

Elective Pass Fail

Submit to Registrar's Office

Student: _____ ID#: _____

Course ID: _____ Year: _____ Term: _____

This form will not be accepted later than the last date to withdraw from the course for the semester; please review the Academic Calendar for this date for the current semester.

Check	Check that you meet all of the requirements	Registrar Use
	I have earned 24 credit hours prior to this semester.	
	I have a 2.00 or higher GPA.	
	This course is not required for my major or my minor.	
	This course is not a prerequisite for a required course for my major or my minor.	
	I have not previously taken this same course for a letter grade.	
	I have not used more than 3 EP/F options previous to this request.	
	I have discussed requesting an EP/F with my advisor previous to submitting this request.	

Please initial each statement below and sign at the bottom of the page acknowledging your agreement with each.

	This is the only EP/F grade that I will receive this semester (no more than 1 course per semester can be taken as EP/F).
	I understand that an EP will be awarded for a numerical grade of 60 or above.
	I understand that the F option will affect my GPA as would any F.
	I understand that the EP will count as completion of credit hours but that it will not be calculated in my GPA.
	I understand that an EP cannot be retroactively changed to a letter grade UNLESS both of the following conditions are met: - I have changed my major or minor AND - It is either required for the new major or minor or is a prerequisite for the new major.
	I understand that if I apply to graduate school, I might be required to provide further documentation of my achievement in this course.

Student Signature: _____ Date: _____

Advisor Signature: _____ Date: _____

Registrar Office: _____ Date: _____ Processed: _____