

UNAPPROVED DRAFT

MARLBOROUGH BOARD OF EDUCATION

Regular Business Meeting Minutes Thursday, December 15, 2022 @ 6:00 p.m. Elmer Thienes-Mary Hall Elementary School -Library

1. Call to Order and Roll Call

Ruth Kelly, Vice Chairperson, called the meeting to order at 6:01 pm

BOE Members Present: Ruth Kelly, Susan Stolfi, Patrick Pabouet, Angela Colantonio, Kerri Barella and Anna Holden.

Administration Present: Dr. Holly Hageman, Superintendent
Dan White, Principal
Kim Kelley, Assistant Principal

2. Pledge of Allegiance

3. Celebrations

- Kim Kelley presented a video of school happenings over the last month

4. Public Comments - None

5. Additions to the Agenda - None

6. Consent Agenda

- 6.1 Minutes of 11/17/22 Regular Business Meeting and 11/17/22 Policy Committee Meeting
- 6.2 Personnel Actions – none
- 6.3 Reports – receive and file the following document: monthly enrollment report
- 6.4 Grants – none

A. Colantonio made a motion that the Board approve Consent Agenda items 6.1-6.4., seconded by K. Barella. Unanimously approved. MOTION CARRIED.

7. Oral Reports

7.1 Advisory Groups

- PTO – Dan White reported that there was not a PTO meeting since the last BOE meeting, however, the PTO has since held their book fair and ice cream social that went very well.
- SAC – Dan White reported the next SAC meeting will be in January.
- Operations, Wellness & Safety – Dan White stated the last meeting was on November 21st and that Alice Mecca, school nurse, reviewed school illness cases. Dan White also mentioned that Chatham Health held a Flu and COVID booster clinic at the school with 35 people attending. In addition, he reported the committee discussed the door maintenance project confirming all 5 doors are

UNAPPROVED DRAFT

installed. Dan White informed the BOE that two vendors came out to assess the roof and both reported the roof was in good shape and only recommended some general maintenance. Dan White mentioned the school is hosting a few different internet safety presentations conducted by an officer from the CT State Police; the first to be held on January 5th. Each presentation is geared toward different grade levels; 4th, 5th and 6th grades. In the evening on January 5th at 6pm, there will be a presentation for parents and guardians. Dan White said the committee also touched on the SRO process. It was stated that Alice Mecca provided NARCAN training with staff and kits are in place. The next meeting will be held in January.

- Board of Finance Liaison – None
- AHM – Kerri Barella reported that AHM is sponsoring a Social Media presentation on January 31st from 7-8pm. They will need 15 community members to hold the event. She also stated that there are several new programs coming out in January: Enrich Your Relationship with Your Child Parenting Workshop with Dr. Debbie Farr, Youth Theater programs, Health Matters Program, Cocoa With a Cop on January 7th, Welcome 2 Reality presentations, Fundraisers for Project Graduation, and they are meeting with Ray Bull from Parks and Rec for the Just Breathe initiative. Kerri Barella also mentioned that the Online Auction made a \$10,000 net profit.

7.2 Subcommittees

- Policy – No meeting in December.

7.3 Chairperson – No report

7.4 Superintendent and Administrative Team

- Dr. Holly Hageman reported that MES will be able to continue providing free meals to students for the rest of this year due to a combination of State and Federal funding in addition to funds in the Food Service Account. Funds from the account were also used to purchase new cafeteria tables.
- **SCIP Presentation: 2021-22 Next Generation Accountability** - Kim Kelley reported on the results of the CSDE Next Generation Accountability report. MES received an index score 81.4 with an Overall Performance Level of 2. MES was designated as a School of Distinction for High Growth in Math. Kim Kelly also reported on the Family Survey Results.

8. Unfinished Business

- 8.1 Homework-** Dr. Holly Hageman reported that based on the Board's request to look into MES Current Homework Guidelines, she met with the Superintendents Council to review current guidelines. Dr. Hageman indicated that the guidelines were revised and cleaned up but not substantially changed. Dr. Hageman informed the Board that Superintendent Council members, representing the school administration and faculty, felt there was an important purpose for homework. The updated Guidelines will replace the current Appendix (Guidelines) in Board Policy.

UNAPPROVED DRAFT

- 8.2 **School Resource Officer** – Dr. Holly Hageman distributed copies of the School Resource Officer MOU and Job Description for the Board’s final review and approval.

S. Stolfi moved that the Board approve the Memorandum of Understanding with the Town of Marlborough for the SRO position. Seconded by A. Colantonio. Unanimously approved. MOTION CARRIED

9. New Business

- 9.1 **Review, Discuss and Take Action Re: Proposed FY 2023-24 Academic Calendar** - Dr. Holly Hageman stated a few key points regarding next year’s Academic Calendar: 180 student days, 186 teacher work days, the importance of PD days, language was added regarding snow/emergency days, and the addition of Juneteenth if the school year goes up to or beyond June 19th.

K. Barella motioned that the Board approve the proposed FY 2023-24 academic calendar as presented in Enclosure 9.1. Seconded by P. Pabouet. Unanimously approved. MOTION CARRIED

- 9.2 **First Reading of Proposed Policy Revisions** - The Board reviewed and discussed the proposed policies as presented by the Policy Subcommittee: P4118.233/4218.233/1700 - Weapons and Dangerous Instruments and P5142.4 - School Resource Officer.
- 9.3 **Review December Financial Report** - Dr. Holly Hageman reported MES is running at a projected surplus of \$37,161.67, however, she noted that it is still early in the winter season for a precise projection of heating costs.
- 9.4 **Asset Disposal** – Dr. Hageman mentioned that the surplus in the food service account allowed for the purchase of new cafeteria tables. The current tables are in usable condition and Dr. Hageman wanted to offer them to the Town or other Town agencies with the Board’s approval.

S. Stolfi made the motion that the Board approve the disposal of eighteen cafeteria tables, seconded by A. Colantonio. Unanimously approved. MOTION CARRIED

- 9.5 **CABE/CAPSS Convention Report** – K. Barella reported on what she learned from the workshops she attended including the activity around the Right to Read legislation and state approved K-3 ELA programs and that many districts plan to submit waivers. Dr. Hageman stated the due date for the waiver will be February 28th and Marlborough plans to submit a waiver. K. Barella reported there were many vendors at the conference that focused on communications and K. Barella, S. Stolfi and A. Colantonio felt that MES should bring back the Communications Committee as it might be beneficial in navigating communication with the community to create an ease of access in regards to PTO, Thursday Letters, text messages and to be in alignment with RHAM. S. Stolfi added she

UNAPPROVED DRAFT

would like to collaborate with the other districts of Region 8 for this potential tool and to share the cost. In addition, K. Barella attended a Civility Session.

10. **Public Comments** - None

11. **Communications** - Staff Vacancy Summary - submitted

12. Future Meetings & Topics

- Next Regular Business Meeting, Thursday, January 26, 2023, 6:00 p.m.
 - Superintendent's Budget Presentation (Operating and Capital)

- Special Meeting, Thursday, February 9, 2023, 6:00 p.m. for continued Budget discussion and the Board's adoption of the budget.

13. **Adjournment** -

A. Colantonio made a motion to adjourn the meeting at 8:01pm. Seconded by K. Barella. Unanimously approved. MOTION CARRIED.

Respectfully Submitted,

Carmela Monte
Board Clerk