

MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
MT. DIABLO UNIFIED SCHOOL DISTRICT
Monday, May 21, 2012 (7:00 PM)

Board Members: Linda Mayo, Gary Eberhart, Lynne Dennler, and Cheryl Hansen. Absent: Sherry Whitmarsh

Administrative Staff: Superintendent Steven Lawrence, Assistant Superintendents Julie Braun Martin, Mildred Browne, Rose Lock, General Counsel Gregory Rolen, and Chief Financial Officer Bryan Richards

CALL TO ORDER

The Meeting of the Board of Education of the Mt. Diablo Unified School District was called to order by Vice President Linda Mayo at 6:00 p.m. in the Board room at the MDUSD Dent Center.

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 6:00 p.m. in Room 6 at the Dent Center. In Closed Session the Board discussed negotiations, expulsions, and one case of anticipated litigation.

RECONVENE OPEN SESSION

Open session reconvened at 7:00 p.m. Vice President Mayo led the Pledge of Allegiance to the Flag and reported action taken in Closed Session, May 21, 2012

Report of Closed Session May 14, 2012

Superintendent's evaluation

Expulsion Recommendation Student 32-12

Hansen moved, Eberhart seconded, and the Board voted 4-0-1 that Student #32-12 be expelled from all schools of Mt. Diablo Unified School District and that Student #32-12 may apply for readmission after May 21, 2013. It is required that Student #32-12 participates in 20 hours of individual counseling to address substance abuse and decision making skills, serve 30 hours of community service, completion of California Offender Program Service (COPS) – Drug and Alcohol Offender class, completion of MDUSD's Alcohol and Drug Workshop, submit proof of negative drug test and show evidence of a successful school experience to include 95% attendance, no suspendible behavior infractions, a minimum of C average, and 60 credits earned, prior to applying for readmission.

Expulsion Recommendation Student 33-12

Eberhart moved, Dennler seconded, and the Board voted 4-0-1 that Student # 33-12 be expelled from all schools of Mt. Diablo Unified School District and that Student # 33-12 may apply for readmission after January 25, 2013. It is required that Student # 33-12 participates in twenty (20) hours of individual counseling to address substance abuse/stress/depression and complete 20 credits which is needed to graduate by June 2012.

Expulsion Recommendation Student 34-12

Dennler moved, Eberhart seconded, and the Board voted 4-0-1 that Student # 34-12 be expelled from all schools of Mt. Diablo Unified School District and that Student # 34-12 may apply for readmission after January 25, 2013. It is required that Student # 34-12 participates in 20 hours of counseling to address social behavior and defiance, serve 30 hours of community service, complete California Offender Program Services (COPS) for Alcohol/Drug Offender Class, submit proof of negative drug test, complete MDUSD's Drug and Alcohol Workshop and show evidence of the successful school experience to include 95% attendance, no suspendible behavioral infraction, maintain at least a 2.0 GPA and earn 40 credits, prior to readmission.

CONSENT AGENDA

Public Comment

Debbie Hickey, Vice President, Local One CST said she believes the job description for Item 17 should be in the M & O and CST unit. She also said that the revision to Item 26 was not brought to the Board at a prior meeting.

Eberhart moved Dennler seconded and the Board voted 4-0-1 that the Consent Agenda be approved as presented with the exception of Items 2, 11, 17 and 25 pulled by Hansen and Item 10 pulled by staff thereby approving the following:

9.2 (Item #3) Recommended Action for Certificated Personnel

Changes in status of certificated employees.

9.3 (Item #4) Request to increase Full Time Equivalent (FTE) for the 2012-2013 school year

Positions requested to be increased.

9.4 (Item #5) Request to increase and decrease Full Time Equivalent (FTE) for the 2011-2012 school year

Positions requested to be increased or decreased.

9.5 (Item #6) Recommended Action for Classified Personnel

Changes in status of classified employees.

9.6 (Item #7) Classified Personnel: Correction to Resolution No. 11/12-43

At the May 7, 2012 Board of Education meeting, Resolution No. 11/12-43, Classified Layoffs for Clayton Valley High School, was adopted. Campus Supervisor #16062 (.750 FTE) had chosen to remain with our District and therefore will receive a layoff notification.

9.7 (Item #8) Classified Personnel: Request to Create and Eliminate Positions for 2012-13 Fiscal Year

Positions are requested to be created and eliminated.

9.8 (Item #9) Fiscal Transactions for the Month of April 2012

DOC 5-21-12 Vendor Cancellation Warrant Report April 2012. DOC 5-21-12 Vendor Warrant Report April 2012. Payments have been made to meet the District's obligations for salaries, benefits, supplies, contract services equipment, capital improvements and other outgo.

9.9 (Item #12) Approve Independent Services Contracts with Clark Consulting and Training for services at Rio Vista Elementary

Rio Vista Elementary School enrolls a substantial number of students for whom English is not a first and/or academic language. Last summer Rio Vista implemented a Grammar-Based ELD program for their students during their summer program. The school is continuing with the implementation of High Intensity Language Training for staff. Advanced training and coaching will be provided for staff during the 2011-2012 school years. This is for teachers that were initially trained in the summer of 2011. Services will be provided to site leaders who were trained in 2011 and are ready to learn and utilize advanced methods for linking grammar-based ELD to reading comprehension and academic writing. A second training session will be provided to the staff who did not participate in the summer 2011 training and that need training in the 10 base ELD methods, instructional principles and the use of daily language objectives for their instruction. This group will also extend their knowledge of how to analyze, interpret and monitor grammar-based ELD instruction. Total \$44,200.00

9.10 (Item #13) Award of Design Services Contract for Supplemental Housing Installation at Meadow Homes Elementary

To support the implementation of the Meadow Homes School Improvement Grant there exists a need to install four (4) supplemental/interim classrooms for the start of the 2012-2013 school year. Staff has negotiated a 'not to exceed', fully inclusive contract for \$20,600.00 with PHd Architects for the provision of comprehensive design and administrative (DSA) services necessary to satisfactorily install these additional housing units. The scope of work stipulated in this contract includes, but is not limited to the siting of the units themselves as well as the design of all necessary fire alarm, communication system and utility connections as well as any necessary path of travel improvements.

9.11 (Item #14) Resolution Rendering Local Ordinances Inapplicable: Concord High School Marquee Project

On June 28, 2011 the Board of Education approved facility enhancements for each of the comprehensive high schools and Olympic High School. As part of this greater approval the Board approved the installation of an electronic marquee for Concord High School. Because the installation of the electronic marquee will be inspected by the Department of the State Architect, staff requests that the Board adopt a resolution, pursuant to Government Code Section 53094(b), to render inapplicable the City of Concord zoning ordinances which would otherwise apply to the Concord High School marquee project. Government Code section 53094(b) provides that a school district, by a vote of two-thirds of its members, may render city or county zoning ordinances inapplicable to a proposed use of property when such use is not for non-classroom facilities. The proposed marquee will serve an important function to notify, instruct, alert and inform students, staff and the community of educational events thereby supporting the District's educational purpose and mission. Accordingly, the exemption permitted by Government Code section 53094(b) is appropriate for the proposed use.

9.12 (Item #15) Procurement of Classroom Technologies for Concord High School: Contract Amendment

On June 28, 2011, the Board of Education approved High School Enhancement Projects for each of the comprehensive high schools and Olympic High School. As part of this greater approval, the Board approved the procurement and installation of classroom technologies at Concord High School. In a subsequent action, on October 25, 2011, the Board approved a contract award to Decotech Systems in the amount of \$344,905.61 for the procurement and installation of specified technologies through State of California Multiple Award Schedule ("CMAS") contracts. The site has identified several (9) classrooms which would benefit from equipment/installation systems which are different from those which were initially specified in the original contract and has also requested the procurement and installation of technologies in additional areas of the campus. These site requested additions and changes will result in a need to increase the original contract award by \$52,806.00. As such, staff is now recommending that these

additional technologies be procured and installed through an amendment to the original award to Decotech Systems through State of California Multiple Award Schedule ("CMAS") contracts. The total value of the revised award would then be \$397,711.61. The budget for this particular high school enhancement element is \$413,847.67.

9.13 (Item #16) Carl D. Perkins Vocational and Applied Technology Education Act Funds for 2012-2013.

Mt. Diablo Unified School District secondary and adult programs seek board approval to submit applications for 2012-2013 funding through Carl D. Perkins Vocational and Applied Technology. The secondary allocation will be approximately \$189,000 and adult education allocation will be approximately \$55,000. These are supplemental funds for district career technical education.

9.14 (Item #18) Memorandum of Understanding between the College Board and Mt. Diablo Unified School District to implement the California AP® Expansion (CAPE) program to increase Advanced Placement (AP) courses at Mt. Diablo and Ygnacio Valley High Schools

Staff requests approval to enter into a Memorandum of Understanding between the College Board and Mt. Diablo Unified School District to establish and support the implementation of the California AP® Expansion (CAPE) program at Mt. Diablo and Ygnacio Valley High Schools. CAPE is designed to; 1. Increase teacher capacity to offer Advanced Placement (AP) courses at the school. Provide professional development (PD) for teachers to enable them to successfully teach AP courses that are new to the school or expand sections of existing AP courses; 2. Establish processes for identifying students with strong potential to be successful in AP using AP Potential™ Reports generated from PSAT/NSQMT data and other data available at the school (e.g. GPA, prerequisite courses, etc.). Establish enrollment policies; 3. Support communications to create awareness of AP courses among students and to encourage enrollment; 4. Encourage students to strive for high AP achievement and to take advantage of opportunities for additional support that might be available at the school (e.g. tutoring, study sessions); 5. Ensure low-income students are taking advantage of available federal funding for their AP exams; and 6. Engage in an evaluation of this pilot program to determine lessons learned and to shape the program for the future. The grant will pay for personnel to attend the College Board AP Summer Institute. Participating teachers will also have access to funding through Donors Choose to purchase supplies and materials needed for the AP classes.

9.15 (Item #19) Memorandum of Understanding - John Muir Community Health Alliance Nurse

Staff requests approval of a Memorandum of Understanding with John Muir Community Health Alliance to provide, at no cost to District, a Community Nurse to perform the services that support District School Nurses for Meadow Homes Elementary School and Cambridge Elementary School. The Community Nurse provided under this Memorandum of Understanding will provide community outreach and access to health-related services for a maximum of forty (40) hours per week, divided equally, between the two schools. It is the intention of the Memorandum of Understanding that the duties of the Community Nurse support the currently funded school nurse position(s) within the district. This service will be provided during the 2012-2013 through the 2013-2014 school years.

9.16 (Item #20) Phase I of Master Plan for Services for English Learners

At the April 23, 2012 School Board Meeting Jeanne Duarte-Armas, Director of English Learner Services, presented the status of the Master Plan for Services for English Learners to the School Board. At this meeting, a three year Phase-In plan was recommended in order to gather more input from stakeholders in regards to program elements and in the creation of the final document for Board approval.

9.17 (Item #21) Award of Bid for Bid #1603

Bid No. #1603 was called to provide Utility Infrastructure Extension at College Park High School. The lowest responsible, responsive bidder is Carone & Company, Inc., for the base bid and alternate #1 amount of \$601,000.00. (Base bid \$589,000.00 plus alternate #1 \$12,000.00) The scope of work includes, but is not limited to: site work, demolition and construction necessary for new utility infrastructure extension, including associated civil, architectural, structural, plumbing, mechanical and/or electrical work as indicated in the Drawings and Specifications. Generally, these categories of work involve new finishes, adaptive re-use and modification of certain selected areas, handicap accessibility and pertain to changing and expanding selected infrastructure utilities, and/or extensive modifications. The Project may involve "phasing" and barricading of work areas as indicated on the Plans and enumerated in these Specification. Contractor shall be responsible for all work, as well as wiring, system integration, data terminations and connections as described in the contract documents. The engineer's estimate for this project is \$700,000.00.

9.18 (Item #22) Applications to Chevron for new and continued funding to implement Project Lead the Way (PLTW)

Chevron has supported the implementation of Project Lead the Way Engineering at Mt. Diablo High School, Clayton Valley High School, and Riverview Middle School. Mt. Diablo High School would like to request \$27,350, Concord High School would like to request \$21,400, and Riverview Middle School would like to request \$25,640 to support their respective PLTW Engineering programs. Funds will be used for additional PLTW modules, instructional materials and teacher training.

9.19 (Item #23) Approve submission of the AT&T Aspire High School Innovation grant for Mt. Diablo High School

Staff requests permission to submit an AT&T Aspire High School Innovation grant for Mt. Diablo High School to increase the number of participating students in an academy and expand inclusion of freshman. Proposed added components will include

development of an Internship Program, Freshman Summer Bridge Program, Saturday School, and high quality professional development for teachers. The proposed "Scale Up" program goals are to 1) Personalize the learning environment and instructional process, and 2) Provide rigorous and relevant instruction and provide the skills needed to graduate/serve them after they leave school. These two goals are researched based recommendations from "What Works Clearinghouse (WWC) Dropout Prevention Practice Guide" and have framed the proposed components of MDHS' "Scale Up" program. Three academies have chosen to participate in the AT&T Aspire grant. They include Architecture Manufacturing and Engineering Academy (ACME), Digital Safari Academy (DSA) and Medical Biotechnology Academy (MBTA). The grant will provide funding for personnel to coordinate, develop and implement the program, professional development, consultation and planning for teachers, as well as program supplies and materials. If funded, the grant will provide \$300,000 for 24 months (2012-14).

9.20 (Item #24) Memorandum of Understanding between the California State University East Bay, East Bay Foundation and Mt. Diablo CARES After School Program to plan and develop a STEM program in the after school program

Mt. Diablo CARES After School Program requests approval to enter into a Memorandum of Understanding between the California State University East Bay, East Bay Foundation and Mt. Diablo CARES After School Program to plan and develop a STEM program in the after school program. The grant will pay for personnel, planning around STEM standards and development of a regional center for STEM in the Bay Area. The MOU will provide \$6,873 to support personnel and planning for this collaborative project.

9.21 (Item #26) Revision of Job Description for Program Specialist, Educational Technology

The District is requesting a revision of the job description for Program Specialist, Educational Technology. The revised job description more accurately describes the duties involved in this position.

9.22 (Item #27) Approve submission of the Action for Healthy Kids grant for Mt. Diablo and Ygnacio Valley High Schools

Staff requests permission to submit an Action for Healthy Kids grant for Mt. Diablo and Ygnacio Valley High Schools to develop nutrition education materials about the importance of eating fruits and vegetables and to host a Healthy Grilling Lunch Event at each school during the 2012-13 school year. Mt. Diablo Unified School District's Food and Nutrition Services Department in partnership with the Wellness City Challenge, the Regional Occupational Program (ROP) and the Mt. Diablo CARES After School Programs will work collaboratively to implement this grant. The goals of the Action for Healthy Kids grant will be to: 1. Educate the student population about the new USDA meal plan and the benefits of eating fruits and vegetables. 2. Provide nutritional and caloric information about fruits and vegetables to students, staff, and parents. 3. Increase the consumption of fruits and vegetables by students and reduce amount of discarded produce. 4. Provide a school wide tasting of a variety of freshly grilled vegetables. The grant will provide funding to purchase a commercial propane grill and food needed to serve the entire student populations at Mt. Diablo and Ygnacio Valley High Schools at the "Healthy Grilling Lunch Event". If funded, the grant will provide \$4,000 for 2012-13 school year.

9.23 (Item #28) Measure C High School Project Lists

At the April 23, 2012 Board meeting, the Board approved \$40 million to be allocated between the six comprehensive high schools for facilities improvement projects. To date we have received the approved project list from Northgate HS. The other high schools are currently taking their lists through their site approval process. The list for Northgate was approved by the School Site Council and Parent Leadership Groups: 1. Sports Medicine facility/New Restrooms 2. Pool 3. Upgrades to science facility -- The science department has an open computer lab that they are having a difficult time securing they would like 3 walls and a door installed. They would also like the area cleaned up and the ventilation system checked and fixed if needed.

CONSENT ITEMS PULLED FOR DISCUSSION

10.1 (Item #2) Minutes of the meetings of March 26, April 23, and May 7, 2012

Hansen moved, Dennler seconded, and the Board voted 4-0-1 to approve the minutes of the March 26 and May 7, 2012 meetings. The minutes of April 23 will be returned on June 4 with revisions.

10.2 (Item #10) Award of Design Services Contract For Refurbishment/Modification of Existing Auto/Metal Shop at Northgate High School-'Project Lead The Way' Engineering Pathway

Pulled by staff – no vote taken.

10.3 (Item #11) Award of Professional Services Contract for Consulting Services Related to the School Facility Program (SFP)

As the district endeavors to address the identified facility needs of the sites through the 2010 Measure C Facility Improvement Program all available additional funding sources must be identified and secured. In an effort to optimize the potential funding available through the State School Facility Program (SFP) it is necessary to solicit the services of a school planning professional who has verifiable and successful experience in determining/updating both 'modernization' and 'new construction' grant funding eligibility under the program. Staff is recommending that a 'not to exceed' contract in the amount of \$24,500.00 (billed at the rate of \$145.00 per hour) be awarded to Jack Schreder and Associates for the provision of comprehensive professional services necessary to identify and secure any and all available funding under the School Facility Program.

Board Comment

Ms. Hansen said that she pulled this item because she feels that the report that the Board received for the school closure didn't have any new data.

Eberhart moved, Dennler seconded, and the Board voted 3-1-1 (Hansen-no) to approve professional services agreement with Jack Schreder and Associates as presented.

10.4 (Item #25) Increase Contract for translating services between Advanced Interpreting Services and Mt. Diablo Unified School District

Advanced Interpreting Services, an Independent Service Contractor, provides interpreting/translation services for various IEPs and other meetings at school sites throughout the district and translates documents into different languages for IEPs. The current contract is in the amount of \$83,990.00. Based on current projections, it is estimated that we will need an additional \$16,000 to cover services for the remainder of the school year.

Board Comment

Ms. Hansen asked that this item be postponed for discussion in Closed Session.

Mr. Eberhart asked that the Superintendent and General Counsel check to see if this item is appropriate to be discussed in closed session and if not, return it to open session at the June 4 meeting.

10.5 (Item #17) Job Description for S3 Safety Grant Liaison

The District is requesting the approval of a new job description for S3 Safety Grant Liaison. Under the supervision of the school administrator, this position is responsible for supporting the S3 Coordinator with grant services assisting with coordinating all aspects of the S3 safety grant, supporting safety and security guidelines, and assisting with student conflict resolution.

Will be returned for action.

RECOGNITIONS

The Board recognized Highlands Elementary School for being chosen as a California Distinguished School. They also recognized the Northgate High School, CAD Creations Team, which took second place in the recent Chevron Regional Design Challenge.

STUDENT REPRESENTATIVES

Student representatives reported on recent and upcoming activities and events at their schools.

PUBLIC COMMENT

Jay Bedecarre, announced that the 23rd Annual Bay Area Kid Fest at Mt. Diablo High school which will take place on Memorial Day weekend.

Brian Lawrence said he did not support the contract extensions that were voted on at the last Board meeting.

Lynne Miller explained her responsibilities as a bus driver.

A representative from ABG Group said that windows needed to complete his contract with the District, had not arrived. Ms. Mayo asked him to meet with Pete Pedersen.

Jean Pierre Muzak, Sun Terrace parent, said he will continue to stay involved with the school to keep an open dialogue.

Katherine Friedman, Sun Terrace parent, said she doesn't feel things have improved at the school.

COMMUNICATIONS

Debbie Hickey, Local One, CST, thanked the Board for removing item 9.17. She said that she is still concerned about the hours, wages and other issues that affect CST members.

REPORTS/INFORMATION

Rose Lock, Assistant Superintendent, Susan Petersen, Elementary Support Director, and Susan Hukkanen, School Support Administrator shared a PowerPoint update on the Student Achievement and School Support Department.

SUPERINTENDENT'S REPORT

Superintendent Lawrence shared that retirees were honored at the recent Annual Retirement Reception held at Centre Concord.

BUSINESS/ACTION ITEMS

17.1 Appointment of Elementary School Principals

Eberhart moved, Hansen seconded, and the Board voted 3-1-1 (Dennler – abstained) to appoint Kristan Martin-Meyer to the position of Elementary Principal.

Hansen moved, Dennler seconded, and the Board voted 4-0-1 to appoint Liane Cismowski to the position of Elementary Principal.

Superintendent Lawrence announced that assignments will not be made until current principals announce their retirements.

17.2 Appointment of Program Specialist, Special Education

Eberhart moved, Dennler seconded, and the Board vote 4-0-1 to appoint Susan Massey-Clover as Program Specialist, Special Education.

17.3 Membership Recommendation for the 2010 Measure C Citizens Bond Oversight Committee

The 2010 Measure C Citizens Bond Oversight Committee is required to have a representative from a Senior Citizens Organization. Despite a recruitment that has persisted for several months the Committee has been unable to find a volunteer for this mandated chair. Mr. Jim Walsh has agreed to serve as the representative from a Senior Citizens Organization for the 2010 Measure C Citizens Bond Oversight Committee. Staff is now respectfully recommending that Mr. Walsh be appointed to the 2010 Measure C Citizens Bond Oversight Committee effective immediately.

Eberhart moved, Dennler seconded, and the Board voted 4-0-1 to approve as presented.

17.4 2002 Measure "C" Citizens Bond Oversight Committee: Recommendations For Appointment

Education Code Section 15278 stipulates that any school district passing a bond designated as a Proposition 39 Bond (like the 2002 Measure "C" Bond) must establish a Citizens Oversight Committee to actively review and report on the uses of the bond proceeds to ensure that they are appropriately expended. While the Governing Board did indeed originally take action to establish and appoint an oversight committee for the 2002 Measure "C" Bond the terms of all appointees have expired. Applications for, and information regarding participation on the 2002 Measure "C" Citizens Bond Oversight Committee were posted for several months on the District website. Additionally, eligible members of the 2010 Measure "C" Citizens Bond Oversight Committee were asked if they might be interested in serving on the 2002 Committee. A total of three (3) new applications were received and six (6) members of the 2010 Measure "C" Citizens Bond Oversight Committee expressed an interest in serving the District on the 2002 Oversight Committee. All mandated Oversight Committee chairs are represented in those individuals expressing interest to serve. Staff has reviewed all applications and is requesting that all nine (9) applicants be appointed to serve on the 2002 Measure "C" Citizens Bond Oversight Committee.

Board Comment

Eberhart said that he will not support this item because he does not feel that all members on the list are serving the committee well.

Hansen moved, Dennler seconded, and the Board voted 3-1-1 (Eberhart – no) to approve as presented.

17.14 Adoption of the Algebra Readiness course of study (Note – change in order)

A committee of middle school and high school teachers and the Mathematics Coordinator from the SASS department met to develop the Algebra Readiness course of study. Algebra Readiness is a course aligned with the California Common Core Standards for 8th grade mathematics. The emphasis is on transitioning from concrete, basic math skills to abstract algebraic, geometric and statistical concepts. This course is designed to meet the needs of 8th graders who do not need to repeat Pre-Algebra but are not ready for Algebra I.

This was presented as information only and will be returned for action.

17.5 Approval of District's Final Facility Use Agreement to Clayton Valley Charter High School for 2012/13

In accordance with Education Code section 47614 and Title 5 of the California Code of Regulations, sections 11969.1 through 11969.11, the District is required to allocate space to Clayton Valley Charter High School for the 2012/13 school year by issuing a final Facility Use Agreement.

Associate+ General Counsel, Deborah Cooksey, explained the particulars of the final facility use agreement and answered questions from the Board.

Dennler moved, Mayo seconded, and the Board voted 4-0-1 to approve the Final Proposition 39 Facility Use Agreement.

17.6 Contract Extension for Eagle Software Aeries Student Information System for 2012-2013

On January 23, 2007 the Board of Education awarded a five year contract to for RFP #1449 to Eagle Software. The First year was \$568,350 and \$181,800 for four years of Maintenance and Software Support. Eagle Software offered to extend the contract for \$50,700 which is a savings of \$1,860 from last years maintenance agreement.

Dennler moved, Hansen seconded, and the Board voted 4-0-1 to approve the contract extension.

17.7 Increase purchase order between Mt. Diablo Unified School District (MDUSD) and Speech Pathology Group for Speech and Language services for the 2011-2012 School Year

Mt. Diablo Unified School District utilizes Independent Service Contractors to provide services established through the Individualized Education Plan (IEP) process. Speech Pathology Group (SPG) provides speech and language pathologists (SLP) for vacant SLP positions in the district, independent speech evaluations, and speech services to Non-Public Schools. An increase of \$422,329.88 is requested at this time, bringing the total contract amount to \$1,372,741.88.

Dennler moved, Eberhart seconded, and the Board voted 4-0-1 to approve the increase to the contract/purchase order as presented.

17.8 Increase purchase order between Mt. Diablo Unified School District (MDUSD) and Beyond the Words for Educational Interpreter services for the 2011-2012 School Year

Mt. Diablo Unified School District utilizes Independent Service Contractors to provide services established through the Individualized Education Plan (IEP) process. Beyond the Words, Inc. provides Educational Interpreters (sign language interpreter) for vacant Educational Interpreter positions in the district. An increase of \$77,000 is requested at this time, bringing the total contract amount to \$422,000.

Hansen moved, Eberhart seconded, and the Board voted 4-0-1 to approve the increase as recommended.

17.9 Approve Adjustments to Non-Public School Contracts for 2011/12 School Year

Non-Public School (NPS) contracts are reviewed and updated several times during the fiscal year. Changes to contracts are required due to changes in residency, students entering and leaving placements, increase/decrease in intensity of services, and corrective actions/settlement agreements to assure a free and appropriate public education.

Eberhart moved, Dennler seconded, and the Board voted 4-0-1 to approve adjustments to the contracts as indicated.

17.10 Approve Adjustments to Non-Public Agency Contracts for the 2011/12 School Year

Psychology, Learning and You (PLAY) and Ed Support Services provide intensive behavioral intervention services for MDUSD. These are direct IEP related services that are provided according to the terms of a master contract and individual service agreements.

Eberhart moved, Dennler seconded, and the Board voted 4-0-1 to approve adjustments as presented.

17.11 Increase Independent Service Contract with Community Options for Families and Youth, Inc. (COFY) for 2011/12 School Year

Adjustment Spreadsheet Contract Certificate of Insurance

COFY Inc. provides Mental Health assessment, treatment, consultation, and case management services for the District. The current contract of \$25,000 requires additional funds to provide IEP related services for the remainder of the 2011-12 school year.

Eberhart moved, Dennler seconded, and the Board voted 4-0-1 to approve adjustment as presented.

17.12 License Agreement between ACCELIFY LLC and Mt. Diablo Unified School District

AccelSST System is a full featured web-based system for formulating, updating, tracking, storing and reporting on student data and Student Success Team (SST) forms. It will sync with Aeries and SEIS. Use of this system will support a legal and consistent SST process throughout MDUSD. Staff will use the same computers already in use for Aeries and SEIS. The SST process is general education and part of the documentation of any Response to Intervention (RTI) process. AccelSST is part of the San Joaquin County Office of Education which already provides MDUSD with EdJoin and SEIS.

Hansen moved, Dennler seconded, and the Board voted 4-0-1 to approve as presented.

17.13 Graduation Requirements

On March 9, 2010, the Board of Education approved the elimination of Summer school in order to save \$400,000. The \$400,000 savings has been realized. Please see attachment for details. When the decision was made, this change was equivalent to saving eight teaching positions at the high schools. This spring we are implementing a pilot program utilizing on-line courses to determine if we

can create a more cost effective credit recovery system. We used one-time categorical carryover funds for this pilot. The question being brought before the Board is whether we should increase the number of credits required for graduation and reinstate the 30 unit math requirement. The recommendation of staff is to give the Superintendent direction to form a high school work group including principals, teachers, and parents to make a recommendation to the Board around graduation requirements. If the work group recommends changes that require additional funds (i.e. bring back summer school), this group will also identify financial resources to implement the recommended changes. If the Board supports this recommendation, it does not need to formally vote on this recommendation only give the Superintendent direction. Should the board support this recommendation, the Superintendent will form the high school work group. This workgroup will present its recommendation to the Board in January 2013.

Eberhart moved, Hansen seconded, and the Board voted 4-0-1 to recommend forming a high school work group.

17.15 Adoption of the Human Rights Education course of study

A committee of high school teachers and the Social Sciences Coordinator from the SASS department met to develop the Human Rights Education course of study. This course focuses on giving students an understanding of human rights documents and human rights issues. Students will realize the importance of becoming an informed citizen. This course is designed to empower students to make their community and the world a better place as they learn how they can affect change through direct action.

Presented as information only and will be returned for action.

17.16 Job Description for Educational Transcriber

Mt. Diablo Unified School District currently serves over 150 students who are deaf or hard of hearing (D/HH). To facilitate mainstreaming of those students, multiple accommodations are utilized. For students at the secondary level with very low levels of hearing, this can include the utilization of a signing interpreter (classified as an Educational Interpreter). The District has had trouble recruiting and retaining highly qualified Educational Interpreters (EI). In California, there are only 1166 certified interpreters and over 13,000 D/HH students. Therefore, the pool of qualified EI's is small. Additionally, due to OSHA regulations, EI's can only interpret for twenty minutes at a time. After twenty minutes of interpreting, they must take a break and rest their hands. To better serve MDUSD students, a transcriber and transcription system can be used in place of EI's. A transcription system puts the ideas presented by the teacher, as well as other students, right before the eyes of students. Transcribers using a transcription system not only meet the requirements of IDEA, they potentially provide better service to students. Transcribers provide access to the English grammar spoken in the class and more exposure to the spelling of new vocabulary. Transcription systems can potentially help any student that has difficulty achieving full access to communication and notes in a class. See attached in-depth rationale.

Presented as information only and will be returned for action.

17.17 Procedures to Hire Long Term Substitutes

The Board requested additional information regarding the hiring and placement of long term substitutes.

Presented as information.

17.18 Board Action Progress Report

Information

Board Member Reports

Board members shared highlights from their recent school site visits and community activities.

The meeting adjourned at 10:32 p.m.