



Policy Standing Committee Meeting

March 29, 2016, 5:00 p.m., District Office Board Room

Summary Minutes

1. Call to Order

Minutes: Brian Shiflett, past Committee Chair, called the meeting to order at 5:02 p.m.

2. Roll Call

Members Present: Beth Ann Olmsted, Scott Schuyler and Lewis Shaw (Citizen Advisors); Heidi Eby, Brian Shiflett, Kathy Sicher and Terry Singer (Board Members)

Members of Staff/Public Present: Jason Reifsnyder (Representing the Administration)

Members Absent: Lonna Donaghue

3. Election of Committee Chair

Minutes: Kathy Sicher nominated Brian Shiflett for Committee Chair, seconded by Terry Singer. Motion passed.

4. Approval of Summary Minutes

Minutes: The October 26, 2015 Policy Committee Meeting Summary Minutes were approved.

5. Unfinished Business

a. Policy 011 Board Governance Standards/Code of Conduct

Minutes: The committee recommended no changes to the current policy.

6. Revised Policies

a. Policy 004 Membership

Minutes: The committee recommended the revised policy to the full board for 30-day review approval.

b. Policy 012 Conflicts of Interest

Minutes: The committee tabled the item until the next committee meeting and recommended Mr. Reifsnyder confer with the district solicitor to consider alternate language that would not preclude a board member from serving as a volunteer in a supporting role for an event.

c. Policy 115 VoTech Education

Minutes: The committee recommended the revised policy to the full board for 30-day review approval.

d. Policy 211 Student Accident Insurance

Minutes: The committee recommended the revised policy to the full board for 30-day review approval.

e. Policy 317 Conduct-Discipline Procedures

Minutes: The committee recommended the revised policy to the full board for 30-day review approval.

f. Policy 800 Records Retention

Minutes: The committee recommended the revised policy to the full board for 30-day review approval.

g. Policy 806 Child Abuse

Minutes: The committee recommended the revised policy to the full board for 30-day review approval.

h. Policy 907 School Visitors

Minutes: The committee recommended the revised policy to the full board for 30-day review approval.

i. Policy 916 Volunteers

Minutes: Consistent with the discussion on Policy 012 (Item 6.b.), the committee tabled the item until the next committee meeting and recommended Mr. Reifsnyder confer with the district solicitor to consider alternate language that would not preclude a board member from serving as a volunteer in a supporting role for an event.

7. New Policies/Board Operating Guidelines

a. Policy 824 Maintaining Professional Adult - Student Boundaries

Minutes: The committee recommended the new policy to the full board for 30-day review approval.

b. 005-BOG-4 Principles for Governance and Leadership

Minutes: The committee recommended the new board operating guideline to the full board for 30-day review approval.

8. New Business

a. PSBA Board Docs

Minutes: Mr. Reifsnyder demonstrated PSBA's web site for maintaining the district's policies, based upon BoardDocs. The committee recommended that citations be organized at the end of the policy, not at the beginning. Mr. Reifsnyder explained that the district-maintained PDF versions of current policies are visually more appealing than the documents published on BoardDocs. The committee also recommended that the public be re-directed to the BoardDocs site for policy viewing, rather than have Mr. Reifsnyder maintain a parallel set of PDF files on the district web site.

9. Public Comment

Minutes: None.

10. Adjournment

Minutes: The next Policy Standing Committee will be April 25, 2016, 5:00 p.m. in the District Office Board Room. The meeting adjourned at 6:07 p.m.