



Stagecraft Syllabus

2019-2020 School Year



Instructor

Denise Elia-Yen

E-mail

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Classroom and Office Location

Rooms J-3 (scene shop) and J-4
Performing Arts Building
Office hours by appointment

Course Overview for Stagecraft

Stagecraft is a comprehensive, introductory course to technical theater and the business of stage production. Stagecraft students will experience high quality project-based learning with opportunities for leadership and community building within class and beyond. Students will:

- Learn scene shop safety, tool usage, technical theater equipment proficiency and operation;
- Understand the various positions among the production staff;
- Design and application of sets, scenery, lighting, sound, props, costumes, hair and makeup;
- Discover organization skills and leadership;
- Connect with universities, and local film and stage production companies for internships and prospective job placement in the technical arts industry.

Required Course Materials and Attire

- A loose-leaf binder or notebook dedicated to Stagecraft
- Pocket folder dedicated to Stagecraft
- Pens, pencils, highlighters
- Clothing that allows free movement but are not loose. Close-toed shoes. Hair tied back. No jewelry.

Rules

Students are expected to arrive on time, ready to work, and behave safely, responsibly, and maturely. Respect each other and each person's point of view and do all of your own work. Not following safety guidelines, causing disruption, disrespect, chronic tardiness or use of the bathroom pass, failure to adhere to classroom and school policies, or other offenses may result in a referral and/or visit with an Administrator. Students will be marked tardy if they are more than 5 minutes late without a tardy slip.

Bathroom Passes: Each student is given 5 bathroom passes for the semester. Each bathroom pass not used, will be worth 1 point extra credit at the end of the semester.

Use of cellphones or other electronic devices during class is strictly prohibited unless usage is permitted at designated times. If the teacher deems that a cell phone or personal electronic device is not used for school work during a designated usage time, or if it is not put away upon arrival, the teacher will confiscate the cell phone or personal electronic device and provide it to the front office for a parent to retrieve.

Grading

Grades will be viewable via Illuminate Ed.

Participation 50% - Stagecraft is a collaborative endeavor. As stewards and in support of the MCHS theater department, participation is essential.

In addition to group work in class, Stagecraft students are **required** to commit to assisting on the build, load-in, running crew, and load-out for at least **one major MCHS drama production**. Running crew is present for technical rehearsals the week leading up to the first performance, as well as all of the performances themselves. Stagecraft students can arrange with Mrs. Elia-Yen how they wish to contribute to their chosen show. Please check the list of events on the Contract *now* to accommodate this requirement among your calendars. ***If a student is unable to manage this requirement due to another school obligation or other concern, they must alert Mrs. Elia-Yen by September 1st to arrange on a case-by-case basis working upon an alternate school event (band, choir, dance, or assembly.)***

Tests 20% - Expect tests toward the end of each unit and quizzes in between. Plenty of advance notice will always be given for tests, but there may be pop quizzes!

Assignments 20% - Students will need to prepare assignments within class and rarely at home regarding a given topic. Support is available at all times to assist in completing assignments. Deadlines are clear.

Citizenship 10% - Citizenship encompasses attendance, attitude, and preparedness for class.

Percentages within 0.5% of the next percentage point will be rounded up.

A = 93-100	C = 73-76
A- = 90-92	C- = 70-72
B+ = 87-89	D+ = 67-69
B = 83-86	D = 63-66
B- = 80-82	D- = 60-62
C+ = 77-79	F = Below 60

Late and Make-Up Work

Turning in an assignment or project one class period late will result in a full-grade point deduction; turning in a project two class periods late will result in a two-grade point deduction; **no project may be turned in more than two class periods late.**

Absences - If you miss class due to an excused absence, you must make up any work or test within the same number of classes that you missed (gone two days: you have two days to do make-ups), though faster is almost always better. Students who are absent are expected to contact Mrs. Elia-Yen and/or another student to learn what was covered while they were gone. Notes, handouts, assignments, and upcoming tests are all among items to ask about. **It is *your* responsibility to find out what you missed and make arrangements to make up the work or test within two class periods of your return.**

Extra Credit - Students can earn extra credit. Students may attend and write reviews about other shows (Mrs. Elia-Yen has access to complimentary and discount tickets for local productions!) or assist on any number of school assemblies, concerts, or shows backstage in addition to meeting their class requirement stated above.

Volunteering

Parents, please see the volunteer and donation sheet. We appreciate your support!

Drama and Stagecraft Events

Please view our list of events on the contract.

Find Us Online:

MCHS Website: <http://www.mariacarrillohighschool/dramaandstagecraft>

Facebook: Maria Carrillo High School Arts

Instagram: MCHS Arts

RemindApp: Class name = "TechTheater" Directions: Text @techyen to the number 81010

MCHS STAGECRAFT PERMISSION FORM for 2019-2020

----- Please return this form to Mrs. Elia-Yen by Sept. 1! -----

My Stagecraft Student named below will:

1. Learn how to be proficient and safe in the use of approved power tools, hardware, paint, and various technical theater equipment in and around the drama classroom, scene shop, stage space and theater building.
2. Take all precautions to be alert and responsible in learning theater safety in terms of proper ladder usage and safety equipment.
3. Notify program director Mrs. Elia-Yen, if they are tired, drowsy, dizzy, intoxicated, suffering from a prior injury, or otherwise unable to safely perform a given task.

I have read and understand the above points and hereby give my permission for the 2019-2020 school year.

_____	_____	_____
PARENT: Printed Name	Signature	Date

_____	_____	_____
STUDENT: Printed Name	Signature	Date