



## Policy Standing Committee Meeting

February 27, 2017, 5:00PM, District Office Board Room  
Summary Minutes

---

### 1. Call to Order

**Minutes:** The meeting was called to order at 5:01 p.m. by Brian Shiflett, Temporary committee chair.

### 2. Roll Call

**Members Present:** Jennifer Mysel (for Chris Barrett), Brian Shiflett, Kathy Sicher and Terry Singer (Board Members); Lewis Shaw, Beth Ann Olmsted and Serdar Ural (Citizen Advisors)

**Members of Staff/Public Present:** Jason Reifsnyder (Representing the Administration); Maria Memmi

**Members Absent:** Chris Barrett

### 3. Appoint Chair

**Minutes:** Brian Shiflett was nominated by Jennifer Mysel, seconded by Kathy Sicher. As the sole nominee, Mr. Shiflett was approved as committee chair for 2017.

### 4. Approval of Summary Minutes

November 21, 2016 Policy Standing Committee Meeting Summary Minutes

**Minutes:** On a motion made by Kathy Sicher, seconded by Jennifer Mysel, the November 21, 2016, Policy Standing Committee meeting summary minutes were approved.

### 5. Unfinished Business

#### a. Policy Discussion - Anonymous Letters

##### Student Code of Conduct - Insertion

“The Derry Township School Board and Administration encourages individuals to identify themselves when making reports, but all anonymous reports will be reviewed. Anonymous letters will be scrutinized and kept from public exposure. If the information in the anonymous report is determined to be actionable the applicable District policies, regulations or laws will be followed. It may be addressed as a violation of application laws, regulations, District policies and student code of conduct, if during the investigation or hearing related to the report or as the result of an investigation, it is found that an individual intentionally provided false information in making the anonymous report. It may also be addressed as a violation if an individual intentionally obstructs the investigation or hearing.”

**Minutes:** The committee reviewed and revised draft language (above) for insertion into the Student Code of Conduct addressing the handling of anonymous letters. On a motion made by Jennifer Mysel, seconded by Kathy Sicher, the committee recommends the administration consider using the proposed language beginning with the 2017-18 student handbook and making the revision a point of emphasis when reviewing the handbook with students.

## 6. Revised/Reviewed Policies

### a. Policy 251 Homeless Students

**Minutes:** On a motion made by Jennifer Mysel, seconded by Kathy Sicher, the committee recommends the revised policy to the full board for 30-day review approval.

### b. Policy 707 Use of School Facilities

**Minutes:** On a motion made by Kathy Sicher, seconded by Jennifer Mysel, the committee recommends the revised policy to the full board for 30-day review approval.

## 7. New Policies

### a. Policy 255 Educational Stability for Children in Foster Care

**Minutes:** On a motion made by Kathy Sicher, seconded by Terry Singer, the committee recommends the new policy to the full board for 30-day review approval.

## 8. Board Operating Guidelines

### a. 004-BOG-7 Oath of Office as School Director

**Minutes:** On a motion made by Kathy Sicher, seconded by Jennifer Mysel, the committee recommends the new board operating guideline to the full board for 30-day review approval.

## 9. Public Comment

**Minutes:** None.

## 10. Adjournment

**Minutes:** The next Policy Standing Committee will be April 24, 2017, 5:00 p.m. in the District Office Board Room. The meeting was adjourned at 5:45 p.m.