

Do you need a copy of your transcript? Print and fill out the Transcript Request Form below. Please allow 2-3 working days after receipt of request for processing. Mail it, along with **\$10.00** (alumni) or \$7 (current students) per transcript, to: Enterprise High School Guidance, 1801 Boll Weevil Circle, Enterprise, AL 36330.

At 18 years of age, in compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), schools cannot release academic records without the written consent of the student.

Enterprise High School Transcript Request Form

Name on Record _____ Date of Birth _____

Telephone Number(s) _____

Year of Graduation _____ **OR** Year of Withdrawal _____

Name and Address of Institution(s) to which you want **official** transcript sent:

Unofficial transcript for personal use sent to:

Signature _____ Date _____

Amount Paid _____