approve Ashley Van Tassel (completing fieldwork with Veronica Valencia) as a substitute, pending completion of paperwork.
6. Approve to review and accept the 2021-2022 Comprehensive Annual Financial Report - Synopsis of Audit Recommendation prepared by Ford, Scott & Associates, LLC. The approval supports an unmodified opinion by the auditor and no audit findings or recommendations.
7. Approve the extension of Veronica Valencia’s medical leave from April 24, 2023 to May 5, 2023.
8. Approve the Student Council trip to Wildwood and Morey’s Pier. Staff: Kelly Crawford, Tracy Magel plus 2 additional chaperones. Costs: Subs as needed, transportation and admission.
9. Approve the Downbeach Coalition to rent the PAC for an event on Saturday, May 20, 2023 at an estimated rate of \$1,360 pending receipt of insurance waiver.
10. Approve the retirement of Deborah Sterling on September 30, 2023.
11. Approve the teaching staff working the Extended School Year program: \$53/hr, up to 3 hrs of prep for each teacher between June 20, 2023 and June 30, 2023.
12. Approve the 8th grade trip to Six Flags Great Adventure on June 7, 2023. Staff: Michael McMenamain, Sherry Scott, Ryan Gaskill, Kelly Crawford. Costs: Subs as needed, tickets and parking \$3,537.95.

Other Matters (Continued):

13. Approve the hiring of Lindsay Laielli as a per diem speech therapist for the Margate School District to serve in an hourly role as needed effective June 1, 2023 (pending completion of paperwork). Summer hours to be included in the Summer Child Study Team 300 hour maximum.
14. Approve the submission of the application for the Supplemental Stabilization Aid in the amount of \$678 to the New Jersey Department of Education.
15. Approve Melina Skwarek to attend the NJSIA Worker's Compensation Conference on May 4-5, 2023 at the Harrah's Resort and Casino in Atlantic City. Costs: Registration to be paid for by the ACCASBO JIF.
16. Approve the 6th grade trip to the Franklin Institute in Philadelphia. Staff: Chelsi Crompton, Nina Curll, Chris Andersen, Danielle Ujcich, and Tracy Jones. Costs: Subs as needed. Museum \$594.

Motion passed by the following roll call vote:

Ayes: Mrs. Wray-Norris, Mrs. Brog, Mr. Pepe, Dr. Frankel, and Mrs. Horn

Nays: None

Public Comment:

No members of the community commented.

Executive Session:

Upon motion by Mrs. Horn, seconded by Dr. Frankel, the board unanimously approved the following resolution at 6:35 P.M.:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session;

BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss the following matters:

- Union Negotiations/Personnel

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

Upon motion by Mr. Sorensen, seconded by Dr. Frankel, the board unanimously agreed to reconvene the regular meeting at 6:55 P.M.

Adjournment:

Upon motion by Mrs. Horn, seconded by Mrs. Brog, the board unanimously agreed to adjourn at 6:56 P.M.

Respectfully submitted,

Melina Skwarek
Board Secretary/School Business Administrator