



Enterprise High School School Excuse Form for Absences, Check Ins or Check Outs

In order for a school absence, check in, or check out to be excused the following directions must be followed:

- Complete this form with accuracy and in a way that is legible.
- Staple any necessary medical or legal documentation if applicable.
- Turn this form in to one of the black boxes located on the EHS Main Campus (lobby or first floor) within 3 days of a student's return to school from an absence.

Student Name: _____

Grade: 9 10 11 12

Date(s) of absence(s): _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Parent/Guardian Phone Number: _____

Describe the nature of the absence in the space below:

If the nature of the absence included a visit/teleconference with a medical provider, counselor or legal authority, please attach signed and dated documentation. (Absences without documentation may be treated as one of your 5 allowed parent notes per semester).

For Office Use Only:

Date Received: _____ Code Applied: _____ Parent Note: _____ of 5