



**KETTERING BOARD OF EDUCATION  
REGULAR MEETING  
MAY 3, 2022**

The Board of Education of the Kettering City School District met in Regular Session at Kettering Fairmont High School Recital Hall, 3301 Shroyer Road, Kettering, OH 45429 on May 3, 2022, at 6:00 p.m.

The meeting was called to order by the Board President, Toby Henderson at 6:02 p.m.

Roll Call: Present, Four. Mr. Jim Ambrose, Mr. Toby Henderson, Mrs. Jennifer Kane, Mr. Mark Martin.  
Absent, One. Mrs. Lori Parks.

**In Attendance:**

Mr. Dan Von Handorf, Assistant Superintendent for Teaching & Learning, Mr. Ken Miller, Assistant Superintendent for Human Capital, Mr. Ken Lackey, Director of Business Services, Ms. Kari Basson, Community Relations & Auxiliary Services Coordinator, Mr. Jeff Johnson, Buildings & Grounds Supervisor and Mr. Cary Furniss, Treasurer.

**Motion 66-22 Adoption of Agenda**

It was moved by Mrs. Kane, seconded by Mr. Ambrose to approve the agenda of the May 3, 2022, regular meeting as presented.

Roll Call: Ayes, Four. Mr. Jim Ambrose, Mr. Toby Henderson, Mrs. Jennifer Kane, Mr. Mark Martin.  
Nays, None.  
The president declared the motion carried.

Mr. Henderson led the Board in the Pledge of Allegiance.

**Motion 67-22 Approve Minutes**

It was moved by Mr. Martin, seconded by Mrs. Kane to approve the minutes of the April 25, 2022, Special Meeting, April 26, 2022, Regular Meeting and April 26, 2022, Records Commission Meeting.

Roll Call: Ayes, Four. Mr. Jim Ambrose, Mr. Toby Henderson, Mrs. Jennifer Kane, Mr. Mark Martin.  
Nays, None.  
The president declared the motion carried.

**Board Committee Reports**

No reports.



### **Hearing of the Public regarding Agenda Items**

No hearing of the public.

### **Information for Decision Making**

- Mr. Henderson announced upcoming meetings on May 17, 2022, at 6:00 p.m. at the Recital Hall, Kettering Fairmont High School, with personnel items. A Regular Meeting on June 7, 2022, at 6:00 p.m. in Recital Hall, Kettering Fairmont High School, with Personnel Items. A Regular Meeting on June 21, 2022, at 6:00 p.m. in Recital Hall, Kettering Fairmont High School, with Personnel Items.
- Mr. Henderson reviewed for the audience that the first round of Superintendent interviews will be conducted on May 4th and 5th. Second round interviews are planned for May 10th.

### **Decisions of the Board**

#### **Motion 68-22 Approve Roush Hall of Fame Changes**

It was moved by Mrs. Kane, seconded by Mr. Ambrose to approve changes to the Chester A. Roush Hall of Fame Criterion as presented.

Discussion: Mrs. Kane reviewed the changes to the Chester A. Roush criteria. The program will focus on a fall ceremony.

Roll Call: Ayes, Four. Mr. Jim Ambrose, Mr. Toby Henderson, Mrs. Jennifer Kane, Mr. Mark Martin.

Nays, None.

The president declared the motion carried.

Mrs. Kane made additional comments regarding Mr. Roush and his legacy in the Kettering City Schools and in public education in Ohio. She also provided information on how to nominate candidates.

#### **Motion 69-22 Approve Policy Revisions**

It was moved by Mrs. Kane, seconded by Mr. Ambrose to approve the following policy revisions and bylaw recommendations from NEOLA of Ohio.

- po0152 Officers
- po2271 College Credit Plus Program
- po2370.01 Blended Learning
- po5772 Weapons
- po6110 Grant Funds
- po6114 Cost Principles - Spending Federal Funds
- po6325 Procurement - Federal Grants/Funds
- po6423 Use of Credit Cards
- po7217 Weapons
- po7450 Property Inventory



- po7455 Accounting System for Capital Assets
- po8500 Food Services
- po8600 Transportation

Discussion: Mr. Lackey reviewed the policy changes with the Board prior to approval.

Roll Call: Ayes, Four. Mr. Jim Ambrose, Mr. Toby Henderson, Mrs. Jennifer Kane, Mr. Mark Martin.

Nays, None.

The president declared the motion carried.

**Motion 70-22 Approve Human Capital Agenda Items**

It was moved by Mr. Martin, seconded by Mr. Ambrose, to approve the Human Capital Agenda Items as presented.

Discussion: Mr. Inskeep recommended the Human Capital agenda for approval.

IX. Human Capital Agenda

- A. Recommendation to accept the following Resignation from Position Only:
  1. Amy L. Jordan, Classroom Aide (General), Van Buren Middle School, effective end of work day May 19, 2022.
- B. Recommendation to approve the following Unpaid Leaves of Absences:
  1. Lauren Michelle Unglesby, Third Grade Teacher, Oakview Elementary School, due to exhausted sick leave, May 9, 2022 - May 20, 2022 (10 days).
  2. Christina Renee Martinez, Special Education Paraprofessional, due to exhausted sick leave, April 22, 2022 (1 day).
- C. Recommendation to approve the following Extended Days:
  1. John Aaron Gentry, Performing Arts Facilities Manager, Kettering Fairmont High School, 10 full days to be worked no later than July 31, 2022 and paid at the 2021-22 daily rate.
- D. Recommendation to approve the adjustment(s) of the Compensation Plans for Certificated Administrators and Support Administrators, effective August 1, 2021 through July 31, 2024. (Enclosure)
- E. Recommendation to approve Kim Broomhall, Teacher, Kettering Fairmont High School, to work up to 28 hours for preparing and monitoring the Summer School APEX Program, paid at the 2021-22 KEA summer school rate.
- F. Recommendation to approve Karen Locke, Teacher, Van Buren Middle School, for the 2021-22 Making Middle Grades Work Site Visit Coordinator paid from the High Schools That Work Grant. (Enclosure)
- G. Recommendation to approve the following 2021-22 School Year Supplemental Assignments:
  1. Susan Frey, Friday Night School Monitor, Kettering Fairmont High School.
  2. Suan Frey, Friday Night School Supervisor, Kettering Fairmont High School.
  3. Victor Colon Negron, Friday Night School Supervisor, Kettering Fairmont High School.
  4. Bob Franz, Friday Night School Supervisor, Kettering Fairmont High School.
  5. Michelle Mercs, Friday Night School Supervisor, Kettering Fairmont High School.
  6. Rebecca Templeton, Friday Night School Supervisor, Kettering Fairmont High School.



7. Scott Beirise, Friday Night School Supervisor, Kettering Fairmont High School.
  8. Beth Hann, Friday Night School Supervisor, Kettering Fairmont High School.
  9. Ryan Lamb, Friday Night School Supervisor, Kettering Fairmont High School.
  10. Mike LoVullo, Friday Night School Supervisor, Kettering Fairmont High School.
  11. Kelly Mora, Friday Night School Supervisor, Kettering Fairmont High School.
  12. Scott Byer, Friday Night School Supervisor, Kettering Fairmont High School.
  13. Craig Byer, Friday Night School Supervisor, Kettering Fairmont High School.
  14. Josh Oliver, Friday Night School Supervisor, Kettering Fairmont High School.
  15. Kent Drake, Friday Night School Supervisor, Kettering Fairmont High School.
  16. Terri Weiss, Friday Night School Supervisor, Kettering Fairmont High School.
  17. Matt Adams, Friday Night School Supervisor, Kettering Fairmont High School.
  18. Tina Kurtz, Friday Night School Supervisor, Kettering Fairmont High School.
  19. Casey Mattesson, Friday Night School Supervisor, Kettering Fairmont High School.
  20. Bj Isbrandt, Friday Night School Supervisor, Kettering Fairmont High School.
  21. Brian Kennelly, Friday Night School Supervisor, Kettering Fairmont High School.
- H. Recommendation to approve the change from Saturday School to Friday Night School for the 2021-22 School Year.
- I. Recommendation to approve the following 2021-22 School Year Flexible Supplemental Contracts:
1. Angela Homan, Technology Club (Tier 2), John F. Kennedy Elementary School.
  2. Betsy Brown, Technology Club (Tier 2), John F. Kennedy Elementary School.
  3. Jennifer Stone, Green Team (Tier 2), John F. Kennedy Elementary School.
  4. Vanessa Hays, 100 Mile Club (Tier 2), John F. Kennedy Elementary School.
  5. Stuart Wheeler, Art Club (Tier 2), John F. Kennedy Elementary School.
  6. Tracey Nissen, Jr. Optimist Club (Tier 1), John F. Kennedy Elementary School.
  7. Christine Lawrence, Jr. Optimist Club (Tier 1), John F. Kennedy Elementary School.
- + Contract will be issued upon verification and receipt of CPR/AED, Concussion, Sudden Cardiac Arrest and Fundamentals of Coaching Certificates, appropriate reports from Ohio BCII and FBI background checks as well as a current Pupil Activity Permit.
- \* Has a teaching certificate but no base contract.
- \*\* Does not have a teaching certificate. In accordance with the provisions of Section 3313.53 ORC, the Board has offered via a posting this position to certificated employees of the district and has thereafter advertised said position as available to other qualified, certificated persons not employed by the district. With no such qualified persons having applied and/or accepted said position, this non certificated person is employed for this position for the 2021-22 school year at the designated rate per year.
- J. Recommendation to approve the following 2021-22 Substitute Teachers:
1. Jon A. Miller
  2. Margaret Rose Roalef
  3. Dean Edward Duros
- K. Recommendation to approve the following 2021-22 Home Instructors:
1. Brittany Paige Leach - Master's Degree
  2. Heather Atkins Cone - Master's Degree



- L. Recommendation to approve the following resignations for Substitute Teachers and Paraprofessionals for the 2021-22 School Year:
  - 1. Victoria L. Aughenbaugh (Sub Paraprofessional)
  - 2. Jolynn L. Colebaugh (Sub Teacher)
  - 3. Angela Renee Relick (Home Instruction - Master's Degree)
  - 4. Rachel Rene Little (Sub Clerical and Sub Food and Nutrition)
  - 5. Bridgette Lynn Evans (Sub Clerical and Sub Food and Nutrition)
  - 6. Stephenie Denney (Sub Teacher)
  - 7. Alison Fay Levin (Sub Teacher)
- M. Recommendation to approve the adjustment of the 61st work day for Morgan L. Bailey, J.E. Prass Elementary School, Long-term Substitute Teacher for Caitlin Marie Wolodkiewicz, from effective April 20, 2022 to April 21, 2022.

\*\*\*\*\*2022-2023\*\*\*\*\*

- N. Recommendation to accept the following Resignation from Employment to Retirement:
  - 1. Michele E. Massa, Title 1 Lead Teacher, John F. Kennedy Elementary School, effective end of work day September 30, 2022 (27 years in Kettering).
- O. Recommendation to approve employment of the following 2022-23 Administrator:
  - 1. Charles Eugene Gooding, Elementary School Principal, John F. Kennedy Elementary School, Pay Grade 19, Step 8, 220 days, effective July 18, 2022 through July 31, 2024.
- P. Recommendation to approve employment of the following 2022-23 Support Administrator:
  - 1. Cynthia L. Smith, Supervisor of Early Childhood Education, Kettering Early Childhood Education Center, Pay Grade 10, Step 8, 260 days, effective August 1, 2022 through July 31, 2024.
- Q. Recommendation to approve the following Transition Days:
  - 1. Cynthia L. Smith, Supervisor of Early Childhood Education, Kettering Early Childhood Education Center, 5 full days to be worked no later than July 31, 2022 and paid at the 2022-23 daily rate.
  - 2. Gene Gooding, Elementary School Principal, John F. Kennedy Elementary School, 5 full days to be worked no later than July 15, 2022 and paid at the 2022-23 daily rate.
- R. Recommendation to approve the following Extended Days:
  - 1. John Aaron Gentry, Performing Arts Facilities Manager, Kettering Fairmont High School, 10 full days to be worked no later than July 31, 2023 and paid at the 2022-23 daily rate.
- S. Recommendation to approve the following return to full-time status following Job Sharing Assignment, effective 2022-23 school year:
  - 1. Emily Kappel, 4th Grade Teacher, Beavertown Elementary School.
- T. Recommendation to grant Continuing Contracts (Tenure) to Eligible Staff for the 2022-23 School Year. (Enclosure)
- U. Recommendation for renewal of One-Year Contracts for Licensed Staff and approval of salary placement (Class & Step) for Licensed Staff on Continuing Contracts (Tenure) for the 2022-23 School Year. (Enclosure)
- V. Recommendation to issue Extended Service Day Contracts for the 2022-23 School Year to the following employees. (Enclosure)



- W. Recommendation to issue Flexible Extended Service Day Contracts for the 2022-23 School Year to the following employees. (Enclosure)
- X. Recommendation to approve the continued employment of the following Classroom Aides for the 2022-23 School Year. (Enclosure)
- Y. Recommendation to nonrenew the following Classroom Aides for the 2022-23 School Year. (Enclosure)
- Z. Recommendation to nonrenew the following Before and After School Child Care Aides for the 2022-23 School Year. (Enclosure)
- AA. Recommendation to approve the following Unpaid Leaves of Absences for the 2022-23 School Year:
  - 1. Elsie M. Bundschuh, Special Education Paraprofessional, Orchard Park Elementary School, due to infant care, 2022-23 school year.
  - 2. Audrey Renee Williamson, Special Education Paraprofessional, Orchard Park Elementary School, due to infant care, 2022-23 School Year.
  - 3. Caitlin Marie Wołodkiewicz, Third Grade Teacher, Orchard Park Elementary School, due to infant care, 2022-23 School Year.
  - 4. Rachel A. Van Atta, Second Grade Teacher, Indian Riffle Elementary School, due to infant care, 2022-23 School Year.
- BB. Recommendation to approve the following 2022-23 Supplemental Contracts. (Enclosure)
- CC. Recommendation to approve the continued employment of the following Substitute Teachers for the 2022-23 School Year. (Enclosure)
- DD. Recommendation to approve the continued employment of the following Substitute Paraprofessionals for the 2022-23 School Year. (Enclosure)
- EE. Recommendation to approve the continued employment of the following Clerical Substitutes for the 2022-23 School Year. (Enclosure)
- FF. Recommendation to approve the continued employment of the following MMLC/Reading Aide Substitutes for the 2022-23 School Year. (Enclosure)
- GG. Recommendation to approve the continued employment of the following Home Instruction Substitutes for the 2022-23 School Year. (Enclosure)
- HH. Recommendation to approve the continued employment of the following Substitute Nurses for the 2022-23 School Year:
  - 1. Nicole Leigh Braun
  - 2. Tonya Lee Beavon
  - 3. Valerie J. Beirise
  - 4. Jude A. Cohen
  - 5. Melissa Anne Gantz
  - 6. Kaitlynn Michelle Rowse
  - 7. Karen Lynn Smith
  - 8. Michelle Ann Thompson
  - 9. Carol Jean von Gruenigen
  - 10. Rebecca Lynn Marcum
- II. Recommendation to approve the continued employment of the following Substitute Bus Drivers for the 2022-23 School Year:
  - 1. Ned Eric Castor
  - 2. Ted Eric Flaherty
  - 3. Jennifer Ann Van Winkle



JJ. Recommendation to approve the continued employment of the following Building and Grounds Substitutes for the 2022-23 School Year:

1. Brett T. Chelgren
2. Brandon Michael Hall
3. Kristopher N. Heaps
4. Santino Thomas Striffolino
5. Christopher Bailee Taylor
6. Tyler Russell Whaley
7. Tyler Joseph Overholser
8. Theodore Aaron Hale

KK. Recommendation to approve the continued employment of the following Food and Nutrition Substitutes for the 2022-23 School Year:

1. Tabitha Lee Cox
2. Jordan Sierra Damrell
3. Lynne M. Gordon
4. Cecelia Jane Thorp

Roll Call: Ayes, Four. Mr. Jim Ambrose, Mr. Toby Henderson, Mrs. Jennifer Kane, Mr. Mark Martin..

Nays, None.

The president declared the motion carried.

**Motion 71-22 Approve Business Services Agenda Items**

It was moved by Mr. Ambrose, seconded by Mrs.Kane to approve the Business Services Agenda Items as presented.

Discussion: Mr. Inskeep recommended the Business Services agenda for approval.

X. Business Services Agenda

A. Classified Staff

1. Recommendation to approve the continued employment of the following groups of Classified Employees for the 2021-22 school year. (Enclosure)
2. Recommendation to approve the continuation of employment for the following Supervisors for Recording the Board Meetings, \$60 per meeting, one supervisor per meeting, for the 2021-22 school year:
  - a) Laura J. Hutchens
  - b) Scott M. Leo
3. Recommendation to approve the employment of John Aaron Gentry for Recording the Board Meetings, \$60 per meeting, one supervisor per meeting, for the 2021-22 school year.
4. Recommendation to Approve Unpaid leave for the following Transportation employees:
  - a) Rhonda Jaye Blagg, Bus Driver, April 22, 2022
  - b) Steven Kelly Catalano, Bus Driver, April 15, 2022
  - c) Kimberly Shoemaker, Bus Driver, May 2 - 19, 2022 (14 days)
5. Recommendation to approve the daily average hours for the following Transportation Employees: (Enclosure)



B. Business Items

1. Recommendation to approve a resolution to accept donations to the Kettering City School District during the 2021-22 school year. (Enclosure)

Roll Call: Ayes, Four. Mr. Jim Ambrose, Mr. Toby Henderson, Mrs. Jennifer Kane, Mr. Mark Martin.  
Nays, None.  
The president declared the motion carried.

**Motion 72-22 Treasurer Agenda Items**

It was moved by Mrs. Kane, seconded by Mr. Martin to approve the agreement for the OASBO 457 Deferred Compensation Plan.

Discussion: Mr. Furniss recommended the Treasurer agenda for approval.

Roll Call: Ayes, Four. Mr. Jim Ambrose, Mr. Toby Henderson, Mrs. Jennifer Kane, Mr. Mark Martin.  
Nays, None.  
The president declared the motion carried.

**Hearing of the Public Non-Agenda Items**

No hearing of the public

**Motion 73-22 Adjournment**

It was moved by Mrs. Kane, seconded by Mr. Ambrose to adjourn the meeting at 6:15 p.m.

Roll Call: Ayes, Four. Mr. Jim Ambrose, Mr. Toby Henderson, Mrs. Jennifer Kane, Mr. Mark Martin.  
Nays, None.  
The president declared the motion carried.

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Attest: Treasurer, Board of Education

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Attest: President, Board of Education