

## **Personnel - Non-Certified**

### **Separation-Dismissal**

Every reasonable effort shall be made to assist each employee to achieve and maintain satisfactory performance in his/her assignment.

Employees are encouraged to arrange voluntary separation in as mutually satisfactory a manner as possible with due regard to the effect on the program of education and the employee's future aspirations.

Dismissal shall be in conformity with the Board of Education's policies, administrative regulations, and statutory requirements.

## **Personnel - Non-Certified**

### **Retirement of Non-Certified Personnel**

Twelve month full-time non-certified employees will receive a retirement benefit as determined by the Board of Education.

Legal Reference: Connecticut General Statutes

7-430 Involuntary retirement; temporary retention

7-431 Separation from service before voluntary retirement age

7-432 Retirement for disability