

# California Department of Education

**Date:** June 22, 2023  
**To:** Carolyn Vang-Walker  
Ventura Adult and Continuing  
Education  
**CDS:56 - 72652**  
**From:** Adult Education Office  
916-327-6378  
**Subject:** Course Approval for 2023-24

Your request for approval of the following 105 courses have been received, recorded, and approved for the 2023 - 2024 school year.

Number	Name	Course Outline Year	Study Date
9987	Academic ESL	2023	
7711	Advanced Architectural Design (Capstone)	2023	
7412	Advanced Business Management Enterprise and Project Management (Capstone)	2023	
7531	Advanced Education (Capstone)	2023	
7731	Advanced Engineering Design (Capstone)	2023	
9980	Advanced ESL	2023	
7541	Advanced Family and Human Services (Capstone)	2023	
7245	Advanced Film/Video Production (Capstone)	2023	
7422	Advanced Financial Services Business Accounting (Capstone)	2023	
8021	Advanced Food Service and Hospitality (Capstone)	2023	
7932	Advanced Healthcare Administrative Services (Capstone)	2023	
7942	Advanced Healthcare Operational Support (Capstone)	2023	
8031	Advanced Hospitality, Tourism and Recreation (Capstone)	2023	
8112	Advanced Information Support Services (Capstone)	2023	
8311	Advanced Marketing (Capstone)	2023	
7221	Advanced Media Arts (Capstone)	2023	
7249	Advanced Multimedia Film/Video Production (Capstone)	2023	
8122	Advanced Networking (Capstone)	2023	
7922	Advanced Patient Care (Capstone)	2023	
8241	Advanced Product Innovation and Design (Capstone)	2023	
8135	Advanced Web and Social Media Programming and Design (Capstone)	2023	
2403	Algebra 1	2023	
2655	Anatomy and Physiology	2023	
2816	Art Appreciation	2023	

9975	Basic Computer Literacy	2023	
2102	Basic English	2023	
2402	Basic Mathematics	2023	
9982	Beginning ESL	2023	
9978	Career Exploration	2023	
9997	Community Access Skills and Functional Academics	2023	
2450	Computer Literacy	2023	
9991	Computers in the Workplace	2023	
2401	Consumer Mathematics	2023	
2618	Earth Science	2023	
2701	Economics	2023	
9992	Employability and Life Skills I	2023	
9990	Employability and Life Skills II	2023	
2131	English 10	2023	
2132	English 11	2023	
2133	English 12	2023	
2130	English 9	2023	
2198	English Elective	2023	
9986	ESL MultiLevel	2023	
2710	Ethnic Studies	2023	
4361	Food and Nutrition	2023	
9979	General Elective	2023	
2400	General Mathematics	2023	
9972	Government	2023	
9995	Government and History (Citizenship Preparation)	2023	
2535	Health	2023	
2425	Integrated Mathematics I	2023	
2426	Integrated Mathematics II	2023	
2427	Integrated Mathematics III	2023	
7710	Intermediate Architectural Design (Concentrator)	2023	
7410	Intermediate Business Communication Technologies (Concentrator)	2023	
7411	Intermediate Business Management Technologies (Concentrator)	2023	
7530	Intermediate Education (Concentrator)	2023	
7730	Intermediate Engineering Design (Concentrator)	2023	
9981	Intermediate ESL	2023	
7540	Intermediate Family and Human Services (Concentrator)	2023	
7344	Intermediate Film/Video Production (Concentrator)	2023	
7421	Intermediate Financial Services Management and Business Economics (Concentrator)	2023	
8020	Intermediate Food Service and Hospitality (Concentrator)	2023	
7931	Intermediate Healthcare Administrative Services (Concentrator)	2023	
7941	Intermediate Healthcare Operational Support (Concentrator)	2023	

8030	Intermediate Hospitality, Tourism and Recreation (Concentrator)	2023	
8111	Intermediate Information Support Services (Concentrator)	2023	
8310	Intermediate Marketing (Concentrator)	2023	
7220	Intermediate Media Arts (Concentrator)	2023	
7247	Intermediate Multimedia Production (Concentrator)	2023	
8121	Intermediate Networking (Concentrator)	2023	
7921	Intermediate Patient Care (Concentrator)	2023	
8240	Intermediate Product Innovation and Design (Concentrator)	2023	
8134	Intermediate Web and Social Media Programming and Design (Concentrator)	2023	
7400	Introduction to Business and Finance	2023	
7500	Introduction to Education, Child Development, and Family Services	2023	
7700	Introduction to Engineering and Architecture	2023	
7243	Introduction to Film/Video Production	2023	
7900	Introduction to Health Science and Medical Technology	2023	
7930	Introduction to Healthcare Administrative Services	2023	
7940	Introduction to Healthcare Operational Support Services	2023	
8000	Introduction to Hospitality, Tourism, and Recreation	2023	
8100	Introduction to Information and Communication Technologies	2023	
8110	Introduction to Information Support Services	2023	
8200	Introduction to Manufacturing and Product Development	2023	
8300	Introduction to Marketing, Sales, and Service	2023	
7219	Introduction to Media Arts	2023	
7246	Introduction to Multimedia Production	2023	
8120	Introduction to Networking	2023	
7920	Introduction to Patient Care	2023	
8133	Introduction to Web and Social Media Programming and Design	2023	
2621	Life Science	2023	
9998	Life Skills and functional Academics	2023	
2498	Mathematics Elective	2023	
2500	Physical Education	2023	
2702	Physical Geography	2023	
2610	Physical Science	2023	
2424	Pre-Algebra	2023	
2714	Psychology	2023	
2798	Social Science Elective	2023	
9969	Test Preparation	2023	
2709	United States History	2023	
9977	Work Readiness	2023	
9996	Workplace Skills and Functional Academics	2023	

You are authorized to expend California Adult Education Program funds for the above courses. It is recommended that you use these Course Titles with additional supporting classes listed when communicating program offerings to the public.

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Course Outlines for all apportionment classes shall be on file and available for review at the adult school or the district office (5 CCR 10508).

To meet optimum educational standards, these course outlines should contain:

- Goals and purposes
- Performance objectives or competencies
- Instructional strategies
- Units of study, with approximate hours allotted for each unit
- Evaluation procedures
- Clear course completion requirements of established goals and objectives

Career Technical Education: Before establishing a Career Technical Education or Occupational Education Program, a job market study of your region must be conducted and reviewed every two years to justify the need for the program being offered. Refer to the Job Market Study in EC 52519; 52520 for more information.

*Education Codes: 1900; 41976; 52506; 52515; 52518; 52570.*

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For Vocational Education courses:

Before establishing a Vocational or Occupational Education Program, you must conduct a job market study in your market area and have it reviewed every two years to justify the vocational program. Refer to the Job Market Study in EC 52519; 52520 for more information.