

**CHURCHVILLE-CHILI CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

June 13, 2023

139 Fairbanks Rd, Churchville, NY 14428

5:15 PM AUDIT COMMITTEE

Board of Education Room #3808

MEMBERS PRESENT

Steve Hogan, Alycia Nagle, Cheryl Repass

MEMBERS ABSENT

None

OTHERS PRESENT

Lori Orologio, Matt DeAmaral, Katie Guignon, Dennis Draper, and Jim Buffum

AUDIT COMMITTEE DISCUSSION

The Audit Committee reviewed the draft Internal Audit Report for the fiscal year 2022-2023.

6:00 PM WORK SESSION

Board of Education Room #3808

MEMBERS PRESENT

Michelle Aloï, Kathleen Dillon, Tom Albano, Michael Iacucci, Alycia Nagle, Cheryl Repass, Steve Hogan,
*Jonathan Payne and Amy Wilson

**Entered at 6:52 p.m.*

MEMBERS ABSENT

None

OTHERS PRESENT

Lori Orologio, Matt DeAmaral, Larry Vito, Giulio Bosco, Nicole Livingston-Neal, Kathy Occhioni

Moved by K. Dillon and seconded by C. Repass to enter into Work Session at 6:15 p.m. to discuss policies.

YES: All (8) ABSTAINED: None

NO: None Motion carried

RETURN FROM WORK SESSION

Moved by K. Dillon and seconded by A. Wilson to return from Work Session at 7:00 p.m. and enter back into a public session.

YES: All (9) ABSTAINED: None

NO: None Motion carried

7:00 PM REGULAR BUSINESS MEETING

Administrative BOE Room

MEMBERS PRESENT

Michelle Aloj, Kathleen Dillon, Tom Albano, Michael Iacucci, Alycia Nagle, Cheryl Repass, Steve Hogan, Jonathan Payne and Amy Wilson

MEMBERS ABSENT

None

OTHERS PRESENT

Lori Orologio, Matt DeAmaral, Larry Vito, Giulio Bosco, Nicole Livingston-Neal, Tricia Croce, Kathy Occhioni, Katie Guignon, Andrew Guignon, Tracie Swalbach, Joe Harmon, and Kevin Johnson

(The Board moved to the Middle School Auditorium for the Triple C Award presentation)

BUSINESS MEETING CALL TO ORDER

Board of Education President Kathy Dillon called the business meeting to order at 7:05 p.m. She began with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS

SENIOR HIGH SCHOOL TRIPLE C AWARDS

Executive Principal Scott Wilson presented Triple C Awards to the following individuals:

Nazarii Kohut	Student
Joshua Bennigsohn	Student
Hope Falco	Student
Murphy Pynn	Student
Ajani Wilson	Student
Eagan Woodward	Student
Renee Sheelar	Staff
Cathy Larson	Staff

SENIORS EARNING SUMMA CUM LAUDE

Scott Wilson, Senior High School Executive Principal, announced the 2022-23 seniors who achieved summa cum laude status, which is a GPA of 3.90 or higher out of 4.00.

Nathan Arlauckas	Christine Artyushok	Brenna Chalmers	Brooke Collom
Benjamin Croce	Taylor Curyto	Gretchen Dolan	Lindsay Donner
Alexis Gagnon	Jessica Hewitson	Emily Korts	Erin Korts
Ryan Lander	Brooke Lindsay	Mia Lucyshyn	Abigail Lyon
Miranda Lyon	Keelin Mittermeyer-Parkman	Jenna Northup	Esmie Suave
Colton Shuman	Renee Sipes	James Southcott	Zachary Spaulding
Jarrett Swierk	Holli Tasker	Alexander Tomaszewski	Sara Ward

President Kathy Dillon congratulated the seniors for their academic excellence and wished them continued success in their future endeavors on behalf of the Board of Education.

SENIOR CLASS INVITE BOE TO GRADUATION

Senior Class Officers, President Jason Tolevski, Vice-President Holli Tasker, Secretary Keelin Mittermeyer-Parkman, and Treasurer Ajani Wilson officially invited the Board of Education to graduation on Saturday, June 24, 2023 at RIT, Gordon Field House at 7:00 p.m.

STUDENT REPRESENTATIVE RECOGNITION

Board President Kathy Dillon and Superintendent Dr. Lori Orologio, recognized and thanked Jason Tolevski for his service this year as the student representative to the Board of Education.

STUDENT REPRESENTATIVE REPORT

Student Board Representative Jason Tolevski reported on activities at the senior high school.

DISTRICTWIDE TRIPLE C AWARDS

Board President Kathy Dillon, Superintendent Dr. Lori Orologio and Director of IT Services Joe Harmon presented Triple C Awards to the following district wide staff members:

Jack Gudonis	Network Technician
Ryan Oatridge	Network Technician

PRESIDENT'S REMARKS

President Kathy Dillon stated that the Audit Committee met earlier with our internal auditor to review the Internal Control Audit of the O&M Department.

Congratulations to Saints boys tennis player Sebastian Dix who was named Monroe County Division 3 Player of the Year

Congratulations to our Saints boys tennis team for winning the Monroe County Division 3 Sportsmanship award

Congratulations to our varsity baseball team for being the #1 seed in Section V Class A1 and for making it to the sectional finals.

Congratulations to our varsity baseball coach Guy Puglia for being named Section V Class A1 Coach of the Year for the 2nd consecutive year.

Congratulations to Ay'rianna Moore who was the Monroe County girls track champion in 3 events - 100m, 200m, 400m

Congratulations and best of luck to Ay'rianna Moore and Ricardo Lagares who will be competing in the track state championships this weekend.

President Kathy Dillon then informed board members that there is an addendum to the Personnel Actions regarding an additional MOA and a word change in a separate MOA, which needs to be approved at the same time as those in the packet. She also informed the Board of the need for an Executive Session after the business meeting for the purpose of discussing a suspension appeal. President Kathy Dillon then asked for an approval of the agenda as presented.

AGENDA APPROVAL

Moved by M. Aloï and seconded by S. Hogan to amend the agenda as presented.

YES: All (9) ABSTAINED: None

NO: None Motion carried

APPROVAL OF MINUTES

Moved by A. Wilson and seconded by A. Nagle to approve the May 23, 2023 minutes as presented.

YES: All (8) ABSTAINED: J. Payne

NO: None Motion carried

SPECIAL PRESENTATION

Communications Specialist, Tricia Croce updated the Board regarding the new website

SUPERINTENDENT UPDATE

It is a pleasure to watch our students celebrate and participate in milestone events each year. Special thanks to the Music Boosters and the Fine Arts staff for coordinating over 1,000 students in our annual Community Music Festival last Friday afternoon and evening. It was uplifting to hear our student performers and the cheers of the audience and parents following each performance.

We are looking forward to our upcoming field days, year-end celebrations, and high school graduation at RIT on June 24.

I echo Jason's comments regarding the March of the Senior Saints, what a nice opportunity for our students to revisit their elementary schools and reconnect with their teachers, staff, and administrators. Smiles and tears of joy were shared by all.

Thank you to Joe Harmon and our IT team, along with BOCES, for facilitating internet repair during an outage of Crown Castle fiber damage. Reliance upon the internet is never fully understood until it isn't available. Thank you to our staff for their ability to adjust and modify instruction and assessments to meet student needs on Monday.

Next Monday we will not have school in honor of "Juneteenth" which is a day we recognize and honor the ending of slavery in the United States.

Our UPK-8 students will have half days of school on Friday, and continue on Tuesday, Wednesday, and Thursday with the last day for staff on Friday, June 23. Congratulations to all for a successful school year, we appreciate the support of the community and Board of Education for supporting our students and staff.

The Mayor of Churchville, Mayor John Hartman has shared that the upcoming planned electric outage in Churchville will not fall on a school day as it is now officially scheduled to take place on Sunday, June 25th.

PRIVILEGE OF THE FLOOR

None

PROGRAM ACTIONS

COMMITTEE ON SPECIAL EDUCATION RECOMMENDATIONS

Moved by C. Repass and seconded by A. Nagle to approve the CSE recommendations for meetings held on: 4/10/2023, 4/12/2023, 4/17/2023, 4/19/2023, 4/26/2023, 4/27/2023, 5/2/2023, 5/5/2023, 5/8/2023, 5/9/2023, 5/10/2023, 5/11/2023, 5/12/2023, 5/15/2023, 5/16/2023, 5/17/2023, 5/18/2023, 5/19/2023, 5/22/2023, 5/23/2023, 5/24/2023, 5/25/2023, 5/26/2023, 5/30/2023, 5/31/2023, 6/1/2023, 6/2/2023, and 6/5/2023 and CPSE recommendations for meetings held on 2/7/2023, 5/1/2023, 5/3/2023, 5/9/2023, 5/10/2023, 5/12/2023, 5/18/2023, 5/22/2023, 5/25/2023, 5/31/2023, and 6/1/2023.

YES: All (9) ABSTAINED: None

NO: None Motion carried

POLICIES WITH NO RECOMMENDED CHANGES

Several existing policies were reviewed by Superintendent Orologio and Assistant Superintendent for Instruction Giulio Bosco with no recommended changes. Therefore, C. Repass moved to approve the following policies as is which was seconded by A. Nagle.

- Policy 7132 *Admission of Exchange Students*
- Policy 8410 *School Calendar*
- Policy 8420 *Opening Exercises*

YES: All (9) ABSTAINED: None

NO: None Motion carried

PROGRAM DISCUSSION

2023-2024 ENROLLMENT UPDATE

Assistant Superintendent for Instruction Giulio Bosco updated the Board on the current enrollment of students for 2022-2023.

POLICY 7150 REMOTE (LEARNING) INSTRUCTION

Assistant Superintendent of Instruction Giulio Bosco presented changes to Policy 7150 Remote (Learning) Instruction for a first reading.

POLICY 7512 STUDENT PHYSICALS

Assistant Superintendent of Student Services Nicole Livingston-Neal presented changes to Policy 7512 Student Physicals for a first reading.

POLICY 7522 CONCUSSION MANAGEMENT

Assistant Superintendent of Student Services Nicole Livingston-Neal presented changes to Policy 7522 Concussion Management for a first reading.

POLICY 7530 CHILD ABUSE AND MALTREATMENT

Assistant Superintendent of Student Services Nicole Livingston-Neal presented changes to Policy 7530 Child Abuse and Maltreatment for a first reading.

PERSONNEL ACTIONS

CLASSIFIED AND NON-CLASSIFIED PERSONNEL ACTIONS

Moved by S. Hogan and seconded by J. Payne to adopt the following resolution:

BE IT RESOLVED, that the Churchville-Chili Central School District Board of Education, upon the recommendation of the Superintendent of Schools, does hereby approve the subsequent classified and non-classified personnel actions:

I. RESIGNATIONS

A. Certified

Tracie Swalbach, employed by the District as an Assistant Principal at the Senior High School since July 14, 2021, has submitted her resignation effective July 31, 2023 in order to accept her new position as Coordinator of Social-Emotional Wellness & Inclusivity beginning August 1, 2023.

Alexandra Hale, employed by the District as a Special Education Teacher at Chestnut Ridge Elementary School since October 3, 2022, has submitted her resignation effective June 23, 2023.

B. Classified

Norman Wright, employed by the District as a Cleaner since February 21, 2023, has submitted his resignation due to retirement effective at the end of the day June 23, 2023.

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Jeffrey Brown, employed by the District as a Bus Driver since September 6, 2022, has submitted his resignation effective at the end of the day June 16, 2023.

- C. Coaches - none
- D. Extraclass Activities - none
- E. Instructional Leaders - none
- F. Tutors – none

II. TERMINATIONS

- A. Certified - none
- B. Classified - none
- C. Coaches - none
- D. Extraclass Activities - none
- D. Instructional Leaders – none
- E. Tutors – none

III. LEAVE OF ABSENCE

Adam Sylvester, employed as a Bus Mechanic since September 24, 2014, has requested an unpaid leave of absence effective May 16, 2023 through July 30, 2023.

IV. CHANGE IN EMPLOYMENT STATUS

- A. Certified
Mark Picardo, previously approved by the board on April 25, 2023 to resign effective June 30, 2023, has submitted a request to change his resignation date to June 23, 2023.
- B. Classified – none
- C. Coaching - none
- D. Extraclass Activities - none

V. APPOINTMENTS

- A. Certified
Tracie Swalbach 1.0 FTE Coordinator of Social-Emotional Wellness & Inclusivity – 11 month
Assignment District Wide
Effective August 1, 2023 (Previously cleared by a fingerprinting check)
Certification School Building Leader – Pending / School District Leader / School Counselor
- Professional
Type of Appointment Probationary
Tenure Area Coordinator of Social-Emotional Wellness & Inclusivity
Tenure Date August 1, 2027
- *Andrew Guignon** 1.0 FTE Assistant Principal – 11 month
Assignment Fairbanks Road Elementary School
Effective July 10, 2023 (Previously cleared by a fingerprinting check)
Certification School Building Leader - Initial / School District Leader / Literacy B-12 /
Elementary (B-6) / Special Education (B-6) - Professional

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Type of Appointment Probationary
Tenure Area Assistant Principal
Tenure Date July 10, 2027

***MacKenzie Miller** 1.0 FTE Social Studies Teacher
Assignment Ninth Grade Academy
Effective September 1, 2023 (Previously cleared by a fingerprinting check)
Certification Social Studies (7-12) - Initial
Type of Appointment Probationary
Tenure Area Social Studies
Tenure Date September 1, 2027

B. Substitute and Part-time Teachers and Administrators
Jennifer Romesser 0.5 FTE School Psychologist
Assignment Churchville Elementary School
Effective July 1, 2023 through June 30, 2024 or earlier at the discretion of the Board of Education (Previously cleared by a fingerprinting check)
Certification School Psychologist - Permanent
Type of Appointment Part-Time Teacher
Tenure Area N/A
Tenure Date N/A

C. Department Liaisons – none

D. Classified - none

E. Classified Substitutes and Part-time
Jennifer Crandall Food Service Helper
Assignment Senior High School
Effective June 14, 2023 (Previously cleared by a fingerprinting check)
Type of Appointment Part-time

F. Interim Administrator – none

G. Coaches & Athletic Activities

Activity	Name
2023-24 Modified B Girls Swimming Coach	Kaelyn Phillips

H. Extra-Curricular Activities & Clubs - none

I. Mentors - none

J. Instructional Leaders

Instructional Leaders 2023-2025

Name	Building	Position
Sara Mroczek	CES	Grade 2
Amy Lockamyeir	CRS	Kindergarten
Jodi Piontkowski	CRS	Grade 2
Emily Giardino	MS	Grade 6 (Green House)
Wendy English	SHS	7-12 CTE
Kate Esposito	SHS	9-12 Math
Janelle DeVito	SHS	9-12 English

K. CSE / CPSE Chairperson - none

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- L. Tutors - none
- M. Internship – none
- N. Student Helpers - none
- O. Other

Name	2023-2024 Stipend
Wendy Reese	Parent Involvement Coordinator
Donna Eileen Johnson	Literacy Volunteer Coordinator

Summer School 2023

Name	Position	Subject/Grade
Katie Zehr	Teacher	Grades 3 & 4
Cynthia Shea	Teacher	Grades 3 & 4
Tracy Moran	Teacher	Grades 3 & 4
Toni Bivone	Teacher	Grades 3 & 4
Jodi Piontkowski	Teacher	Grades 3 & 4
Amy Lockamyeir	Teacher	Grades 3 & 4
Brittany Lotta	Teacher	Grades 3 & 4
Jodi Melnyk	Teacher	Grades 3 & 4
Lisa Jacek	Teacher	Grades 3 & 4
Diane Gratton	Teacher	Grades 3 & 4
Charlyne Olick	Teacher	Music
Gretchen Foehner	Teacher	Art
Stephanie Bezon	Teacher	Music
Kim Leupold	Teacher	Art
Erica Brault	Teaching Assistant	Grades 3 & 4
Katie McNutt	Teaching Assistant	Grades 3 & 4
Karen Stefl	Teacher – Science Camp	Science
Jason Schaw	Teacher – Science Camp	Science
Heather Nettnin	Teacher – Science Camp	Science
Name	Position	Subject/Grade
Maria Alvarado-Francis	Special Education	Grade 1
Rebecca Smith	Special Education	Grade 2
Jessica Keipper	Special Education	Grades 3-5
Michelle Mirrione	Special Education	Grades 5-6
Alyssa LaRocca	Special Education	Grade 7
Emma Loree Findeis	Special Education	Grades 9-12
Amory Dunham	Teaching Assistant	w/ Maria Francis
Mindy Keller	Teaching Assistant (1/2 day)	w/ Jessica Keipper
Kathy Hartwig	Teaching Assistant	w/ Alyssa LaRocca
Colin Coykendall	Teaching Assistant	w/ Emma Loree Findeis
Tracy Allchin	Teaching Assistant	w/ Emma Loree Findeis
Kaitlynn Frisby	Teacher Aide	1:1 w/ Rebecca Smith
Pamela Wehl	Teaching Assistant	2:1 w/ Rebecca Smith
Jacqueline Turner	Teacher Aide	2:1 w/ Jessica Keipper
Alexandra Holmes	Occupational Therapist	All
Renee Yunker	Speech Therapist	All
Christine Wernle	Physical Therapist	All
Amy Knuuti	Nurse (last 3 weeks)	All
Kelli Kloch	Nurse (first 3 weeks)	All
Kelly Gifaldi	Occupational Therapist	All

YES: All (9) ABSTAINED: None
NO: None Motion carried

PERSONNEL DISCUSSION

None

BUSINESS ACTIONS

REORGANIZATION MEETING DATE

Moved by A. Wilson and seconded by S. Hogan to adopt the following resolution:

WHEREAS, in order to satisfy education laws §§ 1701(1) and 1701(2) which state that the annual reorganization meeting of the school district must be held on the first Tuesday in July unless the Board of Education by resolution, decides to hold the annual reorganizational meeting any time during the first 15 days in July;

THEREFORE, BE IT RESOLVED, that the Board of Education of the Churchville-Chili Central School District has chosen to hold its annual reorganizational meeting on July 11, 2023 for the 2023-2024 school year.

YES: All (9) ABSTAINED: None
NO: None Motion carried

MCSBA ANNUAL DUES

Moved by C. Repass and seconded by M. Aloï to approve the Monroe County School Board Association membership dues for the 2023-2024 school year of \$ 13,364.64.

YES: All (9) ABSTAINED: None
NO: None Motion carried

SCHOOL LUNCH PAPER AND PLASTICS BID

Moved by J. Payne seconded by A. Nagel to accept the following bid for school lunch paper and plastics supplies:

SCHOOL LUNCH
Co-op Bid Expenditure Report
Contract period: 07/01/2023 – 12/31/2023
Bid awarded to: Hill & Markes, Inc.

Lunch Paper & Plastic supplies RFB-2046-23
Bid opened 04/24/23
\$38,781.72

Bags & liners, boxes & trays, compostable/recyclable, cups, Ecolab, gloves & aprons, misc. supplies,
Napkins, plastic ware, plates & bowls, silent service, tablecloths, towels, wraps & foil

Recommended bid be accepted as awarded by Monroe 2 – Orleans BOCES

Note: Previous 6 month awarded to Regional Distributors Inc. 07/01/22-12/31/22 - \$53,484.68

YES: All (9) ABSTAINED: None
NO: None Motion carried

INTERNAL AUDIT REPORT

Moved by T. Albano and seconded by A. Nagle to accept the Internal Audit Report for the year ending June 30, 2023 as presented.

YES: All (9) Abstained: None
NO: None Motion carried

CORRECTIVE ACTION PLAN FOR INTERNAL AUDIT

Moved by C. Repass and seconded by M. Iacucci to accept the Corrective Action Plan for the Internal Audit year ending June 30, 2023.

YES: All (9) Abstained: None
NO: None Motion carried

BUSINESS DISCUSSION

RESERVES

Matt DeAmaral, Assistant Superintendent for Business Services, led a discussion regarding the future use of reserve funds.

COMMITTEE & EVENT REPORTS

STEVE HOGAN – attended SHS award Ceremony, Sports Boosters, Audit Committee meeting

ALYCIA NAGLE – attended K-4 IL, Genesee Country Museum Fieldtrip, Audit Committee meeting

AMY WILSON – attended FLASH, Employee Recognition

MICHAEL IACUCCI – attended Employee Recognition, Community Music Festival

MICHELLE ALOI – attended NGA award ceremony, Community Music Festival

KATHY DILLON – attended CRS Dance Team Breast Cancer Recital, Employee Recognition, Community Music Festival

CHERYL REPASS – attended SHS award ceremony, Community Music Festival, MOSS, Stars of Tomorrow, Audit Committee meeting,

TOM ALBANO – attended FRS Recital

JONATHAN PAYNE – attended NGA awards ceremony, SHS awards ceremony, Community Music Festival

EXECUTIVE SESSION

Moved by S. Hogan and seconded by A. Wilson to enter into Executive Session at 8:18 p.m. to continue discussing confidential information regarding the employment history of a particular person, negotiations with collective bargaining units, a legal issue as well as to discuss a student suspension appeal.

YES: All (9) ABSTAINED: None

NO: None Motion carried

RETURN FROM EXECUTIVE SESSION

Moved by S. Hogan and seconded by A. Nagle to exit Executive Session at 9:10 p.m. and return to Business Meeting.

YES: All (9) ABSTAINED: None

NO: None Motion carried

ADJOURNMENT

Moved by S. Hogan and seconded by Alycia Nagle to adjourn the meeting at 9:11p.m.

YES: All (9) ABSTAINED: None

NO: None Motion carried