

MARLBOROUGH BOARD OF EDUCATION
Regular Business Meeting Minutes
Thursday, October 27, 2022 @ 6:00 p.m.
Elmer Thienes-Mary Hall Elementary School – Library

1. **Call to Order and Roll Call**

Wes Skorski Chairperson, called the meeting to order at 6:00 pm

BOE Members Present: Wesley Skorski, Louise Concodello, Susan Stolfi, Patrick Pabouet, Angela Colantonio, Kerri Barella and Anna Holden

Administration Present: Dr. Holly Hageman, Superintendent
Dan White, Principal
Kim Kelley, Assistant Principal

2. **Pledge of Allegiance**

Wes Skorski asked for a moment of silence for Orus R. Coffield IV, father of four MES students and respected member of the Marlborough community.

3. **Public Comment**

Colin McNamara introduced himself as the new Superintendent of RHAM, he stated he has enjoyed getting to know Holly and collaborating with the other Superintendents of the region. He is happy to be a member of this community.

4. **Celebrations**

Kim Kelley showed a video of October happenings.

5. **Additions to the Agenda - None**

6. **Consent Agenda**

- 6.1 Minutes of 9/22/22 Regular Business Meeting
- 6.2 Personnel Actions – none
- 6.3 Reports – receive and file the following document: monthly enrollment report
- 6.4 Grants – none;
- 6.5 Approval of Policy Revisions

L. Concodello moved that the Board approve the consent agenda items 6.1-6.5., seconded by A. Colantonio. Unanimously approved. MOTION CARRIED.

7. **Oral Reports**

7.1 **Advisory Groups**

- PTO – Dan White reported the PTO meeting was held on October 12th, PTO continues to work with IRS and State Tax Department, Federal fees are being waived, still working with the state to get the state fees waived as well. Treasurer report states they are still in good standing with a hefty account balance. PTO approved up to \$8000 for Carpets, they ordered 15 carpets, staying within budget. The PTO also sponsored some

field trips and they are excited for their Trunk or Treat event tomorrow, 6 -7:30pm. Candy collection surpassed the requested amount. 6th Grade Haunted House is back and food Trucks will be present. Election Day Bake Sale will be held on November 8th, they are looking for donations.

- SAC – Dan White stated they did not have a SAC meeting this month.
- Operations – Dan White stated the next meeting will be on November 11th. Will report out on operations in December. Wes Skorski asked about the Door Project and Dan White responded that the door project is coming along very well, the company has been here at MES every weekend and two doors have been fully installed. Joe Asklar has been updated and is happy with the progress.
- Board of Finance Liaison – Louise Concodello reported the BOF had a regular meeting last Wednesday which was also their Budget Kick Off meeting per the Charter. She informed the board that Superintendent McNamara and Judy Benson Clark from RHAM spoke regarding their budget. Superintendent Hageman also spoke, Ruth Kelly and Louise spoke regarding MES school needs. Amy Traversa, Debbie Borbeau and Betty O’Brien spoke about the Town side of the budget. BOF spoke about changing their yearly calendar meeting dates; switching from the third Wednesday to the third Thursday of the month except for Nov and Dec which will stay on the third Wed. Louise Concodello also mentioned the Town is still looking for a Finance Director.
- AHM – Kerri Barella reported Coffee With a Cop is scheduled for January 7th. This Saturday is the National Take Back event from 10am – 2pm at RHAM. AHM is currently running a Simply Soy fundraiser and Kerri Barella also stated that on behalf of AHM, she is meeting with Ray Bull to discuss new “Just Breathe” signage to keep Marlborough parks a smoke free zone.

7.2 **Subcommittees**

- Policy – Louise Concodello stated the Policy Committee did not have a policy meeting tonight but will discuss 2 policies this evening.
- Ad Hoc Communications – Dr. Hageman stated in addition to the Community Forum held tonight, one of the other actions the Ad Hoc Committee discussed was to look at the MES Website, to make it more user friendly, more navigable and therefore Dr. Hageman has made progress updating the site cleaning up dead links and rearranging information in a more organized format.

7.3 **Chairperson**

- Appointment of BOE Member to Policy Subcommittee – Wes Skorski appointed Angela Colantonio to the Policy Subcommittee.
Wes Skorski also mentioned that there is still an opening on the Board, but due to the BOS 2:2 stalemate vote, the position has not been filled. Filling the position remains to be seen.

7.4 **Superintendent and Administrative Team**

Dr. Hageman updated the Board regarding funding and meal usage and MES can offer families an extension of free meals through December 31st. MES may also be able to extend free meals beyond December with the surplus in funds from the Food Service Account, but is waiting for two more months of usage and food costs before making that decision and communicating to families.

- SCIP Update: Literacy Program – Dr. Hageman presented on the MES SCIP K-3 Reading Program. Dr. Hageman informed the Board about activity that occurred at the state level and how the State’s action interacts with the local process for decision making around literacy programs.

8. Unfinished Business

- 8.1 School Resource Officer Update – Wes Skorski reported that Deb Borbeau, Amy Traversa, Joe Asklar, Dr. Hageman, Pat Pabouet, Jay Kehoe and he met today to discuss where the funding is going to come from to support the hiring of an SRO . The group also spoke about whether the position will be a 180 day or a year round position. It was left that the topic will be on the November 15th Board of Selectmen Meeting Agenda. Per Dr. Hageman, depending on how they decide on the position assignment of 180 days or full year, the committee will come back together to discuss the cost sharing model. Dr. Hageman and Jay Kehoe will collaborate to create a job description for the negotiating committee to review prior to the November 15th BOS meeting.
- 8.2 Review of Revised Policies # 9321.3 and # 5141.4 and possible approval – Dr. Hageman spoke regarding policy 9321.3 mentioning that the reason for pulling the policy from the first read last month was that the updated CUBE version had not been fully merged with the previously adopted MES policy. Dr. Hageman reviewed the adjustments to the policy. Concerning policy 5141.4 Dr. Hageman informed the Board that she added verbiage to include the mandated reporter language that had been dropped off between versions. Anna Holden noted that the next sentence after the added language should be removed as it is redundant.

S. Stolfi made a motion that the Board approves policies 9321.3 and 5141.4. with the changes made to policy 5141.4., seconded by L. Concodello. Unanimously approved. MOTION CARRIED.

9. New Business

9.1 Review October Financial Report

- Update on FY 22 End of Year Balance and transfers - Dr. Hageman reviewed the financial report. The bottom line of year end shows a projected balance of \$39,064.88 mostly due to a staff member on leave, with a portion of the time being unpaid leave. Dr. Hageman also referred to the Updated Financial Projected Closeout for fiscal year 2022. With the ongoing closeout of outstanding purchase orders, mostly in the area of transportation, The FY2022 EOY projected surplus changed from approximately \$40,000 to \$28,002.85. Dr. Hageman presented the enclosure that referred to the adjusted set of transfers showing the corrections.

K. Barella made a motion that the Board approve the FY 2021-22 financial transfers as presented in the amount of \$71,592.32, seconded by L. Concodello. Unanimously approved. MOTION CARRIED.

9.2 Region 8 Health Insurance Consortium Agreement and Bylaws, Review and Possible Approval.

- Dr. Hageman informed the Board that the Region 8 Health Insurance Consortium asks all member districts to approve of the updated agreement and bylaws.

L. Concodello made the motion that the Board approves of the Region 8 Health Insurance Consortium Agreement and Bylaws, seconded by A. Colantonio. Unanimously approved. MOTION CARRIED.

10. **Public Comment** – Pam Farrington stated that teachers are rallying and she loves the recently adopted Foundations and Heggerty programs, staff are grateful to have the opportunity to pilot new programs instead of being forced to adopt new programs.
11. **Communications**
11.1 Staff Vacancy Summary
12. **Future Meetings & Topics**
 - Election day, Bake Sale and No School, Tuesday, November 8, 2022
 - Board of Selectmen Meeting, Tuesday, November 15, 2022
 - Tentative Policy Subcommittee Meeting, Thursday, November 17, 2022, 5:30 p.m.
 - Next Regular Business Meeting, Thursday, November 17, 2022, 6:00 p.m.
13. **Adjournment**
A. Colantonio made a motion to adjourn the meeting at 7:10pm. Seconded by K. Barella. Unanimously approved. MOTION CARRIED.