

Lebanon Community Schools

**OPEN ENROLLMENT FOLLOWING RELOCATION**

Name of parent/guardian: \_\_\_\_\_ Telephone number: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

I am requesting that my child(ren) remain at

\_\_\_\_\_ (school requested)

instead of: \_\_\_\_\_ (boundary school)

Name(s) of student(s): 1) \_\_\_\_\_  
2) \_\_\_\_\_  
3) \_\_\_\_\_  
4) \_\_\_\_\_

This request results from the relocation of residence into a new boundary area school.

**A summary of the conditions and procedures are included on reverse side of this form.**

The District will not pay for transportation or any excess costs.

I have read, understand and will abide by the conditions written on the back of this form

\_\_\_\_\_  
**Parent/Guardian** **Date**

\_\_\_\_\_  
**Superintendent's Signature** **Date**  Approved  Not Approved

### **EXCEPTION FOR OPEN ENROLLMENT SUMMARY**

1. Parents desiring to have a student remain in a district school in an attendance area other than the one in which they reside must complete an Enrollment Following Relocation Application form and submit it to the school.
2. Once approved an open enrollment will ordinarily remain in effect until the student completes the highest level of instruction in the school; the student's parent requests that the open enrollment be rescinded; or administrators revoke the open enrollment for reasons such as erratic attendance, excessive tardiness, inappropriate behavior, or other unsatisfactory performance
3. Parents choosing to send their student to a school other than the school in their attendance boundary area will be responsible for transportation to and from school unless space is available on a district bus that travels an appropriate route.