

TO BE APPROVED THE GOVERNING BOARD MEETING ON 9/26/23.



Meeting Minutes of the BFCS School Governing Board

BFCS Library
22951 S. Power Rd. Queen Creek, AZ 85142

Office of the Board
Maricopa County, Arizona
June 27, 2023
5:00pm

1. Call to Order

Name	Action	Time
Aaron	called the meeting to order at	5:06pm

2. Roll Call

Name	Present	Absent
Brett Garner		x
Aaron Wilcox	x	
Susan Cook	x	

3. Pledge of Allegiance

Name	Action
Aaron	lead the pledge.

4. Approval of Agenda

Roll Call Vote			
Name	Aye	Nay	Abstain
Brett Garner	-	-	-
Aaron Wilcox	x		
Susan Cook	x		
Motion to approve: Susan			

Seconded the motion: Aaron			
The motion :	<input checked="" type="checkbox"/>	carried	Vote
	<input type="checkbox"/>	did not carry	2-0

5. Approval of Minutes

Notes: The minutes from the June 13, 2023 board meeting were presented for approval.

Name	Aye	Nay	Abstain
Brett Garner	-	-	-
Aaron Wilcox	x		
Susan Cook	x		
Motion to approve: Aaron			
Seconded the motion: Susan			
The motion :	<input checked="" type="checkbox"/>	carried	Vote
	<input type="checkbox"/>	did not carry	2-0

6. Call to Public

No public members presented.

7. Approve Adopted State Budget Report for Fiscal Year 2024*

Notes: Budget has not been changed since it was proposed at the June 13, 2023 board meeting.

Name	Aye	Nay	Abstain
Brett Garner	-	-	-
Aaron Wilcox	x		
Susan Cook	x		
Motion to approve: Aaron			
Seconded the motion: Susan			
The motion :	<input checked="" type="checkbox"/>	carried	Vote
	<input type="checkbox"/>	did not carry	2-0

8. BFCS and BFHS Family Handbook Revisions*

Handbooks Overview:

- More revisions than usual this year
- Updated, clarified some policy, but also updated formatting, covers, and aligned both handbooks to ensure similar or same policy as much as possible with the elementary & jh/hs
- Most revisions are small details, change of words for clarity or move to a new section that makes more sense
- Some practices have changed, do not always need to change policy just make clarification
- Multiple reviews- academic teams, central office, front office, etc.
- Year long process, working copy, note possible adjustments, draft reviewed and revised by campus administrators, academic teams, administrative staff, senior leadership prior to presentation to board.
- Layout, format significant change, policy change is minimal, goal is to provide clarity

Elementary Family Handbook Revisions Overview:

- Outside services- new to handbook, note on the summary page, long standing policy, no outside therapists to come in and run a session (unrelated to our school), something we did in practice but never had a written policy. (We do outsource outside services). Just clarification.
- Technology Use Agreement - Times changing. Tell about the update: Technology (under the elementary) It has been in the jh/hs but not at the elementary level. Used the Amplify curriculum added to 6th grade, realized that students are using more. Reason why we wanted to include it in the elementary handbook.
- GSuite Google Agreement removed - it was included in the hs handbook, but not necessarily important because parents sign when they enroll and when they register for school each year (took up a lot of pages, and removed from handbook)
- Dress code? Revised for wording - the only thing that was revised was (bottoms) made the clarification what good repair means (frayed, distressed, ripped jeans). Clarifies and reinforces that there are no changes. What happens with the teachers? How do we try to avoid those extremes? One teacher addressing dress code, and other teachers not addressing? How do we get all the teachers involved? Teacher inservice training, address it during pre-service, during flag ceremony, when dress code is brought up. During the beginning of the day. Try to address as a whole campus, this is how we plan to approach and attack the evolving dress code. If the elementary schools are on it, it will help improve at the jh/hs. JH/HS outfits are changing throughout the day.
- Field Trips - Reading through field trip section, added in, just overview, we have them, never was included in the handbook. Just want to make sure that we also discussed the chaperones, just wanted to clarify.

Secondary Family Handbooks Overview:

- Mrs. Dana- Introduce two representatives from the high school. Dr. Collings & Mr. Fong
- Introduction to Dr. Collings (in an academic new position).
- Grade check updates: goal to provide policy to clarify for admin so that they can support students, graduate on time, admin has flexibility to adjust for circumstances, participating in sports over breaks after failing a term, about supporting students and get them back on track. How often? Grade check weekly, add in same expectations for fine arts extra - curricular activities, musical, Assistant principal, on board to support students and accountability, keep academics a priority, support for students as needed to continue, Board: Susan - sometimes student realize too late that they are in trouble with grades, Answer - admin supports and helps, follows up to ensure it happens, PowerSchool makes this easier to accomplish
- G Suite: Why did we take it out? Parents sign off on this during registration every year. It is not needed in the handbook.

- Did Jonathan have any changes with discipline and safety? Jonathan - updated transportation rules and disciplinary action to align with K-12 policies. Offense actions added to handbook. Parents did not realize that students can have disciplinary action due to incidents on the buses. third offense, parents are asked to meet, so that they are aware of issues.
- Board - Where might we find zero tolerance policies? Page 30-31, violations listed, consequences that will be assigned, Are there offenses that lead to expulsion? Yes, category three violations may lead to expulsion, depending on the situation, Saturday school happens to house suspensions where students work at the school and make the consequences fit the action. There are certain violations that could lead to expulsion, such as weapons on campus or threats of violence, but taken on a case by case basis.
- Field trip eligibility is a new policy - Support students in making progress when academic or behavioral needs exist
- Changed cell phone section to include cell phones and all other electronic devices to include all electronic devices, needed clarification, now includes all smart devices during school hours

Name	Aye	Nay	Abstain
Brett Garner	-	-	-
Aaron Wilcox	x		
Susan Cook	x		
Motion to approve: Aaron			
Seconded the motion: Susan			
The motion :	<input checked="" type="checkbox"/>	carried	Vote
	<input type="checkbox"/>	did not carry	2-0

9. 2024/2025 Calendar Approval*

Notes: Proposing adding day off after the Easter holiday to allow for families to travel after the holiday. Would cause start date to move from Tuesday to Monday.

- Previous years, the board did not like that last year since it changed the start week, instead of the start day. This year it's only one day, but in future years would it change the start week and end summer early? Easter changes each year and that affects the timing of the calendar. The entire calendar changes depending on where Christmas lands in the week. School will need to work to preserve summer break.
- Graduation date can change depending on availability of the venue. Graduation is scheduled where we would like to see it on the last day of school, but there is potential to change with venue availability.

Name	Aye	Nay	Abstain
Brett Garner	-	-	-
Aaron Wilcox	x		
Susan Cook	x		
Motion to approve: Aaron			

Seconded the motion: Susan			
The motion :	<input checked="" type="checkbox"/>	carried	Vote
	<input type="checkbox"/>	did not carry	2-0

10. Approve 2023-2024 Board Meeting Schedule*

Notes: No major change from last year. Susan is okay if we need to change the time. Does 5 o'clock work well with everyone? Yes, the schedule looks good.

Name	Aye	Nay	Abstain
Brett Garner	-	-	-
Aaron Wilcox	x		
Susan Cook	x		
Motion to approve: Aaron			
Seconded the motion: Susan			
The motion :	<input checked="" type="checkbox"/>	carried	Vote
	<input type="checkbox"/>	did not carry	2-0

11. Next Board Meeting

Action	Date	Location
Board members confirmed the next board meeting.	June 27, 2023, 5:00pm	Power Campus Library

12. Adjourn Meeting

Name	Action	Time
Aaron	adjourned the meeting	6:04pm