

MINUTES OF BOARD OF EDUCATION
The Board of Education of the Brentwood School District

Open Session	Conference Center	7:00 p.m.	May 16, 2023
Kind of Meeting	Location	Time	Date

Members

<u>Present</u> Jamie Allen Ryan Dodson Ryan Flynn Keith Rabenberg Keith Slusser Lindsay Spencer Kerry Trostel	<u>Absent</u>
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Call to Order	Board President, Ms. Lindsay Spencer, called the open session meeting to order at 7:00 p.m.
Pledge of Allegiance	Ms. Spencer led the Pledge of Allegiance.
Moment of Silence	Dr. Lane, Board members, and attendees observed a moment of silence in remembrance of Ms. Tammy Richards, who passed away on May 11, 2023. Ms. Richards was a long-time Chartwells' food service team member at BHS.
Communications	<p>Ms. Spencer asked if there were any citizens' comments.</p> <p>Mr. Rajiv Vakharia, parent of Mark Twain students, shared his children's positive school experiences and expressed concern about the current situation.</p> <p>Ms. Anne Mitchell, teacher at Mark Twain, expressed concerns and said the staff is positive and grateful for the support of family and community partnership.</p> <p>Mr. Chris Perkins, parent of Mark Twain students, expressed his family's concern about teachers leaving the district.</p> <p>Ms. Angela Odum sent an email message thanking Dr. Lane for reaching out to her to discuss school safety. She would like for the district to provide a school resource officer at each campus.</p>
Roll Call	Brentwood School District Board members were present or absent as stated above.

Attendance

Also in attendance was Superintendent, Dr. Brian Lane.

ACTION 173
Approval of Consent
Agenda

The motion was made by Mr. Jamie Allen and seconded by Mr. Keith Slusser to approve the consent agenda. The motion passed by a 7-0 voice vote.

Update
Proposition E
Mark Twain Renovation
Construction

Mr. Cory Bextermueller of Navigate Building Solutions, provided a construction update for the Mark Twain Renovation project. Moveout starts May 26. ICS Construction Services on-site mobilization; abatement; and demolition work starts the week of June 5. Site utilities work starts immediately. Construction is scheduled for completion in the summer of 2024. Move-in is scheduled for July-August 2024.

Presentation
Safety and Security
TABLED

Major Hawkins of the Brentwood Police Department was unable to attend due to illness. Dr. Lane tabled the Safety and Security presentation until the June business meeting. Mr. Keith Rabenberg asked that community members who have expressed interest in safety and security measures be notified.

Presentation
FY2023-2024 Proposed
Budget

Mr. Matt Norrid, Chief Financial Officer, presented the proposed budget for FY2023-2024. Budget is in accordance with state requirements. Mr. Norrid started meeting with BSD administrators in January to begin budgeting process. Reviewed the eight previous years.

The proposed budget includes a Consumer Price Index of 6.5%. CPI for Food Service is 8.6%. The budget will be revised in June.

This is a reassessment year. The levy increase for revenue is budgeted at 2%. The estimated increase in assessed valuation is 21%. This estimate could vary widely in the coming months. BSD still assumes a 95% collection rate.

The operating levy is budgeted to decrease to 3.2% and the capital projects budget is decreasing to 2.17%. The budget includes fully utilizing the levy for debt service.

Budget items include:

- Stable Federal programs
- DESE (information not yet released)
- NTB funding
- Health Insurance increase of 4.6%
- Facility repairs on a 5-year rotation
- Refresh cycle for technology
- Completion of the McGrath project
- Completion of the majority of the Mark Twain project.
- Participation of 49 students in the VICC program.

Ms. Spencer asked about the VICC program status. Mr. Norrid will provide an update in June. Dr. Lane said BSD will be enrolling a couple of new students for this fall. FY2023-2024 is the last year that new students can be accepted.

Mr. Allen asked about updates to the 5 and 10-year projections. Mr. Norrid said BSD can provide the information.

Dr. Lane said Mr. Norrid worked hard with building Principals to get the building budget details.

ACTION 174
Approval of
Central Office Move
Renovation

Dr. Lane said Hoffmann Brothers will be taking over 1201 Hanley Industrial Court in January 2024. Central Office will be moving to BHS/BMS.

Dr. Lane presented the plan for the Central Office Move Renovation. BSD received three bids. An interview team including the architects and Board members met with each contractor. Hankins provided the low bid of \$320,000.00. The firm interviewed will and had favorable references.

The motion was made by Mr. Allen and seconded by Mr. Slusser to approve the acceptance of the bid from Hankins as outlined.

Mr. Allen asked about the construction timeline. Dr. Lane said BSD would have substantial completion by the time school starts in August.

Ms. Kerry Trostel asked if the cost is built into the elementary school project budgets or if it will be an additional expense. Dr. Lane said it will be an additional expense. Mr. Norrid has the cost built into the budget.

Ms. Trostel asked where the Central Office would be located. Dr. Lane said it will be located near the BHS main office in the space that currently is a conference room and SSD offices. The Central Office will house the Superintendent, Assistant Superintendent, Communications Director, and the CO/BOE Specialist.

The SSD office will move from its current location to the large Health room. That space has better acoustics and will provide more privacy. The square footage is similar to that of the space currently being used by SSD.

The Business and Human Resources offices will move to the Choir area and will house the CFO, Accounts Payable Specialist, Payroll Specialist, and Executive Director of Human Resources. The space is located near the White Avenue entrance. Dr. Lane said the choir is moving to the auditorium.

Ms. Trostel asked if the district is using the conference rooms located below the BMS office. Dr. Lane said the rooms are used for meetings and there are no current plans to re-purpose the spaces.

Mr. Ryan Flynn asked if any walls will be opened up and if BSD anticipates abatement issues. Dr. Lane said there will be some changes. The architects are not anticipating abatement issues.

Mr. Flynn asked about the budget. Mr. Norrid said the project budget is \$357,000.00 and includes a contingency.

Mr. Flynn asked if BSD would be able to manage the Mark Twain renovations and the Central Office Move renovation at the same time that summer learning programs are taking place. Dr. Lane said yes. Mr. Andrew Hartnett, Facilities Manager, will be working with Navigate to coordinate the projects.

Mr. Keith Rabenberg asked about the Alternate #1 note "not applicable" and the project schedule. Dr. Lane said the Alternate was for the contractor to complete the work by 8/1/23. Haskins indicated they could complete the project by 8/1/23 without it being an alternate that would change the price. The other bid included a cost of \$12,500.00 for Alternate #1.

Ms. Trostel asked who would be moving the ECC, McGrath, and Mark Twain to their respective locations. She also asked if moving costs were included in the budget or if they would be an additional expense. Dr. Lane said the moving costs are built into the budget. Moving companies will be used and BSD staff will help out.

The motion passed by a 7-0 voice vote.

ACTION 175
Approval of District
Purchasing Cards

The motion was made by Mr. Allen and seconded by Mr. Slusser to approve the district purchasing cards for FY2023-2024.

Mr. Ryan Dodson asked who reviews the expense reports. Mr. Norrid said the reports are reviewed by the building Principal, the CFO, and the Superintendent.

Mr. Ryan Flynn asked when the renewals take place. Mr. Norrid said renewals run from July 1 to June 30. When a cardholder leaves the district, that particular card is cancelled.

The motion passed by a 7-0 voice vote.

ACTION 176
Approval of New Course
Proposals

Dr. Alex Tripamer, Assistant Superintendent, presented two new course proposals for BMS. Sixth Grade Success Skills is designed to assist students with the transition from elementary to middle school. This program was held in previous years. Success Skills would help students develop organizational skills, manage coursework, and develop academic behaviors. It will also provide career exploration, giving students the opportunity to work towards individual career and academic plans. BSD tied curriculum to the appropriate categories.

Exploring French and German would provide students with an opportunity to round out foreign language options. BSD would like to offer a Level 5 option in French, German, and Spanish. This may be in partnership with other districts.

Dr. Lane said the middle school philosophy is exposing students to a wide number of subjects.

The motion was made by Mr. Allen and seconded by Mr. Slusser to approve the 7th grade exploratory French and German new course proposals for BMS.

Mr. Flynn asked about switching from Spanish in elementary school to other languages in middle school. Kindergarten – 6th grade is exploration and cultural, not conversational. Dr. Tripamer cited the goal to expand options. Mr. Flynn asked about starting the transition to middle school course in 5th grade instead of 6th grade. Dr. Tripamer said they have support resources for the course at BMS, and that it would be less robust if done at the elementary level. Dr. Lane said BSD could look at a more intense language program. Such a program would require a different amount of time, staffing, and resources than the district currently has for one teacher to see all of the students.

Ms. Trostel said looking at Spanish as an elective, like band, coding, and other classes. She asked if BMS students would be able to take Spanish through Launch as an option. Dr. Tripamer will look into it. He said the Launch program is Level 1, not exploratory, and it might be too rigorous for 6th graders.

Ms. Trostel encouraged middle school families to start taking field trips to South County Tech to look at careers. She would like for BSD to keep in touch with the community and revisit and adjust programs as needed.

Mr. Rabenberg asked if programs started in 6th grade would continue through middle school. Dr. Tripamer said counselors would be working on follow through.

Ms. Trostel asked if an additional part-time counselor would be added at BMS. Dr. Lane said the team would be checking with the counselors to assess the program and needs. Dr. Tripamer said the BHS college and career counselor has also been working with 8th graders to help ease the transition. He said it would be beneficial to meet with 9th grade students to review their goals and programs. Dr. Lane said BSD understands that students' interests and career goals may change overtime. Mr. Rabenberg stressed the need for follow-through to help students achieve their goals.

Mr. Slusser asked about associated costs. Dr. Tripamer said there were no materials or textbooks. Costs would be minimal.

Mr. Slusser asked if the Success Skills course needs to be a year-long program. Dr. Tripamer said the initial part of the course will focus on "how-to's." Career exploration comes later in the course.

Mr. Allen said he would not want students to lose proficiency in Spanish. He asked why French and German were selected and if other languages, such as Mandarin, could be offered. Dr. Lane said it is an "customer driven business." Mr. Allen would like BSD to get feedback from families regarding language offerings.

Ms. Spencer said BSD may want to consider partnering with other districts to enhance language offerings for students.

Mr. Dodson asked if the 7th grade course replaced Spanish. Dr. Tripamer said the Spanish teacher's classes are full. Offering French and German gives students opportunities to explore and learn other languages.

Ms. Trostel would like for the Curriculum Committee to review the program after the first quarter.

The motion passed by a 6-1 voice vote.

ACTION 177
Approval of BSD
Initiated Policy Updates
and MSBA 2023A
Policy Updates

The motion was made by Mr. Allen and seconded by Mr. Slusser to approve the following policy updates as outlined:

- Policy GCD-1 - Professional Staff Recruiting and Hiring
- Policy GDBDA - Support Staff Leaves
- Policy BDDDB - Agendas
- Policy BDDH - Public Participation at Board Meetings
- Policy IGCD - Virtual Courses
- Policy IGCD - Full-Time MOCAP Virtual Courses
- Policy JECA-2 - Eligibility to Enroll
- Policy KC - Community Involvement in Decision-Making

The motion passed by a 7-0 voice vote.

Update
MSBA Delegate Report

Mr. Rabenberg said the MSBA Summer Summit is scheduled for June in Branson. Officers will be elected. This year there is more than one candidate running for vice-president. A number of legislative proposals regarding public school districts fell apart.

Update
Board Committees

Board Committee members said the meetings will restart in September.

Update
Board Retreat

Ms. Spencer would like to schedule the Board's summer retreat. Dr. Lane said the BSD Administrative team would be meeting in mid-July. He asked if the Board could meet before that time.

Upcoming Events

- Board Policy Meeting, Tuesday June 6 at 7:00 p.m.
- MSBA Summer Summit, June 16-17 in Branson
- Board Business Meeting, Tuesday, June 20 at 7:00 p.m.

ACTION 178
Adjournment 8:15 p.m.

The motion was made by Mr. Allen and seconded by Mr. Slusser to adjourn and reconvene in closed session. The motion passed by a 7-0 roll call vote.



President



Secretary

