

**CHARLEROI AREA SCHOOL DISTRICT
BOARD OF EDUCATION**

**Regular Meeting of Tuesday, May 23, 2023
7:00 PM**

Charleroi Area High School Community Room

MINUTES

Prior to the regular meeting, the Board met in Executive Session at 6:12 p.m. in the High School Community Room, 100 Fecsen Drive, Charleroi PA 15022 to discuss personnel matters. Persons present were: Mr. Caruso, Mrs. Hopkins, Mrs. Keranko, Mr. Nutting, Mrs. Pappasergi, Mrs. Pellegrini, Mrs. Pepper, Mr. Wiltz and Mr. Yakich.

Mr. Wiltz, Board President, announced that the Board had been in executive session since 6:12 p.m. and then called the regular meeting of the Charleroi Area School District Board of School Directors to order at 7:13 p.m. in the High School Community Room, 100 Fecsen Drive, Charleroi PA 15022.

Upon roll call, members present were: Mr. Caruso, Mrs. Hopkins, Mrs. Keranko, Mr. Nutting, Mrs. Pappasergi, Mrs. Pepper, Mr. Wiltz and Mr. Yakich.

With a motion by Mrs. Keranko to table agenda Item 9.q – Approval of Internal Phone Replacement System, seconded by Mr. Yakich, with all in favor, it was resolved to approve the amended agenda for the month of May 2023.

Mr. Wiltz made the announcement that at this time the meeting will be open for public comments limited to items listed on the agenda.

APPROVAL OF THE AGENDA

Upon motion of Mrs. Pepper, seconded by Mrs. Keranko, it was resolved to approve the agenda for the Regular Meeting of the Charleroi Area School District Board of School Directors for May 23, 2023.

STUDENT REPRESENTATIVE REPORTS

Student Representatives Triniti Powell-Boyer Colton Palonder shared with the Board the upcoming events in the high school.

ROUTINE BUSINESS:

Upon motion of Mr. Yakich, seconded by Mrs. Pepper, with all in favor, it was resolved to approve the following routine business items for the month of May 2023:

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- a. Approval of the Minutes for the Regular Meeting of April 18, 2023

CORRESPONDENCE

The following correspondence was read at the meeting:

- a. May Subsidies

The following Federal and State Funds have been or will be received for the month of May 2023:

FUNDING	AMOUNT
LEVEL-UP SUPPLEMENT	\$69,151.00
BASIC EDUCATION FUNDING	\$1,375,536.00
CHILD AND ADULT CARE FOOD PROGRAM	\$1,363.95
NATIONAL SCHOOL LUNCH PROGRAM	\$106,913.72
EDUCATION AND COMMUNITY DEVELOPMENT	\$1,001,682.19
PLANCON BOND PROJECTS FUND	\$58,600.63
SOCIAL SECURITY	\$158,383.43
LEVEL-UP SUPPLEMENT	\$114,951.88
BASIC EDUCATION FUNDING	\$2,231,245.32

EDUCATION AND CURRICULUM

Upon motion of Mr. Nutting, seconded by Mr. Yakich, it was resolved to approve all EDUCATION AND CURRICULUM resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

- a. Approval of 2023 Charleroi Area High School Graduates, contingent upon the student’s satisfaction of the prescribed courses of instruction for the 2022-2023 school year
- b. Approval of 2023-2024 K-6 Cyber Handbook
- c. Approval of 2023-2024 High School/Middle School Charleroi Online Learning Academy Student Handbook
- d. Approval of 2023-2024 Middle School Course Selection Guide
- e. Approval of 2023-2024 Elementary Student Handbook
- f. Approval of 2023-2024 Center for Community Resources Student Assistance Program Agreement, at no cost to the District
- g. Approval of 2023-2024 Outside In Letter of Agreement, at no cost to the District
- h. Approval of 2023-2024 Intermediate Unit 1 Education Services Agreement
- i. Approval to Participate in Education Leading to Employment and Career Training (ELECT) Program

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- j. Approval of 2023-2024 Adelphoi Education Services Agreement
- k. Approval of 2023-2024 Pennsylvania Association of Rural and Small Schools (PARSS) Membership, in the amount of \$940.00
- l. Approval of Elementary Summer STEAM Camp, June 19-29, 2023
- m. Approval of CASD Summer Credit Recovery, June 26 through August 4, 2023
- n. Approval of Sunday Facility Request for Sunday, May 21, 2023, for Baccalaureate

ROLL CALL:

Mr. Caruso Yes, Mrs. Hopkins Yes, Mrs. Keranko Yes,
Mr. Nutting Yes, Mrs. Pappasergi Yes, Mrs. Pellegrini Absent,
Mrs. Pepper Yes, Mr. Yakich Yes, Mr. Wiltz Yes.

POLICIES/ADMINISTRATIVE REGULATIONS

Upon motion of Mrs. Pappasergi, seconded by Mrs. Hopkins, it was resolved to approve all POLICIES/ADMINISTRATIVE REGULATIONS resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

- a. Final Reading of Electronic Data Storage Policy
- b. Approval of Revised Administrative Regulation 137-AR-0 – Home Education Program Requirements
- c. Approval of Revised Administrative Regulation 137-AR-1 – Parent/Guardian Letter Home Education Program
- d. Approval of Revised Administrative Regulation 137-AR-2 – Curriculum Materials Request Form
- e. Approval of Revised Administrative Regulation 137.1-AR-0 – Extracurricular Participation by Home Education Students
- f. Approval of Revised Administrative Regulation 137.1-AR-1 – Weekly Eligibility Report
- g. Approval of Administrative Regulation 137.2-AR-0 – Weekly Eligibility Report
- h. Approval of Administrative Regulation 137.2-AR-1 – Prioritization and Placement for Participation in Cocurricular Activities and Academic Courses
- i. Approval of Administrative Regulation 137.3-AR-0 – Prioritization and Placement for Participation in Career and Technical Education Programs
- j. Approval of Revised Administrative Regulation 800-AR-0 – Records Management
- k. Approval of Revised Administrative Regulation 913-AR-0 – Dissemination of Non-school Materials by Non-school Organizations/Groups/Individuals
- l. Approval of Revised Administrative Regulation 913-AR-1 – Non-school Materials Dissemination Request Form

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ROLL CALL:

Mr. Caruso Yes, Mrs. Hopkins Yes, Mrs. Keranko Yes,
Mr. Nutting Yes, Mrs. Pappasergi Yes, Mrs. Pellegrini Absent,
Mrs. Pepper Yes, Mr. Yakich Yes, Mr. Wiltz Yes.

PERSONNEL

Upon motion of Mr. Yakich, seconded by Mrs. Keranko, it was resolved to approve all PERSONNEL resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

- a. Accept Resignation of Paraprofessional, Shannon Manion, effective the last day of the 2022-2023 school year
- b. Name 2023-2024 Fall Coaches
 - Football:
 - Varsity Assistant – James Brooks - \$4,500.00
 - Middle School Assistant Coach – Jeff Klinger - \$2,250.00
 - Strength and Conditioning – Justin Spangler - \$3,000.00 (\$10.00 per hour)
 - Volunteer – Cary Charles
 - Volunteer – PJ Jones
 - Volunteer – Don Klinger
 - Volunteer – Geno Pellegrini
 - Boys Soccer:
 - Head Varsity – Jonathan Ducoli - \$4,996.00
 - Varsity Assistant – Ryan Chiplaskey - \$2,575.00
 - Middle School Assistant – Julianne Childs - \$1,545.00
 - Volunteer – Nick Goodwin
 - Volunteer – Tim Laskey
 - Girls Soccer:
 - Varsity Head – Tom Cameron - \$4,996.00
 - Volleyball:
 - Varsity Head – Ashley Abbott - \$4,378.00
 - Varsity Assistant – Samantha Fleming - \$2,060.00
 - Golf:
 - Varsity Head – Brian Corrin - \$3,296.00
 - Girls Softball:
 - Middle School Assistant – Trey Tilghman - \$1,803.00
 - Middle School Volunteer – Jennifer Tilghman
 - Middle School Volunteer – Morgan Riley
 - Cheerleading:
 - Varsity Head – Emma Weiser - \$3,451.00

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- Varsity Assistant – Christie Bavuso - \$1,854.00
Middle School Head – Becky Kline - \$2,369.00
- c. Approval to Open Varsity Boys Basketball Head Coach Position
 - d. Approval to Advertise for English Language Learner Teacher/Coach
 - e. Name Student and Family Attendance Liaison, Ashley Porter, beginning 2023-2024 school year, salary and benefits per one-year contract
 - f. Name Elementary Second Grade Teacher, Mia Woytovich, beginning 2023-2024 school year, salary per CAEA Bargaining Agreement
 - g. Name Fifth Grade Learning Support Teacher, Josh Homzak, beginning 2023-2024 school year, salary per CAEA Bargaining Agreement
 - h. Name Middle School/High School Credit Recovery Teachers, Joy Daviduk, Jessica Fritch, and Sara Pappasergi, salary per CAEA Bargaining Agreement
 - i. Name Elementary Summer STEAM Camp Coordinator, Linda Filby, at a salary of \$4,000.00
 - j. Name Elementary Summer STEAM Camp Teachers, Jessica Fritch and Barb Todaro, salary per CAEA Bargaining Agreement
 - k. Name Extended School Year Paraprofessionals, Katawna Fazenbaker, Katherine Kasper and Tina Saurtich, salary per CESPBA Bargaining Agreement
 - l. Name Cook’s Helper, Lindsay Walton, retroactive to May 1, 2023, salary per CESPBA Bargaining Agreement
 - m. Name Substitute Teacher, Mollie DeiCas (Emergency Certification) and Sydney Urbine (Emergency Certification), salary per CAEA Bargaining Agreement
 - n. Name Substitute Support, Bryan Clutter (Bus Driver; Van Driver), Renee Nutter (Food Truck Driver), retroactive to May 19, 2023, salary per CESPBA Bargaining Agreement

ROLL CALL:

Mrs. Hopkins Yes, Mrs. Keranko Yes, Mr. Nutting Yes; No to item c,
Mrs. Pappasergi Yes; Abstain from item h, Mrs. Pellegrini Absent, Mrs. Pepper Yes,
Mr. Yakich Yes, Mr. Wiltz Yes; Abstain from item c, Mr. Caruso Yes.

FINANCE AND SUPPORT AREAS

Upon motion of Mr. Nutting, seconded Mrs. Hopkins, it was resolved to approve all FINANCE AND SUPPORT AREA RESOLUTIONS as presented by the Administration and subject to review by the District Solicitor as follows:

- a. Approval of Monthly Secretary Treasurer Reports for the Month of April 2023 as follows:
General Fund, Restricted Savings, Digital Revenue, Payroll, Food Service Fund, PCCD Grant Fund and Bond Fund
- b. Approval of General Fund Bill List and Food Service Fund Bill List for the Month of May 2023

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- c. Approval of Interim Bill List for April 2023/May 2023
- d. Approval of High School, Middle School, Elementary Center and Athletic Activity Account Reports for April 2023
- e. Approval of the Monthly Tax Collection Report for the Month of April 2023
- f. Approval of the Lien Report for the Month of March 2023
- g. Approval of the Monthly Revenues and Expenditures Report for April 2023
- h. Approval of Extra Duty Time Reports for April 2023
- i. Approval of 2023-2024 Proposed Final Budget, in the amount of \$28,900,000.00, with a .2249 tax increase
- j. Approval of cfsBank Visa Account Authorized School Representatives
- k. Approval to Open Additional Non-Interest-Bearing Account with cfsBank
- l. Approval of CM Regent Insurance Two-Year Contract Renewals for Life Insurance and Accidental Death & Dismemberment Policies
- m. Approval to Purchase Two District Transportation Vans to Transport Students, at a total price of \$74,773.00
- n. Approval to Participate in the 2023-2024 Western Pennsylvania Gasoline/Diesel Consortium
- o. Approval of Frontline Education Quote, in the amount of \$6,000.00
- p. Approval of The A.G. Mauro Company Weight Room Door Quote, in the amount of \$7,630.00
- ~~q. Approval of Internal Phone Replacement System, Communications Consulting Incorporated, in the amount of \$77,485.20~~
- r. Approval of Donation of Capital Assets, Van 7
- s. Approval of Disposal of Capital Assets, 12 wooden library chairs from the elementary center

ROLL CALL:

Mrs. Keranko Yes, Mr. Nutting Yes, Mrs. Pappasergi Yes,
Mrs. Pellegrini Absent, Mrs. Pepper Yes, Mr. Yakich Yes; Abstain from items e and i,
Mr. Wiltz Yes, Mr. Caruso Yes, Mrs. Hopkins Yes.

ORGANIZATIONAL

Mr. Wiltz then called for nominations for Board Treasurer. Mrs. Hopkins nominated Mrs. Pepper, seconded by Mr. Nutting. All were in favor of this appointment. Voice Vote: 8-0

Mr. Wiltz then called for nominations for Board Assistant Treasurer. Mr. Yakich nominated Mr. Caruso, seconded by Mrs. Pepper. All were in favor of this appointment. Voice Vote: 8-0

REPORT OF THE SUPERINTENDENT

Dr. Zelich shared with the Board Mrs. Markovich's students conducted a learning experience that turned into an act of kindness. Her seventh-grade science class created a domino chain,

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which consisted of 550 cereal boxes through the halls of the middle school. Once the experiment was concluded, the cereal was donated to the District’s Harvest Bounty Program.

Dr. Zelich informed the Board that the Elementary Center will host a “Welcome Back Night” on August 23, 2023, from 4:00 p.m. – 6:00 p.m. for students and families.

Dr. Zelich shared with the Board the topics that are explored in our Personal Finance class that is a graduation requirement for all students.

Dr. Zelich shared with the Board that the “Salute to Scholars” event will be held on May 24.

INFORMATIONAL ITEMS

Mrs. Hopkins shared that the MVCTC built cabinets for the new Art Room to store supplies.

Dr. Zelich announced that the new weight room will be installed at the end of June.

Upon motion of Mr. Yakich, seconded by Mrs. Pepper, the meeting was adjourned at 7:53 p.m.