

Orange Southwest Unified Union School District (Orange Southwest School District) OSSD

Thursday, March 16, 2023
Braintree Elementary School
6:00 p.m.

| | Item | Related Board Policy | Presenter | Time Allotted | Action(s) |
|-------------|---|---|--|--|---|
| I 6:00 | Opening: Board Attendance: Ensuring a Quorum Meeting Purpose: Board Reorganization and Re-Orientation | GP 4.2 Board Job Description | Kaplan | 5 min | |
| II 6:05 | Board Education and Ownership Linkage Public comment (Recognize e-communications to the the Board) <i>Board welcomes comment but is not able to take any action</i> <i>Comments limited to three minutes per speaker</i> Report on Town Meetings Introduce Newly Elected Board Members Discuss & Reorganize Board & Committees Elect Chair (currently Kaplan) Elect Vice-Chair (currently Evans) Elect Clerk (currently Sprague) Approve schedule for regular meetings (2nd Wednesday of each month -- see enclosed schedule) Assign member to sign official documents in absence of the Chair (currently Evans) Appoint RTCC representatives (currently Sault & Haupt) Appoint Teacher contract negotiating committee (currently Sprague, Arias & Sault) Appoint Support Staff contract negotiation committee (currently Kaplan, Haupt & Evans) Review of Board Expectations, Rules & Orientation Ownership Linkage Committee Report/Plan | GP 4.2 Board Job Description GP 4.2 Board Job Description GP 4.4 Chair's Role GP 4.2.1 Board Job Description | Kaplan Lubold Chair Lawler/Com- mittee Members | 6 min 3 min 10 min 10 min | Listen Only Listen Listen/Questions Listen/Questions |
| III 6:34 | Monitoring: Organization District Equity Policy Monitoring Update Quarterly Facilities Monitoring Report Second Review & Approval of EL Reports (enclosed with agenda) <i>EL 2.3 Financial Conditions and Activities</i> <i>EL 2.6 Asset Protection</i> | BMD 3.4 Superintendent Performance BMD 3.4 Superintendent Performance | Lawler/Bond/ Millington Millington Millington | 10 min 5 min 5 min | Vote |
| IV 6:54 | Monitoring: Board Assess Board's compliance with Board Governance Policy 4.0 (enclosed) <i>Select area of improvement/leader/when to reassess</i> | GP 4.1.6 Governing Style | Board Members | 10 min | |
| V 7:04 | Policy Decisions: District Governance Selection of Library Materials Policy 1st Reading (enclosed with agenda) Selection of Curriculum Materials Policy 1st Reading (enclosed with agenda) Consider addition to EL Policy 2.0 1st Reading (enclosed with agenda) | GP 4.2 Board Job Description GP 4.2 Board Job Description | Lawler Chair/Millington | 10 min 10 min | Listen/Questions Listen/Question |
| VI 7:24 | Advocacy Legislative Update | GP 4.2 Board Job Description | Millington | 5 min | Listen |

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(Orange Southwest School District) OSSD**

**Thursday, March 16, 2023
Braintree Elementary School
6:00 p.m.**

| | | | | | |
|--------------|---|--|----------------------------------|-----------------------------|--------------------------|
| VII 7:29 | Consent Agenda Approve Minutes from regular meeting on 2/8/2023 (enclosed) Approve Minutes from OSSD Budget Informational meeting on 3/01/2023 (enclosed) Approve Minutes from OSSD Annual meeting on 3/6/2023 (enclosed) Approve Minutes from OSSD Special meeting on 3/8/2023 (enclosed) Approve RTCC Carry Over Funds for balance on purchase of vehicle (see enclosed documents) Approve Facility Reserve Funds request for Food Service (see enclosed documents) Approve Facility Reserve Funds request for Central Office renovations (see enclosed documents) Approval of Emergency Construction Aid Application for repair of heating system at RUHS/RTCC Approval of the Fay Cowdrey probate report Approve Administrator's Contract for RTCC | GP 4.2 Board Job Description | Chair | 10 min | Vote |
| VIII 7:39 | Closing Superintendent's Report Director & Principals reports (links sent separately) Financials (enclosed with agenda) Plan Staff Appreciation (Week of May 8-12) Action Items Recap | EL 2.8 Communication to Board GP 4.1 Governance Style | Millington Evans Chair | 2 min 2 min 2 min | Discussion Review |
| IX 7:45 | Executive Session: Labor Negotiations Executive Session: Labor Negotiations I V.S.A. § 313(a)(1) | | | | |
| | Future Meetings Agenda Planning Meeting: Monday, March 27, 2023 @ RES Regular Meeting: Thursday, April 12, 2023 @ Randolph Elementary | | 6:00 p.m. 6:00 p.m. | | |

OSSD Board Meeting Schedule 2023 - 2024

Meetings @ 6:00 p.m. on the Second Wednesday of the Month

DATE

Wednesday, April 12, 2023 @ 6 p.m. @ Randolph Elem.

Wednesday, May 10, 2023 @ 6 p.m. @ RUHS (RTCC Mtg. also)

Wednesday, June 14, 2023 @ 6 p.m. @ Brookfield Elem.

Wednesday, July 12, 2023 (ONLY IF NEEDED – TBD)

Wednesday, August 9, 2023 @ 6 p.m. @ Braintree Elem.

Wednesday, September 13, 2023 @ 6 p.m. @ RUHS (RTCC Mtg. also)

Wednesday, October 11, 2023 @ 6 p.m. @ Randolph Elem.

Wednesday, November 8, 2023 @ 6 p.m. @ RUHS (RTCC Mtg. also)

Wednesday, December 13, 2023 @ 6 p.m. @ Brookfield Elem.

Wednesday, January 10, 2024 @ 6 p.m. @ Braintree Elem.

Wednesday, February 14, 2024 @ 6 p.m. @ RUHS (RTCC Mtg. also & ? legislators)

Wednesday, March 13, 2024 @ 6 p.m. @ Randolph Elem.

Wednesday, April 10, 2024 @ 6 p.m. @ Brookfield Elem.

Wednesday, May 8, 2024 @ 6 p.m. @ RUHS (RTCC Mtg. also)

Wednesday, June 12, 2024 @ 6 p.m. @ Braintree Elem.

OSSD Facilities Report Sept, 2022


| Priority Level | Building | Description | Vendor | Estimate | Status | Final Cost | Date Complete Received | Inspection Initials | Notes |
|----------------|-----------------|--|--|-----------|-------------|---------------|------------------------|---------------------|--|
| 1 | RUHS | Locker room privacy stalls | Lajeunesse | \$34,000 | In-Progress | | | | Stalls built. Being painted. |
| 1 | RUHS | Speed bumps | Seton | \$5,000 | In-Progress | | | | In house, but not installed. |
| 1 | RUHS | Heat system failure | VT Mech, Harmony, Hilltop | \$300,000 | Complete | \$225,000 | | | |
| 1 | RUHS | Domestic HW replacement | VT Mech, Harmony, Hilltop | \$200,000 | In-Progress | | | | Awaiting final invoices. |
| 1 | RUHS | Pave over back drive beside Boiler room. | | \$7,500 | | | | | |
| 1 | RUHS | Kitchen Line upgrades/grant | Kittridge | \$30,800 | In-Progress | | | | |
| 1 | RUHS | Remove Gym bleachers and replace gym floor | | | | | | | |
| 1 | BRK | Install New water softener | Danaher/Hussey | \$300,000 | Planned | | | | |
| 1 | BRK | PreK fencing | Clear Water | \$5,800 | Complete | \$5,789 | | | |
| 1 | BRNT | PreK fencing | Springfield Fence | \$16,050 | Planned | | | | |
| 1 | RES | PreK fencing | Springfield Fence | \$16,000 | Planned | | | | |
| 1 | RUHS | Boundry Fencing | Springfield Fence | \$11,000 | Planned | | | | |
| 1 | OSSD | Painting/Updates Outside OSSD Office | Springfield Fence | \$7,000 | Planned | | | | |
| 1 | | | TBD | \$35,000 | Planned | | | | |
| 1 | RTCC | Boys bathroom Flood | Servpro/ARC/Gagne Painting | \$20,000 | In-Progress | 12000 to date | | | Finishing painting and trim. |
| 1 | OSSD Office | OSSD Office building needs significant renovation. | | | | | | | Absetos Concern, HVAC, Ventilation, Heating Replaced, Not COVID Compliant |
| 2 | RUHS | Field House Floor Replacement, Bleachers, Convert to LED, Ceiling in Weight Room | GC-Lajeunesse | \$500,000 | In-Progress | | | | Water damage is sealed below surface making replacement necessary but not a high priority. |
| 1 | RUHS | Upgrade to Auditorium: Costume room | TBD | \$200,000 | Planned | | | | |
| 1 | RES | Boiler Chimney Repair | | \$35,000 | Complete | \$33,000 | | | |
| 1 | BRK | Fire suppression hood in kitchen | Chimney Savers | \$17,000 | Planned | | | | |
| 2 | RUHS/RTCC | Repair PA system and include clock synchronization | TBD | \$30,000 | Planned | | | | Significant Cost - reviewing vendor recommendations, clock alone is \$30K |
| 2 | RES | Purchase and installation of back-up generators | TBD | \$65,000 | Planned | | | | Meeting with Harmony to get data for bid/Electrical bid |
| 3 | RES | Playground removal and purchase of new. | | \$40,000 | Planned | | | | Aged but safe |
| 2 | BRK | Paving | | | Planned | | | | |
| 3 | Athletic Fields | Aeration, fertilization and safety renovation | | \$30,000 | Planned | | | | |
| 2 | All sites | Continued purchase of floor machines reducing labor and accident potential and maintenance contract. | | | | | | | |
| 2 | | Install a new well/ Osmotic System/ radium abatement. | Empire Janitorial | \$30,000 | In-Progress | | | | \$15K each - we have two on way to total of five; ordered |
| 1 | BRK | | Otter Creek Engineering and well digger contractor to be determined. | | In Progress | | | | Waiting for Scope of Work Statement to go Out to bid. |

| | | | | | | | | | |
|------|------------|--|--------------|------------------------|-------------|--|--|--|-------------------------------|
| 1(1) | RES | Repair Damaged Kitchen Floor: complete remodel: ovens, faucets, stove, drains need proper flow, hot water booster (propane), dishwasher, serving line (heating elements) | TBD | Quotes pending | Planned | | | | Top Summer Priority |
| 1 | RUHS | New Phone in 108, 2 additional offices | First Choice | \$1200/line | In-Progress | | | | Waiting on Cabling |
| 1 | BRT | Add a layer of wood chips under the pine climbing tree in the Pre-K area | | | Planned | | | | |
| 2(3) | Braintree | Overhead Unit for Range, Dishwasher with hot water booster. Remove wood from serving line. Replace Refrigerator. Replace Flooring, Ceiling and Walls. Milk Cooler. Heat Pump for A/C. | | Quotes Pending | Planned | | | | |
| 2(4) | Brookfield | Replace Serving Line to remove wood components. Replace three bay sink. Dishwasher Hot water Booster. Floor replacement. Air Conditioning. Hood vent. Refrigerator. Ceiling and walls redone. | | Quotes Pending | Planned | | | | |
| 1(2) | RUHS | Steamer, Ovens (6), three bay sink, two bay sink, faucets, walls, ceiling, serving line (rewired), lighting, new walk in freezers, AC, windows. | | Quotes Pending | Planned | | | | |
| 3(5) | RUHS | Cafeteria - ceiling, lighting, tables. Construction Trades - remove ceiling tiles, replace ceiling ductwork, update electricity, add 2 air outlets for pneumatic tools, install a smartboard, replace water fountain, remove loft. | | Quotes Pending | In-Progress | | | | Waiting on Schematics/Drawing |
| 3 | RTCC | Sound Baffles: Figure out Best way to Deadend Sound | | | In-Progress | | | | |
| 1 | Raven | | | | Planned | | | | |
| 1 | Raven | Air Filtration or Outdoor Air Exchange System | | | Planned | | | | |
| 3 | Raven | Upstairs Planning: Technology (Raven will Sell). | | | In-Progress | | | | |
| 1 | RUHS | Convert 217 and 219 back to bathrooms to support a dedicated middle school wing. | | | Planned | | | | Under Investigation |
| 2 | RUHS | Determine if converting all bathrooms to single stall Unisex will violate occupancy code | | | In-Progress | | | | |

MONITORING REPORT

POLICY 2.6: ASSET PROTECTION

I certify that the information contained in this report is true and that any assertions made are reasonably based upon available evidence.



Superintendent

3/16/23

Date

The Superintendent shall not cause or allow district assets to be unprotected, inadequately maintained, or unnecessarily risked.

Further, without limiting the scope of the foregoing by this enumeration, the Superintendent shall not:

- 1. Allow board members, staff and the organization itself to be inadequately insured against theft and casualty losses to at least 80 percent of replacement value and against liability in an amount greater than the average for comparable organizations.*
- 2. Allow unbonded personnel access to material amounts of funds;*
- 3. Subject facilities and equipment to improper wear and tear or insufficient maintenance;*
- 4. Unnecessarily expose the organization, its board, or its staff to claims of liability;*
- 5. Make any purchase (a) wherein normally prudent protection has not been given against conflict of interest; (b) of over \$15,000 without having obtained comparative prices and quality; Orders shall not be split to avoid these criteria;*
- 6. Allow information and files to be exposed to loss or significant damage;*
- 7. Allow for practices that do not comply with Generally Accepted Accounting Procedures;*
- 8. Compromise the independence of the Board's audit or other external monitoring or advice, such as by engaging parties already chosen by the Board as consultants or advisers;*
- 9. Endanger the organization's public image, its credibility, or its ability to accomplish Ends;*
- 10. Close any buildings as public schools; or,*
- 11. Deviate from OSSD Investment Procedures or expose any OSSD endowments to unnecessary financial risk.*

Policy General Wording: *The Superintendent shall not cause or allow district assets to be unprotected, inadequately maintained, or unnecessarily risked.*

Interpretation: Since the overall policy wording is a general statement that encapsulates the enumerations, I interpret that the overall policy is in compliance if each of its component provisions are in compliance.

Rationale: Since the district assets are the primary means through which the Board's Ends are achieved, they must be safeguarded to ensure they are available to support their intended purposes. Further, since we have been given a sacred trust in terms of taxpayer monies, we have a responsibility to maintain that trust by doing everything in our power to ensure that district funds are used for their intended, publicly stated purposes and protected from loss.

Evidence: Based on the interpretation above, I report compliance on the totality of Executive Limitation 2.6.

Further, without limiting the scope of the foregoing by this enumeration, the Superintendent shall not

Provision #1: *Allow board members, staff and the organization itself to be inadequately insured against theft and casualty losses to at least 80 percent of replacement value and against liability in an amount greater than the average for comparable organizations*

Interpretation: I interpret this to mean that the superintendent works with the business manager to ensure that the district assets which includes monies, facilities, and equipment are insured against loss to at least eighty percent of their replacement value.

Rationale: This is to ensure that district assets remain available to serve the Board's Ends regardless of unanticipated catastrophic losses.

Evidence: We are currently insured through the Vermont School Boards' Insurance Trust (VSBIT) that protects the Orange Southwest Supervisory District in the following areas:

- General Liability (Umbrella)
- Replacement Costs for Facilities and Equipment
- Errors and Omissions for Board Protection
- Bond Insurance for Applicable Financial Staff
- Workers' Compensation to Cover Staff Leaves due to Injury
- Legal Costs

A Statement from the Business Manager confirms that insurance policies are reviewed annually to ensure coverage in accordance with this provision.

I report compliance.

Provision # 2: *Allow un-bonded personnel access to material amounts of funds*

Interpretation: I interpret this to mean that insurance is in place for all appropriate financial personnel to protect the district from any financial losses caused by fraudulent or dishonest acts such as theft, embezzlement, or forgery. Further, that procedures are in place and are being used which protect the district's assets from rogue employees while tracking the financial activities of key personnel.

Rationale: Insurance coverage for all employees with access to the fiscal resources of the school district is essential to protecting the overall integrity of district assets. Insurance ensures that fraud, negligence, or theft by an employee will have a limited impact on the school district and its ability to maintain its operations.

Evidence:

- Vermont School Boards' Insurance Trust – Bond Insurance.
- Statement from Business Manager identifying that appropriate personnel have been bonded and confirmation that no other personnel have access to a material amounts of funds.
- External Audit Report.

I report compliance.

Provision # 3: *Subject facilities and equipment to improper wear and tear or insufficient maintenance.*

Interpretation: I interpret this to mean that the superintendent will work with the facilities co-directors to ensure that a plan, embodied in the quarterly facilities monitoring report, is in place and is being followed to provide for the periodic maintenance of all facilities and district equipment. This includes requisitioning appropriate funding through the budget process to fully support this work.

Rationale: Proper maintenance of district facilities and equipment ensures the safety of students and staff. It also protects the investment in these assets by making sure we maximize their useful life. Lastly, it makes it more likely that the community will support future request for equipment and facilities on the basis that we have taken good care of what they have provided us with in the past.

Evidence: The facilities co-directors provide quarterly monitoring reports to the board that includes all needed upcoming maintenance projects in priority order. As part of verifying that the work is being done, the superintendent does direct inspections to confirm that all work claimed to have been completed in the quarterly reports has actually been completed.

I report compliance.

Provision #4: *Unnecessarily expose the organization, its board, or its staff to claims of liability*

Interpretation: I interpret this to mean the superintendent's behavior and the behavior of all district employees will be governed by state and federal law as well as AOE regulations.

Rationale: The best way to protect the district from legal liability is to ensure policies and procedures are current, that the Board and staff are aware and understand the policies and procedures, and that required trainings occur annually.

Evidence:

- We provide education and training on Federal and State laws annually as required.
- Written policies and procedures indicating appropriate guidance for various activities within the district are in place and available on our web site and through the central office.
- Mandatory training occurs in an electronic format for veteran staff and in person for new staff. Topics include: FERPA, HIPAA, blood borne pathogens, Act One, email, student restraint & seclusion, harassment, bullying, social media & boundaries, ALICE, as well as VOSHA training in regard to COVID.
- There are non-mandatory trainings held as well throughout the year that serve to limit liability: appropriate use of technology, CPI and Restraint, First Aid, and CPR.
- The OSSD Board has reinvested itself in its own policies by engaging in Policy Governance training.

All of the Board's non-governance policies were reviewed in 2019 by the VSBA and updated based upon their feedback. The revised policies were adopted in whole in April of 2020 and are reviewed quarterly to keep them current. This past year in order to keep these policies relevant and current, the superintendent present to the board for adoption:

I report compliance.

Provision # 5: *Make any purchase (a) wherein normally prudent protection has not been given against conflict of interest; (b) of over \$ 40,000 without having obtained comparative prices and quality; Orders shall not be split to avoid these criteria*

Interpretation: I interpret this to mean the superintendent will identify and address all potential areas of conflict of interest prior to purchases and will follow all state bidding laws.

Rationale: The rationale behind this provision is self-evident.

Evidence: There have been no known conflicts of interest in purchasing or bids during the past school year. The Business Manager can provide a list of contracts exceeding

state required threshold that went out to bid upon request and can attest that State bidding laws were adhered to.

I report compliance.

Provision # 6: *Allow information and files to be exposed to loss or significant damage*

Interpretation: I interpret this to mean that the superintendent works with the administrative staff and technology director to ensure that district information is protected using commonly accepted guidelines for paper and electronic storage. Further, that confidential information is safeguarded as required by law.

Rationale:

Proper storage and protection of records, regardless of their format, is essential to reducing the district's exposure to liability. Further, there is an ethical component to ensuring that confidential information remains confidential that plays into the trust the community can place in its district and schools. A lack of trust regarding confidential information can express itself in an unwillingness of community members to share information that is vital to the district as it carries out its operations.

Evidence:

In order to protect information, the district uses a number of accepted protocols:

1. Offsite electronic storage and automatic backups.
2. Locking boxes and fireproof cabinets.
3. User agreements that must be signed and understood by students and staff before system access is granted.

Additionally, the district's electronic systems are password protected and each user is assigned a level of access that does not exceed the needs of their position or role.

The superintendent provides direct training to all new faculty members each fall during their orientation on The Family Education Rights and Privacy Act (FERPA), HIPAA and medical information confidentiality to ensure that student information is properly safeguarded by the district employees that have access to it. Further, all staff receive this training at the start of each school year.

Since paper records are much more difficult to protect, store, and safeguard than electronic ones. The district is currently transitioning all fiscal, payroll, and human resource records to a new software system in order to completely eliminate paper records.

I report compliance.

Provision # 7: *Allow for practices that do not comply with Generally Accepted Accounting Procedures*

Interpretation: I Interpret this to mean that we will follow GAAP (Generally Accepted Accounting Procedures), PSAB (Public Sector Accounting Board standards), and the Auditor's directions when managing the district's finances.

Rationale: There are well-founded guidelines (GAAP) and external financial experts (Auditors) to guide the fiscal operations of the school district. Abiding by these guidelines and advice serves to protect the fiscal integrity of the school district and minimize its liability.

Evidence: The district has followed GAAP and PSAB standards. District Audited financial statements revealed no breaches of compliance in these areas over the past year. The auditor has stated a preference that the district migrate its student activity accounts from QuickBooks to the larger financial software package we use to manage the rest of the district's finances. Since our current software is not suited to this migration, we have been waiting for the state mandated financial software to go live which would support this integration - it is currently five years overdue and there is no end in sight, so we have moved forward on purchasing a new financial software solution that will not only allow the integration of all accounts, it will completely digitize our workflow providing a much more secure system while reducing the time it requires staff to do their work.

I report compliance.

Provision # 8: *Compromise the independence of the Board's audit or other external monitoring or advice, such as by engaging parties already chosen by the Board as consultants or advisers*

Interpretation: I interpret this to mean I will not interfere with the external auditing process and will not utilize auditing personnel for other financial business. I will ensure the annual audit takes place in a timely and unobstructed manner.

Rationale: The external audit is, in its purest form, a report card on the overall financial functioning of the school district and represents important data the Board must consider as part of its oversight function. As such, the CEO and CFO should cooperate (and not disrupt) the auditing process to all possible extent.

Evidence: The School Board hires an external auditor to conduct all audits and has the ability (and should) meet with the auditors in executive session to ask if their work was interfered with in any way and should investigate any legitimate concerns if raised. The superintendent did not interfere in the audit process, has not been presented with a claim of interference, and has no knowledge of interference.

I report compliance.

Provision # 9: *Endanger the organization's public image, its credibility, or its ability to accomplish Ends*

Interpretation: I interpret this to mean that the superintendent shall not cause or allow any practice, activity, decision, or organizational circumstance that is unlawful, unsafe, imprudent, or in violation of commonly accepted educational and professional ethics and norms.

Rationale: A deliberate attention to maintaining a current, purposeful, legal, and ethical image and financial system significantly improves the district's ability to achieve its Ends and maintain the support of its communities.

Evidence: The superintendent along with the district's administrative team promptly investigates matters of concerns and reports those findings when they exist to the Board, law enforcement, the Agency of Education, and any other public agencies that have oversight into the matters being investigated. During the current 2022-23 school year, the superintendent has conducted or assisted in sixteen investigations of staff, seven investigations concerning students, and filed seven reports with the AOE investigatory unit. In all cases with findings, appropriate consequences were applied. One investigation involved district finances (see EL 2.3).

I report compliance.

Provision # 10: *Close any buildings as public schools*

Interpretation: The intent of this provision is self-evident.

Rationale: The provision is explicit and requires no further elaboration.

Evidence: The superintendent did not close any public schools during the past year.

I report compliance.

Provision #11: *Deviate from OSSD Investment Procedures or expose any OSSD endowments to unnecessary financial risk.*

Interpretation: The intent of this provision is self-evident.

Rationale: The provision is explicit and requires no further elaboration.

Evidence: The superintendent has followed through on all procedures related to the two endowment/scholarship accounts including:

- Meeting with the financial manager at Edward Jones each fall to review the accounts and procedures being followed to manage them as required by school board policy.
- The superintendent provides a full report on the status of the accounts to the Board each fall.

In terms of this provision, I report compliance.

Worksheet for Board Self-Evaluation of Governance Process Policy

Policy Number 4.0 Global Governance Commitment

Time period being monitored: FY 22-23

Date Completed: 3/8/23

Performance Ratings: always, most of the time, some of the time, never

| Policy Wording | Have we acted consistently with this item of the policy | Specific representative examples to support your response |
|---|--|--|
| The purpose of the Board, on behalf of Braintree, Brookfield and Randolph is to see to it the Orange Southwest School District: (a) achieves appropriate results for students at an appropriate cost (as specified in board Ends policies); | | |
| and, (b) avoids unacceptable actions and situations (as prohibited in board Executive Limitations policies). | | |

Which areas were rated as “some of the time,” “rarely,” or “never?”

Select ONE area of this policy for improvement over the next year.

What actions will we COMMIT to taking in the next year to improve our application of this policy?

Who will be accountable for the leadership to ensure it happens?

WHEN will we reassess our progress?

POLICY D22: SELECTION OF LIBRARY MATERIALS

Policy

The freedom to read is essential to our democracy. The school library plays an important role in helping students to inquire, to study and evaluate information, and to gain new understandings and knowledge. Therefore, library materials provided by the Orange Southwest School District (District), regardless of technology, format, or methods of delivery, should be readily, equally, and equitably accessible to all students.

This policy exists to ensure that the District provides access to a diverse library collection, that supports students in the curriculum, their personal research, and recreational reading, and that sustains students' First Amendment Rights to access information and to read freely.

Definitions

For the purpose of this policy:

1. **Library Materials** include all materials considered part of the library collection, including but not limited to print, digital, and media production resources. Library materials may be found in both physical and virtual library spaces.
2. **Educational Technology** means instruction and/or preparation in the appropriate use of current technology to provide students with the knowledge and skills needed to communicate, solve problems, and to access, manage, integrate, evaluate and create information.^[1]
3. **Diverse library collection** means that the library collection intentionally contains content by and about a wide array of people and cultures to authentically reflect a variety of ideas, information, stories, and experiences, including those from traditionally marginalized and underrepresented communities.

[1] SBE Rule 2114 (Definition of Educational Technology)

Access to Instructional Materials ^[2]

Each school shall:

- a. provide a learning environment with sufficient supplies and infrastructure to allow for learning;
- b. develop, maintain, and expand as needed a library collection of print, digital and technology resources, administered by a certified library media specialist;
- c. ensure that the curriculum is supported by necessary digital and print resources;
- d. ensure that students, educators, administrators, and staff have access to an organized collection of digital and print materials sufficient and appropriate to support all students in meeting or exceeding the current state and national standards at no cost to the student;
- e. provide students access to the library on a regular basis to use materials for reading, research, and for instruction in the skills needed to select and use information effectively;
- f. provide access to a variety of up-to-date information, assistive, and other technology to support students in meeting or exceeding the standards;
- g. provide broadband internet service for students and educators to access educational resources;

- h. adopt and implement written policies on electronic resources, acceptable internet usage, and procedures for handling complaints for both staff and students;
- i. support a schedule that provides opportunities for a library media specialist to collaborate with educators as they integrate information research skills into their curriculum; and
- j. ensure that students are afforded the opportunity to learn the skills to locate, evaluate, synthesize, and to present information and ideas within content areas using technology integration.

Administrative Responsibilities

The superintendent or designee will develop and implement procedures that address the selection of library materials and the provision of access to those materials. The superintendent or designee will develop procedures to address:

- a. selection of materials;
- b. deselection of materials;
- c. donations of materials; and
- d. reconsideration of materials.

The superintendent or designee will ensure that the District provides services of a certified library media specialist to students and staff. Schools with over 300 students shall have at least one full-time library media specialist and sufficient staff to implement a program that supports literacy, information and technology standards. Schools with fewer than 300 students shall employ a library media specialist on a pro-rata basis.^[3]

[2] SBE Rule 2122.2 (Access to Instructional Materials)

[3] SBE Rule 2121.2 (Staff)

Use of School Library Materials and Resources

The library media specialist may consult with faculty, the student body, community members and organizations to develop library collections that are diverse, inclusive, and representative of the history, contributions, and perspectives of ethnic groups and social groups.

At the discretion of the building principal, students, staff, and family members of the District may be allowed use of library materials and resources. However, such access shall not interfere with regular school use of those materials and resources.

| | |
|----------------------------|--|
| <i>VSBA Version:</i> | <i>May 11, 2022</i> |
| <i>Date Warned:</i> | |
| <i>Date Adopted:</i> | |
| <i>Legal Reference(s):</i> | <i>16 V.S.A. §563(14) (Powers of school boards) State Board of Education Rules 2121.2 (Staff) State Board of Education Rules 2114 (Definition of Technology Integration) State Board of Education Rules 2122.2 (Access to Instructional Materials)</i> |
| <i>Cross Reference:</i> | <i>District Equity Policy (C29) Selection of Instructional Materials (D32)</i> |

POLICY D23: SELECTION OF INSTRUCTIONAL MATERIALS

Policy

It is the policy of the Orange Southwest School District (District) to provide students with a broad variety of instructional materials to support individual student learning. As such, instructional practices will include a range of evidenced-based instructional practices that most effectively improve student learning, as required by national and Vermont guidance and locally collected and analyzed student data. Instructional practices will promote personalization for each student, and enable each student to successfully engage in the curriculum and meet the graduation requirements that are aligned with mandated Vermont Standards. ^[1]

Implementation

The District shall use the standards issued by the State Board of Education as the basis for the development and selection of curriculum, methods of instruction, locally developed assessments, and the content and skills taught and learned in school. ^[2]

The board will ensure the written and delivered curriculum that each school implements the SU/SD's written and delivered curriculum, which will be: ^[3]

- a. aligned with the standards approved by the State Board of Education;
- b. coordinated across all grades to prepare students for graduation;
- c. coordinated across the SU/SD, including sending high schools and technical centers;
- d. informed by ongoing review of new research and evidence, changing learning opportunities, and updates to the standards approved by the State Board of Education;
- e. designed to enable all students to achieve the graduation requirements; and
- f. integrated with technology across all disciplines.

¹ See State Board of Education Rule 2120.1

² See State Board of Education Rule 2111

³ See State Board of Education Rule 2120.6 and 16 V.S.A. § 261a(a)(1)

Each school shall enable students to engage annually in rigorous, relevant and comprehensive learning opportunities that allows them to demonstrate proficiency in: ^[4]

- a. literacy (including critical thinking, language, reading, speaking and listening, and writing);
- b. mathematical content and practices (including numbers, operations, and the concepts of algebra and geometry by the end of grade 10);
- c. scientific inquiry and content knowledge (including the concepts of life sciences, physical sciences, earth and space sciences and engineering design);
- d. global citizenship (including the concepts of civics, economics, geography, world language, cultural studies and history);
- e. physical education and health education as defined in 16 V.S.A. §131;
- f. artistic expression (including visual, media and performing arts); and
- g. transferable skills (including communication, collaboration, creativity, innovation,

inquiry, problem solving and the use of technology).

Further, each school with a pre-kindergarten early education program shall offer high-quality programs as outlined in State Board Rule 2600.

Administrative Responsibilities

The superintendent or designee will develop procedures addressing access to instructional materials to ensure that each school:^[5]

- a. provides a learning environment with sufficient supplies and infrastructure to allow for learning;
- b. develops, maintains, and expands as needed a collection of print, digital and technology resources, administered by a certified library media specialist;
- c. ensures that the curriculum is supported by necessary digital and print resources;
- d. ensures that students, teachers, administrators and paraprofessionals have access to an organized collection of digital and print materials sufficient and appropriate to support all students in meeting or exceeding the current state and national standards at no cost to the student;
- e. provides students access to the library on a regular basis to use materials for reading, research, and for instruction in the skills needed to select and use information effectively;
- f. provides access to a variety of up-to-date information, assistive, and other technology to support students in meeting or exceeding the standards;
- g. provides broadband Internet service for students and educators to access educational resources;
- h. adopts and implements written policies on electronic resources, acceptable internet usage, and procedures for handling complaints for both staff and students;
- i. supports a schedule that provides opportunities for a library media specialist to collaborate with teachers as they integrate information research skills into their curriculum; and

⁴ See State Board of Education Rule 2120.5

⁵ See State Board of Education Rule 2122.2

- j. ensures that students are afforded the opportunity to learn the skills to locate, evaluate, synthesize, and to present information and ideas within content areas using technology integration.

The superintendent or designee shall ensure the implementation of developmentally appropriate curriculum which is aligned with Vermont's Early Learning Standards in any prequalified public prekindergarten program.^[6]

The superintendent or designee will develop procedures to 1) address the selection of instructional materials within the context of the alignment with mandated state standards and 2) respond to requests for reconsideration of instructional materials. All concerns regarding the selection of instructional materials shall be directed to the superintendent for handling consistent with those procedures.

⁶ See State Board of Education Rule 2606

| | |
|----------------------------|--|
| <i>VSBA Version:</i> | <i>November 1, 2022</i> |
| <i>Date Warned:</i> | |
| <i>Date Adopted:</i> | |
| <i>Legal Reference(s):</i> | <i>16 V.S.A. §563 (14) (Powers of school boards)</i> |
| | <i>State Board of Education Rule Series 2000 (Education Quality Standards)</i> |
| | <i>State Board of Education Rule Series 2600 (Prekindergarten Education)</i> |
| <i>Cross Reference:</i> | <i>Selection of Library Materials</i> |
| | <i>Curriculum Development and Coordination (SU)</i> |
| | <i>Responsible Computer Internet & Network Use</i> |

Policy Type: EXECUTIVE LIMITATIONS

Policy Title: 2.0. Global Executive Constraint

The Superintendent shall not cause or allow any practice, activity, decision, or organizational circumstance that is unlawful, unsafe, imprudent, **inequitable**, or in violation of commonly accepted educational and professional ethics and practices.

ORANGE SOUTHWEST SCHOOL DISTRICT (Unified) BOARD MEETING

WEDNESDAY, FEBRUARY 8, 2023 @ 6 P.M.
RANDOLPH UNION HIGH SCHOOL

To be approved at the March 16, 2023 board meeting

MINUTES

BOARD MEMBERS PRESENT: Anne Kaplan, Katja Evans, Rachel Gaidys, Hannah Arias, Megan Sault, Chelsea Sprague, Sarah Haupt & Sam Hooper
ADMINISTRATORS PRESENT: Layne Millington & Heather Lawler
GUESTS: Elaine Young, Sierra Bond, John Helfant, Alvi Reed, Emily Messier, Tev Kelman, Mark MacDonald, Jay Hooper, Anne Cummings, ORCA Media Video Taping, and the attached list of remote guests & legislators

I. Opening

The meeting was called to order by Chair, Anne Kaplan at 6:02 p.m.

Board Attendance: Ensuring a Quorum

Meeting Purpose: Meet with Legislators

II. Board Education and Ownership Linkage

a. Public comment (4.2.1) (Recognize e-communications to the Board)

Anne read a statement regarding public comments at board meetings and then opened the meeting for public comments.

Elaine Young feels the Equity policy is incredibly important for the school & community but thinks it should be more specific. Sierra Bond feels it shouldn't be a hasty decision and it needs to include more voices and clear action steps. John Helfant spoke about a book titled Poet X that is being read in 9th grade which he feels is not appropriate because of a sexual reference and anti-religious bias. Tevye Kelman is glad the board is considering an Equity policy and feels it should be specific and actionable. He says that everyday kids are being harmed at school, unintentional and intentional behaviors regarding race, religion, sexual orientation, etc. He says the perception from the students is not to bother reporting as nothing is being done. Wonders how many students have left RUHS. He feels this is one of the most important things on the docket and feels it is the first step to keep kids safe.

b. Ownership Linkage Committee Report

Katja Evans reported that the committee is having regular monthly meetings with good discussions. Heather Lawler told the board that Title funding was received for the Portrait of a Graduate work and there are plans to launch a series of events. The group needs a board member to attend from 8:00 am to 12:00 pm on each of the following days: Friday - March 3, Thursday - March 9, Tuesday - April 18, & Tuesday - May 2. Heather and Linda will send out a signup sheet to the board members. The plan includes multiple outreach times and community events.

III. Advocacy

a. Meet with Legislators Introduction and Q & A

Each legislator introduced their self and spoke about what committees they serve on and some topics that are being discussed. Jay Hooper is on Government Operations committee which is looking at rules governing sheriff departments. Larry Satcowicz is on Natural Resources which is working on ways to save our landscapes called 30 by 30, also a bill for household hazardous waste, and a bottle bill to include more containers. Anne Cummings is on the Finance committee and Housing & Economic Development which are looking at the housing crisis, the impact on the rise in housing prices, childcare & family leave. They are looking at folks who are income sensitized, the CLA (Common Level of Appraisal) and looking at ways to work it out with the goal that the majority of the people are paying based on income. Anne Watson is on Natural Resources and Government Operations working on sheriff reforms, dispatch issues. H42 was passed which is an extension to open meeting law which allows boards to meet remotely if they chose and they are looking at possible permanent changes to open meeting law. Andrew Perchlik is on the Appropriations committee and Education. The Education committee is focusing on transportation and that bus driver's needing a CDL to drive. Also looking at bridges, roads, electric vehicles and public transportation. Mark MacDonald is also on Housing & Economic Development and Natural Resources. They are looking at the huge increase in property values and focusing on heating & fuel sources.

The meeting was opened for questions. Anne Kaplan asked what is happening at the state level about the condition of school buildings. Ann Cummings told the board that there was money put aside for lead testing & clean up and they need to see where things stand after that. They know the condition of the school buildings is a problem and they are working on it. Andrew Perchlik told the board that last year they took lots of testimony on school conditions and the state is thinking about how to work on this. Katja Evans asked about Universal School meals and Anne Cummings responded that everybody wants to continue, but it is matter of funds. The cost is 27 to 30 million per year. Parents aren't filling out the forms. If can find a way to do it, all want to feed our children. Layne agreed that folks are not filling out the forms due to the universal free meals and we need a better way to collect this data. Senator Welch is on the committee dealing with the school meals issue. Layne told the legislators that our high school is close to the end of its life and we are waiting to see what will happen for state help. He also asked about the funding for tech centers as it is based on the average number of students for the past 3 years. He stated that the rolling average is a problem when student numbers are increasing.

IV. Monitoring: Organization

a. Review EL Reports 2.3 & 2.6 (enclosed)

Policy 2.3 Financial Condition and Activities

Policy 2.6 Asset Protection

Layne reviewed the focus of these two EL reports. The second reading will be at next month's meeting.

b. Budget Information Open Forum Dates

During budget season Layne holds separate meetings in each town and he also will be talking about a draft homework policy. The Annual Report is about the budget and he will be sending out messages regarding the budget to the community before the vote.

Here are dates of the upcoming meetings:

Thurs., February 9 Layne's Open Forum in Braintree @ 6:30 pm
Wed., February 15 Heather's Ownership Linkage @ RUHS Media Ctr. @ 5:00 pm
Thurs., February 16 Layne's Open Forum @ RUHS Media Ctr. @ 7:00 pm
Wed. - March 1 Budget Informational Meeting @ RUHS Aud. @ 6:00 pm
Mon. - March 6 OSSD Annual Meeting @ RUHS Aud. @ 6:00 pm
Wed. - March 8 OSSD Regular Board Meeting @ Braintree @ 6:00 pm

V. Monitoring: Board

- a. Assess Board's compliance with Board Governance Policy 4.6 & 3.0 (enclosed)

Select area of improvement/leader/when to reassess

The board reviewed each section of 4.6 Board Committee Principals. Discussed looking at and revising policies for equity language. Hannah offered to help Linda with these changes.

The board reviewed 3.0 Global Governance-Management Connection. The board stated that the public needs to know about this policy.

VI. Policy Decisions: District Governance

- a. Recommended State Policy: 2nd Reading Equity Policy (enclosed with agenda)

Anne asked if there were any questions or concerns on this recommended policy from the VSBA. Katja appreciated the public comments that the policy should be specific and actionable and feels this is a start of something and not an end. Layne told the board that there is always an intent for student & community involvement and Heather pointed out the implementation listing in the policy which administration will be implementing. The board discussed the desire for a more detailed, actionable, and accountable policy, how often and how this policy will be monitored, the need for student involvement, and that hopefully the students will feel like they are being heard. Layne told the board that this policy will help us to be protected.

A motion was made to adopt Policy C29: District Equity Policy

By: Katja Evans
Seconded by: Rachel Gaidys
Motion passed: Yes

A motion was made to have Anne Kaplan work with Susan Mogenson to add Policy C29: District Equity Policy to one of the policies that are monitored.

By: Katja Evans
Seconded by: Sam Hooper
Motion passed: Yes

VII. Consent Agenda (4.2)

- a. Approve Minutes from OSSD Regular meeting on 1/11/2023 (enclosed with agenda)

The following amendments for the OSSD Board meeting minutes on 1/11/2023 are to add the time the Executive Session adjourned which was at 8:54 p.m. And the meeting was adjourned at 8:55 p.m.

Motion to approve the Consent Agenda with the amendments listed above

By: Katja Evans
Seconded: Hannah Arias
Motion passed: Yes

VIII. Other

a. General Update Regarding Negotiations with Unions

The next teacher negotiations are scheduled for Wednesday, March 15. Will reschedule the Ownership Linkage Committee meeting to another evening.

b. Discussion & Possible Approval of Support Staff Agreement for 2023-2025 (enclosed)

On January 25 after a lengthy meeting, an agreement for 2 years was reached with the Support Staff. Layne explained the major changes and recommended that the board approve the agreement.

A motion was made to accept the 2 year agreement for the Support Staff for 2023 - 2025

| | |
|----------------|-------------|
| By: | Sam Hooper |
| Seconded by: | Sarah Haupt |
| Motion passed: | Yes |

IX. Closing

a. Superintendent's Report (enclosed) was reviewed. No comments or questions.

b. Principals' & Director Reports (newsletter links sent out separately)

c. Financial Report (enclosed) was reviewed. We are well in the black right now.

Action Items Recap:

Sign up for Portrait of a Graduate dates by Heather/Linda

Ownership Linkage Committee meeting next Wednesday, Feb. 15

Anne checking with Susan Mogensen on monitoring for Equity Policy

Review/revise board policy language for equity by Hannah/Linda

X. Executive Session: Labor Negotiations

Tevye Kelman spoke for the union asking the board to consider a side letter for support staff which he states came up after initial proposals for negotiations. The rationale is that paras who fill in for a teacher gets paid an additional \$25 and the union feels all support staff filling in for professional staff should also receive the additional \$25. This does not include the small schools support staff who are filling in on a regular basis. Tevey feels this is affecting support staff morale.

Layne says there are bigger components. Only paras are listed for extra pay currently. Support staff assist in other duties without extra compensation. Changing this language may give up rights for the district.

8:15 p.m. A motion was made by Katja Evans & seconded by Sam Hooper to enter Executive Session to discuss Personnel & Labor Contract with the superintendent present. Motion passed.

8:25 p.m. The board exited Executive Session.

No Action was taken.

With no further business to discuss, a motion was made by Katja Evans and seconded by Sam Hooper to adjourn the meeting at 8:38 p.m.

OSSD Board Minutes
Page 5
February 8, 2023

Respectfully submitted,

Linda Lubold, Board Clerk

Next Scheduled Meetings:

Ownership Linkage Committee Meeting: Wednesday, February 15, 2023 - 5:00 p.m. @ RUHS Media Center

Agenda Planning Meeting: Monday, February 20, 2023 - 6:00 p.m. @ RES

Budget Info Meeting: Wednesday, March 1, 2023 - 6:00 p.m. @ RUHS Aud.

OSSD Annual Meeting: Monday, March 6, 2023 - 6:00 p.m. @ RUHS Aud.

OSSD Budget Vote: Tuesday, March 7, 2023 @ Town Voting Places

Regular Meeting: Wednesday, March 8, 2023 - 6:00 p.m. @ Braintree Elementary School

| First name | Last name | Email | Duration | Time joined | Time exited |
|------------|------------|-------------------|-------------|-------------|-------------|
| Joseph | Bent | jbent@orangeso | 1 hr 5 min | 6:01 PM | 7:07 PM |
| Owen | DMC | babe@***.com | 0 sec | 6:35 PM | 6:35 PM |
| Wes | Gibbs | wdgj*****@***.c | 16 min | 6:09 PM | 6:26 PM |
| Tevye | Kelman | tkelman@orange | 48 min | 7:27 PM | 8:15 PM |
| ORCA | Media | stre*****@***.net | 2 hr 32 min | 5:56 PM | 8:28 PM |
| Layne | Millington | lmillington@oran | 2 hr 24 min | 5:51 PM | 8:16 PM |
| andrew | perchlik | andr*****@** | 35 min | 6:21 PM | 6:56 PM |
| Jesse | Plotsky | jess*****@***.cor | 1 hr 22 min | 6:35 PM | 7:57 PM |
| Larry | Satcowitz | lsat*****@***.co | 49 min | 6:17 PM | 7:08 PM |
| Chelsea | Sprague | chel*****@ | 2 hr 6 min | 6:08 PM | 8:16 PM |
| Beverly | Taft | beve*****@* | 2 hr 15 min | 5:59 PM | 8:16 PM |
| Anne | Watson | wats*****@ | 1 hr 8 min | 5:58 PM | 7:08 PM |

| First name | Last name | Email | Duration | Time joined | Time exited |
|------------|------------|------------------|----------|-------------|-------------|
| Layne | Millington | lmillington@oran | 2 min | 8:37 PM | 8:39 PM |
| Chelsea | Sprague | chel*****@ | 54 sec | 8:38 PM | 8:39 PM |

BOARD MINUTES

To be approved at the next OSSD (Unified) Meeting on 3/16/2023

| | |
|--------------------------------|---|
| SCHOOL BOARD: | Orange Southwest School District (Unified) |
| MEETING DATE: | Budget Informational Meeting on 3/1/2023 |
| MEETING PLACE: | Randolph Union High School Auditorium & Remote |
| BOARD MEMBERS PRESENT: | Katja Evans, Anne Kaplan & Sam Hooper |
| ADMINISTRATORS PRESENT: | Layne Millington |
| GUESTS: | Sarah Crosby, Julie Maccarone & ORCA Media Video Taping |

The meeting was called to order by Layne Millington at 6:05 p.m.

- I. Budget presentation by PowerPoint by Layne Millington. Layne reminded folks of the OSSD Annual Meeting on Monday, March 6 and the Budget Vote on Tuesday, March 7. Layne explained that the school district is actually asking for about one million less than last year from our tax payers. He reviewed the total budget and the breakdown of increases. He showed what was controlled by OSSD and what is out of our control which is the CLA. Due to the increase in property values, the CLA has changed significantly. Layne showed a comparison of the school district impact and the CLA impact on tax rates. He also showed what to expect for taxes in the 3 towns due to the change in property values. He reminded folks of the Homestead Declaration form for tax credit. Braintree and Randolph would see an increase. Brookfield would see a decrease due to their property being reassessed recently. Layne explained surplus and reserve funds and that the school board has oversight of the reserve funds. The plan is to subsidize taxes for the next 3 years with most of the surplus and the remainder will be added to the Facilities Maintenance, Legal, and Special Education Reserve Funds. He showed the current amounts in the reserve funds, the proposed amounts to be added to them, and the rationale for these amounts. Layne reminded all that the OSSD Annual Report is available at our schools, town offices, on our website, and it will be emailed out.

II. Adjournment

The meeting adjourned at 6:27 p.m.

Respectfully submitted,

Linda Lubold
OSSD Board Clerk

MINUTES

**Orange Southwest Unified Union District
(Orange Southwest School District)
For Braintree, Brookfield, and Randolph
ANNUAL SCHOOL DISTRICT MEETING
Monday, March 6, 2023
Randolph Union High School Auditorium @ 6 p.m. &
Remote access due to COVID**

Minutes to be approved at the OSSD Meeting on March 16, 2023

NOTICE TO VOTERS: ARTICLES I, II, III, IV, V and VI will be voted on the Floor.

Board Members present: Anne Kaplan, Sam Hooper, and Katja Evans @ 6:10 p.m.

Administrators present: Layne Millington & Heather Lawler

Moderator: Peter Nowlan Treasurer: Teresa Godfrey (not in attendance as has resigned)
Clerk: Linda Lubold

Guests: ORCA Media Video Taping

The meeting was called to order by Peter Nowlan at 6:01 p.m.

The meeting was held both in person and by remote access.

Peter Nowlan reminded everyone that at this meeting Articles I, II, III, IV, V & VI of the warning will be voted on the Floor & reminded everyone of the polls being open on the following day, March 7, in each of the three towns for voting on Articles VII, VIII, IX, X, XI, XII, XIII & XIV.

- ARTICLE I: To elect a Moderator for a one year term beginning July 1, 2023.
Anne Kaplan nominated Peter Nowlan for Moderator which was seconded by Layne Millington. The motion passed by voice vote.
- ARTICLE II: To elect a Clerk for a one year term beginning July 1, 2023.
Layne Millington nominated Linda Lubold for Clerk which was seconded by Sam Hooper. The motion passed by voice vote.
- ARTICLE III: To elect a School District Treasurer for a one year term beginning July 1, 2023.
Layne Millington nominated Linda Lubold for School District Treasurer which was seconded by Sam Hooper. The motion passed by voice vote.

ARTICLE IV: To fill any vacancies existing or occurring on March 6, 2023.
No vacancies were existing or occurring.

ARTICLE V: To hear and act upon the reports of the officers of the school district.
The moderator asked if there were any questions as each report was voted on.

Anne Kaplan made the motion to accept the report of the Officers of the school district which was seconded by Sam Hooper. The motion passed by voice vote.

Anne Kaplan made the motion to accept the report of the Superintendent of the school district which was seconded by Linda Lubold. The motion passed by voice vote.

Linda Lubold made the motion to accept the report of the Elementary Principals of the school district which was seconded by Sam Hooper. The motion passed by voice vote.

Sam Hooper made the motion to accept the report of the Randolph Union High School Principals of the school district which was seconded by Anne Kaplan. The motion passed by voice vote.

Anne Kaplan made the motion to accept the report of the Randolph Technical Career Center Director of the school district which was seconded by Linda Lubold. The motion passed by voice vote.

ARTICLE VI: To see whether the school district will authorize the School Board to borrow money pending receipt of payments from the member towns, by the issuance of notes or orders payable not later than one year from the date thereof.

Layne Millington made the motion which was seconded by Sam Hooper to authorize the School Board to borrow money pending receipt of payments from the member towns, by the issuance of notes or orders payable not later than one year from the date thereof. The motion passed by voice vote.

Peter Nowlan reminded everyone again about the remaining articles that will be voted on tomorrow, March 7, and listed each of the three town's polling places and hours for voting.

A motion to adjourn the meeting at 6:13 p.m. was made by Anne Kaplan and seconded by Linda Lubold.

Peter Nowlan, Moderator

Linda Lubold, Clerk

**ORANGE SOUTHWEST UNIFIED UNION DISTRICT
(ORANGE SOUTHWEST SCHOOL DISTRICT)
RESULTS OF
BUDGET VOTE - TUESDAY, MARCH 7, 2023**

ARTICLE VII: To vote by Australian ballot on the following Orange Southwest School District Officer:

1. - One School Director from the residents of **Randolph, VT** for a term of three years.

Hannah Arias 838 Undervotes (Blank) 248 Overvotes (Spoiled) 1

| | |
|-----------------------------------|-------------------|
| Write In: Martha Hafner – 4 votes | Charlie Russell |
| Sadie Lyford | John Klar |
| Chris Villandry | Lindsey Choiniere |
| Joe Voci | Joylynn Jones |
| Erika Graham | Paula Russell |
| Ashlee Taylor | Janet Angell |
| Megan Kelly | Cathy Ingalls |
| Wayne Townsend | |

ARTICLE VIII: To vote by Australian ballot on the following Orange Southwest School District Officer:

1. - One School Director from the residents of **Braintree, VT** for a term of three years.

Katja Evans 792 Undervotes (Blank) 303 Overvotes (Spoiled) 1

| | |
|--------------------------|--------------|
| Write In: Melissa Hurley | Roger Farmer |
| Joylynn Jones | Chris Hurley |
| Mike Ferris | Megan Kelly |
| Martha Hafner – 2 votes | |

ARTICLE IX: To vote by Australian ballot on the following Orange Southwest School District Officer:

1. - One School Director from the residents of **Brookfield, VT** for a term of three years.

Al Hermesen 141 Undervotes (Blank) 219 Overvotes (Spoiled) 6

Sam Hooper 729

| | |
|----------------------|-------------------------|
| Write In: Josh Kelly | Teresa Voci |
| Joylynn Jones | Jessica Allen |
| Paula Russell | John Klar |
| Megan Kelly | Corey Haggett – 2 votes |

ARTICLE X: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the school board to expend \$24,717,628, which is the amount the school board has determined to be necessary for the ensuing fiscal year. It is estimated that this proposed budget, if approved, will result in education spending of \$21,523.53 per equalized pupil. This projected spending per equalized pupil is 10.30% higher than spending for the current year.

YES 710 NO 361 Undervotes (Blank) 33

ARTICLE XI: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of \$760,439 in surplus funds from the 2021-2022 school year to the Operational Reserve Fund?

YES 871 NO 200 Undervotes (Blank) 33

ARTICLE XII: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of \$100,000 in surplus funds from the 2021-2022 school year to the Facilities Maintenance Reserve Fund?

YES 903 NO 165 Undervotes (Blank) 36

ARTICLE XIII: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of \$50,000 in surplus funds from the 2021-2022 school year to the Legal Reserve Fund?

YES 783 NO 280 Undervotes (Blank) 41

ARTICLE XIV: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of \$50,000 in surplus funds from the 2021-2022 school year to the Special Education Reserve Fund?

YES 882 NO 191 Undervotes (Blank) 31

Attest: _____
Linda S. Lubold, Clerk

BOARD MINUTES

To be approved at the next OSSD (Unified) Meeting on 3/16/2023

SCHOOL BOARD: Orange Southwest School District (Unified)
MEETING DATE: Special Board Meeting on 3/8/2023
MEETING PLACE: For Hearing on Mascot/Branding Complaint
Randolph Union High School Auditorium & Remote
BOARD MEMBERS PRESENT: Katja Evans, Anne Kaplan, Rachel Gaidys, & Chelsea Sprague
Hannah Arias & Sam Hooper (not sworn in yet)
ADMINISTRATORS PRESENT: Layne Millington & Heather Lawler
GUESTS: ORCA Media Video Taping
See attached lists of in person & remote guests

The meeting was called to order by Anne Kaplan at 6:39 p.m.
The board did not have a quorum as Hannah & Sam were just re-elected and hadn't been sworn in yet.

- I. The purpose of this meeting was to hear the Mascot/Branding Complaint per the OSSD POLICY F2: NONDISCRIMINATORY MASCOTS AND SCHOOL BRANDING.
- II. The floor was then opened for the complaintant(s), Mia Schultz from Rutland Area NAACP and Judy Dow from Gedakina to present their complaint. Neither of them were in attendance in person or on remote access and no one was attending to present the complaint.
- III. Because there was no one in attendance to present the complaint and our policy states that is the procedure, the board meeting could not proceed. It was decided to adjourn the board meeting and allow public comments in a community forum.

A motion was made at 6:58 p.m. by Rachel Gaidys and seconded by Katja Evans to adjourn the meeting.

Respectfully submitted,

Linda Lubold, Board Clerk

Name

Town

JEAN KEYES

BRAINTREE

Barry Keyes

Eddie Warner

Braintree

Lisa Alix

Randolph

Brook Sargeant

Randolph

Ian Cartisle

Randolph Ctr

DALE BENSON

BROOKFIELD,

Karen McGinty

Randolph

Kevin McGinty

Randolph

Taman Morgan

Randolph

Jeremy Rilling

Randolph Center

Bethany Silloway

Randolph Center

Janet R. Miller

Braintree

Donald Wood

Randolph

Lori Grant

Randolph

Mark Grant

Randolph

Sherril Grant

Braintree

Rick Grant

Braintree

John Davidson

Randolph

Sara Richards

Randolph

Timothy Eberhardt

Braintree

Michael Richardson

Randolph

Neil Richardson

Randolph

Lisa Floyd

Bethel

Kayla Ball

Randolph

Devon Copley

West Brookfield

Laura Copley

West Brookfield

Travis Allen
Jessica Allg
Katherine Savary
Nathan Snow
John Helfant
James Helfant
Rhianna Young
Steve Brassard
Nathan Gray
Connor Barker
Dylan Smith
Annette Young
Adam Sells
Amy Ferris
Lora Churchill
Troy Gardner
NATHAN WRIGHT
David White
SHANE LYFORD
Jenell Lyford
Kristin Chandler
Kathleen Mason
Linda Grimes
Jack Mason

Randolph Center
Randolph Center
Brookfield
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Randolph Ctr.
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Randolph
Randolph
Randolph
Randolph
Randolph

| First name | Last name | Email | Duration | Time joined | Time exited |
|------------|--------------|-------------------|-------------|-------------|-------------|
| Sue | | tita*****@***.co | 59 min | 7:00 PM | 7:59 PM |
| Felicia | Allard | fallard@orangesi | 1 hr 5 min | 6:54 PM | 8:00 PM |
| Dave | Amidon | dvam****@***.co | 48 min | 6:31 PM | 7:20 PM |
| Alessa | Bagalio | ales*****@*** | 1 hr 17 min | 6:29 PM | 7:59 PM |
| Matthew | Billow | bscg***@***.corr | 1 hr 25 min | 6:34 PM | 7:59 PM |
| Sierra | Bond | sind*****@***.c | 1 hr 36 min | 6:22 PM | 7:59 PM |
| Linda | Boutwell | lboutwell@orang | 2 hr 13 min | 5:44 PM | 7:59 PM |
| Teresa | Bradley | gtct*****@***.n | 37 sec | 7:25 PM | 7:26 PM |
| Peter | Cellino | pcel****@***.corr | 16 min | 6:30 PM | 6:46 PM |
| Michael | Collins | iamm****@***.co | 26 min | 7:10 PM | 7:36 PM |
| Kaleb | Dessaint | 23dessaintk@ora | 1 hr 32 min | 6:28 PM | 8:00 PM |
| Robin | Dunican | robi*****@*** | 1 hr 22 min | 6:31 PM | 7:53 PM |
| Andrea | Easton | ajge****@***.corr | 1 hr | 7:05 PM | 8:05 PM |
| Jackson | Evans | jack*****@*** | 54 min | 7:05 PM | 7:59 PM |
| Lauren | Futtner | lfuttner@oranges | 7 min | 7:52 PM | 7:59 PM |
| Abi | Gershon | agershon@orang | 1 hr 26 min | 6:35 PM | 8:01 PM |
| Erica | Gerstenmaier | eric***** | 1 hr 26 min | 6:34 PM | 7:59 PM |
| Wes | Gibbs | wdgi*****@*** | 1 hr 34 min | 6:25 PM | 7:59 PM |
| Doug | Gottshall | lloy*****@*** | 53 min | 6:51 PM | 7:59 PM |
| Justin | Grant | cryp*****@***.cc | 46 min | 6:32 PM | 7:18 PM |
| Tina | Grant | gray****@***.net | 1 hr 36 min | 6:23 PM | 7:59 PM |
| Matt | Graves | mjgk****@***.cor | 1 hr 37 min | 6:21 PM | 7:59 PM |
| Ranger | Gray | dzra*****@***.c | 1 hr 35 min | 6:24 PM | 8:01 PM |
| Katie | Higgins | kati*****@*** | 1 hr 16 min | 6:39 PM | 7:56 PM |
| Chris | Hurley | chri***** | 57 min | 6:22 PM | 7:19 PM |
| Mark | Hutchinson | mhut*****@***.cc | 42 min | 6:34 PM | 7:16 PM |
| Emma | Janicki | emja*****@***.cc | 1 hr 19 min | 6:29 PM | 7:48 PM |
| Julie | Kinney | jewe****@***.net | 1 hr 36 min | 6:23 PM | 7:59 PM |
| Jennifer | Lacaillade | jlacaillade@oran | 21 min | 6:41 PM | 7:02 PM |
| Kathie | Lafreniere | klafreniere@orar | 1 hr 29 min | 6:30 PM | 7:59 PM |
| Sarah | Langlois | slanglois@orang | 1 hr 37 min | 6:22 PM | 7:59 PM |
| Karen | Larocque | klar*****@***.c | 1 hr 36 min | 6:23 PM | 7:59 PM |
| Bill | Libby | bill*****@***.c | 27 min | 6:51 PM | 7:18 PM |
| Ashley | Lincoln | alin*****@***.co | 1 hr 32 min | 6:27 PM | 7:59 PM |
| Matt | Lincoln | matt*****@*** | 3 min | 6:40 PM | 6:43 PM |
| ResRec | Live Stream | wayn*****@*** | 1 hr 23 min | 6:36 PM | 7:59 PM |
| Brian | Lowe | kest*****@*** | 1 hr 21 min | 6:38 PM | 7:59 PM |
| Lance | Madzey | lmadzey@orange | 1 hr 1 min | 6:33 PM | 7:34 PM |
| Ruth | McGill | rmcg*****@***.o | 1 hr 28 min | 6:31 PM | 7:58 PM |
| ORCA | Media | stre*****@***.net | 1 hr 56 min | 6:21 PM | 8:17 PM |
| Layne | Millington | lmillington@oran | 1 hr 41 min | 6:18 PM | 7:59 PM |
| Stick | NOJ | stic****@***.com | 8 min | 7:53 PM | 8:00 PM |
| Beth | Osha | bosha@orangesi | 46 min | 6:34 PM | 7:20 PM |
| Tammy | Pregent | tdpr*****@***.cor | 1 hr 39 min | 6:20 PM | 7:59 PM |
| Denise | Preston | sun*****@***.c | 1 hr 13 min | 6:47 PM | 8:00 PM |

| | | | | |
|-----------------|------------|-------------------------------|---------|---------|
| Marcelo | Reyes | marc*****@* 1 hr 37 min | 6:23 PM | 8:00 PM |
| Stephanie | Reyes | sreyes@oranges 1 hr 29 min | 6:25 PM | 7:54 PM |
| Kristen | Richards | kric*****@***.con 1 hr 29 min | 6:32 PM | 8:01 PM |
| Robyn & Sara | Richards | rsri*****@***.c 13 min | 6:26 PM | 6:38 PM |
| Karen | Russo | boga*****@* 1 hr 16 min | 6:26 PM | 7:42 PM |
| Tina | Scheindel | tscheindel@oran 1 hr 9 min | 6:27 PM | 7:37 PM |
| Helen | Sivret | sivr***@***.com 1 hr 37 min | 6:23 PM | 8:00 PM |
| Sheila | Soule | shei*****@** 24 min | 6:46 PM | 7:10 PM |
| Chelsea | Sprague | chel*****@ 1 hr 27 min | 6:32 PM | 7:59 PM |
| Caty | Sutton | csutton@orange: 1 hr 28 min | 6:31 PM | 7:59 PM |
| Beverly | Taft | beve*****@* 54 min | 7:04 PM | 7:59 PM |
| Nick | Thresher | thre*****@***.t 5 min | 7:53 PM | 7:58 PM |
| Katy | Van Houten | kvanhouten@ora 1 hr 3 min | 6:55 PM | 7:59 PM |
| Leah | Vinton | lvin*****@***.com 22 min | 6:54 PM | 7:16 PM |
| Tori | Vinton | tvn*****@***.con 1 hr 11 min | 6:48 PM | 7:59 PM |
| Tammy | White | twhite@oranges: 1 min | 6:40 PM | 6:42 PM |
| Jason | Williams | will*****@ 1 hr 39 min | 6:20 PM | 7:59 PM |
| Bob | Worley | rworley@orange: 1 hr 33 min | 6:27 PM | 8:00 PM |
| lisa | wright | lren*****@***.co 1 hr 16 min | 6:43 PM | 7:59 PM |
| +1 239-***-**85 | | 31 min | 6:25 PM | 6:55 PM |
| +1 239-***-**85 | | 7 sec | 8:04 PM | 8:04 PM |
| +1 323-***-**17 | | 4 min | 6:57 PM | 7:01 PM |
| +1 603-***-**74 | | 12 min | 6:26 PM | 6:38 PM |
| +1 603-***-**74 | | 8 min | 6:39 PM | 6:47 PM |
| +1 704-***-**85 | | 49 min | 6:46 PM | 7:35 PM |
| +1 802-***-**52 | | 1 hr 19 min | 6:40 PM | 7:59 PM |
| +1 802-***-**58 | | 1 hr 26 min | 6:35 PM | 8:00 PM |
| +1 802-***-**81 | | 1 hr 22 min | 6:37 PM | 7:59 PM |
| +1 865-***-**74 | | 8 min | 7:22 PM | 7:30 PM |
| +1 865-***-**74 | | 29 min | 7:32 PM | 8:00 PM |

Orange Southwest School District

Special Monitoring Report Form

Description of the item requiring Board approval: The RTCC is requesting the expenditure of Carry Over/ Reserve funds from the RTCC Carry Over Fund to purchase the attached vehicle.

Reason for required approval including applicable policies: In accordance with Policy 2.4, the Board must approve all expenditures of reserve funds.

Evidence demonstrating policy compliance (attach any necessary documents): The RTCC Carry Over Funds have sufficient carry over/reserve funds to support the expenditure requests. All requests are necessary to ensure our schools remain current and functional (Policy 2.6 Asset Protection).

Request for funds to pay the balance on the attached vehicle (see attached) of \$21,943.

Total of \$21,943 requested from the RTCC Carry Over Fund.

The RTCC Carry Over Fund has \$708,335 available and, therefore, has sufficient funds to cover the proposed expenditures.

Date:
03/10/2023




Date/Time: Feb 13, 2023 10:13 AM
 Buyer: Howard Boutwell
 Phone: C: 8022729725
 Address:

Trade:
 2012 Ford F-250, Truck
 Salesperson: Joseph Lee

2023 GMC Sierra 3500HD CC, Body Type:Regular Cab Chassis-Cab MT23067

Color:Summit White, 242 Miles VIN:1GD39SE77PF134916

| Cash | Balance Due |
|---------|-------------|
| \$ Down | |
| \$0 | \$41,943 |


| | | |
|---|--------------------------|----------|
|  | Total Trade Allowance: | \$18,650 |
| | Total Trade Adjustments: | \$650 |
| | Net Trade Allowance: | \$18,000 |


| | |
|---------------------------|-------------|
| MSRP/Retail | \$49,178.00 |
| Selling Price | \$49,178.00 |
| THE BIG DEAL PLUS | \$0.00 |
| DUMPBODY | \$14,800.00 |
| Trade Allowance | \$18,000.00 |
| Trade Difference | \$31,178.00 |
| Government Fees | \$66.00 |
| Proc/Doc Fees | \$399.00 |
| Subtotal (Selling Price + | \$64,443.00 |
| Rebates | \$4,500.00 |
| Total Balance Due | \$41,943.00 |

Transfer of registration

Flat

Byrne Foundation - 20,000.⁰⁰
 Rtcc Reserve - 21,943.⁰⁰
 Bal 0


 Customer Signature
 3/3/2023
 Date


 Manager Signature
 2.13.23
 Date

With approved credit. Quote is valid for 24 hours and for internal use only.

Orange Southwest School District

Special Monitoring Report Form

Description of the item requiring Board approval: The OSSD Food Service is requesting the expenditure of Carry Over/ Reserve funds from the Facilities Reserve Fund to purchase the attached equipment.

Reason for required approval including applicable policies: In accordance with Policy 2.4, the Board must approve all expenditures of reserve funds.

Evidence demonstrating policy compliance (attach any necessary documents): The Orange Southwest School District's Facilities Reserve Funds have sufficient carryover/reserve funds to support the expenditure requests. All requests are necessary to ensure our schools remain current and functional (Policy 2.6 Asset Protection).

Request for funds to purchase & install serving counters for the Food Service Department (see attached estimates) of \$36,664. We have received a grant for \$15,000 for this project.

Total of \$21,664 requested from the Facilities Reserve Fund.

The Orange Southwest SD Facilities Reserve Fund has \$2,430,850 available and, therefore, has sufficient funds to cover the proposed expenditures.

Date:
03/10/2023

Steiger Supply



Food Service Equipment & Supplies Since 1985


01/05/2023

Quote

Project: OSWSU - Randolph - line 1

From: Steiger Supply
Daniel Merkel
25 Curtis Ave
Rutland, VT 05701
802-683-8313 (Cell)
dan@steigersupply.com

| Item | Qty | Description | Sell | Sell Total |
|------|------|---|-----------------|-------------|
| 1 | 1 ea | SERVING COUNTER, UTILITY Duke Manufacturing TST-88PG Thurmaduke™ Solid Top Unit, mobile utility counter, 88"W x 32"D x 36"H, 16ga stainless steel top, 20ga paint grip steel body & undershelves, 5" dia. gray poly swivel casters & brakes, NSF | \$4,460.00 | \$4,460.00 |
| | |  | | |
| | 1 ea | 217102 Silver Hammer powder coat paint finish | | |
| | 1 ea | ILD Internal Locking Device (on both ends), stainless steel pin & latch line up device under countertop, per unit price (Note: Units required to be portable) | \$198.00 | \$198.00 |
| | 1 ea | 3BTS-HD-6CU Tray Slide, customer's side, (3) tubular Ø 1" bars, stainless steel, on hinged brackets, end caps, mounted 34"H (specify any other height) | \$850.00 | \$850.00 |
| | | | Freight: | \$400.00 |
| | | | Extended Total: | \$5,908.00 |
| 2 | 1 ea | HOT FOOD SERVING COUNTER / TABLE Duke Manufacturing TEHF-88PG Thurmaduke™ Hot Food Unit, mobile, electric, 88"W x 32"D x 36"H, 16ga stainless steel top, (6) stainless steel heat wells, drains, copper manifolds, (1) valve, thermostats, dish shelf, 20ga paint grip steel body & undershelf, 5" swivel casters & brakes, 6 ft cord with plug, cULus, UL EPH Classified (NOTE: Electric values & plug configurations change for 3 phase or when adding electric options - Contact Factory for more info) | \$10,150.00 | \$10,150.00 |
| | |  | | |
| | 1 ea | PH_VOLTAGE 208 or 240 volt, single phase | | |
| | | Three phase is available. The upcharge is \$400. | | |
| | 1 ea | 217102 Silver Hammer powder coat paint finish | | |
| | 1 ea | ILD Internal Locking Device (on both ends), stainless steel pin & latch line up device under countertop, per unit price (Note: Units required to be portable) | \$198.00 | \$198.00 |
| | 1 ea | 3BTS-HD-6CU Tray Slide, customer's side, (3) tubular Ø 1" bars, stainless steel, on hinged brackets, end caps, mounted 34"H (specify any other height) | \$850.00 | \$850.00 |

| Item | Qty | Description | Sell | Sell Total |
|------|------|---|-----------------|-------------|
| | 1 ea | 956-460-6 Deluxe Serving Overshelf, table mount, 86-7/32"W x 10-1/2"D x 20"H, with 1/4" thick glass, 18 gauge stainless steel with all edges flanged down 2", supported on formed 3/4" square stainless steel tubular brackets, 1/4" acrylic end guards, NSF, UL EPH Classified, cULus | \$1,200.00 | \$1,200.00 |
| | | | Freight: | \$450.00 |
| | | | Extended Total: | \$12,848.00 |
| 3 | 1 ea | SERVING COUNTER, UTILITY Duke Manufacturing TST-88PG Thurmaduke™ Solid Top Unit, mobile utility counter, 88"W x 32"D x 36"H, 16ga stainless steel top, 20ga paint grip steel body & undershelves, 5" dia. gray poly swivel casters & brakes, NSF | \$4,460.00 | \$4,460.00 |
| | |  | | |
| | 1 ea | 217102 Silver Hammer powder coat paint finish | | |
| | 1 ea | ILD Internal Locking Device (on both ends), stainless steel pin & latch line up device under countertop, per unit price (Note: Units required to be portable) | \$198.00 | \$198.00 |
| | 1 ea | 3BTS-HD-6CU Tray Slide, customer's side, (3) tubular Ø 1" bars, stainless steel, on hinged brackets, end caps, mounted 34"H (specify any other height) | \$850.00 | \$850.00 |
| | | | Freight: | \$400.00 |
| | | | Extended Total: | \$5,908.00 |
| 4 | | NOTES This line up consists of three modular and individually mobile units which can be locked together. There are two 88" long flat top units with cabinet bases with one 88" long six sealed well steam table in between for a total length of 22 feet. The steam table has a full service sneeze guard with pass-over shelf. Each unit its own folding, full length, tubular tray slide on the student side. There are no rails or cutting boards on the server side. Electrical for the steam table is available in 208 and 240 volt, single phase or three phase. Three phase does entail an upcharge. The steam table wells are sealed (requiring No spillage water pan) with drains copper manifolded to valve. The top of each unit is stainless steel, 16 gauge, 300 series. The steel bases are painted and available in 12 colors. | | |
| 5 | | DELIVERY Full Service Inside Delivery included in prices above. We will assemble the units in place. Electrical by Others. | | |
| | | Total | | \$24,664.00 |

**Harmony Electric P.C.
1847 Hebard Hill Road
Randolph, VT 05060
802-728-3111**

March 10, 2023

Install sub panel in cafeteria to provide more circuits that will be needed for future cook line upgrade, warmers, and freezers and room for future branch circuits. This panel will be 120/208 3 phase surface mount. This panel will be fed from sub panels in classroom on other side of Culinary.

RE: Bob & Wes

Parts \$5,475.00

Labor \$5,525.00

Permit Fee \$100.00

Total Estimate \$11,100.00

Estimate #079

PRICE IS GOOD FOR 30 DAYS DUE TO MATERIAL FLUCUATION COSTS.

This price is only an estimate, not a quote. The cost of the job could be more than the price given due to unforeseen issues. If the job cost less than the estimate you will be billed for that cost and not what was given in the estimate.

If you have any questions or concerns please don't hesitate to call and ask.

Shawn Neun, Vice President
Harmony Electric, P.C.

Orange Southwest School District

Special Monitoring Report Form

Description of the item requiring Board approval: The OSSD Facilities Department is requesting the expenditure of Carry Over/ Reserve funds from the Facilities Reserve Fund for OSSD Central Office building additional work needed for renovations.

Reason for required approval including applicable policies: In accordance with Policy 2.4, the Board must approve all expenditures of reserve funds.

Evidence demonstrating policy compliance (attach any necessary documents): The Orange Southwest School District's Facilities Reserve Funds have sufficient carry over/reserve funds to support the expenditure requests. All requests are necessary to ensure our schools remain current and functional (Policy 2.6 Asset Protection).

Request for funds for the Orange Southwest SD office building renovation additional work needed (see the attached itemization of work needed) of \$147,834.

Total of \$147,834 requested from the Facilities Reserve Fund.

The Orange Southwest SD Facilities Reserve Fund has \$2,430,850 available and, therefore, has sufficient funds to cover the proposed expenditures.

Date:
03/10/2023

SUMMARY OF REQUEST FOR ADDITIONAL RESERVE FUNDS FOR THE ORANGE SOUTHWEST SCHOOL DISTRICT MAIN OFFICE BUILDING

After the Fire Marshal and Building Inspector review...

Remove and dispose of existing wood shelving in the basement \$1146.00.

Install (2) fire dampers in the existing furnace room \$858.00.

Install fire rated door for the existing furnace room \$1250.00.

Installation of 5/8" fire rated drywall on both side of all walls of stairwells and installation of fire rated drywall and tape in basement \$11,258.00.

Relocate all electricals (wiring, fixtures, etc.) due to the installation of fire rated sheetrock \$6498.00.

Total request due to Inspection \$21,010.00

After the Structural Engineer review...

Structural reinforcing per submission of Structural Engineering, Civil Engineering Associates \$18653.00

Additional plumbing, HVAC, due to above structural reinforcing and fire rated drywall \$1410.00

Total request due to Structural review \$20,063.00

Requested changes as the construction began...

Difference between allowance and chosen flooring \$4031.00

Move of IT Swithroom, addition of louvered door \$1600.00

Install window in an upstairs office \$5800.00

New Data Wiring: to facilitate installation of raceway, devices, covers, fittings, cables, ports, etc. \$56,350.00

Total due to added changes requested during construction \$67,781.00

Upgrade for the exterior building not included in the original scope...

Total cost of exterior improvements \$38,980.00

Total request of reserve funds \$147,834.00

SUPERINTENDENT'S REPORT

March 16, 2023

A Thank You to Our Communities

On behalf of the entire district, I wanted to reach out to thank our three communities for their overwhelming support in the passage of our school budget despite the dramatic changes in tax rates caused by the historic rise in property values. Please know how grateful and appreciative we are of all you do in support of our schools. All the budget and reserve requests passed with the following percentages of the vote:

- | | |
|-----------------------------|-----|
| • OSSD Budget | 66% |
| • Operations Reserve | 81% |
| • Facilities Reserves | 85% |
| • Legal Reserve | 74% |
| • Special Education Reserve | 82% |

District Policies on the Website

When the website was hacked a few months ago, the hackers removed documents and photos to replace them with their own. We've recently noticed that some of our district policies were removed or corrupted by the hackers. We've been reviewing our system and have been updating it as necessary. This is a long process, and I expect it will be completed by the end of March.

Behind the scenes we are building a new website on a significantly improved platform that will go live this summer. The new website will be fully up to date when it goes live in terms of district policies and procedures. The new site will feature enhanced security and the ability for us to manage and maintain it in house.

Legislative Update

As Taken from the Education Legislative Report March 6, 2023

While there are many bills on the table being discussed that might impact education, we will learn this week which are a priority for this legislative session. There are four that currently seem to be taking precedence.

Universal Meals

This session legislators will consider making the program, which has been in place since March 2020, permanent. From March 2020 through June 30, 2022, Vermont schools received full federal funding for universal meals and all Vermont students had access to free meals at school. On June 30, 2022, the federal government stopped funding the universal meals program, thus creating a decision point for legislators - return to the pre-pandemic model or continue to provide universal meals with a new funding source: state taxpayer dollars.

At this point, the legislature has concluded that it would be too disruptive to discontinue the program while at the same time recognizing that it cannot be institutionalized without a reliable funding source. The cost of the program is about 30 million dollars statewide, the impact on property tax would be about three cents per hundred dollars of property value: \$115 dollars annually on an average priced home (currently \$385,000).

Carson Vs. Makin Decision Impact

In June of 2022, the United States Supreme Court issued a decision in Carson v. Makin, a case originating in Maine. As a result of the decision, if a state chooses to subsidize private education, it generally must treat religious schools and non-religious schools the same. This necessitates examination of Vermont's policy framework through which some school districts utilize taxpayer funds to support publicly funded education utilizing approved independent schools. Prior to issuance of the decision, the General Assembly made an effort to address possible outcomes associated with Carson v. Makin during the last legislative session, but a bill did not advance. Four education associations (Vermont School Boards Association, Vermont-NEA, Vermont Superintendents Association and Vermont Principals' Association) are working together on this issue as the Education Equity Alliance (EEA), guided by the values of equity, transparency, and accountability.

Currently the legislature is discussing a bill that will allow continued payment to historic academies in Vermont because they essentially function as public schools. The bill will also

seek to create a set of requirements that private schools must fulfill to have access to public dollars.

PCB Remediation

Since 2020, the State has been working to review the current condition of the state's public school facilities in order to create a comprehensive improvement plan. Last spring, as required by Act 72 of 2021, the Agency of Education released the Vermont School Facilities Inventory and Assessment Report. This initial report indicated an aging physical infrastructure for Vermont public education with many buildings and building systems approaching the end of their useful lives and the need for action by the General Assembly to come to grips with this very significant issue. Exacerbating the need for new construction and facility improvements, in 2021, the General Assembly enacted a PCB testing and remediation requirement for schools, with money for testing but no significant funds for remediation.

In January of this year, two reports were filed - an overview of the PCBs in Schools Program and a PCB in Schools Funding Report. In the latter report, a cost share split is proposed for necessary work by school districts with actionable levels of PCBs in a school building of 80% state and 20% local on a first-come, first-served basis with caps on reimbursement. In a joint hearing before both Education Committees on Tuesday, February 28, local school officials testified on their district's experiences navigating the PCB program and the shortcomings of the cost share allocation and capping proposal for a program that was state-mandated, state-controlled, rapidly enacted, and complex. Related to this work, the state is making progress on re-establishing a construction aid program.

School Construction Aid Task Force

Legislators are proposing the creation of a School Construction Aid Task Force to examine, evaluate, and report on issues relating to school construction aid. The 13-member Task Force outlined in the bill would include legislators, the State Treasurer, Secretary of Education, and Executive Directors of the Vermont National Education Association, Vermont Principals' Association, Vermont School Boards Association, Vermont Superintendents Association, and the Municipal Bond Bank. The Task Force would also include representation from the Vermont School Custodians and Maintenance Association, a person with expertise in historic preservation, a person with expertise in the construction industry specializing in school facilities projects, and a member of the American Industrial Hygiene Association.

The intent of the bill is to "reboot" Vermont's construction aid program in support of renewal of Vermont's school facilities by establishing a task force to review the results of the statewide school facilities inventory and conditions assessment and the school construction funding report, and studying issues relating to school construction aid including: (1) the needs, both programmatic and health and safety, of statewide school construction projects; (2) funding options for a statewide school construction program, including any incentive plans; (3) a governance structure for the oversight and management of a school construction aid program; and (4) criteria for prioritizing school construction funding. Ultimately, the Task Force would be required to submit a written report to the House Committees on Corrections and Institutions, on Education, and on Ways and Means, and the Senate Committees on Education, on Finance, and on Institutions with its findings and any recommendations for legislative action on or before January 15, 2024. The Senate Education Committee voted the bill out of committee on Friday. After the Town Meeting break, the bill will be introduced and assigned a bill number and will then head to Senate Appropriations.

**ORANGE SOUTHWEST SCHOOL DISTRICT
2022-23 SUMMARY**

| | 2021-22 ACTUAL | FEBRUARY 2022 YTD | 2022-23 BUDGET | FEBRUARY 2023 YTD | DIFFERENCE |
|---------------------------|-------------------|----------------------|-------------------|----------------------|-------------------|
| GENERAL FUND | | | | | |
| REVENUE: | | | | | |
| LOCAL REVENUE | 1,198,868 | 507,583 | 1,071,912 | 556,937 | -514,975 |
| SPECIAL PROGRAMS | 2,086,380 | 1,373,760 | 2,120,149 | 1,311,994 | -808,155 |
| STATE REVENUES | 16,069,870 | 8,741,319 | 17,350,584 | 9,671,066 | -7,679,518 |
| BEGINNING BALANCE: | 826,342 | 826,342 | 746,171 | 746,171 | 0 |
| TOTAL REVENUE | 20,181,459 | 11,449,004 | 21,288,816 | 12,286,168 | -9,002,648 |
| EXPENDITURES: | | | | | |
| INSTRUCTION | 7,188,933 | 3,791,280 | 8,127,344 | 3,820,444 | 4,306,900 |
| SPECIAL EDUCATION | 3,369,191 | 1,960,670 | 3,995,922 | 1,949,824 | 2,046,098 |
| ADMINISTRATION | 1,210,574 | 785,436 | 1,352,596 | 791,090 | 561,506 |
| CENTRAL OFFICE | 665,013 | 440,927 | 899,455 | 571,160 | 328,295 |
| SUPPORT SERVICES | 1,564,167 | 798,648 | 1,895,527 | 1,034,905 | 860,622 |
| MAINTENANCE | 2,264,524 | 1,287,346 | 2,169,745 | 1,363,959 | 805,786 |
| TECHNOLOGY | 555,199 | 356,641 | 728,215 | 329,491 | 398,724 |
| TRANSPORTATION | 600,188 | 293,007 | 648,277 | 270,063 | 378,214 |
| OTHER EXPENSES | 90,011 | 51,725 | 126,409 | 49,310 | 77,099 |
| TECHNICAL EDUCATION | 863,221 | 413,948 | 928,674 | 444,736 | 483,938 |
| PRE-SCHOOL | 356,655 | 208,065 | 416,652 | 255,444 | 161,208 |
| SCHOOL TOTAL: | 18,727,675 | 10,387,693 | 21,288,816 | 10,880,426 | 9,763,244 |
| SURPLUS/DEFICIT | 0 | 0 | 0 | 0 | 0 |
| TOTAL EXPENDITURES | 18,727,675 | 10,387,693 | 21,288,816 | 10,880,426 | 10,408,390 |

7/1/2022

| OTHER FUNDS | BEG BAL | REVENUE | EXPENDED | BALANCE |
|--------------------------|------------------|------------------|------------------|------------------|
| TRANSFER FUND | 416,966 | 2,862,227 | 326,580 | 2,952,613 |
| TITLE 1 | 0 | 111,769 | 111,769 | 0 |
| EPSDT FUNDS | 62,100 | 17,694 | 4,037 | 75,757 |
| FOOD SERVICE | 124,015 | 299,785 | 350,858 | 72,942 |
| FRESH FRUITS & VEGS | 0 | 0 | 2,657 | -2,657 |
| MEDICAID FUNDS | 623,516 | 106,602 | 77,313 | 652,805 |
| R.A.V.E.N. | 0 | 143,594 | 80,518 | 63,075 |
| IDEA-B - FLOW-THROUGH | 0 | 127,122 | 155,939 | -28,817 |
| IDEA-B - PRE-SCHOOL | 0 | 3,082 | 3,597 | -515 |
| VEHICLE/BUS FUND | 1,126,335 | 0 | 258,811 | 867,524 |
| BUILDING MAINT FUND | 3,364,012 | 0 | 456,347 | 2,907,665 |
| LEGAL FUND | 90,000 | 0 | 0 | 90,000 |
| SPECIAL EDUCATION FUND | 465,697 | 0 | 0 | 465,697 |
| OPERATIONAL RESERVE | 1,743,007 | 0 | 17,875 | 1,725,132 |
| ESSENTIAL EARLY ED | 43,426 | 0 | 0 | 43,426 |
| AFTER SCHOOL PROGRAM | 21,522 | 31,482 | 37,514 | 15,490 |
| STANDARDS BOARD | 0 | 0 | 0 | 0 |
| SUMMER FEEDING | 0 | 5,730 | 5,940 | -210 |
| SCHOOL WIDE PROGRAMS | 0 | 183,385 | 207,729 | -24,345 |
| TITLE II | 0 | 73,687 | 81,474 | -7,787 |
| TITLE IV | 0 | 47,151 | 47,151 | 0 |
| CONSOLIDATED ADMIN | 0 | 15,411 | 17,666 | -2,255 |
| CRF - LEA GRANT | 0 | 0 | 0 | 0 |
| CRF - ESSER GRANT | 0 | 10,348 | 0 | 10,348 |
| ESSER II GRANT | 0 | 431,652 | 431,652 | 0 |
| ARP - ESSER | 0 | 639,137 | 661,669 | -22,532 |
| ARP - AFTERSCHOOL | 3,139 | 8,869 | 3,321 | 8,687 |
| ARP - PRESCHOOL | 19,296 | 30,124 | 7,245 | 42,175 |
| ARP - IDEA-B PRE-SCHOOL | 0 | 230 | 230 | 0 |
| ARP - IDEA-B | 0 | 3,793 | 3,793 | 0 |
| TOTAL OTHER FUNDS | 8,103,031 | 5,152,874 | 3,351,686 | 9,904,220 |

ORANGE SOUTHWEST SCHOOL DISTRICT - REVENUE

| Account Name | 2021-22 Actual | February 2022 Revenue | 2022-23 Budget | February 2023 Revenue | Under (Over) |
|------------------------------------|-------------------|--------------------------|-------------------|--------------------------|-------------------|
| <u>LOCAL REVENUES:</u> | | | | | |
| Tuition | 465,465 | 175,132 | 348,000 | 226,735 | -121,266 |
| Overhead Tuition | 54,744 | 27,372 | 20,000 | 0 | -20,000 |
| Transportation | 38,314 | 19,145 | 50,000 | 27,665 | -22,335 |
| Interest | 87,025 | 54,368 | 85,000 | 59,485 | -25,515 |
| Early Ed Receipts | 0 | 0 | 0 | 1,880 | 1,880 |
| Lease Land - Brookfield | 0 | 0 | 5 | 0 | -5 |
| Secretary of State - Town Meeting | 0 | 0 | 0 | 0 | 0 |
| Contracted Services | 27,685 | 0 | 35,292 | 0 | -35,292 |
| OSSU - Maint & Tech Contracted Svc | 0 | 0 | 0 | 0 | 0 |
| RTCC - Shared Services | 463,133 | 231,567 | 487,760 | 243,880 | -243,880 |
| Admin Svcs - EPSDT | 3,294 | 0 | 1,500 | 0 | -1,500 |
| Admin Svcs - VIP | 0 | 0 | 0 | 0 | 0 |
| Admin Svcs - RAVEN | 46,550 | 0 | 44,005 | 0 | -44,005 |
| Rental Income | 0 | 0 | 350 | 0 | -350 |
| SWP - Salary Reimb | 0 | 0 | 0 | 0 | 0 |
| Prior Year Refunds | 12,658 | 0 | 0 | -2,708 | -2,708 |
| Total Other Revenues: | 1,198,868 | 507,583 | 1,071,912 | 556,937 | -514,975 |
| <u>SPECIAL ED:</u> | | | | | |
| Core Block Grant | 368,860 | 368,860 | 0 | 0 | 0 |
| Special Ed Reimbursement | 1,379,262 | 916,047 | 1,426,162 | 1,216,767 | -209,395 |
| State Placed Students | 0 | 0 | 0 | 312 | 312 |
| Extraordinary Reimbursement | 212,695 | 2,195 | 601,338 | 2,370 | -598,968 |
| Essential Early Ed | 75,327 | 75,327 | 80,649 | 80,649 | 0 |
| IDEA-B - Pre-School | 20,045 | 0 | 0 | 0 | 0 |
| IDEA-B | 0 | 0 | 0 | 0 | 0 |
| Excess Costs Reimbursement | 30,191 | 11,331 | 12,000 | 11,896 | -104 |
| Total Special Ed | 2,086,380 | 1,373,760 | 2,120,149 | 1,311,994 | -808,155 |
| <u>STATE REVENUES:</u> | | | | | |
| State Technical Centers | 449,273 | 0 | 483,574 | 0 | -483,574 |
| State Education Fund | 15,159,988 | 8,441,320 | 16,430,804 | 9,382,305 | -7,048,499 |
| Health Care Recapture | 0 | 0 | 0 | 0 | 0 |
| State Unenrolled Residents at Tech | 6,895 | 0 | 0 | 0 | 0 |
| State Transportation | 272,292 | 181,528 | 255,000 | 170,290 | -84,710 |
| Small Schools Grant | 177,706 | 118,471 | 177,706 | 118,471 | -59,235 |
| Driver Education | 3,716 | 0 | 3,500 | 0 | -3,500 |
| Total State Revenues | 16,069,870 | 8,741,319 | 17,350,584 | 9,671,066 | -7,679,518 |
| BEGINNING BALANCE: | 826,342 | 826,342 | 746,171 | 746,171 | 0 |
| SCHOOL TOTAL: | 20,181,459 | 11,449,004 | 21,288,816 | 12,286,168 | -9,002,648 |
| <u>FEDERAL FUNDS:</u> | | | | | |
| IDEA - B | 0 | 0 | 202,846 | 0 | 202,846 |
| IDEA - B - PreSchool | 0 | 0 | 143,632 | 0 | 143,632 |
| Title I and II - School Wide | 0 | 0 | 415,000 | 0 | 415,000 |
| Medicaid | 0 | 0 | 95,000 | 0 | 95,000 |
| EPSDT | 0 | 0 | 20,000 | 0 | 20,000 |
| Total Federal Funds | 0 | 0 | 876,478 | 0 | 876,478 |
| TOTAL VOTER APPROVAL: | 20,181,459 | 11,449,004 | 22,165,294 | 12,286,168 | -8,126,170 |

**ORANGE SOUTHWEST SCHOOL DISTRICT -
EXPENDITURES**

| Account Name | 2021-22 Actual | February 2022 Expenditure | 2022-23 Budget | February 2023 Expenditure | Encumb | Balance Under (Over) | Percent Inc/Dec |
|----------------------------------|---------------------------|--------------------------------------|---------------------------|--------------------------------------|----------------|-------------------------------------|----------------------------|
| <u>INSTRUCTION:</u> | | | | | | | |
| Salaries | 4,513,108 | 2,270,316 | 4,896,410 | 2,333,527 | 0 | 2,562,883 | 52.34% |
| Benefits | 1,597,325 | 997,112 | 1,877,885 | 827,282 | 0 | 1,050,603 | 55.95% |
| Drivers Education | 4,130 | 2,380 | 3,500 | 1,379 | 362 | 1,759 | 50.24% |
| Remedial/Interventionist Service | 133,362 | 76,720 | 207,204 | 102,116 | 0 | 105,088 | 50.72% |
| Testing/Tutorial/OT-PT Svcs | 10,264 | 4,480 | 13,775 | 18,729 | 1,088 | -6,042 | -43.86% |
| Contracted Services | 45,496 | 22,955 | 44,400 | 22,262 | 0 | 22,138 | 49.86% |
| Staff Training | 184,126 | 109,747 | 210,797 | 108,663 | 56,355 | 45,779 | 21.72% |
| Co/Extra Curricular | 319,929 | 165,095 | 443,753 | 213,608 | 48,729 | 181,416 | 40.88% |
| Tuition | 67,041 | 26,692 | 54,000 | 51,854 | 0 | 2,146 | 3.97% |
| Travel/Field Trips | 14,292 | 2,464 | 40,280 | 3,583 | 1,971 | 34,726 | 86.21% |
| Supplies/Textbooks/Equip | 299,860 | 113,320 | 335,340 | 137,440 | 31,157 | 166,742 | 49.72% |
| Total Instruction | 7,188,933 | 3,791,280 | 8,127,344 | 3,820,444 | 139,662 | 4,167,238 | 51.27% |
| <u>SPECIAL EDUCATION:</u> | | | | | | | |
| Salaries | 1,579,959 | 860,161 | 1,729,595 | 825,896 | 0 | 903,699 | 52.25% |
| Benefits | 552,787 | 355,106 | 688,205 | 310,029 | 0 | 378,176 | 54.95% |
| Contracted/Prof Services | 5,000 | 0 | 0 | 0 | 0 | 0 | |
| Transportation | 82,101 | 45,626 | 89,350 | 34,812 | 0 | 54,538 | 61.04% |
| Travel/Conferences | 13,658 | 8,109 | 10,500 | 13,296 | 1,724 | -4,519 | -43.04% |
| Supplies/Textbooks/Equipment | 21,156 | 19,224 | 26,700 | 11,029 | 524 | 15,147 | 56.73% |
| Tuition | 509,396 | 325,903 | 840,000 | 482,075 | 0 | 357,925 | 42.61% |
| Behavioral Services | 167,892 | 105,045 | 198,817 | 42,170 | 0 | 156,647 | 78.79% |
| Testing/Tutorial/OT-PT Svcs | 220,905 | 147,111 | 139,000 | 108,961 | 62,297 | -32,258 | -23.21% |
| Speech Services | 216,337 | 94,386 | 273,755 | 121,558 | 99,536 | 52,662 | 19.24% |
| Total Special Education | 3,369,191 | 1,960,670 | 3,995,922 | 1,949,824 | 164,081 | 1,882,017 | 47.10% |
| <u>ADMINISTRATION:</u> | | | | | | | |
| Salaries | 860,389 | 558,111 | 892,932 | 562,093 | 0 | 330,839 | 37.05% |
| Benefits | 288,640 | 188,814 | 366,439 | 185,287 | 0 | 181,152 | 49.44% |
| Repairs/Maint | 779 | 767 | 9,000 | 0 | 0 | 9,000 | 100.00% |
| Postage/Telephone | 29,894 | 18,669 | 32,700 | 19,620 | 100 | 12,980 | 39.69% |
| Travel | 13,621 | 7,627 | 9,300 | 11,625 | 7,930 | -10,255 | -110.26% |
| Supplies/Equipment | 17,252 | 11,448 | 42,225 | 12,465 | 220 | 29,540 | 69.96% |
| Total Administration | 1,210,574 | 785,436 | 1,352,596 | 791,090 | 8,250 | 553,256 | 40.90% |
| <u>CENTRAL OFFICE:</u> | | | | | | | |
| Salaries | 412,234 | 275,279 | 548,250 | 364,276 | 0 | 183,974 | 33.56% |
| Benefits | 177,361 | 122,835 | 250,055 | 124,419 | 0 | 125,636 | 50.24% |
| Contracted Services | 29,038 | 16,225 | 26,000 | 19,633 | 2,735 | 3,632 | 13.97% |
| Legal Fees | 0 | 0 | 0 | 0 | 0 | 0 | |
| Staff Development | 755 | 755 | 2,000 | 12,379 | 1,500 | -11,879 | -593.95% |
| Repairs/Maintenance | 18,377 | 18,377 | 17,500 | 19,296 | 0 | -1,796 | -10.26% |
| Board Expense | 0 | 0 | 0 | 0 | 0 | 0 | |
| Building Construction | 0 | 0 | 0 | 0 | 0 | 0 | |
| Insurance | 0 | 0 | 0 | 0 | 0 | 0 | |
| Travel | 949 | 325 | 5,900 | 4,674 | 0 | 1,226 | 20.77% |
| Supplies/Equipment | 26,299 | 7,131 | 49,750 | 26,482 | 468 | 22,800 | 45.83% |
| Total Central Office | 665,013 | 440,927 | 899,455 | 571,160 | 4,703 | 323,592 | 35.98% |
| <u>SUPPORT SERVICES:</u> | | | | | | | |
| Guidance | 472,490 | 249,363 | 518,574 | 260,622 | 34,817 | 223,134 | 43.03% |
| Behavioral Interventionists | 290,841 | 155,365 | 302,638 | 158,670 | 112,729 | 31,239 | 10.32% |
| School Nurse | 269,269 | 140,119 | 329,824 | 168,901 | 895 | 160,028 | 48.52% |
| Media Services | 259,544 | 128,379 | 318,141 | 152,838 | 5,419 | 159,884 | 50.26% |
| Curriculum Develop | 38,879 | 29,973 | 30,555 | 1,702 | 1,098 | 27,756 | 90.84% |
| C.A.R. | 40,221 | 28,966 | 113,500 | 62,147 | 28,278 | 23,075 | 20.33% |
| Teacher Mentoring | 52,180 | 26,183 | 46,800 | 42,090 | 28,005 | -23,295 | -49.78% |
| Board of Education | 101,559 | 34,595 | 100,495 | 153,350 | 7,987 | -60,842 | -60.54% |
| Legal Fees | 18,515 | 8,354 | 53,000 | 34,587 | 0 | 18,414 | 34.74% |
| Fiscal Services | 20,669 | -2,648 | 82,000 | 0 | 0 | 82,000 | 100.00% |
| Total Support Services | 1,564,167 | 798,648 | 1,895,527 | 1,034,905 | 219,228 | 641,393 | 33.84% |
| <u>MAINTENANCE:</u> | | | | | | | |
| Salaries | 589,297 | 369,437 | 539,020 | 403,254 | 0 | 135,766 | 25.19% |
| Benefits | 280,443 | 188,586 | 310,000 | 149,886 | 0 | 160,114 | 51.65% |
| Contracted Services | 190,655 | 84,911 | 225,000 | 121,379 | 55,187 | 48,434 | 21.53% |
| General Liability Ins | 64,461 | 64,461 | 69,200 | 73,756 | 0 | -4,556 | -6.58% |
| Repairs/Maintenance | 303,875 | 136,051 | 230,000 | 175,681 | 45,042 | 9,277 | 4.03% |
| Utilities | 424,138 | 238,903 | 405,250 | 244,364 | 0 | 160,886 | 39.70% |
| Supplies/Travel/Equipment | 241,590 | 123,750 | 224,750 | 109,962 | 7,155 | 107,633 | 47.89% |
| Care of Grounds | 148,183 | 69,894 | 147,000 | 77,457 | 39,443 | 30,100 | 20.48% |
| Reserve - Repairs/Maint | 0 | 0 | 0 | 0 | 0 | 0 | |
| Vehicle Services | 21,882 | 11,355 | 19,525 | 8,219 | 7,320 | 3,986 | 20.41% |
| Total Maintenance Svcs | 2,264,524 | 1,287,346 | 2,169,745 | 1,363,959 | 154,147 | 651,639 | 30.03% |

**ORANGE SOUTHWEST SCHOOL DISTRICT -
EXPENDITURES**

| Account Name | 2021-22 Actual | February 2022 Expenditure | 2022-23 Budget | February 2023 Expenditure | Encumb | Balance Under (Over) | Percent Inc/Dec |
|------------------------------------|---------------------------|--------------------------------------|---------------------------|--------------------------------------|----------------|-------------------------------------|----------------------------|
| <u>TECHNOLOGY:</u> | | | | | | | |
| Salaries | 252,528 | 165,315 | 313,920 | 182,079 | 0 | 131,841 | 42.00% |
| Benefits | 97,520 | 60,852 | 145,985 | 58,123 | 0 | 87,862 | 60.19% |
| Contracted Services | 44,845 | 12,078 | 24,500 | -7,668 | 0 | 32,168 | 131.30% |
| Technology Fund Transfer | 0 | 0 | 108,500 | 0 | 0 | 108,500 | 100.00% |
| Repairs/Maintenance | 0 | 125 | 2,500 | -749 | 0 | 3,249 | 129.96% |
| Supplies | 160,307 | 118,271 | 132,810 | 97,706 | 6,424 | 28,680 | 21.59% |
| Equipment | 0 | 0 | 0 | 0 | 0 | 0 | |
| Total Technology | 555,199 | 356,641 | 728,215 | 329,491 | 6,424 | 392,300 | 53.87% |
| <u>TRANSPORTATION:</u> | | | | | | | |
| Salaries | 235,971 | 135,122 | 245,081 | 147,509 | 0 | 97,572 | 39.81% |
| Benefits | 45,189 | 32,438 | 51,863 | 21,155 | 0 | 30,708 | 59.21% |
| Contracted Svcs/Rent | 67,986 | 54,722 | 66,785 | 44,846 | 0 | 21,939 | 32.85% |
| Travel/Conferences | 0 | 0 | 100 | 0 | 0 | 100 | 100.00% |
| Repairs/Supplies/Equip | 43,215 | 32,265 | 55,300 | 32,143 | 0 | 23,157 | 41.88% |
| Diesel Fuel | 59,500 | 13,370 | 59,500 | 0 | 0 | 59,500 | 100.00% |
| Unallowed Spec Ed | 0 | 0 | 0 | 0 | 0 | 0 | |
| COVID-19- Food Delivery | 0 | 0 | 0 | 0 | 0 | 0 | |
| Field Trips | 9,855 | 3,745 | 25,118 | 2,683 | 240 | 22,195 | 88.36% |
| Tuition Student Transportation | 38,472 | 21,346 | 44,530 | 21,727 | 11,887 | 10,916 | 24.51% |
| Bus Fund Reserve | 100,000 | 0 | 100,000 | 0 | 0 | 100,000 | 100.00% |
| Total Transportation | 600,188 | 293,007 | 648,277 | 270,063 | 12,127 | 366,088 | 56.47% |
| <u>OTHER EXPENDITURES:</u> | | | | | | | |
| Food Service Transfer | 0 | 0 | 35,000 | 0 | 0 | 35,000 | 100.00% |
| Operational Fund Transfer | 0 | 0 | 0 | 0 | 0 | 0 | |
| Special Ed Transfer | 0 | 0 | 0 | 0 | 0 | 0 | |
| Child Care - COVID-19 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Debt Service | 16,353 | 15,450 | 10,760 | 10,080 | 0 | 680 | 6.32% |
| EEE Services | 73,658 | 36,274 | 80,649 | 39,231 | 0 | 41,418 | 51.36% |
| Total Other Expenditures | 90,011 | 51,725 | 126,409 | 49,310 | 0 | 77,099 | 60.99% |
| <u>TECHNICAL EDUCATION:</u> | | | | | | | |
| State - Act 68 | 449,273 | 0 | 483,574 | 0 | 0 | 483,574 | 100.00% |
| Local Tuition | 413,948 | 413,948 | 445,100 | 444,736 | 0 | 364 | 0.08% |
| Total Tech Education | 863,221 | 413,948 | 928,674 | 444,736 | 0 | 483,938 | 52.11% |
| <u>PRE-SCHOOL</u> | | | | | | | |
| Salaries | 225,443 | 124,101 | 229,635 | 134,747 | 0 | 94,888 | 41.32% |
| Benefits | 93,922 | 57,888 | 118,042 | 71,458 | 0 | 46,584 | 39.46% |
| Administration | 0 | 0 | 0 | 31,068 | 15,226 | -46,294 | |
| Tuition/Partnerships | 22,783 | 16,115 | 39,400 | 9,768 | 0 | 29,632 | 75.21% |
| Supplies/Travel/Equip | 14,507 | 9,961 | 29,575 | 8,403 | 1,005 | 20,167 | 68.19% |
| Total Pre-School | 356,655 | 208,065 | 416,652 | 255,444 | 16,231 | 144,977 | 34.80% |
| SUPRLUS/DEFICIT | 0 | 0 | 0 | 0 | 0 | 0 | |
| <u>SCHOOL TOTAL:</u> | 18,727,675 | 10,387,693 | 21,288,816 | 10,880,426 | 724,852 | 9,683,538 | 45.49% |
| <u>FEDERAL FUNDS:</u> | | | | | | | |
| IDEA - B | 0 | 0 | 202,846 | 0 | 0 | 202,846 | |
| IDEA - B - PreSchool | 0 | 0 | 143,632 | 0 | 0 | 143,632 | |
| Title I and II - School Wide | 0 | 0 | 415,000 | 0 | 0 | 415,000 | |
| Medicaid | 0 | 0 | 95,000 | 0 | 0 | 95,000 | |
| EPSDT | 0 | 0 | 20,000 | 0 | 0 | 20,000 | |
| Total Federal Funds | 0 | 0 | 876,478 | 0 | 0 | 876,478 | |
| TOTAL VOTER APPROVAL: | 18,727,675 | 10,387,693 | 22,165,294 | 10,880,426 | 724,852 | 10,560,016 | 47.64% |