

## PERSONNEL

### ADMINISTRATIVE REGULATION -- PUBLIC NOTICE – PERSONNEL NEGOTIATIONS

AR 4243.1

To implement the policy of the Board of Education, the following procedures shall be followed:

1. All initial proposals of exclusive representatives which relate to matters within the scope of representation shall be presented at a public meeting of the Santa Barbara County Board of Education. These initial proposals thereafter shall be a public record.
2. Initial proposals of the County Superintendent of Schools which relate to matters within the scope of representation will be presented at a public meeting of the County Board of Education, which shall hold a public hearing on the proposals. In order to implement this paragraph, the County Superintendent of Schools shall provide a reasonable number of copies for public distribution.
3. Copies of initial proposals of the exclusive representative and the County Superintendent of Schools shall be available in the Board Room to members of the public at meetings during which the initial contract proposals are presented to the public.
4. Meeting and negotiating shall not take place on any proposal until a reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the Board of Education.
5. New written proposals on subjects of meeting and negotiating arising after the presentation and adoption of initial proposals shall be made public within 24 hours by placing such proposals in the Public Information Office, and no meeting and negotiating will take place until they have been made public for at least twenty-four (24) hours.

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AR 4243.1

-2-

6. Before entering into a negotiated agreement, the County Superintendent shall disclose, at a public meeting of the Board of Education, the major provisions of the agreement, including the costs that would be incurred by the County Education Office under the agreement for the current and subsequent fiscal years.

APPROVED BY COUNTY SUPERINTENDENT: August 1, 1985

REVISED:

May 7, 1992

April 7, 1994

April 6, 1995

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