



Policy Standing Committee Meeting

April 24, 2017, 5:00PM, District Office Board Room

Summary Minutes

1. Call to Order

Minutes: The meeting was called to order at 5:04 p.m. by Brian Shiflett, Committee Chair.

2. Roll Call

Members Present: Maria Memmi (for Terry Singer), Brian Shiflett and Kathy Sicher (Board Members); Beth Olmsted (Citizen Advisor)

Members of Staff/Public Present: Jason Reifsnyder (Representing the Administration)

Members Absent: Terry Singer

3. Approval of Summary Minutes

Minutes: On a motion made by Mrs. Sicher, seconded by Mrs. Memmi, the February 27, 2017, Policy Standing Committee summary meeting minutes were approved.

4. Unfinished Business

Minutes: None.

5. Revised/Reviewed Policies

a. Policy 808 Food Services

Minutes: The committee discussed and made edits to the proposed revised policy. On a motion made by Mrs. Sicher, seconded by Mrs. Memmi, the committee recommends the revised policy to the full board for 30-day review approval.

b. Policy 203 Communicable Diseases and Immunization

Minutes: The committee discussed and made edits to the proposed revised policy. On a motion made by Mrs. Sicher, seconded by Mrs. Memmi, the committee recommends the revised policy to the full board for 30-day review approval.

c. Policy 204 Attendance

Minutes: The committee discussed and made edits to the proposed revised policy. On a motion made by Mrs. Sicher, seconded by Mrs. Memmi, the committee recommends the revised policy to the full board for 30-day review approval.

d. Policy 246 Student Wellness

Minutes: The proposed revised policy has been reviewed by and recommended by the district's Wellness Committee. On a motion made by Mrs. Sicher, seconded by Mrs. Memmi, the committee recommends the revised policy to the full board for 30-day review approval.

6. New Policies

a. Policy 209.2 Diabetes Management

Minutes: On a motion made by Mrs. Sicher, seconded by Mrs. Memmi, the committee recommends the new policy to the full board for 30-day review approval.

7. Policy Discussion

a. Policy 623.1 TIF

Minutes: The committee gathered the following input to be considered at the next committee meeting:

From Mike Frentz, Business Manager:

- Who is responsible for vetting the proposed company?
- How long does the board need to review the proposal before making a decision?
- Will district even entertain a proposal if the Township has not already approved their commitment to a TIF.
- Should the proposal for a TIF need to meet certain criteria? (example certain number of jobs need to be created, would assessed value needed to be increased by X, proposal can't contain any new housing development, does proposal need to be a firm commitment to a project or just a concept of a project)
- Legislative risk will probably always be an issue do we address this in some way in the policy.

From Brian Shiflett:

- Consider an alternative to "The District will participate in not more than one (1) TIF project at any one time." A TIF project can span up to 20 years, unlike a LERTA, which under existing policy, tax abatement can last at most three years.
- Goal: minimize additional risk to district, i.e, district has first right to taxes on base assessment.
- The district shall never be obligated financially other than to forego the tax increment. Thus there is lesser need to vet the proposed project developer.
- District staff shall conduct a student enrollment impact of the project using reasonable statistical methods. The district shall not consider TIF's on projects that can readily be demonstrated as financially negative to the district because of student enrollment impacts.
- The school board shall appoint one or more board member representatives as well as the Business Manager to the TIF committee organized by the authority creating the TIF District. The board's representative shall report to the full board on committee actions following each committee meeting.

From Kathy Sicher:

- Revised Purpose: The Board recognizes that the Township has designated a TIF district, and because of this the Board needs to follow a set procedure when reviewing any proposed TIFs.
- Add to Authority: The Board shall designate representatives to meet with the Derry Township Industrial and Commercial Development Authority or the Township TIF committee to discuss any plans or TIF concepts. These representatives shall be named the district's TIF committee and be composed of at least 3 Board members and the Business Manager.
- Add to Guidelines: The district's TIF committee will hear a formal presentation from the Derry Township Industrial and Commercial Development Authority or the developers of a proposed TIF property. These presentations shall include a description of the tentative plans for the development of redevelopment of the TIF project and an estimate of the general impact of the proposed TIF on property taxes and tax revenues.
- Address this: The Board will evaluate student enrollment impact.
- Revise: Requests for participation must be received by the District at least 120 days prior to final Board action.
- Address TIF committee process: The district TIF committee will make a recommendation to the Board about the proposed TIF project.
- Add this: All meetings will be published in accordance with the terms of the Sunshine Act.
- Add a copy of the TIF Act to the next Policy Committee Agenda

8. 2017-2018 Focus Area(s)

Minutes: Continue the four meeting per school year cadence for committee meetings, with the agenda primarily focused on the review and revision of board policy based upon community input and PSBA and district administration recommendations. The Committee will also continue to develop a draft Tax Increment Financing Policy for school board consideration.

9. Public Comment

Minutes: None.

10. Adjournment

Minutes: This is the final scheduled meeting for the 2016-17 school year. The date of the next Policy Standing Committee will be determined. The meeting was adjourned at 6:09 p.m.