

COMMUNITY RELATIONS

ADMINISTRATIVE REGULATION – COMPLAINTS CONCERNING INSTRUCTIONAL MATERIAS AR 1312.2

The following procedures for review and appeal of questioned materials shall be followed:

1. The County Superintendent of Schools or his/her designee will appoint a review board to reevaluate the material and to make recommendations to him/her. The review board shall include the Assistant Superintendent, Curriculum and Instruction as chairperson; the Director, Instructional Media; and no less than three additional members who may be employees of the County Education Office, teachers or school administrators of districts within Santa Barbara County, or other individuals from relevant administrative and instructional areas.
2. The review board shall determine the extent to which the challenged material supports the curriculum, the educational appropriateness of the material, and its suitability for the age level of the student(s).
3. Within thirty (30) days after being convened, the review board shall summarize its findings and recommendations in a written report and submit it to the County Superintendent or designee.
4. The County Superintendent or designee will review the report and recommendations of the review board, and will submit his/her decision to the County Board of Education, with a copy to the complainant, within sixty (60) days following the filing of the complaint.
5. The decision of the County Superintendent or designee may be appealed to the County Board of Education, in which case the President of the County Board shall appoint an appeal committee composed of five members which shall include two members of the County Board of Education, the Deputy Superintendent, and two additional members with demonstrated expertise in the area under consideration. These members may be selected from staff of the County Education Office, from colleges and/or universities in the county, the teaching staffs of school districts or from public library or other community agencies with expertise relevant to the material in question.
6. The decision of the appeal committee shall be final.

APPROVED BY COUNTY SUPERINTENDENT: March 31, 1993
REVISED: April 7, 1994