

CARES ACT Information-Higher Education Emergency Relief Fund (HEERF)
Reporting Requirements – 30 days 6/20/2020

1. Tri-County Career Center-Adult Center signed and returned to the U.S. Department of Education the Certification and Agreement with the assurance that the Institution has used or intends to use, no less than 50 percent of the funds received under Section 18004 (a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.
2. The total funds the institution will receive will be \$22,236 under Section 18004 (a)(1) of the CARES Act as of the date of submission.
 - Part 1 – Student Portion
 - a. We submitted the first portion (student portion) on May 15, 2020 and received confirmation and notification of approval May 21, 2020. At that time \$11,118 (student portion) was available to the school.
 - b. Guidance from the U.S. Department of Education was released on April 21st that stated only students who had filed a FAFSA or were eligible to file a FAFSA were eligible for the grant funding from HEERF.
 - Part 2 – Institution Portion
 - a. We submitted the application for the institution portion on May 27, 2020 and received notification of approval on June 2, 2020.
 - b. We have drawn the money down into an interest bearing account as required but have not made plans on how we will utilize those funds to date.
3. Under the current guidance for eligibility and the need for disbursing funds to students while enrolled, we disbursed \$11,118 equally to thirteen (13) full-time students in an effort to assist them with costs as a result of the disruption of campus operations due to the COVID-19 pandemic such as food, housing, course materials, technology, health care, and childcare.
4. The total number of students that are eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Grants to students under Section 18004(a)(1) current guidelines is thirteen (13) students.
5. The total number that have received an Emergency Financial Aid Grant as of 6/3/2020 is thirteen (13) which are the Cosmetology and Medical Assisting Technology Students stated in number 3.
6. Tri-County Career Center-Adult Center used an application process in which students were to identify the type of expenses they had related to COVID-19. The amount was determined by taking the total amount available in Part 1 and dividing it equally by the thirteen (13) eligible students.
7. The Student Services Supervisor met with the students. She explained the application process, where the grants were coming from, what they were for, and the deadline for the application. Students received the application from the Student Services Supervisory while meeting with them.