Xavier High School seeks a part-time College Counselor for the 2023-2024 school year.

Founded in 1847, Xavier High School is an academically rigorous, Catholic, Jesuit, college preparatory school in New York City that educates intelligent, motivated young men of diverse backgrounds and means. Xavier teaches students to take responsibility for their lives, to lead with integrity, to act justly in service of others, to pursue excellence in every endeavor and to deepen their relationship with God. Ultimately, Xavier forms young men who will go forth to transform the world for God’s greater glory.

The role of the college counselor at Xavier includes being responsible for all aspects of college counseling for a caseload of approximately 40 students in grade 12 and starting in January ’24, 40-45 students in grade 11. Joining a dynamic and experienced team of three full-time college counselors, the part-time college counselor (2 days weekly) will provide individual and small group counseling services to seniors through their college process, and juniors from late January through the end of the school year.

Xavier college counselors interface regularly with not just students, but also families and college admissions professionals. We are constantly seeking opportunities for our diverse array of students, and spend time relationship-building across the spectrum of key stakeholders in the college process (seniors, families and college admissions professionals).

The ideal candidate will

- have significant experience as a college counselor
- have a thorough knowledge of the ever changing landscape of college admissions
- enjoy working with adolescents
- have outstanding interpersonal, writing, and speaking skills
- be available to begin by September 2023

A masters in school counseling is preferred but not required. More important are the qualities listed above, as well as a willingness to work as a team and a sense of humor. Competitive salary and benefits commensurate with experience (salary range is 28-33K).

**REQUIREMENTS:** Email a cover letter, resume, and two artifacts of your work (1. a recent letter of recommendation for a student and 2. a sample communication to families) to Ms. Megan Fraker <frakerm@xavierhs.org>.