

AGENDA



Addison Central School District

ACSD Board

Board Meeting

Monday, March 27, 2023, 6:30 pm - 8:30 pm

208 Charles Avenue, Middlebury VT & Virtual Connection

ACSD District Vision and Mission

OUR VISION

All students will reach their full academic potential and be prepared for success as engaged citizens.

OUR MISSION

To provide an innovative, rigorous, and supportive educational community that inspires a passion for learning and cultivates empathy and responsibility.

Please click the link below to join the webinar:

- A. Call to Order Upon Reaching A Quorum
 - 1. Introductions - Board Members, Administrators and Staff
 - 2. Public Comment
- B. Recommendation to Approve Minutes of March 13, 2023
- C. Approve ACSD Bills
- D. Report of the Superintendent 15 min
- E. Report of the Board
 - 1. Professional Appointments
 - 2. Action: Approve Recommended Principal Candidates
 - 3. Discussion: Committee Assignments 5 min
 - 4. Discussion: Board Training 10 min
 - 5. Action: Bank Account Resolution and Invoice Payment Authorization 5 min
 - 6. Action: McGilton Fund Disbursement 5 min
 - 7. Discussion: Superintendent Search Update 30 min
 - a. Executive Session: Superintendent Hiring 1 VSA 313 (a) (3) 30 min
- F. Other
- G. Adjournment

Total Meeting Time: 1h 40m

***Public Comment Guidelines:**

Public comments are encouraged and welcome at each regular board meeting during the period designated for public comment. Comments are limited to three minutes per person. Citizens will be called to make their statement by the board chair. Public comments regarding personnel, students or legal matters will not be heard by the Board.

Robert's Rules of Order Summary (Version 1 – 3/21/2023)

The text below provides a summary of the Robert's Rules of Order applicable to school board meetings. It should be noted that a comprehensive list of the rules is not provided in this document, only those most frequently used. Refer to the VSBA Robert's Rules of Order training webinar and support materials for a more in-depth tutorial. Links are provided below:

- [Robert's Rules of Order Webinar](#) (April 2022)
- [Webinar presentation handout](#)
- [Q & A](#)
- [Motion Chart](#)

Instructions for Board Meetings

- Please come prepared to the meeting. It is important to review all meeting materials prior to the meeting to enable the meeting to run efficiently and smoothly.
- Agenda items will be either discussion items or action items to be voted upon by the board. New items, which are not on the agenda, can be discussed under Other Business, however action (i.e., a vote) will not be taken on those items until a future meeting where it can be publicly warned in advance of the meeting.
- Robert's Rules of Order are the basic rules of order for this meeting except where Vermont Law takes precedence¹. The board cannot change Vermont State Law; however, the board can change Robert's Rules with a 2/3 vote. For boards less than 12 or so members, the board can decide to use Robert's Rules of Order for small boards with a 2/3 vote. RONR² p. 464 49:21³.

¹ 16 V.S.A. § 554(b)

² RONR – "Robert's Rules of Order, Newly Revised", 12th Edition (2020)

³ The Board (rather than only the Chair) must make the decision to use Robert's Rules of Order for Small Boards. According to 49:21 of Robert's Rules, the Rules of Order for Small Boards are different in the following respects:

(1) Members may raise a hand instead of standing when seeking to obtain the floor and may remain seated while making motions or speaking.

(2) Motions need not be seconded.

(3) There is no limit to the number of times a member can speak to a debatable question. Appeals, however, are debatable under the regular rules – that is, each member (except the chair) can speak only once in debate on them, while the chair may speak twice.

(4) Informal discussion of a subject is permitted while no motion is pending.

(5) When a proposal is perfectly clear to all present, a vote can be taken without a motion's having been introduced. Unless agreed to by unanimous consent, however, all proposed actions must be approved by vote under the same rules as in larger meetings, except that a vote can be taken initially by a show of hands, which is often a better method in small meetings.

(6) The chair need not rise while putting questions to a vote.

(7) If the chair is a member, they may, without leaving the chair, speak in informal discussions and debate, and vote on all questions. Informal discussion may be initiated by the chair which, in effect, enables the chair to submit their own proposals without formally making a motion as described in 4:4-8 (although the chair has the right to make a motion if they wish).

Robert's Rules of Order Summary (Version 1 – 3/21/2023)

- An action must be moved and seconded by the board, then restated by the board chair before it is under consideration and debate on the Action may begin. RONR p. 28 4.2. After the board chair restates the motion, the person who made the motion has the right to speak first in the debate. RONR p. 38 4.27, 360 42.9.
- Actions may have only one amendment at a time associated with them, and amendments to an action, likewise, may have only one amendment at a time associated with them. RONR p. 124 12.11. The amendment must be germane to the motion currently on the floor.
- After a board member has spoken once on a particular action, they will not be recognized a second time during discussion on that action or amendment until all other Board Members who wish to speak on the issue for the first time are given an opportunity to do so. Robert's Rules only allows a given speaker to speak twice on a given motion and limits the duration of speeches to 10 minutes. RONR p. 38 4.28, RONR p. 39 4.29, p. 367 43.8, p. 368 43.12.
- Votes on actions will be conducted as voice votes. However, a paper vote can be requested by one Board Member before a vote is taken or immediately after a voice vote occurs.
- The board chair cannot vote on a voice/hand vote, unless their vote changes the outcome of the vote (i.e., to break a tie vote or cause a tie vote). The chair can vote if a paper vote has been requested. RONR p. 384 44:12.
- Other business not already on the agenda can be discussed by the board as part of Other business on the agenda, however motions cannot be introduced and voted upon. This allows the public the opportunity to weigh in prior to a vote taking place.
- All motions, remarks and discussion must be addressed by the board chair (RONR p. 372 43.22). The board chair will do their best to recognize you in the order that you have raised your hands. You must be recognized to speak, even to "Move the Previous Question" (Stop discussion and ask for a vote on the Motion (Question)). RONR p. 189 16.5.3.
- Comments must be confined to the merits of the question (motion). A board member will not be allowed to engage in personal attacks on a member of the board or their motives. RONR p. 371 43.20, 43.21. If a member of the board, engages in such behavior, the chair or any member of the board can call a member to order. The chair would say: "The member is out of order." Another board member would say: "Madam Chair, I call the member to order." At which point, if the chair agrees, calls the member out of order.

Robert's Rules of Order Summary (Version 1 – 3/21/2023)

- The role of the board chair is to help accomplish the business of the Board. Board members should raise their hand and ask questions if they don't understand what is happening or if they want to do something but don't know how to proceed.
- Board members should tell the chair if they feel the chair is ruling improperly. Board members have the right to challenge the board chair's rulings. RONR p. 242 24.1, 385 44.13.
- Other (from VSBA training dealing with hostile community behaviors.)



Chair's Suggested Language for Extreme Emergency (fire, riot or other safety-related emergency):

"Due to safety concerns, I declare the meeting adjourned until the next meeting of the board."

[Source of Authority: Robert's Rules of Order Section 8:10]

Effect: Ends the meeting

Chair's Suggested Language for Less Extreme Emergency:

"Due to the level of incivility in the room, is there a board member who wishes to move that the board recess this meeting until called to order by the chair?"

Form in which motion may be made: "I move to recess this meeting until called to order by the chair."

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MINUTES



**Addison Central School District
ACSD Board
Board Meeting
Monday, March 13, 2023, 5:30 pm - 8:00 pm
753 Lincoln Road, Ripton VT & Virtual Connection**

ACSD District Vision and Mission

OUR VISION

All students will reach their full academic potential and be prepared for success as engaged citizens.

OUR MISSION

To provide an innovative, rigorous, and supportive educational community that inspires a passion for learning and cultivates empathy and responsibility.

In Attendance

Barbara Wilson; Brian Bauer; Ellen Whelan-Wuest; Ellie Romp; James Malcolm; Jamie McCallum; Jason Chance; Joanna Doria; Lindsey Hescok; Mary Heather Noble; Steve Orzech; Suzanne Buck; Tricia Allen

Please click the link below to join the webinar: Link to join Webinar

<https://us06web.zoom.us/j/83349261363>

A. Call to Order Upon Reaching A Quorum

Meeting to order at 5:31 p.m.

1. Introductions - Board Members, Administrators and Staff

ACSD Personnel present: Peter Burrows, Superintendent; Heather Crowley, Executive Assistant to the Superintendent; Caitlin Steele, Assistant Superintendent of Teaching and Learning; Nicole Carter, Director of Equity and Student Services; Matt Corrente, Director of Finance and Operations; Emily Blistein, Director of Communications & Engagement; Will Hatch, Director of Technology; Bruce Macintire, Director of Facilities; Bjarki Sears, Principal of Salisbury Community School; Heather Raabe, Principal of Cornwall School; Jen Kravitz, Principal of Mary Hogan School; Steve McKinney, Assistant Principal of Mary Hogan School; Mike Dudek, Co-Principal of MUMS; Michaela Wisell, co-Principal of MUMS; Tracy Harrington, Principal of Ripton Elementary School; Matthew Brankman, Principal of Bridport Elementary; Laura Nugent, Director of Special Education

Eddie Fallis, Student Representative to ACSD Board also present.

B. Action: Board Reorganization - Election of Officers:

Peter Burrows opened the meeting and began the process of taking nominations for Board Chair.

1. Board Chair

Brian Bauer nominated Barb Wilson for Board Chair. Suzanne Buck nominated Mary Heather Noble. Both accepted the nominations.

Discussion:

James Malcolm made a brief statement. He served on our school boards over the past 21 years and this is the first time in his memory that we have a competition for Chair of the Board. It is a really important position, very demanding and time consuming, requiring frequent contact with the Superintendent. He knows from personal experience. Many times people have stepped up and served when no one else would do it. He is profoundly concerned about Save Our Schools and the agenda that their supported school board members have. We have two perfectly good candidates, but are very different in terms of their approach and how they came to the board. He hopes the Board will take that into consideration.

Brian Bauer responded to James Malcolm's comment, noting that the implication is that some board members have a political agenda. He doubts any serving board member does not have an agenda.

Barb Wilson spoke to her qualifications for Board Chair. She said that she was not recruited by SOS. She became involved in school board matters in 2020 because she was advocating for Shoreham families during the facilities master planning process. She in fact advocated for a 4-school model, and has not said that we have to keep all of our schools open. She wants to make sure that decisions made about school closure are based on data, and that the Board fully considers the ramifications of its decisions. She spent 35 years as a corporate manager, working to bring out the best in her team. Her understanding of the Board Chair role is to make sure that every person on the Board has a voice. It takes every one of us to make the best decisions on behalf of the students. She sees the role as a liaison between the Board and community, and believes she is a systems thinker. She is also concerned about the financial future but wants decisions to be made carefully. There is a moral imperative to reach common ground.

Mary Heather Noble welcomed new Board members and offered a brief statement of gratitude to everyone who ran for the positions. She noted that MAUSD has 4 vacant Board positions after this election, so is very grateful that the ACSD learning community has people who are willing to step forward to serve students and educators. She has served as the Chair of the Communications & Engagement Committee for the last 2 years and Board Clerk for the last year so has run and recorded a lot of meetings. Her decision to the District is evident in the work. She agrees with Barb on many matters, particularly that we have a moral imperative to come together to do this work. She would be honored to serve.

Lindsey Hescock expressed gratitude for both candidates to Board Chair, noting that both have shown dedication to the district, volunteered and subbed in schools, and believes that both would do well to lead the Board. She does not like how everything has become one position pitted against another -- which person can help take us away from that and help us be a more effective Board. No decision is a wrong one.

Steve Orzech spoke up to say that despite Barb Wilson's claim that she was not recruited by SOS, she has contributed hundreds of dollars to support SOS candidates, and has been involved in strategy sessions with them. He alluded to a hidden agenda, and is concerned that having an SOS-affiliated person in the role would suppress conversation. He believes Mary Heather would be more fair. He noted things that Barb Wilson has done that he believes are at odds with the VSBA Code of Conduct.

Joanna Doria agrees with Lindsey that we are lucky to have two great candidates, and hopes that we can speak positively about the Board Chair candidate that we feel will lead us into the future, rather than disparage the other one. She appreciates Barb's reliance on data in her decision-making and does not believe that is political.

Jamie McCallum echoed Joanna's statement, commending Mary Heather on her work as Board Clerk. He has learned a lot from Barb, and also appreciates her insistence on decisions grounded in data.

Ellen Whelan-Wuest provided her perspective as a new Board member. She appreciated that Barb reached out to her right after her appointment, and was struck by Barb's comments about setting a different Board culture.

Peter Burrows then took votes for each candidate:

Barb Wilson: 7 Ayes

Mary Heather Noble: 6 Ayes

Barb Wilson is the new Board Chair.

2. Vice-Chair

Barb Wilson took nominations for Vice Chair:

James Malcolm nominated Suzanne Buck.

Joanna Doria nominated Jamie McCallum

Lindsey Hescocock nominated Mary Heather Noble

Ellen Whelan-Wuest nominated Lindsey Hescocock

Jamie McCallum withdrew his acceptance of the nomination. He was planning to nominate Lindsey. He appreciates how she has spoken up during other board meetings when it has needed to happen, and thinks that having her in more of a leadership role would be good.

Steve Orzech expressed his support for Suzanne Buck in the Vice Chair role, as she has the most leadership experience in ACSD Board and the PAHCC Board, and is also the most knowledgeable in parliamentary procedure.

James Malcolm spoke up to echo Steve Orzech's sentiments.

Ellen Whelan-Wuest said that she admires how Lindsey brings a full view to the Board's conversations and supports her.

Lindsey Hescocock commended both Mary Heather and Suzanne for their Board work and commitment. She would like to see Mary Heather in a leadership role and has learned so much from Suzanne. She is honored to be considered with both of them.

An initial vote was attempted, but because of the three candidates, the Board agreed to do ballot voting. Linda Barrett counted the ballots and reported that Lindsey received the most

by one. Lindsey Hescok in the new Vice Chair.

3. Clerk

Barb Wilson took nominations for Board Clerk.

Jason Chance nominated Mary Heather Noble. There were no other nominations. The Board vote was unanimous -- Mary Heather remains Board Clerk.

4. Appoint Truancy Officer

Barb Wilson took nominations for Truancy Officer. Suzanne Buck nominated Officer Conner Souza, ACSD's School Resource Officer to serve as the Truancy Officer. The Board vote was unanimous -- Officer Souza will remain as the Truancy Officer.

5. Appoint PAHCC Representative

Barb Wilson took nominations for ACSD Board representatives to serve on the PAHCC Board. Suzanne Buck explained that the PAHCC Board has voted to shift her to a longer-term appointment as a CCV rep, so her ACSD position on the PAHCC Board is now open.

Suzanne nominated Steve Orzech and Tricia Allen to serve as ACSD's representatives on the PAHCC Board. The Board vote was unanimous. Steve Orzech and Tricia Allen will serve on the PAHCC Board as ACSD's reps.

C. Establish Regular Board Meeting Date and Time

Barb Wilson asked the Board for a motion to establish the Board's regular meeting schedule.

James Malcom made a motion to meet every 2nd and 4th Monday of the month at 5:30 p.m.

Suzanne Buck seconded. Tricia Allen and Ellen Whelan-Wuest both stated that 5:30 p.m. is a difficult time for them on Mondays.

Mary Heather Noble made a motion to amend James Malcolm's motion to have the regular board meeting schedule be every 2nd and 4th Monday of the month at 6:30 p.m. Tricia Allen seconded.

The motion passed unanimously.

Motion to set the regular Board meeting schedule for every 2nd and 4th Monday of the month, as 6:30 p.m.

Move: Mary Heather Noble Second: Tricia Allen Status: Passed

D. Public Comment

Kurt Broderson spoke from his role as the Director of MCTV -- He publicly thanked ACSD Student Representatives Eddie Falls and Nargis Anzali for their work to interview the ACSD Board candidates. He believes it was very helpful to the community. He also noted that the MCTV Board usually has an ACSD Board member serving on it -- this past year it has been Barb Wilson, and she may need to vacate the position to make time for her Board Chair responsibilities. He is informing the Board of the decision that needs to be made, and noted that the Board can also appoint someone who is not an active Board member to represent the ACSD on the MCTV Board.

Avery Causton, a 6th-grader at MUMS spoke up on behalf of neurodiverse students. She has dyslexia, but this community of students also includes kids diagnosed with ADHD and autism. She wants to thank her teachers to helping to get some activities together for students like her.

They are working on starting a club at MUMS called K.I.N.D. (Knowledge Inclusion and Neuro Diversity).

E. Recommendation to Approve Minutes of February 28, 2023, March 1, 2023 and March 2, 2023

Joanna Doria made a motion to approve the minutes for the February 28, 2023 Board meeting and annual meeting. Jamie McCallum seconded. – The motion passed and minutes are approved. Jason Chance, Tricia Allen, and Ellie Romp abstained.

Joanna Doria made a motion to approve the minutes for the March 1, 2023 Special Board Meeting. Jamie McCallum seconded. – The motion passed and minutes are approved. Jason Chance, Tricia Allen, and Ellie Romp abstained.

Joanna Doria made a motion to approve the minutes for the March 2, 2023 Special Board Meeting. Jamie McCallum seconded. – The motion passed and minutes are approved. Jason Chance, Tricia Allen, and Ellie Romp abstained.

F. Approve ACSD Bills

James Malcolm provided a brief explanation of the ACSD Bills portion of the agenda, and the process that is followed to review the District's bills.

Bills read on Feb 27, 2023:

General Fund: \$373,380.49

Payroll: \$888,677.14

Payroll: \$401.99

Bills read on March 13, 2023:

General Fund: \$849,750.84 (Note ~ \$430K of that is healthcare, and \$160K is for a new special ed vehicle.

Payroll: \$187.88

Payroll: 714.62

Payroll: \$831,737.23

Motion to approve and pay the ACSD Bills as presented.

Move: James Malcolm Second: Brian Bauer Status: Passed

G. Ripton School Presentation

The Ripton Elementary School students presented selected scenes from their Alice in Wonderland play.

H. Report of the Superintendent

Peter Burrows expressed gratitude to the ACSD Community for supporting the FY24 budget. He also thanked the principals for their hard work and presence at the meeting.

Peter referred Board members to the Superintendent's report in Boardpaq – this is presented at the first board meeting of every month to give Board members a sense of what is happening in the District.

Hiring updates: MUHS Principal search should be complete in ~2 weeks; Ripton Principal search should be complete by the end of this week. The search for an Assistant Principal for MUMS has begun, and will take ~3 weeks.

1. Discussion: ACSD Student Services Presentation

Nicole Carter provided a presentation to describe ACSD's student services in the context of Multi-tiered Systems of Support. She credited the principals in the room as well as the Special Education Directors for their work in building a system to address the confluence of special education and general education. The presentation was included in the meeting materials, titled "Access, Success & Belonging: Building a System to Support All Learners" and summarizes the work that has been happening over the last two years.

Highlights:

Work Area #1 -- focused on Tier 1 (General Ed), incorporating a coordinated core curriculum (IB) with universal design for accessible delivery different learners. Universal screeners include K-5 FAST testing, 6-9 STAR testing; K-12 Panorama (for social/emotional learnings) and District-wide analysis.

Work Area #2 -- focused on Tier 2 interventions, or RTI Response to Intervention design and implementation. Much of this work has included data collection on ESTs and 504 plans, efforts to align ESTs across the district and identifying best practices for interventionists.

Work Area #3 -- Tier 3 special education. Much of this work has been focused on the understanding the rule changes with Act 173 to improve delivery of special education. Big changes to eligibility and who can provide services. IEPs will also include functional skills as well as academic skills.

Work Area #4 -- Special Education Funding. This work has been focused on preparing for the special education funding to transition from a reimbursement model to block grant model. The formula for that is the uniform base amount \$2,350/student x 3-year average enrollment (1,741 for ACSD) = \$4M. This is what ACSD can expect from Vermont IF enrollment does not decrease.

Total amount for ACSD will include \$4M block grant from State of Vermont, \$500K Federal IDEA money, and \$2.3M locally raised funding for a total of \$6.8M that can go toward Special Education.

Other data presented: 18.4% of Vermont students are identified for Special Ed. ACSD, ANWSD, and MAUSD have all identified ~15-16% of their total students as qualifying for Special Ed. (Laura Nugent explained that the state figures are likely elevated by Special Education percentages in Burlington (18-20%), Winooski (18-20%) and Rutland city (25%) -- which may be a result of students impacted by poverty and/or family trauma.

In ACSD, the 5th grade and 9th grade have the highest percentages. ACSD is also higher than national averages for students who qualify due to Developmental Delay, Emotional Disturbance, Other Health Impairment, and Specific Learning Disability.

Board Member Questions:

Joanna Doria asked for clarification on transitioning from reimbursement to the block grant model, and what is being done now. Jamie McCallum asked for additional explanation on the graphs illustrating the relative percentages of special education students identified in Addison County school districts. James Malcolm commented on the concern that the block grant model is at risk of being an unfunded mandate over time. Nicole Carter agreed -- Federal IDEA was originally supported by 40% and is now currently supported by 15%.

Barb Wilson asked how much reporting/oversight Vermont will require. Laura Nugent said there are 17 indicators that will be monitored as well as other data. Ellen Whelan-Wuest asked how the additional funds will be spent. Laura and Nicole responded that the plan is to have the most qualified teachers provide services at the earliest need -- this may also allow ACSD to provide services to students who would benefit but may not qualify. Joanna asked how Act 173 impacts the approach to Special Ed -- Nicole responded that it is designed to force school districts to respond to student need so that families don't have to wait for their students to fail before they receive services.

Mary Heather Noble asked Nicole to speak to the perceived tension/questions about compatibility between Special Education and IB -- based on surveys for the Superintendent Search process, many people have expressed concern about IB being accessible for special education students. Nicole and Caitlin both provided clarification on IB being the overall Tier 1 general education curriculum that is being modified for delivery with universal design. Students with disabilities will receive services and accommodations to access IB just as they would any other curriculum. There was some discussion about IB and special education in MUH, esp around the Diploma Program.

Peter Burrows suggested that Board members reach out to the Executive Committee if they wish to see more information on IB included on the agenda for a future board meeting.

I. Report of the Board

1. Action: Approve GMP Kitchen Project

Bruce Macintire walked the Board through the memo in the meeting materials. The Guaranteed Maximum Price (GMP) for the construction costs of the MUHS Kitchen Project is \$2,038,599. There are other soft costs associated with the project -- this is just for construction. The project has been scaled back from its original scope.

Discussion:

James Malcolm noted that this project must happen -- the kitchen is the original kitchen from the 1954 construction of the building, and was not updated when the rest of the cafeteria was updated in the 1990s.

Joanna asked if the MUHS space is used to prepare all ACSD food. Peter Burrows responded that it isn't; Mary Hogan School cafeteria is used to prepare food for some of the smaller schools.

Brian Bauer expressed appreciation for scaling the project back from the most recent \$4M price tag.

Lindsey Hescocock asked Bruce about what was removed from the project. Bruce responded that the HVAC updates have been removed, along with some of the more expensive kitchen equipment.

James Malcolm reminded the Board that the amount the Board originally approved for the project was \$2.5M -- the \$4M was due in part to increased construction costs. He also asked Bruce how students will be served when the kitchen is not operational. Bruce said the Stadium concession kitchen will be used for food prep and service will happen out of the pizza station in the MUHS cafeteria. The goal is for the project to be complete by end of summer 2023.

Jason Chance asked a question about soft cost contingencies. Suzanne asked who was selected as the general project manager. Bruce said it is Marty Spaulding with PCI.

Motion to approve the Guaranteed Maximum Price of \$2,038,599 for the MUHS Kitchen Project construction costs, and authorize BreadLoaf Corp to initiate the project.

Move: James Malcolm Second: Suzanne Buck Status: Passed

J. Other

Mary Heather Noble provided an update on the Superintendent Search. The position has been posted since the first week of March and will remain open until March 28th. Dr. Gratto with McPherson & Jacobson has prepared a list of potential interview questions that she will share with the full Board. The homework: each Board member should review the list and select their top 3 (or come up with their own questions). We will compile that list to help identify the final interview questions for superintendent candidates.

Barb Wilson suggested that we set a due date for that task: Plan on discussing during executive session at the next Board meeting on March 27th.

Mary Heather also provided the dates for the search timeline, and will follow-up with an email to the Board:

March 28 -- application window closes

April 11 -- Special Board meeting to select candidates to interview

April 18, 19, and 20 -- First Round interviews

May 2, and 4 -- Finalist interviews

Selection of new Superintendent in mid-March for July 1st start date.

Lindsey Hescok asked about committee assignments. Barb Wilson and Suzanne Buck described the process to new Board members. Suzanne noted that the Executive Committee usually discusses assignments, so it is a group effort. Barb will send an email with further explanation and request that people send their preferences.

K. Adjournment

Meeting adjourned at 8:14 p.m.

Respectfully submitted,

Mary Heather Noble, recorder

Motion to adjourn.

Move: Suzanne Buck Second: Jason Chance Status: Passed

*Public Comment Guidelines:

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Addison Central School District					
Faculty Positions					
2023-2024 School Year					
School	Last	First	Position	Assignment	FTE
Shoreham	Adams	Abigail	Library/Media Specialist	Lib/Media	0.40
Bridport	Adams	Heather	Special Educator	Special Educator	1.00
ACSD	Allen	Liza	School Psychologist	School Psychologist	1.00
MUHS	Altemose	Christopher	Physical Education Teacher	High School	1.00
MHS	Altemose	Julie	Library/Media Specialist	Lib/Media	1.00
ACSD	Anderson	David	Special Educator	Middle School	1.00
MUHS	Arenson	Susan	Individuals & Societies	High School	1.00
MUHS	Atkins	Cindy	DP Curriculum Coordinator	High School	0.43
MHS	Aucoin	Courtney	Interventionist	Intervention	1.00
MUHS	Bailey	Arianna	World Languages	High School	1.00
MUMS	Barnes	Randy	Design	Middle School	1.00
MUHS	Bartlett	Derek	Mathematics	High School	1.00
ACSD	Battjes	Liam	Special Educator	Special Educator	1.00
Cornwall	Benjamin	Claire	Interventionist	Literacy & Math	1.00
MHS	Berg	Julie	Interventionist	Intervention	1.00
MUMS	Berube-Mayone	Denise	Language Acquisitions	Middle School	1.00
MHS	Bibb	Dana	Classroom Teacher	K	1.00
MHS	Black	Michelle	Special Educator	Special Educator	1.00
MUHS	Brigger	Nichole	English/Language	High School	1.00
MUMS	Broderson	Jan	Mathematics	Middle School	1.00
MHS	Burke	Nathan	Classroom Teacher	4	1.00
MHS	Burnham	Amanda	Classroom Teacher	3	1.00
Cornwall	Burns-Collins	Kerry	Classroom Teacher	4	1.00
MUMS	Burrows	Elizabeth	School Counselor	Guidance	1.00
MUHS	Buteau	Brian	Special Educator	Special Educator	1.00
MHS	Butler	Kristen	Special Educator	Special Educator	1.00
MUHS	Calzini	Albert	Individuals & Societies	High School	1.00

Cornwall	Calzini	Valerie	Classroom Teacher	K	1.00
.20 Salisbury, .20 Ripton, .20 Weybridge	Canas Parra	Eliana	World Languages	World Lang	0.60
All Schools	Carr	Kathryn	ELL Teacher	ELL	1.00
MUHS	Carroll	Katharine	English/Lang Arts	High School	1.00
MHS	Ceci	Rocco	Classroom Teacher		1.00
Bridport	Cheresnick	Megan	Interventionist	Interventionist	1.00
MHS	Cioffi	Rachel	Special Educator	Special Educator	1.00
Salisbury	Clapp	Amy	Classroom Teacher	4	1.00
MUHS	Colangeli	Steven	Science	High School	1.00
Cornwall	Colby	Chelsea	Classroom Teacher	2	1.00
MUMS	Collette	Barbara	Special Educator	Middle School	1.00
MHS	Collins	Jan	Classroom Teacher	5	1.00
MUHS	Collins	Keith	Community Service/Work Based Lrng	High School	1.00
MUHS	Comar	Daniel	Mathematics	High School	1.00
MHS	Corbett	Brandi	PYP Coordinator	PYP	1.00
MHS	Corrigan	Fiona	Classroom Teacher	3	1.00
MUMS	Cray	Dana	Interventionist Literacy	Middle School	1.00
MUHS	Crodelle	Joseph	Mathematics	High School	1.00
MUMS	Daley	Lauren	School Counselor	Middle School	1.00
MUHS	Darby	Stephen	School Counselor	High School	1.00
Bridport	DeBree	Bethany	Special Educator	Special Educator	1.00
MUHS	DeBruyn	Robert	Band Director	Middle School	1.00
ACSD	Dobson	C. Joy	PYP Coordinator	PYP	1.00
MHS	Douglas	Troy	Physical Education Teacher	PE	1.00
MUHS	Downer	Erin	English/Lang Arts	High School	1.00
Salisbury	Fitzgerald	Casey	Classroom Teacher	K	1.00
Bridport .30 Cornwall .20 Shoreham .20 Weybridge .20	Flinn	Sarah	Art Teacher	Art	0.90
MHS	Flint	Melissa	Classroom Teacher	1	1.00
Shoreham	Foley	Angela	Special Educator	Special Educator	1.00
MHS	Forbes	Kimberly	Special Educator	Special Educator	1.00
MUMS	Ford	Katherine	Library/Media Specialist	Middle School	1.00
Salisbury	Foster	Elizabeth	Interventionist	Literacy & Math	1.00

ACSD	Gebo	Heather	Literacy Coordinator		1.00
MUHS	Giorgio	Christine	Special Educator	Special Educator	1.00
Ripton	Giroux	Melissa	Classroom Teacher	PreK-K	1.00
ACSD	Glover	Emily	Speech/Lang Pathologist	SLP	1.00
MUSM	Gogarty	Isabel	Health/PE	Middle School	1.00
Ripton.20 Salisbury .20	Gombosi	Eileen	Art Teacher	Art	0.40
MHS	Gould	Adam	Classroom Teacher	K	1.00
MHS	Gould	Frances	Classroom Teacher	K	1.00
Cornwall	Gratton	Kendra	Music Teacher	Music	0.25
MUMS	Hall	Laura	Language Acquisitions	Middle School	1.00
MUHS	Harrington	Jay	Science	High School	1.00
Cornwall	Harvey-Salomon	Melinda	Classroom Teacher	3	1.00
Shoreham	Hayyat	Julianne	School Counselor	Guidance	0.40
MUMS	Henley	Joseph	Special Educator	Special Educator	1.00
Cornwall	Hirsch	Andrew	Classroom Teacher	5	1.00
Ripton	Holmquist	Charlotte	Classroom Teacher	1/2	1.00
MHS	Ingersoll	Sarah	Interventionist	Intervention	1.00
MHS	Jimenez	Floribeth	World Language Teacher	Spanish	1.00
Cornwall .30 Ripton .20 Salisbury .30	Johnson	Tammie	School Counselor	Guidance	0.80
MHS	Kane	Jennifer	Interventionist	Intervention	1.00
Weybridge	Kobelin	Melissa	Classroom Teacher	1/2	1.00
MUHS	Krahn	Benjamin	English/Lang Arts	High School	1.00
MHS	Krizo	Natalie	Classroom Teacher	5	1.00
MHS	Kulhowick	Sonia	Music Teacher	Music	1.00
MUHS	Landwehr	Kelly	School Nurse	High School	1.00
MUHS	Lang	Henry	English/Lang Arts	High School	1.00
Weybridge	Lapierre	Kera	Classroom Teacher	K/1	1.00
Salisbury	Larocque	Jennifer	Classroom Teacher		1.00
MUMS	Lass	Laura	Individuals & Societies	Middle School	1.00
MUHS	LeBeau	Elizabeth	Choral Director	High School	1.00
MHS	Levesque	Deborah	Classroom Teacher	5	1.00
MUMS	Lisko	Brian	Individuals & Societies		1.00

MUHS	Livesay	Christopher Reeves	Mathematics	High School	1.00
MUHS	Long	Benjamin	Mathematics	High School	1.00
Shoreham	Longchamp	Tracy	Classroom Teacher	3	1.00
MUMS	Maggio	Lisa	Fine Arts	Middle School	1.00
MUHS	Magnano	Michele	Mathematics	High School	1.00
MUHS	Manley	Linnea	Science		1.00
MUMS	Martelle	Justin	Physical Education Teacher	Middle School	1.00
MHS	Martin	Debra	Special Educator	Special Educator	1.00
MUHS	Martin	Tara	Individuals & Societies	High School	1.00
MUHS	Masefield	Amy	Special Educator	Special Educator	1.00
MUHS	Mathewson	Arlene	Asst. School Nurse	High School	1.00
MUMS	McCarthy	Amie	Science	Middle School	1.00
Bridport .20 Shoreham .20 Weybridge .20 ACSD .40	McDonough	Eva	School Nurse	Nurse	1.00
MHS	McKee	Rebecca	School Nurse	Nurse	1.00
Cornwall .10 Ripton .20 Salisbury .30 Shoreham .20 Weybridge .20	Metcalf	Sarah	Music Teacher	Music	1.00
MHS	Miele	Meghan	Speech/Lang Pathologist	SLP	1.00
Bridport	Moehringer	Katherine	Classroom Teacher	1/2	1.00
ACSD	Monaghan	Mark	Tech Integration Specialist	Tech	0.80
MUHS	Morrissey	Bethany	Mathematics	Middle School	1.00
MHS	Mosquera	Constanza	Classroom Teacher		1.00
Shoreham	Nadeau	Sarah	Classroom Teacher	K	1.00
MUHS	Nuceder	John	Health/Physical Education Teacher	High School	1.00
MUHS	O'Connor	Lawrence	Special Educator	Special Educator	1.00
Ripton	Ogilvie	Susan	Classroom Teacher	3/4	1.00
Ripton	O'Neill	Melissa	Library/Media Specialist	Lib/Media	0.40
Bridport .30 MHS .70	Palmer	Cyndi	Physical Education Teacher	PE	1.00
MUMS	Perry-Askew	Janelle	Science	Middle School	1.00
MUMS	Placencia	Elizabeth	Lang & Lit	Middle School	1.00
Bridport	Poulin	Amy	Classroom Teacher	3/4	1.00
MUHS	Preston	Adrien	School Counselor		1.00
Ripton .80 Shoreham .20	Pyfrom	Amy	Special Educator	Special Educator	1.00
ACSD	Quinn	Pamela	MYP Coordinator	MYP	0.50

ACSD	Rakowski	Susan	Speech/Lang Pathologist	SLP	1.00
MHS	Raymond	Liza	Classroom Teacher	2	1.00
ACSD	Rector	Alyssa	Speech/Lang Pathologist	SLP	1.00
MUHS	Richardson	David	Special Educator	Special Educator	1.00
MUMS	Roach	Molly	Science	Middle School	1.00
MHS Weybridge	Roeding	Patricia	Special Educator	Special Educator	1.00
MUHS	Rooney	George	Driver Education	High School	1.00
Salisbury	Rubright	Andrea	Classroom Teacher	1	1.00
Bridport .30 Cornwall .30 Shoreham .40	Sands	Meeka-Kai	World Languages	World Lang	1.00
Shoreham	Santa Maria	Martha	Interventionist	Intervention	1.00
MUHS	Scaramucci	Faith	Special Educator	Special Educator	1.00
MUHS	Schine	Joseph	Art	High School	1.00
MHS	Schondube	Julie	Classroom Teacher	K	1.00
MHS	Sears	Amy	Special Educator	Special Educator	1.00
ACSD	Sears	Eileen	MYP Coordinator	MYP	1.00
MHS	Sears	Megan	Classroom Teacher	K	1.00
MUMS	Sherman	Richard	Music Teacher	Middle School	1.00
MUHS	Sherman	Stephanie	Library/Media Specialist	High School	1.00
ACSD	Shirk	Ray	Evaluation Team/Special Educator	Special Educator	1.00
MUHS	Slater	Ariell	Individuals & Societies	High School	1.00
MUHS	Slater	Benny	Woodshop Technology	High School	1.00
MUHS	St. Germain	Lisa	Special Educator	Special Educator	1.00
MUHS	Stannard	Lea	Individuals & Societies	High School	1.00
MUHS	Steele	Michelle	World Languages	High School	1.00
MUHS	Stoddert	Catherine	English/Lang Arts	High School	1.00
MUMS	Suddaby	Lynne	Special Educator	Special Educator	1.00
Salisbury .50, Weybridge .50	Sutton	Megan	Library/Media Specialist	Lib/Media	1.00
MHS	Thacker	Elizabeth	Classroom Teacher	3	1.00
MUMS	Thompson	Nathaniel	Special Educator	Special Educator	1.00
Ripton .20 Salisbury .40	Thornton	Sierra	Physical Education	PE	1.00
Bridport	Thurber	Sara	Classroom Teacher	5/6	1.00
MUHS	Tufts	Adam	World Languages	High School	1.00

MHS	Urban	Jennifer	Classroom Teacher	2	1.00
Bridport	Way	Andrea	Classroom Teacher	K	1.00
MUHS	Weir	Benjamin	Learning Lab/504 Coordinator	High School	1.00
MUMS	Wijsenbeek	Darcey	School Counselor	Middle School	1.00
MUHS	Wilkerson	Keith	Biology Science/CAS Coord.	High School	1.00
ACSD	Wolff	Katherine	ELL Teacher	ELL	1.00
MUHS	Wolgamott	Kylie	Fine Arts	High School	1.00
Shoreham	Wollum	Nancy	Classroom Teacher	2	1.00
MHS	Hogan	Jena	School Counselor	Guidance	1.00
Resignations					
Shoreham	Delaney	Maggie	Classroom Teacher		1.00
MUMS	McMullen	Jack	Math Interventionist		1.00
Cornwall	McRaith	Erin	Classroom Teacher		1.00
MHS	Vitkin	Anna	Classroom Teacher		1.00
Weybridge	Wadsworth	Christina	Classroom Teacher		1.00
Retirements					
Weybridge	Wadsworth	Christina	Classroom Teacher	5/6	1.00
New hires					
Shoreham	Broughton	MaKayla	Classroom Teacher	2	1.00
ACSD	Sassin	Michael	Special Educator	Special Educator	1.00
Weybridge	Yepez	Katrina	Classroom Teacher		1.00
Leave of Absence					
MUHS	Causton	Nathasha	World Languages	High School	1.00



TO: ACSD Board Members
FROM: Matthew Corrente, Director of Finance and Operations
DATE: Mar 15, 2023
RE: Annual Bank Account Signer & Invoice Payment Authorizations

Please find two annual board resolutions attached for the newly elected board. These authorizations are produced annually to:

- (a.) grant standard banking powers to business administrators throughout the District
- (b.) define and grant authorization powers to members of the Board to act on Director's orders. .

The first outlines signature authority for each ACSD bank account and authorizes the Business Manager and Superintendent to notify the bank of changes in persons occupying the authorized positions, as well as other standard language provided by the National Bank of Middlebury.

The second is an effort to comply with Vermont Statutes regarding board approval for invoice payments. To be compliant we are required to have a predictable invoice payment schedule and to improve internal controls to meet accounting standards. Therefore, School Boards are being asked annually to approve the following:

- Authorize the Superintendent of Schools and his/her designee to authorize payment of invoices and payroll as needed, following by a monthly summary of payments reviewed and signed by the ACSD Board Chair
- Request distribution of ACSD Financial reports to the ACSD Executive Committee of the Board.

Please feel free to contact the Business Office with any questions about this requested resolution at 802-382-1280.

BOARD RESOLUTION

From:
Addison Central School District
49 Charles Avenue
Middlebury, VT 05753

To:
Financial Institutions

I certify that I am the Chairperson of the above named organization under the laws of Vermont, Federal Employer I.D. # 81-4257106, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the organization duly and properly called and held on March 27, 2023. These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

POWERS GRANTED: The following Position Titles are authorized to exercise the powers granted below.

Superintendent/Business Manager

Open or close deposit or share accounts in the name of the organization; endorse checks and orders for payment or otherwise withdraw or transfer funds on deposit; borrow money on behalf of the organization; enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit box; execute various bank agreements, wire transfer agreements, ACH agreements, Night Depository agreements, and Merchant Processing Agreements; sign, execute, and deliver documents as needed for the above items; inquire about balances in accounts, and provide financial institution with names of persons occupying positions for signature changes.

ACCOUNTS:

<u>Title</u>	<u># of Sign.</u>	<u>Authorized Signatures by Position Title</u>
ACSD		
General Fund Operating Checking	one	Treasurer, Business Mgr Superintendent
Payroll Imprest Checking	one	Treasurer, Business Mgr., Superintendent
Bridport		
Enrichment	one	Bridport School Principal, Admin Asst, to the Principal, Treasurer
Cornwall		
Petty Cash	one	Cornwall Elementary School Principal, Treasurer
Activities Fund	one	Cornwall School Principal, Library Media Specialist, Treasurer
Donald Murchie Fund	one	Cornwall Elementary School Principal, Treasurer
Middlebury ID#4		
McGilton Fund Checking	one	Treasurer, Business Manager
McGilton Fund Investment	one	Treasurer, Business Mgr., Superintendent
MESA	one	MESA Treasurer, MESA Chairs
Ripton		
Petty Cash	one	Ripton School Principal, Treasurer
Salisbury		
Petty Cash	one	Salisbury School Principal, Treasurer
Student Activities	one	Salisbury School Principal, Treasurer

Middlebury UD#3

William J. Rogers Scholarship Fund	one	Treasurer, National Bank of Middlebury
Ethel Rogers Scholarship Fund	one	Treasurer, National Bank of Middlebury
Fred Powell Essay Award Fund	one	Treasurer, National Bank of Middlebury
William J. Rogers Scholarship Fund	one	Treasurer, New England Federal Credit Union
Ethel Rogers Scholarship Fund	one	Treasurer, New England Federal Credit Union
Fred Powell Essay Award Fund	one	Treasurer, New England Federal Credit Union
MUHS Petty Cash	one	Principal, Assistant Principal, Activities Director
MUHS Athletics, School Activities Ckg School Activities Savings	one	Principal, Assistant Principal, Activities Director, Admin Asst to Activities Director
MUHS Scholarship accounts (various)	one	Principal, Assistant Principal, Activities Director, Inquiry only by Admin Asst to Activities Director
MUHS Project Graduation, Money Market, CD	one	Principal, Assistant Principal, Activities Director, Inquiry Only by Admin Asst to Activities Director
MUMS Petty Cash, School Activities	one	Principal, Assistant Principal
MUMS Athletic Account	one	Principal, Assistant Principal
Celine Slater Music School Fund Savings, CD	one	Nat'l Bank of Middlebury Administrator (Caroline Carpenter), Treasurer
MUHS Class of 1974 (Inactive)	one	Class Treasurer (Cynthia Myrick, Joan Holdman- Breen)

Shoreham

Student Activities	one	Shoreham School Principal, Treasurer
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Weybridge

Library Account	one	Weybridge School Principal, School Librarian
Gilman Fund	one	Treasurer
Parents' Club	one	Weybridge School Principal, Administrative Assistant to Principal

This resolution supersedes previous resolutions received.

CERTIFICATION OF AUTHORITY:

I further certify that the Organization has, and at the time of adoption of this resolution had, full power and lawful authority to adopt this resolution.

Board Chairperson

Other ACSD Board Member

BOARD RESOLUTION

**Addison Central School District
49 Charles Avenue
Middlebury, VT 05753**

I certify that I am the Chairperson of the above named organization under the laws of Vermont, Federal Employer I.D. # 81-4257106, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the organization duly and properly called and held on March 27, 2023. These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

The Board of Directors adopted the following resolution:

The Board of Directors authorizes the following board member(s) to review, authorize payment, and sign directors' orders as needed when the School Board does not meet on a regularly scheduled invoice payment approval date.

In addition, the Board of Directors authorizes the Treasurer to sign checks for necessary/urgent school payments as recommended by the ACSD Business Manager or Superintendent of Schools between regularly scheduled invoice payment dates. The Board of Directors will ratify the approval of necessary payments at their next regularly scheduled board meeting by approving all payments made since the last regularly scheduled invoice payment date.

Authorized board member(s) (Please check one option below):

☐ _____ **AND** _____
☐ _____ **OR** _____
☐ **ANY TWO BOARD MEMBERS**

Note: The "AND" line would be used for 2 board members required to approve payments. The "OR" line would be used if either of 2 board members could approve payment. The "ANY TWO BOARD MEMBERS" line would allow any two board members. Please cross out and initial the line that will not be used.

Also, the Board of Directors requests Board distribution of School District Financial reports as follows:

☐ **to Every Member of the School Board of Directors**
☐ **to Finance Committee of the School Board with a copy to Board Chair**

This resolution supersedes previous resolutions received.

CERTIFICATION OF AUTHORITY:

I further certify that the Organization has, and at the time of adoption of this resolution had, full power and lawful authority to adopt this resolution.

ACSD Board Chairperson

Other ACSD Board Officer

49 Charles Avenue Middlebury, VT 05753 P. 802-382-1274 F. 802-388-0024 Business Office 802-382-1273 Student Services 802-382-1287

TO: ACSD School Board

FROM: Matthew Corrente, Director of Finance and Operations

RE: McGilton Fund

DATE: Mar 23, 2023

The McGilton Fund is a trust fund dedicated to aid the educational interests of Mary Hogan School. Per the ACSD Articles of Agreement, this and any school based fund will be used in accordance with the specified conditions of the endowment. Each year a distribution of 4.5% of the previous 12 quarter average is used to fund various activities as described in the proposed budget prepared by Mary Hogan's principal, Jen Kravitz.

Please find attached a reconciliation of the McGilton Fund along with the proposed budget for the 2020-21 school year. We recommend that the Board move to authorize the transfer of funds in the amount of \$39,985.39 from the MuGilton Investment Fund into the National Bank of Middlebury McGilton Checking Account.

Mary Hogan

Quarter End	Ending Market Value
Mar 2020	705,121.62
June 2020	795,293.38
Sep 2020	833,084.40
Dec 2020	922,099.28
Mar 2021	962,105.32
June 2021	970,747.94
Sep 2021	982,204.07
Dec 2021	1,034,164.14
Mar 2022	953,536.56
June 2022	845,294.51
Sep 2022	796,649.02
Dec 2022	862,497.84
Average	888,566.51
Distribution	
4.5%	39,985.49
Plus cash bal as of 12/31/22	5,995.36
2022-23 Requests:	41,700.00
Fall 34,200.00	
Winter 7,500.00	
Total avail	4,280.85

amount to be asked for to be transferred into the
NBM McGilton checking

McGilton Summer Request - 7/22/2022

Artist in Residence with Mike Kin - \$1200

The McGilton fund has already appropriated \$8,000 towards this residency. We are seeking an additional \$1200 because the project has extended from one fiscal year into a second fiscal year that the grant funding from last year will not cover. This will help fully cover Mike's painting of the mural on the end of A wing and his work with students and staff after.

All School Reads Celebrating Diversity - \$1000

This year-long project emerged from the work we have done at Mary Hogan around equity over the past two years. This project will allow us to use picture books as a springboard for meaningful, transformative, conversations about race and bias. The funding will supply one copy of 11 different books to each grade - K-5.

Shakespeare: It's Elementary - \$3,500

This theater experience is directed towards 5th graders. A Shakespearian play is an opportunity for students to problem solve and engage with complex language. Students will be involved in learning history and close reading of a famous play. Students will expand their vocabularies and learn key stage and acting skills. In addition, the students practice skills in collaboration, teamwork and presentation.

PE Experiences - \$6,000

The PE teachers provide unique experiences to all of the grades at Mary Hogan. This funding has historically supported swimming, skating, skiing, and climbing.

Town Hall Theater Experience - \$3500

We would like to provide a theater experience for all of our elementary students. This request would fund the visit of our K-4 students to Town Hall Theater to see a show that we collaborate with them to determine.

Keewaydin Environmental Education Camp (KEEC) - \$19,000

We would like to continue the Mary Hogan tradition of participating in KEEC. The students spend a week at Keewaydin engaging in transdisciplinary and inquiry activities that cause students to reflect on who they are and where they live. They learn about the natural world through many different activities. This funding is based on the anticipated rate of charge.

Total requested for the fall: \$34,200

Total cash available for distribution: \$45,993.71

Remaining cash available after request: \$11,793.71

Additional distribution coming in 2023: ~\$40,000

A request for additional funding will come in the winter for additional spring opportunities.

McGilton Winter Request - 2/20/2023

PE Experiences - \$2,500

This funding will supplement our summer request for PE experiences. The transportation for events as well as the ability to take students in Kindergarten and 5th grade skiing this year has added costs to the original request for \$6,000. In addition, our swimming was an added expense this year from what it cost before the pandemic. This additional request will increase the PE request to \$8,500 for the 2022-23 school year.

Everybody Wins - \$3,000

We have been working with Everybody Wins for many years at Mary Hogan, though the pandemic impacted both the program as well as the costs. As we have been building the program back up, there are costs associated with it. This request would cover the costs of the reading mentoring program. All of the students in 4th grade who have requested mentors have been matched and nearly all of the 3rd graders. These students have the chance to read and play games with mentors who are older than them once a week. Students connect with community members in meaningful ways around literacy during this time.

Taiko Artist in Residency - \$2,000

This request would provide a whole school (preschool through 5th grade) residency for a week with Burlington Taiko. The 3rd grade students met with Burlington Taiko in the fall for a one day workshop and it was so well received, we are hoping to have them for a whole week. ACEEF has put \$1,000 towards the residency. MESA has contributed \$500. The additional \$2,000 in this request would supplement that funding.

Total requested in the winter: \$7,500

Total requested for the fall: \$34,200

Total requested in 2022-23 school year: \$41,700

Total cash available for distribution as of 7/2022: \$45,993.71

Remaining cash available after request: \$4,293.71

Additional distribution coming in 2023: ~\$40,000

A request for additional funding will come in the winter for additional spring opportunities.

[Link to fall request](#)



MCPHERSON *M* JACOBSON, LLC

EXECUTIVE RECRUITMENT & DEVELOPMENT

11725 ARBOR STREET, SUITE 220 ♦ OMAHA, NEBRASKA 68144 ♦ 402-991-7031/888-375-4814
FAX: 402-991-7168 ♦ EMAIL: MAIL@MACNJAKE.COM ♦ WEBSITE: WWW.MACNJAKE.COM

CANDIDATE INPUT FORM

Candidate's Name: _____

Representative Stakeholder Group:

Date:

Suggested Focus Group Questions

Note to Representatives of Stakeholder Groups Regarding Providing Input to the Board:

Internal stakeholder groups are encouraged to provide input to the Board of Education which will make the final decision on hiring the Superintendent of Schools. Based upon your issues and concerns, you should construct 10-12 questions they want to ask each final candidate.

The following list of questions can be used for your group or, if you wish, you can construct your own questions based upon the issues/concerns particular to your group.

1. Tell us about yourself and your background, and why you want to be our next superintendent.
2. Describe your leadership style.
3. Describe how you make decisions. What type of information do you rely on when making major decisions? Who do you involve? Why?
4. Describe how you would communicate with internal/external stakeholders. Give us examples of how you have done so.

5. How/when would you involve our group in making decisions?
6. Describe the process you would use to keep the public informed of school issues.
7. What would you do to maximize your visibility in the schools and the community?
8. Describe your experience and background with school finance and budgeting.
9. Tell us how you prepare and administer the annual budget.
10. Describe your knowledge of, and background with, school law issues, particularly school law issues in Vermont.
11. What do you think will be the impact of your leadership on this district 1 year, 3 years and 5 years from now?
12. How will you communicate with the Board? How do you view the relationship between the Superintendent and the Board?
13. What do you feel are your strengths and weaknesses?

14. What questions do you have for us?

DO NOT RANK ORDER OR RECOMMEND CANDIDATES TO THE BOARD. INSTEAD, PLEASE COMPLETE THE FOLLOWING INFORMATION AND GIVE IT TO THE BOARD PRIOR TO THE BOARD'S INTERVIEW WITH EACH CANDIDATE. IT WILL BE REVIEWED BY THE BOARD FOLLOWING THE BOARD'S INTERVIEW OF EACH CANDIDATE.

Please list some of the strengths you see in this candidate:

Please list some of the weaknesses you see in this candidate:

What are some questions you have concerning this candidate: