

**UNAPPROVED DRAFT**

**MARLBOROUGH BOARD OF EDUCATION  
REGULAR BUSINESS MEETING MINUTES  
Elmer Thienes-Mary Hall Elementary School - Library  
Thursday, April 27, 2023 @ 6:00 p.m.**

**1. Call to Order and Roll Call:**

Wes Skorski, BOE Chair, called the meeting to order at 6:00 pm

BOE Members Present: Wes Skorski, Ruth Kelly, Louise Concodello, Susan Stolfi, Patrick Pabouet, Angela Colantonio, Kerri Barella, Anna Holden, Linda Earley.

Administration Present:     Dr. Holly Hageman, Superintendent  
  Dan White, Principal  
  Kim Kelley, Assistant Principal

**2. Pledge of Allegiance**

**3. Celebrations**

Kim Kelley presented a video of school happenings over the last month.

**4. Public Comments:** None

**5. Additions to the Agenda:**

**K. Barella made a motion to add Policy #4253 as a First Read to the agenda, seconded by A. Colantonio. Unanimously approved. MOTION CARRIED.**

W. Skorski placed it under New Business 9.4.

**6. Consent Agenda**

6.1 Minutes of 03/23/23 regular business meeting and 3/28/23 Special Meeting;

6.2 Personnel Actions – none;

6.3 Reports – receive and file the following document: monthly enrollment report

6.4 Grants – none;

**R. Kelly made a motion that the Board approve Consent Agenda items 6.1 - 6.4., seconded by L. Concodello.**

Angela Colantonio noted that her name was missing from minutes of the 3/28/23 Special Meeting.

**R. Kelly amended her motion that the Board approve Consent Agenda items 6.1 - 6.4. with the correction to include Angela Colantonio's name to the 3/28/23 Special Meeting minutes, seconded by L. Concodello. Unanimously approved. MOTION CARRIED.**

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## 7. Oral Reports

### 7.1 Advisory Groups

- **PTO** – Dan White stated that the PTO met on April 19<sup>th</sup> where they recapped the past months events: Bingo Night was a huge success. Spring Book Fair and Ice Cream Social went well. PTO received \$100 donation from MES Staff Spirit Day fundraiser. Yard Goats fundraiser sold 170 tickets. Movie Night will be held Friday, April 28<sup>th</sup> with a suggested donation of \$10 per family. Staff Appreciation Week kicks off May 8<sup>th</sup> with tokens of appreciation given to staff each day by either PTO, MEA or the Administrative Team. MES Art Show will be held on May 16<sup>th</sup>. PTO Fun Run will be held on June 1<sup>st</sup> with a rain date of June 5<sup>th</sup>. PTO purchased a gaga pit to be installed in the near future on the playground.
- **SAC** – Kim Kelley reported the team discussed the back to normal, regular end of year events; Art Show, field day, field trips, band concert, SBAC and NGSS testing. Dan White updated the BOE regarding some ongoing school projects.
- **Operations, Wellness & Safety** – Dan White reported that there was a chimney repair turned into a chimney replacement completed over April break. The retaining wall in the back of the building is scheduled to be repaired before the 6<sup>th</sup> grade advancement ceremony. The elevator refurbishment is on schedule to start June 19<sup>th</sup>, to be completed by mid-August.
- **Board of Finance Liaison** – Louise Concodello mentioned that the BOF met on April 19<sup>th</sup> which was the first Public Hearing for the 2023-24 Budget. The Second Public Hearing will be held on Monday, May 1<sup>st</sup>. Referendum voting on the Town Budget will occur starting at 6am on Tuesday, May 2<sup>nd</sup>.
- **AHM** – Kerri Barella reported: Take Back Day scheduled for Saturday was canceled; May 16<sup>th</sup> prevention panel for 6<sup>th</sup> graders and their families; Simply Soy Candles and lawn signs are available for purchase; The Charity Golf Tournament will be held on July 21<sup>st</sup>.

### 7.2 Subcommittees

- **Policy** – Louise Concodello stated that the policy committee met at 5:30pm before the BOE meeting and they discussed Policy # 4253, which will be reviewed by the Board tonight for a First Read.

### 7.3 Chairperson

- Wes Skorski introduced to the Board the newly appointed Board Member, Linda Earley.
- Protocol for BOE Members to share information from CAFE or other PD events: BOE members should email the Chair and Holly in order for the item/subject to be added to the agenda if the member feels the information is worthy of sharing with the Board. Holly Hageman added that members can also email information from a presentation out to one another as a means of sharing information.

### 7.4 Superintendent and Administrative Team

- **SCIP- SEL Presentation:** Kim Kelley presented on the selected Social-Emotional Learning Program, Choose Love, and the schools implementation plan for the program.

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- **Memo to BOF Chair “2% Fund”:** Dr. Holly Hageman updated the Board regarding the 2% fund. Dr. Hageman stated that she has not yet made a request to the BOF to transfer the unexpended funds from FY22 due to the delay in the 2021-22 Town audit.
- **Projected last day of school for students and staff: Thursday, June 15<sup>th</sup>**  
Dr. Hageman informed the Board that unlike past years where there were 183 school days and the Board had some flexibility as to when the last day would be, MES now follows a 180 day schedule.

**8. Unfinished Business: None**

**9. New Business**

**9.1 Review April Financial Report** – Dr. Holly Hageman reported MES is running at a projected surplus of \$48,006.60. Since last month’s report, the school district received more Excess Cost Grant funds than anticipated and the CSDE is providing funding for implementing new Reading programs with the allocation to Marlborough as \$15,000 in this fiscal year. There were also changes in insurance enrollment, specifically a decline in enrollment, causing a surplus in that line.

**9.2 Discussion and Possible Action Re: Participation in Healthy Food Certification Program**

**R. Kelly made a motion that the Board approve the motion in its entirety as stated: Implementing the healthy food option of C.G.S. Section 10-215f**

**Pursuant to C.G.S. Section 10-215f, the Marlborough Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2023, through June 30, 2024. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.**

**Seconded by A. Colantonio. Unanimously approved. MOTION CARRIED.**

**L. Concodello moved that the Board approve the motion in its entirety as stated:**

**The Marlborough Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The**

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**“regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food and beverage sales.**

**Seconded by A. Colantonio. Unanimously approved. MOTION CARRIED.**

**10. Public Comments;**

Pam Farrington attended remotely and informed the Board that it was difficult to hear the meeting due to the sound cutting out.

**11. Communications**

11.1 Staff Vacancy Summary submitted

**12. Future Meetings & Topics**

- Staff Appreciation Week: Monday, May 8, 2023 – Friday, May 12, 2023
- Town Budget Public Hearing, Monday, May 1, 2023, 7:00 pm
- Town Budget Referendum, Tuesday, May 2, 2023
- Tentative Policy Subcommittee Meeting, Thursday, May 25, 2023, 5:30 pm
- Next Regular Business Meeting, Thursday, May 25, 2023 6:00 p.m.

**REMINDER:** Agenda suggestions for the next business meeting are due to the Chairperson or Superintendent by 12:00 noon on Thursday, May 18, 2023.

**13. Adjournment;**

**R. Kelly made a motion to adjourn the meeting at 7:34pm. Seconded by A. Colantonio. Unanimously approved. MOTION CARRIED.**

Respectfully Submitted,

Carmela Monte  
Board Clerk