

MARLBOROUGH BOARD OF EDUCATION

Regular Business Meeting

Thursday, December 15, 2022

Elmer Thienes-Mary Hall Elementary School -Library

6:00 p.m.

The Marlborough Board of Education is holding its meeting in a hybrid format to allow for greater community awareness and participation. Hybrid meetings and proceedings will be recorded and posted on the District website within seven days of the meeting. The public is welcome to attend Board of Education meetings in-person, but also can view the Board meeting live via Google Meet Link: meet.google.com/bov-yzhy-rgi

In a partnership of family, school and community, our mission is to educate, challenge and inspire each individual to excel and become a contributing member of society.

AGENDA

1. Call to Order and Roll Call by Chairperson Wes Skorski 6:00/05

THE BOARD REQUESTS THAT ALL ELECTRONIC DEVICES BE TURNED OFF DURING THE MEETING

2. Pledge of Allegiance
3. Celebrations 6:05/05
4. Public Comments 6:10/05

Members of the Marlborough community are encouraged to share their thoughts with the Board of Education and are invited to do so during this segment of the meeting. All speakers must identify themselves by name and address and limit comments to 3 minutes. The Board will not engage in dialogue with the public. Written comments to be read-aloud by the Chair can be emailed to: boardofed@marlborough.k12.ct.us, no later than 24 hours before the meeting. Those who wish to provide comment by remote means: Raise your hand using the raise hand icon  at the bottom of the Google Meet screen: once called upon, unmute yourself to speak. Please mute yourself after speaking.

5. Additions to the Agenda 6:15/05

Additional business may be considered at a regular meeting upon a 2/3 vote of those members of the board present and voting, per state statute.

6. Consent Agenda 6:20/05

Consent agenda items are considered to be routine in nature, which the Board may not need to discuss individually and may be voted on as a group. Any board member who wishes to discuss a particular item in this section may request the Chairperson to remove it for later discussion and a separate vote if necessary.

MOTION: That the Board approve the following Consent Agenda items:

- 6.1 Minutes of 11/17/22 Regular Business Meeting (Encl. 6.1A) and 11/17/22 Policy Committee Meeting (Encl. 6.1B)
- 6.2 Personnel Actions – none
- 6.3 Reports – receive and file the following document: monthly enrollment report (Encl. 6.3);
- 6.4 Grants – none

7. Oral Reports

- 7.1 Advisory Groups 6:25/05
 - PTO – Dan White
 - SAC – Dan White/Kerri Barella
 - Operations, Wellness & Safety – Dan White/Pat Pabouet
 - Board of Finance Liaison – Louise Concodello
 - AHM – Kerri Barella
- 7.2 Subcommittees 6:30/05
 - Policy – Louise Concodello
- 7.3 Chairperson 6:35/05
- 7.4 Superintendent and Administrative Team 6:40/10
 - SCIP Presentation: 2021-22 Next Generation Accountability

8. Unfinished Business

- 8.1 Homework 6:50/10
- 8.2 School Resource Officer 7:00/10
 - Memorandum of Understanding
 - Job Description

MOTION: That the Board approve the Memorandum of Understanding with the Town of Marlborough for the SRO position.

9. New Business

- 9.1 Review, Discuss and Take Action Re: Proposed FY 2023-24 Academic Calendar (Encl. 9.1) 7:10/05

MOTION: That the Board approve the proposed FY 2023-24 academic calendar as presented in Enclosure 9.1.

- 9.2 First Reading of Proposed Policy Revisions: 7:15/10
The Board will review and discuss on a first read basis the proposed policy revisions as presented by the Policy Subcommittee:
P4118.233/4218.233/1700 - Weapons and Dangerous Instruments and P5142.4 - School Resource Officer. (Encl. 9.2)
- 9.3 Review December Financial Report (Encl. 9.3) 7:25/05
- 9.4 Asset Disposal –Cafeteria Tables (Encl. 9.4) 7:30/05

MOTION: That the Board approve the disposal of eighteen cafeteria tables.

- 9.5 CABE/CAPSS Convention Report 7:35/10

10. Public Comments

7:45/05

Members of the Marlborough community are encouraged to share their thoughts with the Board of Education and are invited to do so during this segment of the meeting. All speakers must identify themselves by name and address and limit comments to 3 minutes. The Board will not engage in dialogue with the public. Written comments to be read-aloud by the Chair can be emailed to: boardofed@marlborough.k12.ct.us, no later than 24 hours before the meeting. Those who wish to provide comment by remote means: Raise your hand using the raise hand icon  at the bottom of the Google Meet screen: once called upon, unmute yourself to speak. Please mute yourself after speaking.

11. Communications

7:50/05

11.1 Staff Vacancy Summary (Encl. 11.1)

12. Future Meetings & Topics

7:55/05

12.1 Next Policy Subcommittee Meeting, Thursday, January 26, 2023, 5:30 p.m.

12.2 Next Regular Business Meeting, Thursday, January 26, 2023, 6:00 p.m.

- Superintendent's Budget Presentation

REMINDER: Agenda suggestions for the next business meeting are due to the Chairperson or Superintendent by 12:00 noon on Thursday, January 19, 2023.

13. Adjournment

8:00

NOTE TO BOARD MEMBERS:

Attendance - If you are unable to attend this meeting either in-person or remotely please call the Superintendent's Office at 860-295-6236 at least 24 hours prior to the meeting. If you plan to attend remotely, please notify the Superintendent's office 24 hours in advance of the meeting.

Persons requiring interpreters or related services are advised to call 860-295-6236 at least three (3) business days before the meeting.

Copies of the agenda and enclosures are available for examination in the Superintendent's Office at 25 School Drive, Marlborough, CT during business hours: 8:00 a.m. to 3:45 p.m., Monday through Friday and are posted on the district website: <https://www.marlborough.k12.ct.us>

The Marlborough Board of Education does not discriminate on the basis of race, color, religion, marital status, national/ethnic origin, age, sex, sexual orientation, or disability in its programs, activities and employment practices.

MARLBOROUGH BOARD OF EDUCATION
Regular Business Meeting Minutes
Thursday, November 17, 2022 @ 6:00pm
Elmer Thienes-Mary Hall Elementary School - Library

1. Call to Order and Roll:

Wes Skorski Chairperson, called the meeting to order at 6:01 pm

BOE Members Present: Wesley Skorski, Louise Concodello, Susan Stolfi, Patrick Pabouet, Angela Colantonio, Kerri Barella and Anna Holden.

Ruth Kelly attended remotely.

Administration Present: Dr. Holly Hageman, Superintendent
Dan White, Principal
Kim Kelley, Assistant Principal

2. Pledge of Allegiance

3. Celebrations

- Kim Kelley presented a video of school happenings over the last month
- CABA Recognition of Board Members: Dr. Hageman stated that part of CABA's convention is they recognize Board members when they attain ten and twenty years of service. L. Concodello was recognized for 27 years of service, and Ruth Kelly was recognized for 15 years of service. Dr. Hageman and Wes Skorski thanked both for their dedicated service.

4. Public Comments: None

5. Election of Officers

A. Holden moved that the Superintendent chair the meeting for the sole purpose of electing a Chairperson, seconded by Wes Skorski. Unanimously approved. MOTION CARRIED.

Dr. Hageman made a motion for the Board to elect a Chairperson.

L. Concodello made a motion to elect Wes Skorski as Chairperson, seconded by A. Holden.

S. Stolfi made a motion to elect Kerri Barella as Chairperson. The motion was not seconded and did not carry.

Dr. Hageman stated that with no additional nominations, W. Skorski is nominated to be the chair.

L. Concodello, P. Pabouet, W. Skorski, A. Colantonio, A. Holden and R. Kelly were in favor of the motion to elect Wes Skorski as Chairperson. S. Stolfi and K. Barella were opposed to the motion. Vote 6-2. MOTION CARRIED

W. Skorski took over the meeting to continue the elections of Vice Chair and Secretary.

L. Concodello made a motion to nominate R. Kelly as Vice Chairperson, the nomination was seconded by P. Pabouet.

K. Barella made a motion to nominate S. Stolfi as Vice Chairperson, the nomination was seconded by A. Colantonio.

L. Concodello, P. Pabouet, W. Skorski, A. Holden and R. Kelly were in favor of the motion to elect Ruth Kelly as Vice Chairperson. S. Stolfi, K. Barella and A. Colantonio were opposed to the motion. Vote 5-3. MOTION CARRIED

K. Barella moved that the Board elect L Concodello as Secretary, seconded by A. Colantonio. Unanimously approve. MOTION CARRIED.

6. Additions to the Agenda

L. Concodello made a motion to move agenda item # 9.1 to follow item # 13 on the agenda. seconded by K. Barella. Unanimously approve. MOTION CARRIED.

7. Consent Agenda

- 7.1 Minutes of 10/27/22 Regular Business meeting and 10/27/22 Community Forum
- 7.2 Personnel Actions – none;
- 7.3 Reports – receive and file the following document: monthly enrollment report
- 7.4 Grants – none;

L. Concodello moved that the Board approve the consent agenda items 7.1-7.4., seconded by W. Skorski. Unanimously approved. MOTION CARRIED.

8. Oral Reports

8.1 Advisory Groups

- PTO – K. Kelley mentioned the PTO celebrated the success of their Trunk or Treat event at their last meeting. The event had a huge turnout. K. Kelley also reported that PTO generously donated 17 classroom carpets. In addition, they discussed the field trip to Dinosaur State Park, funding educational enhancement for teachers, and spoke about upcoming fundraiser events such as the Book Fair starting right after Thanksgiving break, Pajama Day, a Wolf Pack game in January and a Yard Goats game in April. Dr. Hageman stated that she attended the meeting and was impressed with the PTO and all the creative and exciting events they have planned in support of the school community.
- SAC – D. White stated that once the Board sets their meeting dates for the next year, the SAC committee will plan their next few meetings as they usually meet on the same day as the BOE meetings.
- Operations – D. White informed the Board the next Operations meeting will be this coming Monday, November 21st. He also stated the door project is going well. The 4th door is currently being installed as part of phase 1.

- Board of Finance – L. Concodello reported the BOF had a meeting last night and the BOF transferred \$30,000 to fund the Town Manager Search Firm. They discussed the Library update, Finance Director position is still open at the Town Hall, some members went to the CCM Conference and they also discussed the senior vans.
- AHM – K. Barella reported that she met with Ray Bull from Marlborough Parks and Rec in regards to the Just Breath signs that AHM will present to Parks and Rec at their January meeting. AHM has a great on line auction going on at the moment. Coffee with a Cop will be held on January 7th at Marlborough Bakery.

8.2 Subcommittees

- Policy – L. Concodello stated there was a Policy Committee meeting this evening and they discussed two policies (School Resource Officer and Weapons and Dangerous Instruments) that will be brought to the December BOE meeting for a first read.
- Ad Hoc Communications – Dr. Hageman stated that they reflected on a few ideas after the Community Forum. One thought was that in the future, in order to open communication further, it may be beneficial to hold the Forum in a hybrid manner now that the BOE is capable of the hybrid format. Dr. Hageman also asked the Board if they wanted the Ad Hoc Committee to continue. It was a Board consensus that the Ad Hoc Committee disbands for the time being.

8.3 Chairperson - No report

8.4 Superintendent and Administrative Team

Dr. Hageman informed the Board that Marlborough was invited as one of twelve school districts to participate in a Science of Reading Master Class being co-sponsored by CSDE and CAPSS. Dr. Hageman stated it's another opportunity for professional development for staff to deepen knowledge and strengthen MES programming and instruction around SOR. Dr. Hageman commented that there is no cost for the class as it's funded by ESSER funds through the CSDE. Dr. Hageman also mentioned that she has been in contact with Mike Nastri, BOF Chair, around budget planning and capital planning. Mr. Nastri asked Dr. Hageman if BOF members can tour the facility to see how the Capital Projects they have funded are progressing.

D. White reported that the MES Family Survey is out and will go until next Wednesday. They are in the middle of Parent/Teacher Conferences, with a mix of virtual and in-person meetings. Report cards went out on Tuesday.

9. Unfinished Business

- 9.1 School Resource Officer Update – Discussion moved to end of agenda, 13.1.

10. New Business

- 10.1 Approval of Board Meeting Dates for Calendar Year 2023

S. Stolfi moved that the Board approve the meeting dates for calendar year 2023 as amended, 6/08 to 6/14 and 12/21 to 12/14 seconded by L. Concodello . Unanimously approved. MOTION CARRIED.

2023 BOE meetings at 6pm, Elmer Thienes-Mary Hall School Library/Media Center

January 26	August 24
February 23	September 28
March 23	October 26
April 27	November 16
May 25	December 14
June 14	

10.2 Review November Financial Report

Dr. Hageman reported MES is running at a projected surplus of \$44,378.35. Dr. Hageman noted that it is still early in the year and the bulk of the surplus is due to not staffing a fourth section in kindergarten however an additional paraeducator to support the kindergarten classes was added.

10.3 Discussion of a New Facilities/Operations Position for FY24

Dr. Hageman stated this is a proposal for a new position and would like to include the new position in the FY24 Budget. The Director of Operations is a comprehensive position that includes Facilities, Maintenance, Security, Technology and Transportation. Dr. Hageman noted there are a few reasons for this new position: 1. Sustainability; right size MES organizational structure for both school Admin and Finance. The Principal, Vice Principal and Finance assistant cover the open maintenance position as well as other duties that take away from their primary goals. 2. The Building Maintainer position has been difficult to hire for in this job market. 3. Having someone wearing multiple hats covering multiple operations, the Director of Operations can fill in for other functions that are crucial to keep the building and operations running efficiently.

11. Public Comments – Carmen Howe, 65 Emily Road, asked when the 6th grade graduation was scheduled.

12. Communications

12.1 Staff Vacancy Summary was provided

13. Future Meetings & Topics

- Next tentative Policy Subcommittee meeting, Thursday, December 15, 2022, 5:30p.m.
- Next Regular Business meeting, Thursday, December 15, 2022, 6:00 p.m.

13.1 Unfinished Business - School Resource Officer Update – Dr. Hageman gave an update of the activity surrounding the SRO. She mentioned that the BOS had a meeting earlier this week to discuss whether the SRO position would be a twelve month position or a 180 day position. The BOS came to the decision that the SOR would be a 180 day position. Dr. Hageman reported that she and Jay Kehoe came up with a job description for the SRO. The BOE and BOS

negotiation teams came together today to discuss who will pay for the SRO. There are three options: 1. The Town pays for the position completely, 2. The BOE pays for the SRO or 3. It can be a shared cost between the Town and the BOE. Dr. Hageman also stated there are many cost sharing options. The negotiation team; Dr. Hageman, W. Skorski and P. Pabouet, wanted to get input from all BOE members relative of how to proceed on the issue of cost before they negotiated with the BOS team. The negotiation teams are meeting again on December 1st.

14. Adjournment

A. Colantonio made a motion to adjourn the meeting at 7:34pm. Seconded by K. Barella. Unanimously approved. MOTION CARRIED.

Respectfully Submitted,

Carmela Monte
Board Clerk

**MARLBOROUGH BOARD OF EDUCATION
POLICY SUBCOMMITTEE MINUTES
Elmer Thienes-Mary Hall Elementary School – Library
Thursday, November 17, 2022 @ 5:30 p.m.**

UNAPPROVED DRAFT

1. **Call to Order & Roll Call:** Louise Concodello made a motion to start the meeting at 5:30 p.m., seconded by Wes Skorski. Unanimously approved.

Members Present: Wes Skorski, Louise Concodello, Kerri Barella, and Angela Colantonio.

Administration: Dr. Holly Hageman, Superintendent

2. **Review and Discuss Proposed Policy Revisions:**

P4118.233/4218.233/1700: Weapons and Dangerous Instruments – Replace current MES policy with Berlin’s version of the policy.

P5142.4: School Resource Officer – Add policy not in place, with Westport’s version. Consider including the MOU redacted version as an Appendix.

Next Policy Sub-Committee meeting on December 15, 2022 if needed.

3. **Adjournment**

Wes Skorski made a motion to adjourn the meeting at 5:50 p.m. Seconded by Angela Colantonio. Unanimously approved. 4/0 MOTION CARRIED

Respectfully submitted,

Louise Concodello
Board Secretary

Elmer Thienes/ Mary Hall Elementary School

Marlborough, Connecticut

Monthly Enrollment Report

December 1, 2022

Grade	Enrollment Local Classrooms				Grade Total	Change	# of Rooms	Class Size Avg./Room
	PKFD	AM	PM					
PS	0	10	14		24	0	1	
K	20	19	20		58	-1	3	19.3
1	18	19	18	18	73	0	4	18.3
2	19	17	19		55	0	3	18.3
3	17	17	17	16	67	0	4	16.8
4	19	19	19		57	0	3	19.0
5	18	18	18		54	0	3	18.0
6	22	21	23		66	0	3	22.0
Total					454			
Special Education Full Time Outplaced								
1/3/2017								1
Special Education Part time Services Provided								
GRAND TOTAL								
								455

DRAFT MARLBOROUGH PUBLIC SCHOOLS 2023-2024 CALENDAR

28 Prof. Development Day
29 Staff Meeting Day/PD Day
30 First Day of School

AUGUST 2023 2.4				
M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

FEBRUARY 2024 19.19				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16+
19	20	21	22	23
26	27	28	29	

16 Early Dismissal (PD)
19 - 20 Presidents' Day Recess

4 Labor Day
22 Early Dismissal (PD)

SEPTEMBER 2023 20.20				
M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22+
25	26	27	28	29

MARCH 2024 19.20				
M	T	W	Th	F
				1+
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

1 Early Dismissal (PD)
13-14 Parent Conferences
15 Prof. Development Day
29 Good Friday

6 Prof. Development Day
9 Columbus Day

OCTOBER 2023 20.21				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

APRIL 2024 17.17				
M	T	W	Th	F
1	2	3	4	5+
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

5 Early Dismissal (PD)
8-12 School Recess

7 Prof. Development Day
10 Veterans' Day Observed
15-17 Parent Conferences
22 Early Dismissal
23-24 School Recess

NOVEMBER 2023 18.19				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

MAY 2024 22.22				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24+
27	28	29	30	31

24 Early Dismissal (PD)
27 Memorial Day

6 Early Dismissal (PD)
22 Early Dismissal
25-29 School Recess

DECEMBER 2023 16.16				
M	T	W	Th	F
				1
4	5	6+	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

JUNE 2024 7.7				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

11 Projected Last Day/ Early Dismissal for Students/Full Day for Staff

**If weather or other emergencies require the closing of school, the lost days will be made up by extending the school year in June up to 8 days. Then, if additional days are needed to get to 180 days, they will be taken from the April Recess, beginning April 12th.*

1 School Recess
12 Prof. Development Day
15 MLK Jr. Day

JANUARY 2024 20.21				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

No School
 Early Dismissal
 Early Dismissal/PD

1st Marking Period: August 30th – November 3rd

2nd Marking Period: November 6th – March 1st

3rd Marking Period: March 4th – June 11th

Parent Conferences: November 15-17 & March 13-14

**If school is in session on June 19th (Juneteenth), school will be open and a suitable educational program will be held in observance of the holiday.*

Marlborough Public Schools BoE Policy Subcommittee 11/17/2022

Policy Number(s) & Bylaw	Policy Title	Current MES Policy	Optional, Recommended or Mandated	Action: *Add policy not in place *Replace/Update existing policy with updates
4118.233/4218.233/1700	Weapons and Dangerous Instruments	Yes	Optional	Replace/Update existing policy with updates
5142.4	School Resource Officer	No	Optional	Add policy not in place

~~Berlin's version of this policy to consider, revised to comply with PA 16-55.~~

Community Relations

Possession of Deadly Weapons or Firearms

I. Definitions

- A. **Deadly Weapon** means “any weapon, whether loaded or unloaded, from which a shot may be discharged, or a switchblade knife, gravity knife, billy, blackjack, bludgeon, or metal knuckles.” Conn. Gen. Stat. §53a-3 (6).
- B. **Firearm** means “any sawed-off shotgun, machine gun, rifle, shotgun, pistol, revolver, or other weapon, whether loaded or unloaded, from which a shot may be discharged,” Conn. Gen. Stat. §53a-3 (19).
- C. **Peace Officer** means “ a member of the Division of State Police within the Department of Emergency Services and Public Protection or an organized local police department, a chief inspector or inspector in the Division of Criminal Justice, a state marshal while exercising authority granted under any provision of the general statutes, a judicial marshal in the performance of the duties of a judicial marshal, a conservation officer or special conservation officer, as defined in section 26-5, a constable who performs criminal law enforcement duties, a special policeman appointed under section 29-18, 29-18a or 29-19, an adult probation officer, an official of the Department of Correction authorized by the Commissioner of Correction to make arrests in a correctional institution or facility, any investigator in the investigations unit of the office of the State Treasurer, any special agent of the federal government authorized to enforce the provisions of Title 21 of the United States Code, or a member of a law enforcement unit of the Mashantucket Pequot Tribe or the Mohegan Tribe of Indians of Connecticut created and governed by a memorandum of agreement under section 2 of public act 13-170 who is certified as a police officer by the Police Officer Standards and Training Council pursuant to sections 7-294a to 7-294e, inclusive.” Conn. Gen. Stat. §53a-3 (9).
- D. **Real Property** means the land and all temporary and permanent structures comprising the district’s elementary and secondary schools, and administrative office buildings. Real property includes, but is not limited to, the following: classrooms, hallways, storage facilities, theatres, gymnasiums, fields and parking lots.
- E. **School-Sponsored Activity** “means any activity sponsored, recognized or authorized by a board of education and includes activities conducted on or off school property.” Conn. Gen. Stat. §10-233a(h).

Community Relations

Possession of Deadly Weapons or Firearms (continued)

II. Prohibition of Deadly Weapons and Firearms

In accordance with Conn. Gen. Stat. § 29-28(e) and § 53a-2 17b, the possession and/or use of a deadly weapon or firearm on the real property of any school or administrative office building in this district, or at a school-sponsored activity, is prohibited, even if the person possessing the deadly weapon or firearm has a permit for such item.

III. Peace Officer Exception

A peace officer engaged in the performance of his or her official duties who is in lawful possession of a deadly weapon or firearm may bring such item on the real property of any school or administrative office building in this district, or to a school-sponsored activity.

IV. Other Exceptions

Persons in lawful possession of a deadly weapon or firearm may possess such item on the real property of any school or administrative office building in this district, or to a school-sponsored activity if:

- A. The person brings the deadly weapon or firearm on the real property of any school or administrative office building or to a school-sponsored activity for use in a program approved by school officials. In such case, the person must give school officials notice of his/her intention to bring such item, and the person must receive prior written permission from school officials.
- B. The person possesses the deadly weapon or firearm on the real property of any school or administrative office building or at a school-sponsored activity pursuant to a written agreement with school officials or a written agreement between such person's employer and school officials.
- C. A motor vehicle inspector while engaged in the performance of such motor vehicle inspector's official duties may carry weapons on school grounds.

V. Consequences

- A. Unless subject to one of the exceptions listed above, any person who possesses a deadly weapon or firearm on the real property of an elementary or secondary school in this district, or administrative office building, or at a school-sponsored activity, whether or not the person is lawfully permitted to carry such deadly weapon or firearm, will be reported to the local police authorities once school officials become aware of its possession.
- B. A student who possesses and/or uses any deadly weapon or firearm on school property in violation of this policy shall be disciplined in accordance with Board of Education Student Discipline Policy.

Community Relations

Possession of Deadly Weapons or Firearms

V. Consequences (continued)

- C. The Board of Education reserves the right to forbid anyone caught possessing a deadly weapon or firearm on the real property of its school buildings or administrative office buildings, or at a school-sponsored activity, from using any and all school facilities.

Legal Reference: Connecticut General Statutes

29-28 Permit for sale at retail of pistol or revolver. Permit to carry a pistol or revolver. Confidentiality of name and address of permit holder. (as amended by PA 98-129)

29-33 Sale, delivery or transfer of pistol and revolvers. Documentation requirements. Waiting period. Exempted transactions. Penalty. (as amended by PA 98-129)

52a-3 Definitions.

53a-217b Possession of a weapon on school grounds: Class D felony. (as amended by PA 01-84 and PA 16-55)

Policy adopted:

cps 3/14
rev 6/16
rev 3/18

~~BERLIN PUBLIC SCHOOLS~~
~~Berlin, Connecticut~~

A succinct version to consider from Westport.

* Consider including
a redacted version
of the MOU as
an Appendix

Students

Safety

School Resource Officer

The Board will work in cooperation with the law enforcement agency/police department in the placement of school resource officers in its high/middle/elementary schools. The objectives and qualifications of the resource officers will be determined by the police department, contained within the job description, and shall be subject to approval by the Board.

The Board shall enter into a Memorandum of Understanding (MOU) with the local police department that defines the officer's role and responsibilities. The MOU must address daily interactions among students, school personnel, and police officers, and must include a graduated response model for student discipline.

Legal Reference: Connecticut General Statutes
 4-176e through 4-180a. Contested Cases. Notice. Record.
 10-220 Duties of boards of education.
 10-233a through 10-233f. Suspension, removal and expulsion of students, as amended by PA 95-304, PA 96-244, and PA 98-139.
 53a-3 Definitions.
 53a-217b Possession of Firearms and Deadly Weapons on School Grounds.
 PA 15-168 An Act Concerning Collaboration Between Boards of Education and School Resource Officers and the Collection and Reporting of Data on School-Based Arrests
 PA 94-221 An Act Concerning School Discipline and Safety.
 GOALS 2000: Educate America Act, Pub. L. 103-227.
 18 U.S.C. 921 Definitions.
 Title III - Amendments to the Individuals with Disabilities Education Act.
 Sec. 314 (Local Control Over Violence)
 Elementary and Secondary Act of 1965 as amended by the Gun Free Schools Act of 1994.
 P.L. 105-17 The Individuals with Disabilities Act, Amendment of 1997.
Kyle P. Packer PPA Jane Packer v. Thomaston Board of Education.

MARLBOROUGH BOARD OF EDUCATION MONTHLY FINANCIAL REPORT

ENCLOSURE # 9.3
DEC 15 2022

		December	2022-23 AS OF	12/8/2022				Dec-22
UNIFUND	MUNIS		BUDGETED	EXPENDED	ENCUMBERED	BALANCE		PROJECTED
ACCOUNT	ACCOUNT	DESCRIPTION	FY 2020-21	12/8/2022	12/8/2022	12/8/2022		6/30/2023
111	51111	DISTRICT ADMINISTRATION	\$ 392,434.00	\$ 169,127.53	\$ 230,628.45	\$ (7,321.98)		\$ (7,321.98)
111	51112	TEACHERS	\$ 3,891,462.50	\$ 1,221,350.64	\$ 2,648,029.53	\$ 22,082.33		\$ 70,177.65
111	51113	STIPENDS	\$ 6,488.00	\$ -	\$ -	\$ 6,488.00		\$ -
111	51114	CURRICULUM REVISION	\$ 5,125.00	\$ 574.00	\$ -	\$ 4,551.00		\$ -
111	51118	SUMMER SPED PROGRAMS	\$ 8,631.68	\$ 6,113.30	\$ -	\$ 2,518.38		\$ -
112	51115 29	SUBSTITUTES	\$ 103,715.50	\$ 24,245.00	\$ -	\$ 79,470.50		\$ -
112	51120 23 26 27	OFFICE/TECH/NURSE/OT/PT	\$ 545,078.20	\$ 190,109.67	\$ 314,175.65	\$ 40,792.88		\$ 59,674.72
112	51124 28	PARAEDUCATORS	\$ 544,106.56	\$ 147,811.44	\$ 387,309.15	\$ 8,985.97		\$ 53,378.57
112	51125	CUSTODIANS	\$ 213,297.53	\$ 90,704.13	\$ 110,922.00	\$ 11,671.40		\$ (10,213.10)
		TOTAL SALARIES	\$ 5,710,338.97	\$ 1,850,035.71	\$ 3,691,064.78	\$ 169,238.48		\$ 165,695.86
200	52005	SOCIAL SECURITY	\$ 156,142.00	\$ 50,609.46	\$ -	\$ 105,532.54		\$ 0.00
200	52012	RETIREMENT CONTRIBUTION	\$ 60,217.00	\$ 22,193.27	\$ -	\$ 38,023.73		\$ -
200	52015-27	GROUP INSURANCE	\$ 806,319.68	\$ 324,694.41	\$ 433,882.87	\$ 47,742.40		\$ (37,038.48)
200	52035	UNEMPLOYMENT	\$ 9,600.00	\$ -	\$ -	\$ 9,600.00		\$ -
200	52040	WORKERS' COMPENSATION	\$ 41,083.56	\$ 35,333.77	\$ -	\$ 5,749.79		\$ 5,749.79
200	52060	TUITION REIMBURSEMENT	\$ 8,000.00	\$ 3,015.00	\$ -	\$ 4,985.00		\$ -
		TOTAL BENEFITS	\$ 1,081,362.24	\$ 435,845.91	\$ 433,882.87	\$ 211,633.46		\$ (31,288.69)
340	53140	AUDITING	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00		\$ -
340	53180	SCHOOL PHYSICIAN	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00		\$ -
340	53190	OCCUP/PHYS THERAPY	\$ -	\$ -	\$ -	\$ -		\$ (47,500.00)
340	53200	OTHER CONSULTANTS	\$ 16,650.00	\$ 3,196.66	\$ -	\$ 13,453.34		\$ -
310	53210	BOARD LEGAL SERVICE	\$ 14,400.00	\$ 1,944.00	\$ -	\$ 12,456.00		\$ -
340	53220	BOARD CLERK	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00		\$ -
330	53240	STAFF DEVELOPMENT	\$ 12,175.00	\$ 2,525.35	\$ 4,200.00	\$ 5,449.65		\$ -
320	53260	AHM YOUTH SERVICE	\$ 43,696.00	\$ 43,911.00	\$ -	\$ (215.00)		\$ (215.00)
		TOTAL PROF/TECH SERVICES	\$ 105,921.00	\$ 51,577.01	\$ 4,200.00	\$ 50,143.99		\$ (47,715.00)
410	54160-70, 54325-40	UTILITY SERVICES	\$ 156,905.66	\$ 60,606.08	\$ 89,450.48	\$ 6,849.10		\$ (24,307.45)
420	54XXX	CONTRACTED REPAIR SERVICE	\$ 156,115.56	\$ 41,996.96	\$ 31,804.28	\$ 82,314.32		\$ (7,227.10)
		TOTAL PROPERTY SERVICES	\$ 313,021.22	\$ 102,603.04	\$ 121,254.76	\$ 89,163.42		\$ (31,534.55)
590	55000	TELEPHONES	\$ 7,080.00	\$ 3,582.07	\$ -	\$ 3,497.93		\$ (0.00)
590	55005	WEBHOSTING/EMAIL SERVICE	\$ 5,900.00	\$ 1,353.14	\$ -	\$ 4,546.86		\$ (7,200.00)
590	55030	PRINTING & BINDING	\$ -	\$ -	\$ -	\$ -		\$ -
590	55110	ADVERTISING	\$ 1,100.00	\$ 162.00	\$ -	\$ 938.00		\$ -
562	55120	OUT OF DISTRICT PLACEMENT	\$ 119,783.75	\$ 53,446.19	\$ 156,659.07	\$ (90,321.51)		\$ -
561	55125	MAGNET SCHOOL TUITION	\$ 29,423.01	\$ -	\$ 33,210.00	\$ (3,786.99)		\$ (3,786.99)
590	55130	POSTAGE	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00		\$ -
520	55140	LIABILITY/PROPERTY INS	\$ 32,800.00	\$ 36,006.39	\$ -	\$ (3,206.39)		\$ (3,206.39)
510	55160-70	STUDENT TRANSPORTATION	\$ 346,750.24	\$ 81,714.96	\$ -	\$ 265,035.28		\$ -
		TOTAL PURCHASED SERVICES	\$ 546,837.00	\$ 176,264.75	\$ 189,869.07	\$ 180,703.18		\$ (14,193.38)
620	56080	HEATING OIL	\$ 62,084.50	\$ -	\$ 62,084.50	\$ -		\$ -
627	56090	DIESEL & GASOLINE	\$ 26,830.00	\$ 2,758.56	\$ 24,338.58	\$ (267.14)		\$ (1,067.14)
621	56095	PROPANE GAS	\$ 1,200.00	\$ -	\$ -	\$ -		\$ -
611	56111-13	INSTRUCTIONAL SUPPLY	\$ 73,250.00	\$ 38,489.16	\$ 30,074.29	\$ 4,686.55		\$ (13.88)
612	56211	INSTRUCTIONAL TECHNOLOGY	\$ 9,490.00	\$ -	\$ -	\$ 9,490.00		\$ -
641	56410	TEXTBOOKS	\$ 51,652.83	\$ 1,057.32	\$ 8,680.00	\$ 41,915.51		\$ -
642	56421	LIBRARY BOOKS	\$ 5,300.00	\$ 5,474.51	\$ 424.04	\$ (598.55)		\$ (598.55)
690	56901	ADMIN OFFICE SUPPLY	\$ 4,000.00	\$ 960.36	\$ 1,332.15	\$ 1,707.49		\$ -
690	56902	HEALTH ROOM SUPPLY	\$ 7,000.00	\$ 1,008.81	\$ 592.12	\$ 5,399.07		\$ 0.00
690	56903	FINANCE OFFICE SUPPLY	\$ 2,500.00	\$ 91.10	\$ 60.00	\$ 2,348.90		\$ -
613	56904	MAINTENANCE SUPPLY	\$ 32,298.45	\$ 26,290.80	\$ 6,232.34	\$ (224.69)		\$ 0.00
		TOTAL SUPPLIES/MATERIALS	\$ 275,605.78	\$ 76,130.62	\$ 133,818.02	\$ 65,657.14		\$ (1,679.57)
730	57301	NEW/REP EQUIP-INSTR	\$ -	\$ -	\$ 199.98	\$ (199.98)		\$ -

MARLBOROUGH BOARD OF EDUCATION MONTHLY FINANCIAL REPORT

		December	2022-23 AS OF	12/8/2022				
UNIFUND	MUNIS		BUDGETED	EXPENDED	ENCUMBERED	BALANCE		Dec-22
ACCOUNT	ACCOUNT	DESCRIPTION	FY 2020-21	12/8/2022	12/8/2022	12/8/2022		PROJECTED
								6/30/2023
739	57390	NEW/REPL EQUIP-NON INSTR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
740	57400	CAPITAL PROJECTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ 199.98	\$ (199.98)	\$ -	\$ -
810	58901 8902	DISTRICT MEMBERSHIP DUES	\$ 13,845.00	\$ 3,863.00	\$ 169.85	\$ 9,812.15	\$ (2,123.00)	\$ (2,123.00)
900	59000	OTHER ITEMS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		TOTAL OTHER OBJECTS	\$ 13,845.00	\$ 3,863.00	\$ 169.85	\$ 9,812.15	\$ (2,123.00)	\$ (2,123.00)
		GRAND TOTALS	\$ 8,046,931.21	\$ 2,696,320.04	\$ 4,574,459.33	\$ 776,151.84	\$ 37,161.67	\$ 37,161.67
BOE Report Feedback/ Questions								
Why are Teacher Salaries (51112) forecasted in a surplus position?								
We anticipate one leave of absence at this time.								
Why is the Related Services Salary (51120 23 26 27) account in a surplus position ?								
We were able to hire a COTA to meet student needs.								
Our Physical Therapy Services remain outsourced in the 2022-23 school year.								
Why is the Paraeducator Salary (51124/28) account in a surplus position ?								
Because of delays in filling positions, we have forecasted a surplus in this line								
Why is the Custodial Salary (51125) account in a deficit position ?								
We currently anticipate additional overtime to address maintenance and repairs during the school year.								
Why is there a deficit in Occupational/Physical Therapy Services (53190)?								
Our Physical Therapist resigned in May 2022.								
We replaced them with a contracted service.								
There are corresponding savings in the OT/PT salary line (51120).								
Why are Contracted Repairs and Maintenance (54000-54999) over budget at this time?								
We anticipate higher than normal repair bills.								
Why has the Electricity (54330) forecast gone up?								
Our three year contract for energy supply is expiring in December.								
A recent spike in natural gas prices makes it inadvisable to contract for longer terms at this time.								
Barring further market changes, we will revert to Eversource's standard offer in January.								
* Asterisk indicates the budget explanation was updated as of 12/8/2022 *								

DEC 15 2022



Dr. Holly Hageman
Superintendent

Marlborough School District
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December 15, 2022

TO: Deborah Bourbeau
Chairman of the Board of Selectman

FROM: Dr. Holly Hageman *HH*
Superintendent

RE: Marlborough Elementary School Fixed Assets Available for Donation

I am writing to notify you that the school has eighteen cafeteria tables that seat 12 persons each that will no longer be used by the school. The tables are 11 years old and in generally good condition, although when necessary, it can be challenging to find replacement parts (i.e, seats, wheels). Before disposing of these items, I am writing to inquire if any other Town department might have a need for these items. If you could please let me know as soon as possible I would appreciate it.

Thank you for your assistance in this matter.

cm

