

WOLFE COUNTY SCHOOLS
Cleaning and Disinfecting Plan
COVID-19

1. Cleaning and Disinfecting:

- a. Cleaning and disinfecting are the cornerstones of a healthy school environment. These are the foundations upon which we will build and maintain a safe learning environment whilst navigating COVID-19 in our local communities.
 - i. Cleaning is the process of physically removing any visible loose dirt or soil, germs, impurities from surfaces. This process removes germs and soils. Cleaning alone does NOT kill germs. Cleaning is done routinely and as needed, prior to any disinfection process. Use soap and water, to clean dirty surfaces.
 - ii. Disinfecting is done to kill germs on surfaces to prevent them from spreading. This is done by using chemicals, as directed by the manufacturer, on surfaces after cleaning. Disinfectants must remain on the surface for the recommended “dwell-time” to be effective in killing germs. Dwell-time is the amount of time that a disinfectant must be in contact with the surface, and remain wet, in order to kill the targeted germs.
 - iii. Routine cleaning followed by disinfecting is a best practice for prevention of viral respiratory illnesses including COVID-19.

2. Routine: scheduled, to help prevent illness and maintain a safe learning environment.

- a. Staff will maintain a routine cleaning schedule as directed by Facilities Management.

- b. Staff will clean, on demand and as needed, any visibly soiled areas promptly.
 - i. High touch areas to be cleaned frequently, include but are not limited to:
 1. Door handles and knobs
 2. Desks and chairs
 3. Lunchroom tables and chairs
 4. Stair railings
 5. Cabinets, lockers, and bookshelves
 6. Shared keyboard/mouse and surrounding areas
 7. Shared electronics such as printers, shredders, etc.
 8. Light switches
 9. Pencil sharpener handles
 10. Sinks and surrounding areas
 11. Soap dispensers
 12. Hand sanitizer stations
 13. Paper towel dispensers
 14. Vending machine touch surfaces
 15. Bus seats and handrails
 16. Countertops
 17. Athletic equipment
 18. Other shared learning materials
 19. Other shared touch surfaces: telephones, remote controls, desktops, toys.
- c. Schedule: Clean the frequently touched areas at least daily and between use by different students.
 - i. In the morning before students arrive
 - ii. Between classes, for students who change rooms
 - iii. Between use of shared objects

- iv. Before and after food service
- v. Before students return from recess or break
- vi. When students have gone for the day

3. COVID-19 case in the building: Staff persons or students with COVID-19 or symptoms in the building.

- a. Consider utilizing a one-time professional disinfecting service.
- b. General precautions for cleaning staff:
 - i. Wear mask, gloves, uniform, or designated work clothes.
 - ii. Do not touch your face while cleaning.
 - iii. Place clothes worn while cleaning the area, into a plastic bag until they can be safely laundered at home.
 - iv. After servicing the area, wash hands with soap and water for no less than 20 seconds after gloves are removed.
 - v. Cleaning staff should be trained on the safe use of disinfectants, and how to safely clean up blood and body fluids.
- c. Cordon off areas used by sick persons, as soon as possible. Wait until they have exited the building, to address the Quarantine Room.
- d. Open windows and outside doors if available, to ventilate area.
- e. Wait 24 hours to clean/disinfect the area. If 24 hours is too long, wait as long as reasonably possible. Clean and disinfect all areas used by the sick person, such as bathrooms, classrooms, offices, common areas, shared electronics, ATM machines, or vending machines.

- f. To disinfect, use products that meet EPA guidelines for use against the virus that causes COVID-19. Visit www.epa.gov/listn for the list of currently approved agents.
 - g. Take care, to make sure the disinfectant stays wet on the surface for the recommended dwell-time. (No less than 10 minutes for our products according to Mr. Sparkman)
 - h. Once the area has been properly disinfected, it can be reopened for use.
4. Outdoor Areas:
- a. High touch surfaces made of plastic or metal, such as grab bars and railings should be cleaned routinely.
 - b. Cleaning and disinfecting of wooden surfaces or groundcover, is not recommended.