

**SIDE LETTER OF AGREEMENT (SLA)
BETWEEN
SAN JUAN UNIFIED SCHOOL DISTRICT (District)
and the
SAN JUAN PROFESSIONAL EDUCATORS COALITION (SJPEC)
*Re: 2023 Summer School Administrator Compensation Structure***

Background:

During previous years of summer school programming, the use of time cards to compensate summer school administrators at a flat hourly rate caused confusion and resulted in inconsistent practices across the district. Additionally, the continued expansion of summer enrichment activities has created the need to craft a compensation model more reflective of current and evolving programmatic needs.

Statement of Intent:

The District and SJPEC mutually agree that a clear compensation structure that accurately reflects the variety of responsibilities of administrators overseeing different types of 2023 summer school programming is essential to educator and student success.

Agreement:

1. **Eligibility:** Only SPJEC members whose work year calendar is fewer than ~~12 months~~ **245 days** and who are selected to serve as summer school programming administrators during the term of this agreement are eligible to receive compensation under terms outlined in this SLA.

2. **Compensation:** SJPEC members eligible under Section 1 of this SLA will receive compensation for specific assignments as outlined below:

a. High school seat-based program	\$550 per day
b. High school Newcomer program	\$440 per day
c. Special Education Extended School Year (ESY)	\$440 per day
d. Title I summer programs	\$440 per day
e. Expanded Learning Opportunities (ELO) programs*; High School Credit Recovery Independent Study program; High School Extended School Year program; Math Camp; Camp Kinder; K-1st Summer Boost Camp	\$380 per day
f. Oversight of concurrent programs on a single school site**	additional \$40/day***

**Section 2(e) includes administrative oversight that does not require the administrator to report to an individual school site.*

***any combination of Section 2(a-e) above on a single school site.*

****maximum additional compensation regardless the number of concurrent programs*


3. **For time spent preparing for and closing summer school:** All SJPEC members who meet the criteria in Section 1 of this agreement will receive five (5) additional days to their total stipend at the rates outlined in Section 2.

4. **Compensation timing and process:** Compensation will be as a stipend for total days served and will be paid to members during the supplemental monthly payroll cycle (July-September 2023).
 - a. SJPEC members will submit timecards to Payroll indicating total days worked including the five additional preparation/closing days.
 - b. The Human Resources Department will keep a master list of all SJPEC members who are selected to oversee programs as outlined in Section 2 of this SLA.

This Side Letter of Agreement is non-precedential and will sunset on August 10, 2023 .
 This Side Letter may be revised and/or extended by mutual agreement between the District and Coalition.

Daniel Thigpen June 6, 2023

 Daniel Thigpen Date
 Executive Director
 Labor Relations & Government Affairs
 San Juan Unified School District

 6/6/23
 Damon Smith Date
 President
 San Juan Professional Educators Coalition